

Asset Declaration Form - Individual

Name: Mecanella joy S. Jordan
 Employee ID: NH0027
 Department: Cleaning & Maintenance Segment
 Date: Sept 13, 2021

Please fill in the form below declaring all company assets in your possession.

Item	Yes	No	Remarks
laptop - Desktop 1L76 PHL	✓		
Simcard	✓		
mouse	✓		

Employee Signature: [Signature]

Manager Signature: [Signature]