

Asset Declaration Form - Individual

Name: Arianne A. Sebastian
 Employee ID: NH0037
 Department: CS
 Date: 13th Sept. 2021

Please fill in the form below declaring all company assets in your possession.

Item	Yes	No	Remarks
Laptop (Lenovo, Gray)	✓		Issued Since date of join
Mouse (Logitech, blue)	✓		do
Head set (3CX, black)	✓		do
Calculator (1)	✓		do
Company Sim Du (0886195945)	✓		do

Employee Signature: [Signature]

Manager Signature: [Signature]