KARABO MALOKA

BUSINESS INFORMATION TECHNOLOGY GRADUATE

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PROFILE SUMMARY

As a recent graduate in Business Information Technology from the University of Johannesburg, I've acquired valuable skills and insights in the IT sector. My profound interest in Journalism and Media Studies provides a distinctive lens for optimising the media industry through technology. Alongside my experience in UX Design and Mobile App development, I also excel in coordinating events and have served as an MC for multiple hackathons, showcasing my ability to bring people together and create engaging experiences.

PROFESSIONAL SKILLS

Communication	● ● ● ● ●	Business Acumen	● ● ● ○ ○
Research and Investigation	● ● ● ● ○	Collaboration	● ● ● ● ○
Networking and Relationship building	● ● ● ● ●	Creativity and Innovation	● ● ● ● ●

TECHNICAL SKILLS

Web Development: HTML, CSS, React Native, Web Design	● ● ● ● ○	**Canva:** Posters, Flyers, Reports, Presentations and videos.	● ● ● ● ●
Figma: Designing Prototypes	● ● ● ● ●	**Technical Writing:** Documentation	● ● ● ● ○
Multimedia Software: Adobe Photoshop, InDesign, Premiere Pro	● ● ● ● ○	**Copywriting Techniques:** social media posts, and brand voice	● ● ● ● ●

LANGUAGES

English	● ● ● ● ●	Sesotho	● ● ● ● ●
Afrikaans	● ● ● ○ ○	SeTswana	● ● ● ● ○

EDUCATION

Diploma in Business Information Technology   2021 – 2023
University of Johannesburg
Relevant coursework: Web Development, Database Management,
Digital Business Strategy, Business Analytics

Diploma in Journalism and Media Studies   2017 – 2019
Damelin, South Africa
Relevant coursework: Media Production, Media Studies,
Adobe Photoshop and Adobe InDesign

WORK EXPERIENCE

Coordinator and UX Designer   Feb 2023 - current
Technopreneurship Centre, Johannesburg

- Coordinated events, workshops, and training sessions to foster innovation and entrepreneurial skills among participants.
- Led UX design initiatives, creating intuitive and user-friendly interfaces for digital products and platforms.

Intern Image Retoucher   March, 2020 - July, 2020
Silo, Johannesburg

- Collaborated with a team of designers and developers to create user-centered designs
- Utilized design thinking methodologies to create intuitive and engaging user interfaces

Editor (Damelin Vaal Campus)   Apr 2019 - Oct 2019
Melin Era Magazine, Vereeniging

- Conducted interviews, wrote articles and created content for print and online publication
- Conducted user research and analyzed data to inform design decisions

HONOURS & AWARDS

- Mobile App Development at BRICS Skills Challenge
- MC for AIMashup Hackathon in partnership with Microsoft and the UJ Women in ICT Webinar
- Student Assistant and Tutor (Development Software 2A & 2B), 2023
- Artificial Intelligence in 4IR certificate
- UJenius club 2022
- EPF Heritage Hackathon Winner 2022
- Career Influencer at PsyCaD (Volunteering)
- First Year Marshal (Volunteering)

PROJECTS

UJ Incident Reporting Platform   Aug 2023 - current
University of Johannesburg, 2023

- UJ incident reporting platform is a valuable initiative to address and combat instances of bullying, harassment, rape, and other forms of gender-based violence around and within the university community.
- Led the UX design efforts for the development of the incident reporting platform at UJ
- Successfully delivered a platform that empowers UJ students to report incidents and seek assistance while maintaining their anonymity.

MASS (Master Assessment Scheduling System)   Year long project
University of Johannesburg, 2023

- This is a web based platform to simplify the process of scheduling student module assessments, prevent conflicts, and improve student preparation and performance.
- The MASS platform will be integrated with all active modules in the AIS department at the University of Johannesburg.

Website Development Project   Present
Johannesburg, 2023

- Developed a personal portfolio website which demonstrate my understanding of web development languages like HTML, CSS, and web design principles. This portfolio will relate to my interests in Journalism and Technology.

REFERENCES

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