

Kappa Eta Kappa, Delta Chapter  
Fall 2011 Executive Board Meeting Minutes  
9/06/2011

Call Meeting to Order 7:12 PM

Attendance - Kyle Missing

Discussion

- Empty Rooms
  - Unrented rooms are not for member use.
    - Take a look at usable stuff in the vacant rooms
    - Everything else = trash
    - Either way, we have to get all the stuff out of the rooms.
    - Lakshay's stuff - if he can't get a visa, joe and moto will move his stuff.
- Back Porches
  - Do during early morning cause it's getting colder. Can't stain under 40 degrees
- Next house day
  - When? Hopefully before next open house
    - Next weekend?
    - Sunday at 11:00
- Tools
  - I don't think we'll be putting any away. To be used for putting up party lights.
- Excuse Letters
  - All 3 were approved
    - Kim, Kyle, Dan
- Publicity Report
  - Lots of people, Like 6 Grad students, One weird dude
  - Do we need more pens?
    - We might run out, so more pens would be good :)
    - Each pen is 80 cents each.
- Bills
  - Every 15th, anyone that is late paying their bills, they have to pay 5% of how much they owe.
  - Anyone significantly behind will be talked about in exec meeting.
  - Reimbursement forms must be in turned in within 2 weeks for normal expenses or within 24 hours of parties
- Commissary items
  - We're charging 20% more than items are worth to offset lost revenue from food that people forget to sign for.
  - Don't want to be making profit on it, but 20% seems necessary at the moment
- Pizza Oven
  - Ordering replacement part for the pizza oven.
  - Only temporarily fixed at the moment
  - Kyle's Job. Fix the pizza oven "want's electrical experience" or somethin like that

Adjourn Meeting - 7:58 PM