

## **Expectation & Employee Declaration – BGSC Noida**

1. I am aware that I am not entitled to avail any leaves during the training period
- Yes ☒ No ☐ NA ☐
2. I am aware that Barclays Global Service Centre (the Company) works 7 days a week, 24 hours a day and my week off/s may not necessarily fall on Saturday and Sunday or on consecutive days.
- Yes ☒ No ☐ NA ☐
3. I am aware that the Company does not provide transport facility for certain locations which fall under the “No hiring zone”. If I am located in these zones, then I agree to relocate (at my own expense) within the hiring zone before my DOJ else I will not be entitled for the transport facility offered by the Company.
- Yes ☒ No ☐ NA ☐
4. I am aware that my project/process would require to work in night shifts.
- Yes ☒ No ☐ NA ☐
5. I have been explained about the employees transport through Metro and acknowledge that:
- I need to commute by metro, if my residence is within 5 km radius from any metro station.
  - I would not get any reimbursement for traveling by metro.
  - I would get the cab facility only if my log in time is after 7:30 PM and ends before 7:00 AM.
- Yes ☒ No ☐ NA ☐
6. I authorize my employer “Barclays Global Service Centre” to deduct the TDS at a higher or prescribed rate or 20% from my income from BGSC in case of non-submission of Pan card.
- Yes ☒ No ☐ NA ☐
7. Further to declaration vide Point 5 above, in case I do not submit my PAN card at the time of offer roll-out, it is my responsibility to have my PAN updated with the relevant HRS/Payroll team/department as and when I receive it
- Yes ☒ No ☐ NA ☐
8. I agree and understand that the process incentives are performance based and variable. There are no fixed incentives.
- Yes ☒ No ☐ NA ☐
9. I have been explained clearly that I am expected to deliver 100% attendance during my Training period and meet Qualifying thresholds therein without any exceptions
- Yes ☒ No ☐ NA ☐
10. If my performance is not satisfactory during the training or on LIVE floor, the Company may initiate necessary actions in accordance with the provisions of my employment letter
- Yes ☒ No ☐ NA ☐
11. In case I am realigned to the next training batch, there may be possible change in process and/or compensation. In case I do not agree to the realignment terms or no such realignment is possible within a period of 30 days of my returning from absence, the Company shall have the sole rights to initiate actions in accordance with the terms of my employment letter and the process been defined by the Company
- Yes ☒ No ☐ NA ☐

12. In case of rehire (ex-employee of Barclays), please provide the following details: -

BRID ID:-	DOJ:-
Last Line Managers Name/Process:-	LWD:-

Yes ☐ No ☒ NA ☐

13. I have been explained that the Company payroll processing happens with HDFC Bank & ICICI Bank. Any outstanding disputes with either HDFC & ICICI banks, if any will be my sole responsibility and the Company will not be held liable for the same

Yes ☒ No ☐

14. I have appeared for an interview with Barclays in the past 6 months

Yes ☐ No ☒

15. I have understood all terms & conditions laid down & explained as part of this offer of employment. I shall call out any doubts regarding my offer of employment with my Recruiter and/or Agency representative

Yes ☒ No ☐

16. I am aware that it is my responsibility to furnish any evidence to Barclays and associated third parties pertaining to any gaps in my career or education if and when I am asked for it/them

Yes ☒ No ☐ NA ☐

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Name: Pranali Gautam Lande

Signature: Pranali G. Lande

Date of Joining:

Process:

Date of signing this document: 09-12-2023