

Asset Declaration Form - Individual

Name: DIOSDADO POTEROS JR


Employee ID: _____

Department: FINANCE / ACCOUNTS

Date: 13 -09-2021

Please fill in the form below declaring all company assets in your possession.

Item	Yes	No	Remarks
CAT MOBILE	✓		
LENOVO DESKTOP	✓		
BROTHER PRINTER	✓		

Employee Signature: 

Manager Signature: 