

Asset Declaration Form - Individual

Name: Jean Calenzaga

Employee ID: NH0054

Department: CS

Date: September 13, 2021

Please fill in the form below declaring all company assets in your possession.

Item	Yes	No	Remarks
lenovo Laptop	/		
mouse and mouse pad	/		
Calculator	/		
cellphone stand	/		
sim card	/		
small pot	/		
Axcel Headset	/		
Laptop Charger	/		
cup and saucer	/		
Employee Signature: <u>[Signature]</u> 9/13 Manager Signature: <u>[Signature]</u>			