



Kappa Eta Kappa Credit Request

Instructions

1. You must provide a description of each credit you claim
2. Staple receipts to back of this form
3. The account officer must sign this form to receive credit
4. Print this form
5. Place form in treasurer mailbox

CREDIT TO:

Account	Date	Description	Amount	Approved by
Athletic Chair				
Computer Chair				
Frat Meal Chair				
House Steward				
Kitchen/Gopher				
Photographer				
Pledge Trainer				
Reproduction Chair				
President				
Publicity Chair				
Slush				
Social				
Treasurer				
Vice President				
DHC				
DAA				
Other (Explain)				
TOTAL			\$0.00	

Signature of requester: _____

Date: _____