Good day Sir/Madam

I recently completed the Acca professional ethics module course and was awarded the ACCA Diploma in Advance Accounting and Business dated February 2023. I am grateful for this certification and as I continue to progress with my studies I know this will greatly enhance my career in accounting.

Notwithstanding this fact, I am writing to ACCA in the hope that they can make a one-off exception to provide me with a Foundation level certificate.

The reason for this is that as a Public Sector Employee in Jamaica, there is a collective bargaining arrangement to refund tertiary education students 60% of tuition cost upon furnishing them with a copy of their certificate of achievement which includes the ACCA qualifications certificate. Beneficiaries of such refunds are subsequently bonded to their department of employment for prescribed periods.

Having returned from treatment for a serious diagnosis, I completed my last paper in June 2021 at the fundamental level but was unable to print the fundamental level certificate due to changes implemented by ACCA.

I am desirous of a Fundamental Level Certificate as I wish my bond to be effective from June 2021 when I completed all l the Applied Knowledge and Applied Skills exams of the ACCA Qualification.

Thank you for your kind consideration.  
  
Response 1  
  
Hello Hopeton,

Thanks for contacting us regarding to the certificate.

However, I would like to inform you that if you want an ACCA Diploma in Accounting and Business (RQF Level 4) certificate, then you must complete the Foundations in Professionalism (FIP) modules.

The Foundations in Professionalism (FiP) module can be accessed through your myACCA at any time.

The module covers a number of areas to help you understand what it means to work and act professionally and ethically in the workplace. FiP is flexible so you can complete it at your own pace and also has no time limit.

Visit our website for more support with the FiP module.

I hope that I was able to answer your query.

I wish you all the best in your exams.

If you need any further help, please contact us again.

Thanks,

Snehal

ACCA

Connect Global

Student:

I do not think that your response satisfied my query.

To make my question a little clearer, I found the attached certificate as a result of my search query online that appeared to have been issued in 2012 by ACCA (I am not sure whether or not it’s a specimen). Upon returning from cancer treatment complete Paper F9 my final paper of the applied skills exam in June 2021. I was merely requesting a similar certificate with the affectionate of June 2021.

I wish to further remind you that I complete the EPSM module and was awarded the Advance Diploma in Accounting and Business in February 2021.

Please see the attached specimen of the certificate (found through online searches) i am inquiring about.  
  
  
Response 2:  
  
Hello Hopeton,

Thanks for contacting us regarding your "Fundamentals Level" certificate.

I understand your request for a Foundation level certificate and apologize for any confusion caused due to the previous email. Unfortunately, I would like to inform you that ACCA no longer offers the "Fundamentals Level" certificate.

In September 2018, we introduced a new qualification structure that replaced the Fundamentals level with the Applied Knowledge and Applied Skills levels.

The Applied Knowledge level covers the same topics as the old Fundamentals level and includes three exams - Accountant in Business, Management Accounting, and Financial Accounting.

After completing the Applied Knowledge exams, students move on to the Applied Skills level, which includes six exams covering more advanced topics.

As you have been awarded the Advanced Diploma in Accounting and Business it certifies that you have completed all the Applied Knowledge and Applied Skills exams along with the ethics module.

This certificate is equivalent to the "Fundamentals Level" certificate and you can check out more about certificates in the "Types of certificates" section of our website .

I hope I was able to answer your query.

I wish you the best of luck as you progress in your studies and career in accounting.

If you need any further help, please contact us again.

Thanks,

Kapil

ACCA

Connect Global