

Printing in the library from your own device

1A

TO PRINT A DOCUMENT OR IMAGE:

Attach the file(s) you want to print to an email

NOTE: If there is an attachment, the body text of the email will not be printed

1B

TO PRINT AN EMAIL:

Ensure the email has no attachments

2

Send to: **monitor@print.apnk.nz**

3

Subject line can be anything (including blank)

4

Send the email

5

In a few minutes, you will receive an automated email reply, with a unique **Job ID** number

6

Share your Job ID number with the library staff.
Review the print job, make payment,
then collect your printing.