Team Meeting Log9 – 04/10/2025

# Meeting 1

Date: 04/10/2025 Saturday

Time: 18:09 to 18:33

Attendees: ALL - Shalini, Huda, Hina, Priyanka, Karan

Place/Platform: WhatsApp

Duration: 22minutes

## Discussion

* Reviewed progress from Friday evening meeting.
* Shifted focus to cyclist survey and environment setup.
* Cyclist survey sections: safety needs, route preferences, usability.

## Research/Decisions Needed to be Made

## Confirm cyclist survey scope matches app features.

## Select backend framework for initial prototype.

## Tasks Assigned

## Huda – Draft cyclist survey form.

## Shalini – Create gnatt chart for the project

## Priyanka – research and collect academic papers related to data evaluation

## Next Meeting

Date & Time: Saturday evening

# Meeting 2

Date: 04/10/2025 Saturday

Time: 20:01 to 20:41

Attendees: ALL - Shalini, Huda, Hina, Priyanka, Karan

Place/Platform: Microsoft Teams

Duration: 40 minutes

## Discussion

## Finalized sprint task allocation for week.

## Reviewed GitHub cleanup- update README, restructure folders

## Planned prototype enhancement after survey results.

## Research/Decisions Needed to be Made

## Standardize GitHub folder structure.

## Confirm retrospective template format.

## Ensure prototype changes reflect survey findings.

## Tasks Assigned

## Hina-clean github repository

## Huda- enhance prototypes

## shalini – work on presentation

## Next Meeting

Date & Time: Sunday evening