STUDENT HANDBOOK Ananthasagar, Hasanparthy Hanumakonda 506371, Telangana, India The Student Handbook is for the academic year 2024-25. This handbook will help you understand the campus life, the facilities and services offered to students beyond academics so that you have a productive and comfortable stay on the campus. Message from the Chancellor Dear Students, We are delighted to welcome you to SR University, where your energy and excitement enrich our vibrant campus life. SR University is an educational institution that is revolutionizing the education sector with innovative practices to create an ecosystem that moulds a student into a holistic being. While you are beginning your educational journey with us, we look forward to learning, exploring, and growing together. At SR University, you are part of a strong campus community that values academic excellence and diversity. With a campus culture of curiosity, critical thinking, and collaboration, you have the opportunity to participate in cutting-edge research and creative opportunities with our world-class faculty, and we in turn have the opportunity to gain new knowledge and perspective from our inquisitive and exceptional student body. We aim to provide our students with a rich learning environment where we can all reach our highest potential. We trust you will find unlimited opportunities for growth here at SR University. As a university dedicated to educating the next generation of contributors and leaders, we are excited to invest in your future, and to partner with you as you pursue your dreams. Welcome abroad. Wish you an exciting and enriching learning experience at SRU! Varada Reddy Anagandula Chancellor, SR University UNIVERSITY OVERVIEW HCL, Tech Mahindra etc. with highest package of 34.4 LPA. SR University (SRU) is a State Private University in Warangal, Telangana, spread over 150 acres of lush green campus having ~9000 students, ~900 staff, 140+ Programs across five Schools, namely Computer Science and Artificial Intelligence, Engineering, Business, Agriculture, Sciences and Humanities. NIRF: One of the youngest universities to attain 98 NIRF Rank in Engineering in 2023 (91 in 2022) and is in 101-150 rank band in university category. NBA: All UG programs (B. Tech CSE, ECE, EEE, ME & CE) are NBA Accredited in Tier-I category. Startup Ecosystem: Hosts a Technology Business Incubator (SRiX) sponsored by NSTEDB, DST, Govt of India. Till now 84 Start-ups (8 women startups) incubated with total valuation of 100+ Crore. Prime names are Zithara Technologies, Hiltbrands Technologies and VMS Healthcare Solutions. Recognized as Startup Hub- TIDE 2.0 Centre by Govt of India. All India 1st Rank in Private in Atal Ranking of Institutions on Innovation Achievements (ARIIA20). Collaborations: 60+ Industry collaborations including Microsoft, Palo Alto Networks, Cyient, Siemens, ARM, AWS among others and foreign collaborations with UMass Lowell, U Central Missouri, U of New Haven, Saint Louis Univ, U of Missouri Columbia. Active Member of CII and Indo Universal Collaboration in Engineering Education (IUCEE). Proud to have an international advisory board personalities to advise the University. having stellar Research: 2000+ Publications, 200+ patents, 15+ Crores of Research funding from 50+ Projects. 10 Research Centers in futuristic domains. Recognized as Scientific and Industrial Research Organisation (SIRO) by Govt of India. Innovative Programs: One of the few institutions in the world running BTech Computer Science Program in partnership with Microsoft. BTech AI is being run in collaboration with some of the Top 500 Universities in the globe to give requisite foreign exposure to the students. The School of Agriculture runs programs experiment in latest techniques for holistic practices in the food chain. Leadership and Legacy: SR Educational Society having 185 Educational institutions in South India with 45 years of track record, is run by its Chancellor Sri A. Varada Reddy, with 1 Lac students and 5 Lac Alumni. Placements: Campus hiring by 200+ top recruiters including Amazon, CISCO, IBM, PwC, Synopsys, S&P Global, Accenture, Infosys, Wipro, TCS, Cognizant, SR University is committed to providing a comprehensive benefits package to its valuable staff members. SRU offers its staff members an array of benefits including PF, Gratuity, Medical Insurance, Research Incentive up to 1 Lac per publication and Professional Allowance of 1 Lac per year, Seed Grant up to 10 lac, Full-time PhD student hiring allowance up to 18 Lac for three years, 80% of the profit in the consultancy, and annual appraisal allowance of up to 1 Lac per year along with attractive growth and promotion opportunities. VISION

To accelerate the pace of transformation and advancement of the regional innovation ecosystem through academic excellence, industry relevance, and social responsibility. MISSION 1. Produce technically competent, industry- ready, and socially conscious leaders. 2. Engage in path-breaking research and disseminate the outcomes. 3. Collaborate with Industry, Government, and non-profit organizations for the benefit of the community. 4 LEADERSHIP AT SRU Chancellor Sri A. Varada Reddy is a pioneer in providing quality education and his efforts have transformed the lives of many youngsters. A man known for discipline and vision; Sri Varada Reddy has been serving the field of education since 1976. With his unstinted efforts, SR has become a trusted brand name in Telangana. Under his leadership, 185 educational institutions, including schools, junior colleges, degree colleges and professional colleges across Telangana, Andhra Pradesh and Karnataka are fostering excellent standards of education to young minds, shaping them into intellectuals. Sri. Varada Reddy has defined quality consciousness coupled with ethical practices as the DNA of SR group. Vice-Chancellor Prof. Deepak Garg is PhD in Computer Science with specialization in Efficient Algorithm Design. With 25 years of experience, he has worked as a Professor and Dean, School of Computer Science at Thapar Institute of Engineering and Technology, Patiala and Bennett University, Greater Noida. He is a Distinguished Professor in Artificial Intelligence and known as one of the top voices in the country on AI. He is a regular Blogger in the Times of India with a nickname of "Breaking Shackles" and writes about Higher Education landscape and AI. He is on the Advisory Committee of AIRAWAT, Super Computing Mission of Govt of India to create a 1 Exaflop backbone infrastructure for the country. He has represented on various Committees at NAAC, NBA, UGC and AICTE. Working with Startup Founders is his passion, and he serves on the advisory board of Drishya AI, ByteXL and Global AI Hub. He is the only CAC ABET Commissioner from the country and has served as PEV from last seven years. He has been in the Board of Governors of IEEE Education Society, USA. He served as Chair IEEE Computer Society, India Council and IEEE Education Society, India Council. He is on senate, Board of Studies of various institutions. He has 180 publications with 1900 Citations, h-index 22 and i10 index 50. He has published in top journals including IEEE and ACM transactions. He has uided 14 PhD students. His research area is Reinforcement Learning and Generative AI. He is Steering Committee Chair on Annual IEEE/ Springer International Conference on Advance Computing that's running in its 14th year. He has received research grants to the tune of 10 million INR including Royal Academy of Engineering UK, DST, DBT, AICTE, DSCI etc. He has visited 20+ countries creating 100+ collaborations with Universities and Industry. He served as Director NVIDIA-BU Research Center on AI. He led the largest AI Ecosystem of the country known as leadingindia.ai skilling 1 million students with 700+ consortium collaborations. Prof. Garg has given 350+ talks across the country as keynote speaker and invited expert. He is on a mission to make SR University a model for private university in the country. 5 The other officers of the university include: - 1. Registrar 2. Chief Finance and Accounts Officer 3. Dean 4. Associate Dean 5. Director 6. Controller of Examination 7. Head of the Department 8. Such other officers as may be declared by the Statutes to be officers of the university. How to Reach SR University Campus The SR University campus is situated at Ananthsagar, Hasanparthy (M), Warangal, Telangana 506371. It is 14 kilometer from Hanumakonda which is the main city, 16 kilometer from Kazipet Railway Station (KZJ) and 29 kilometer from Warangal Railway Station. The campus is well connected by road, rail, and air transport. The nearest airport is Rajiv Gandhi International Airport, Hyderabad, which is 3 hours drive from Warangal. We are situated on Warangal – Karimnagar highway which is well connected by local transport, including bus and autorickshaw. We have a separate bus stop in front of the university, which is served by TSRTC buses that ply once every twenty minutes in both directions. For extensive bus route information, please visit TSRTC (telangana.gov.in). 2.4 Warangal and its History SRU is situated in Warangal "ORUGALLU" or Ekashila Nagar, the name was given to the capital of the Kakatiya empire during that time. The fort was constructed with a single massive stone, hence the later designation of "Warangal." Pakhal Lake was built by the famous Kakatiya, Telugu ruler Ganapati Deva in the densest

part of the forest to be used for farming in the future. About 3,000,000 acres are now being submerged by it. The Kakatiya kings had many plans in the works to improve people's lives in the future. They employed a wide range of engineering techniques; for example, the Ramappa temple was built on a lake, and the thousand pillar temples of Hanamkonda were built on the sandy ground; both have survived for a millennium. The Kakatiya dynasty, which ruled from 1163 to 1565, had its capital in Warangal. Fortresses, lakes, temples, and stone gates are only some of the Kakatiya dynasty's contributions to the city's status as a tourist hotspot. The state government of Telangana has placed the Kakatiya Kala Thoranam as the official emblem, and Warangal is often called the cultural capital of Telangana. Located in the state of Telangana, Warangal serves as the administrative center. With a population of around 10 Lac and an area of 406 km2 (157 sq mi), it is the second-largest city in the state of Telangana. It is one of eleven cities in India to get funding from the Government of India's Heritage City Development and Augmentation Yojana program. It was also chosen as a smart city in the "fast-track competition," giving it access to additional funding from the Smart Cities Mission to enhance municipal infrastructure and industrial prospects. Places to Visit in Warangal Ramappa Temple Laknavaram Lake Bhadrakali Temple Laknavaram Lake - suspension bridge Warangal Fort Khush Mahal Bhogatha 6 W Warangal Tri-City refers to the metropolitan area that includes the cities of Kazipet, Hanamkonda, and Warangal. National Highway 163 links Hyderabad, Bhuvanagiri, Warangal, and Bhopalpatnam. Kazipet Junction and Warangal are two of the most important stops. Warangal is well connected to the metro city Hyderabad which is 180 km from the main city and well connected by rail and road. City is full of shopping areas, eateries, restaurants, and other places of entertainment. There are lot of schools for good educations of your children from primary to K12 level. City is also known as a medical hub and has ample facilities for any health- related issues. Residing in Tri-city fits the budget and there are houses available on rent for different requirements based on your budget. Schools @SRU The University has expanded its academic reach and now comprises several schools that offer a wide array of Undergraduate (UG) and Postgraduate (PG) programs and PhD Programs. Each school provides high-quality education and fostering a conducive learning environment for our students. The following are the schools under the University. School of Computer Science and Artificial Intelligence School of Engineering School of Business School of Sciences School of Agricultural Sciences School of Sciences and Humanities We encourage you to explore SRU website to know about these schools. Centers @SRU SRU hosts several Multidisciplinary Centers that foster research, innovation, and entrepreneurship. These centers serve as hubs for collaboration, creativity, and knowledge exchange. Centers enable faculty and students to explore cutting-edge ideas and address real-world challenges. To explore the extensive opportunities and services offered by each Multidisciplinary Center, we invite faculty members to visit the SRU website. I. II. Center for Artificial Intelligence & Deep Learning (CAIDL) Center for Embedded Systems and IoT (CEIoT) III. Center for Materials and Manufacturing (CMM) IV. V. VI. Center for Emerging Energy Technologies (CEET) Center for Construction Methods & Materials (CCMM) Center for Creative Cognition (CCC) VII. Nest for Entrepreneurship in Science & Technology (NEST) VIII. Collaboratory for Social Innovation (CSI) IX. Center for Design (CoD) On website, you will find comprehensive information about ongoing research projects, upcoming events, and collaborations with industry partners. These centers are pivotal in driving research initiatives, promoting industry collaborations, and nurturing a culture of entrepreneurship within our academic community. We value the dedication and enthusiasm of our faculty in advancing knowledge and making a positive impact on society. By harnessing the collective expertise of our faculty and the resources available through these 7 Multidisciplinary Centers, we aim to create a vibrant ecosystem that nurtures creativity, drives innovation, and empowers the next generation of problem solvers. Campus Life Student life in the campus is well taken care in all aspects by the institution. The Policies and Regulations are framed keeping the student academic interests as the focal point. There is a large residential student population on campus and the University focuses

on creating a conducive environment for the students to achieve their goals. Office of the Student Affairs The primary function of this office is to look after day to day activities related to student life in the campus and to ensure the best student support is provided. Students shall reach at dean.sa@sru.edu.in for any assistance required. This office looks after the overall student living, extracurricular and co-curricular activities, sports, health and planning of all university level events. It is also responsible for the maintaining of all hostels on campus. The set of values that are enforcing the professional and quality academic ambience in the campus are Discipline, Commitment and Skill development. This office works with student council, faculty and administration to ensure the well being of the student community. Institution Timings a) Timings: For all UG and PG courses: 9.00 A.M. to 5.00 P.M. b) Bus Timings for Day-scholars: Dress Code Arrival at the Campus - 8.50 A.M. Departure from the Campus - 5.00 P.M. Students shall wear neat clothes that are socially acceptable. Torn attire/ Tops / T-Shirts with obscene words or language is not recommended. Note: During the technical presentations and in placement season, student should come in formals only. Identification Card Each student will be provided with an Identification Card with his / her photo and name on it. It is mandatory for the students to wear the ID card inside the campus at all times. Students are also informed to wear their ID card while representing our institution in other College / University events such as sports, cultural and other academic activities. Internet Facility The campus is wi-fi enabled and students have access to internet and learning management system while on campus. Students can login and have access to a secure network in common areas, labs, library and hostels. All students are provided a username (email) based on their roll number. The email follows the nomenclature rollno@sru.edu.in. These login credentials can be used to connect to the campus wifi network, learning management system and the mobile application. Mr. A. Bala Krishna Contact No: 8886522500 Mr. E. Manikanta Contact No: 8008917297 Hostels The primary purpose of hostels is to offer students with a "home away from home" where they can feel comfortable and perform to their full potential. The rules and regulations are formulated to ensure that the hostel's property is safeguarded, that students residing in the hostel are living in a healthy environment, and 8 that students maintain discipline. The university provides occupancy of a room on a triple sharing basis separately for boys and girls. All the rooms are well equipped with basic amenities. There are both ac and non-ac rooms available in the hostels. Every student is allotted with a bed, mattress, study table, chair and cupboard. A student will be responsible for maintaining the hostel property and should use it carefully. Student will be liable to pay for any loss or damage caused to the hostel property. In case of loss by a group of students, all students involved will be fined. Every hostel has hot water facility, mineral water, TV halls and common reading room. Dining halls are located in close proximity to the hostels or inside the hostel buildings. Wi-Fi facility is available to every student for purposes of academic pursuits. The hostel provides laundry services that is available to residential students. Student Hostel Committee that will advise about Mess Menu and will be also responsible for Hostel night and other general issues of the Hostel. There will be one Proctor for every Floor in the Hostel. The University authorities reserves the right to terminate a student's temporary occupancy in hostel for deliberate disobedience, non-observance of hostel rules, causing damage to person or property, or engaging in antisocial, antinational, or otherwise unlawful actions. Hostel Warden(Girls) Ms. Anitha GP Hostel Warden (Boys) 9599042878 Dr. Rupesh Mishra 9716935695 Transport Transport facility is provided to day scholars from Monday to Friday. The buses operate from all the routes of the tri-cities of Kazipet, Hanamkonda and Warangal. The bus service is also provided from the neighboring districts such as Karimnagar, Husnabad, Jammikunta and Huzurabad. The bus(es) start from the respective starting points at 7:30 AM and leave the university at 5:00 PM in the evening. The daily bus facility can be availed on a chargeable basis. If a student wishes to opt out of this service, no refund will be issued for the unused portion of the academic year. Day scholars are not allowed to get into the bus for a destination other than mentioned as the boarding point Transport Complaints / Issues: Mr. T. Surendar Contact No: 9177302052 Security The safety and

security of the students on campus is of utmost priority to the university. Security guards are deployed round the clock across all the academic blocks, hostels, all entry-exit points and key areas. These areas are also under 24x7 monitoring through CCTV cameras. All the resident students must not leave the campus without completing the out-pass process. The students entering the campus after outing are physically frisked and their belongings are checked by the security guards to prevent carrying of prohibited items into the hostels. For any concerns contact Mr. K Venkateshwar Rao Contact No: 9618503127 Personal Vehicles Personal vehicles of students are not allowed inside the campus. They must be parked outside the second gate at the designated space at the students'own risk. The university will not be responsible for any damage or theft of the vehicle. Cycles are allowed inside the campus and students can keep their cycles in the hostel. Powered vehicles are not allowed. Health and Wellness Health Centre: The University Health Centre has two beds with a nurse and doctor available during the day. The university has an arrangement with the Aaditya hospital and students are taken to that hospital in case of any emergency in an ambulance stationed in the university 24x7. or any day to day issues related to health, 9 students should immediately reach out to the wellness center. Wellness Centre Timings: 9:00 AM to 5:00 PM Nurse: Ms. B.Pavani Contact No: 6300390764 Ambulance Driver: Sai Kumar Contact No: 7989738242 Counselling: The University has a counseling center, with a clinical psychologist offering counseling services to students. The students are informed about the counseling services during the orientation program. Students who wish to avail the services of the Counsellor can approach their office directly or can also book an appointment through call/whatsapp on the following numbers: Boys: +91 8341581850 University Library Girls: +91 8341581850 The university library supports the teaching and research activities of the university by providing facilities for general reading through acquisition, organization and dissemination of knowledge resources. It provides value added services according to the requirement of the users. Collection Spread over an area of 1000 sq.mtrs., our university library is a vast repository of knowledge, featuring an extensive collection of books, journals, e-books, e-journals, and multimedia resources. The services and operations in the university library are fully computerized. The library is also equipped with a digital library section and reference section. Working Hours: The Library works on all days of the year expect few holidays of national and social importance included in the Academic Calendar: Monday to Friday: 8:00 AM to 8:00 PM Saturday & Sunday: 10:00 AM to 4:00 PM Membership The enrolment of membership will be extended to all our UG/PG students, research scholars and staff of the university. The prescribed membership form can be obtained from the circulation counter. The students are provided with a Bar-Coded member ID card for the duration of studies at the university. The ID card is not transferable for issue of books. OPAC (Online Public Access Catalogue) The students can search the Bibliographic data viz. Author, Title, Subject, classified no. etc. through OPAC of the terminals installed at the Circulation Counters. Borrowing Privileges Category No. of Books Period of Loan UG students 4 One month PG students 6 One month Research scholars 6 One month 10 WEBOPAC in the university campus: Students can also access the Bibliographic data of the University library through WEBOPAC within the university campus. WEBOPAC link is: http://192.168.30.100/webopac/default. aspx. Mr. Sammi Reddy Contact No: 0870-2818384 Printing Facility Students can avail the printing facility from the space dedicated for reprographic facilities at a nominal cost. Location and Timimgs: Beside of Block I, 9:00 AM to 05:30 PM Mr. T. Surender ATM Facility Contact No: 9177302052 The Canara Bank ATM facility is located at the entrance of the main gate of the university. SR Academic & Administration Portal (SRAAP) The university's web portal, called SRAAP. Students have the ability to revise their profile information, including their parent's contact numbers and other necessary data. Additionally, students can review academic regulations, check the academic calendar, and access a list of holidays. Furthermore, students are able to enroll in the courses they plan to study for the semester. They can also monitor their attendance, Continuous Internal Evaluation (CIE), and End- Term Examination (ETE) marks. Moreover, students have the opportunity to provide feedback on their course faculty and submit

grievances. Additionally, students can check their final results. The daily attendance report, mid marks and other relevant information is sent to the parents through SMS. Contact No: 8074253480 for any assistance Help Desk The helpdesk acts as the primary level of support for the students and functions till 5:30 PM in the campus. All certificates, fee receipts, medical assistance or any other student related Services are taken care at the help desk. The students can reach out to the help desk located at the main office. Mr. J. Sambamurthy Contact No: 9989899611 Batch Representatives Batch representatives will be elected at the start of every semester. A batch consists of approximately 30 students and each batch is represented by an elected batch representative. These batch representatives will be the voice of the students of their batch. The views or grievances of the fellow classmates are raised by the batch representatives in the meeting with the Dean/Vice-chancellor conducted once in a semester usually mid-semester. Centre for Student Services and Placements (CSSP) The CSSP coordinates the placement activities at SRU. The center ensures smooth functioning of placement activities on campus and facilitates training activities of the students. It offers all interested and eligible students the best support in getting placed in leading companies. The CSSP supports students in identifying their interests and strengths, and plans appropriately to justify their professional needs. SRU students are trained in niche technologies that separate them from the ordinary, leading them to a successful career. For any queries Mr. Gurcharan Contact No: 85209 54128 at SRiX, 1st Floor 11 Placement Training The university possesses a full-fledged Placement cell that continuously monitors the employment opportunities available in various domains and arrange the campus interviews for the eligible students both at Under Graduate and Post Graduate level. Our CSSP offers career development program for the students who are aspiring to enter the corporate world and introduce them to the prospective employers according to their aspirations and background. Skill Development Courses The CSSP is offering various skill development courses. This center is working to enhance the skill component among the students. Various courses related to improving employment opportunities are offered by the centre. Students shall enroll for the courses upon call for registration by the center. Internships Many Industries and start-ups are providing internship opportunities to our students in the summer break and their final semester. CSSP reaches out to potential employers from different sectors to cater to the student internships. The interns are thus exposed to latest technologies and also get a feel of corporate working culture, while they begin building their very own corporate network. Portfolio Creation CSSP provides assistance to students to create their portfolios. This portfolio shall be a collection of all skills, accomplishments, experiences and attributes. highlighting the students best works, certifications and all other important achievements. SR Innovation Exchange (SRiX) SR Innovation Exchange (SRiX) is a DST sponsored Technology Business Incubator. SRiX brings entrepreneurs, mentors, researchers, and academicians together to create an inspiring ecosystem to transform ideas into business entities. SRiX intends to be an active catalyst for the growth of the startup ecosystem and help Startups evolve & grow into mature businesses. It has State of Art Infrastructure consisting of: i. Design & Rapid Prototyping facilities. ii. Conference Halls/ Meeting Rooms. iii. Video-conferencing facilities. iv. Air-conditioned Co-working spaces with Wi-Fi. Support provided: i. ii. iii. Idea Valuation/ Validation. End-to-end product development support. Incubation and Acceleration Support. iv. Mentoring Support: Branding, Technology, and commercialisation. marketing, Go-to-market, Business Expansion, v. Legal Support: Company incorporation and documentation, Intellectual Property (IP), Patenting, and Regulatory Compliance. vi. Funding Support: Seed capital, Grants, Angel Investors, Venture Capitalists, investor connect. vii. Financial Services: Accounting, Filings, Valuations etc. viii. Connections & Networking: Mentors, investors, industry partners, Government, Higher Education institutions connections. ix. Human Resources: Hiring of interns and fresh grad, team management, partners fit. For any queries Mr. Prashanth Contact No: 8008025400 12 Mentoring and Advising Mentoring at SR University is a cornerstone of our commitment to fostering a supportive and enriching learning environment, guiding students towards academic excellence, and facilitating their

holistic development for future career endeavors. As an integral part of our academic ecosystem, each student is assigned a dedicated mentor upon joining the University, forming the bedrock of a personalized and impactful mentoring program. Upon enrollment, students are introduced to their mentors during the induction program, establishing a vital connection that is crucial for their academic and personal growth. This mentorship is designed to extend throughout the entirety of the student's academic journey at SRU. It is through this structured mentor-mentee relationship that students receive guidance, support, and encouragement, transcending traditional academic boundaries. Student Responsibilities Students are urged to actively engage with their mentors, recognizing the mentorship as a collaborative process. Regular communication, proactive involvement in mentor-mentee meetings, and seeking guidance when needed are essential elements for a fruitful mentoring relationship. At SR University, we consider mentoring as an indispensable aspect of our commitment to nurturing well rounded, successful individuals. We encourage every student to embrace this mentorship opportunity and utilize it as a foundation for academic excellence, personal growth, and a successful future career. We emphasize the importance of staying connected with your mentor and proactively reaching out for academic advice, career guidance, or any other support you may require. Mentorship at SR University is not just a service; it's a partnership for your success. Social Media SR University is active on social media and is looking forward to connecting with you. You can follow the college on Instagram, LinkedIn, Facebook and Twitter. You'll discover the latest college updates and highlights featuring fellow students, alumni, faculty, and staff. LinkedIn: Instagram: Snapchat: https://www.linkedin.com/school/sr-university/ https://www.instagram.com/sr_university/ Facebook: https://www.facebook.com/sruniversityindia Twitter: https://twitter.com/sr_university https://www.snapchat.com/add/sr_university Sports and Games SR University encourages sports and recreational activities with a firm belief that a sound mind resides in a sound body. The vast campus provides number of fields for different sports and games. The main objective is to provide initiatives to encourage the growth and development of students in secure environment in order to develop fitness, team building and leadership opportunities. The Department of Physical Education plays an important role in a student's life on campus. It is headed by a Physical Director and assisted by individual coaches for football, volleyball, cricket, basketball, etc. The Department aims to provide the students with wide range of sport recreation and leisure activities for students, staff and faculty. The facilities available on campus are Cricket/ Football/ Volleyball/ Basketball/ Badminton/ Tabletennis/ Kabaddi/ Throw Ball/ Carroms/ Chess, Athletics and a fully equipped gymnasium. 13 Out Door Games: Beside SRiX Block Basket Ball Court / Volley Ball Court / Kabaddi Court / Throw Ball Court / Kho-Kho Court Beside SRiX Block: Badminton Court Block-III Back Side: Athletics: 400Mtrs running track / Football Ground / Cricket Practice Nets Indoor Games: Block -1 Back side sheds: Table Tennis / Carroms / Chess / Gymnasium Hall Dr. P. Srinivas Goud Contact No: 9949279800 National Service Scheme (NSS) The institution has launched units of NSS wings. These units take up various community development service oriented activities like programs on road safety, blood donation, plantation, awareness programs etc. in and around the region. These units aim at developing social and civic responsibilities amongst young students. Dr. K. Ravinder Contact No: 9912782872 National Cadet Corps (NCC) The National Cadet Corps at SR University was brought up in the long stretch of September 2020 under the alliance of 1(T) Compo (Tech) Regt. NCC, Warangal Group with a strength of 160 cadets (Company). The aspirants of 1st year engineering students of university can enroll, if they have the necessary qualification models determined in the NCC Act. The boy cadets are enrolled into Senior Division (SD) and the girl cadets are enrolled into Senior Wing (SW). NCC seeks to reinforce in students a spirit of nationalism and national identity. It also improves physical activity and encourages all round character in the students. The NCC provides cadets with military training in which students gain knowledge of the forces. NCC is a voluntary organization AND ITS activities carried out by cadets at the university level are diverse and aimed at fostering leadership, discipline, and a sense of social responsibility. The

activities undertaken by NCC cadets at the university level includes institutional training, camp training, Leadership Training, Adventure Activities, Social service and Community Development, Cultural Events, Educational and Awareness Programs. Mr. T. Haribabu Contact No: 8810415979 Stationery Store To support the professional needs of students, a stationery store is available adjacent to Block-I. This store offers office supplies, including pens, pencils, notebooks, files, and other stationery essentials. It also provides photocopy and printing services. Timings: 9:00 am to 5:30 pm Mr. G. Rajeshwar Reddy Contact No: 9849014127 Cafeteria SR University has a spacious two storeyed cafeteria with modern equipment and a hygienic environment providing quality food thus catering to the needs of students and staff. The cafeteria has an area of 710 sft and accommodates 200 students. It is open for the students from 8:30 AM to 6 PM. There is a wide variety of North Indian and South-Indian cuisine and the students enjoy the healthy nutritious food served at the cafeteria. Tasty Treat: Near 2nd block Meet and Eat: Near behind 1st block 14 Bharat foods: Near 3rd block Timings: 9:00 AM to 7:00 PM Open Door Policy The university adheres to an "Open Door Policy," encouraging all students' to voice their suggestions, concerns, or feedback regarding the university's operations and progress. Under this policy, students' can approach any office bearer, including the Vice-chancellor, through various means of communication, such as in-person meetings, emails, or scheduled appointments. The university recognizes that open and transparent communication is essential for fostering a collaborative and supportive work environment. The feedback will be received in a constructive and positive manner, with the aim of continuously improving the university's functioning and enhancing its overall progress. Feedback The feedback from students is periodically collected by the office of the Dean (Academics). Online feedback system is in place to take the feedback on academic support and other facilities of the campus. Students/Parents/Alumni can share their feedback and suggestions anytime at feedback@sru.edu.in. Alumni Connect Alumni Affairs at SR University, formerly S R Engineering College, serves as the vital link between the institution and its graduates, fostering a lasting connection beyond graduation. It comprises programs, services, and events aimed at keeping alumni connected and engaged. This ongoing relationship reflects the shared experiences and growth within the SR University community. To actively participate, alumni are encouraged to attend reunions, engage in networking events, utilize career services, and contribute to the institution's success. Involvement not only enhances personal experiences but also enriches the educational journey for current and future students. As you begin your academic journey, remember that your association with SR University extends beyond campus years—it's a lifelong partnership. The institution looks forward to celebrating your achievements, supporting your endeavors, and welcoming you into the proud and dynamic community of SR University alumni. Alumni Services and Resources: As a valued member of our alumni community, you have access to a range of services and resources designed to support your continued success and maintain a strong connection with SR University. We are committed to providing you with opportunities for personal and professional growth, networking, and ongoing engagement. Explore the array of services and resources available to you: • Career Services like Job Postings, and Career Counseling: • Networking Opportunities like Alumni Events, and Online Networking Platforms. • Benefits and Discounts like Library Access, and Continued Education. • Mentorship Programs like Connect with Mentors, and Become a Mentor. • Alumni Chapters like Local and Regional Chapters, and Chapter Events. • Communication Channels like Alumni Newsletters, and Social Media Groups. • Recognition and Awards like Alumni Achievements, and Nominate Peers. • Volunteer Opportunities like Event Support, and Advisory Boards. • Access to SR University Facilities like Facility Use, Fundraising, and Support the Institution. Portal Registration Link: https://alumni.sru.edu.in/user/signup.dz Contact Details: G. Sunil Reddy, Associate Dean, Alumni Affairs Contact Number: 9676561828 15 16 E- Mail id: assocdean.alumni@sru.edu.in Student Activities and Events Student Clubs SRU clubs help the student community to develop talents, interests and passion. Students are encouraged to participate in atleast one club every semester and expand their

interests and skills. The main objective of various clubs is to identify the potential of every student and to facilitate them in achieving their academic goals through activities in these clubs. Open to all students, the clubs plan events and activities throughout the year. These clubs enrich the social, cultural and academic experience of students. It provides an exclusive platform for different dimension of learning, networking and socializing outside of the classroom. The following clubs are active for the academic year 2023-24: Sl.No. Club Name Level 1 Garden Club University Level 2 Organic Farming Club University Level 3 Yoga Club University Level 4 Master Communicators Club University Level 5 Painting And Sketching University Level 6 Community Service Center University Level 7 Martial Arts Club University Level 8 Adventure Club University Level 9 Hiking Club University Level 10 Cultural Club University Level 11 Sports Club University Level 12 Drama & Theatre Club University Level 13 Photography & Movie Making University Level 14 Dance & Music Club University Level 15 Robotics Club ME 16 SAE Club ME 17 Renewable Energy Club ME 18 CAD/CAM ME 19 Coding Club CS&AI 20 Data Science Club CS&AI 21 Cyber Security Club CS&AI 22 AIML Club CS&AI 23 SANKHYA CS&AI 24 ElectrAIfy Club EEE 25 Simulation Club EEE 17 26 Electrical Engineering Association (EEA) EEE 27 Byte Optimizers Club ECE 28 Intelligence Ignite Club ECE 29 Socio Tech Innovative Club ECE 30 Tech Connectors Club ECE 31 Marketing Club Business 32 HR Club Business 33 Finance Club Business 34 AGRIGYAN SOA 35 Indian Concrete Institute (ICI) Students Chapter CE 36 ACCE - Association Of Consulting Civil Engineer Students Chapter CE 37 Society Of Civil Engineers SRU CE Club Name Description Cultural Club Will celebrate all the cultural festivals. Sports Club To develop sports skills and sportsman spirit. Physical fitness, physiological and psychological abilities. Moral ethics and social awareness. Coordination and cooperation. Develop leadership qualities, tea work and overall discipline. Garden Club Our primary objective is to restore a sustainable ecosystem. To promote interest in and knowledge of horticulture, gardening and garden therapy To encourage beautification of college. Expand love of gardening and floral design which encourages active participation in civic. Martial Arts Club Becoming Active, Fit and Healthy Gaining Self Confidence and Self-Respect Learn To Offend and Defend Focus, Responsibility & Team Work Master Communicators To provide a platform for student participants to demonstrate an understanding of communication in diverse contexts – interpersonal, small group, public and organizational. To help participants exhibit enhanced analytical, critical and performance competencies that will assist students in participating effectively in inter-collegiate events or contests. 18 Painting & Sketching Painting and Sketching practices develop new ways of thinking, seeing, and creativity of students. Building confidence of students through exercises that help you explore different types of painting techniques. Painting and sketching extend students' ideas of possible sources for their paintings. Students are introduced to additional painting techniques, as well as to a diverse range of historical and contemporary artist's practices. It turns, students to develop a greater sense of creating "their own work." Students are encouraged to develop an area of personal painting and sketching skill informed both by their own enthusiasms and interests. It awakens the self thinking capability and improve the designing of thought in the way of innovation Drama & Theatre Club Self Expression: Students will become more expressive in thoughts by way of their act and impressions Confidence: Students improve levels of confidence by shedding away the shyness by performing in front of huge audience by giving off their best Drama & Theatre Club Socio-culture: Students can make new friends and improves social interaction and enhance their creativity by coming out of practical life and enter into the world of imaginations. Fun: Totally it creates a huge positive impact on once career. Community Service Club Identify the needs and problems of the community and involve them in problem solving process; Develop among themselves a sense of social and civic responsibility; Utilize their knowledge in finding practical solution to individual and community problems; Develop competence required for group-living and sharing of responsibilities; Gain skills in mobilizing community participation; Acquire leadership qualities and democratic attitude; Develop capacity to meet emergencies and natural disaster and practise national integration and social

harmony Photography & Movie Making To motivate students to exhibit their talents in photography and video making. To encourage and see how student compile and edit pictures and get a strong visual aesthetic. To express their taught with an emphasis on perceptual, technical and artistic skills. To explore and explain their creativeness, to recognize their career opportunities. To look into their views of making photography in both natural and artificial, means and see how they manipulate and control an artistic vision 19 Yoga Club To create an atmosphere of confidence, enthusiasm and non-competitiveness, where everyone can succeed To support the physical and emotional health and wellness of students and teachers. To enhance focus, concentration, comprehension and memory. To ease anxiety and tension (such as pre-test or performance jitters). To improve posture, writing muscles while preparing to sit comfortably. To have opportunities for reflection, patience and insight, reducing impulsivity and reactivity. Dance & Music Club Study and practice methodologies for translating written text into live performance Learn the vocabulary and practice methods of respectful critique and evaluation To strengthen students creative skills in live performance through the study of craft and technique Develop a multifaceted physicality through training in dance techniques Integrate an understanding of cultural context into creative and scholarly research Demonstrate clear and convincing academic writing in the field Innowiz Club Equip the students with Managerial skill-set. Motivate students to build teamwork culture. Stimulate the critical thinking abilities. Develop the communication skills. Groom the students to sculpt their personalities. Transform the introverts to extroverts by helping them overcome their stage fear. Student Clubs @ School of Computer Science and Artificial Intelligence Club Name Description Coding Club In today's rapidly changing environment, programming skills are essential tools that can be utilized and incorporated into various fields and domains. Hence, it becomes essential to equip young minds with such skills. Coding Club aims to establish a coding culture on campus, reaching every student passionate about coding. The club's motto is to Create-Optimize-Debug-Execute. 20 Data Science Club Data science is a powerful tool that can be used to solve some of the world's most pressing problems. We want to empower our students to use their skills to positively impact the world. We also strive to create a community where students can connect, share ideas, and collaborate on projects. Cyber Security Club The Cyber Security Club is a student-run club with the goal of providing outside-of-class activities relevant to the industry. Attendees will leave with valuable experience proven to be useful during interviews and jobs. The club is open to everybody and no matter what experience level or major you are. Our goal is to expand our knowledge of cybersecurity and information security through hands-on experience and direct interaction with professionals in the field. AIML Club Artificial Intelligence and Machine Learning Club helps to foster skills envisage the real world problems and attempts to upskill the talent and prepare for the Millennial break-through technologies which require a thorough understanding and grasp of various AI and ML driven devices ubiquitously SANKHYA SANKHYA is a club for students interested in mathematics and computing that offers a variety of extracurricular activities to further explore mathematical sciences. It aims to bring together individuals with a passion for mathematics, promote student collaboration, and expose them to educational and career opportunities. It hosts academic and social events all year long such as celebrations of National Mathematics Day and Pi-Day, Mathematics Olympiad etc. Student Clubs @ Department of Electrical and Electronics Engineering (EEE) Club Name Description ElectrAIfy Club ElectrAIfy Club is an AI Club for Electrical Engineering. It is a dynamic and inclusive community of students passionate about AI, Machine Learning, and its applications in Electrical Engineering. This club aims to provide a platform for students to learn, collaborate, and innovate in the rapidly evolving field of AI applications in Electrical Engineering. 21 Simulation Club The Simulation Club is a dynamic and innovative organization which serves as a platform for students, enthusiasts, and professionals alike, who share a common passion for simulation technologies and their application in the field of electrical engineering. The club's primary mission is to foster a vibrant community that promotes hands-on learning, creativity, and collaboration through

simulation-based projects. By utilizing cutting-edge software and tools, the club aims to deepen participants' understanding of complex electrical systems and enhance problem-solving skills. Electrical Engineering Association (EEA) The Electrical Engineering Association (EEA) of SR University serves as a place of community for students to discuss, learn and develop technical and professional skills among the electrical engineering students. Members of the EEA are offered with a range of programs and activities such as seminars, workshops, technical quizzes, poster presentations, certifications, hackathons, project competitions and exposition. The EEA is supported by both internal and external experts who assist the students in strategizing and organizing activities that will help them enhance their knowledge and skills in Electrical Engineering. Student Clubs @ Department of Electronics & Communication Engineering (ECE) Club Name Description Byte Optimizers Club Byte Optimizers strives to encourage interest and knowledge in the Internet of Things (IoT). The club brings collectively students who are excited about emerging technologies, smart devices, and the potential of IoT to transform multiple sectors and daily life. Workshops, skill development, and invited talks will be among the activities offered by this club. Intelligence Ignite Club The Intelligence Ignite club amalgamates the most stimulating aspects of artificial intelligence (AI) and the cutting-edge field of Electronics and Communication Engineering (ECE). The club's goal is to bridge the gap between AI and ECE by creating a collaborative environment in which students with diverse interests can investigate the synergy between these two fields. Intelligence Ignite's activities will include guest lectures, workshops, and tutorials focusing on integrating AI techniques into ECE applications. Socio Tech Innovative Club Socio Tech Innovative aims to encourage social innovation through the innovative use of technology and interdisciplinary approaches. By leveraging the power of technology and innovative thinking, the club hopes to address societal challenges and have a positive impact on local communities and beyond. This club's activities include ideation and brainstorming sessions, workshops, and invited talks. 22 Tech Connectors Club The Tech Connectors Club brings collectively students who are passionate about wireless communication and networking. The club focuses on the exciting world of wireless communication, including mobile networks, 5G, and beyond. It provides an opportunity for students to learn more about this rapidly changing field, exchange ideas, and gain practical knowledge of wireless communication systems. Wireless Technology Workshops, invited talks on wireless communication, and career opportunities are among the activities of this club. Student Clubs @ Department Mechanical Engineering (ME) Club Name Description SAE Collegiate Club The SAE Collegiate Club aims at providing the students of Engineering with learning facilities comparable to world-class standards for designing and manufacturing automobiles, imparting knowledge to design vehicles with lesser pollution and better safety standards to meet the norms and expose them to the latest research, development and techniques so as to cater to the growing needs of the industries and to mold the students as good citizens of our country. Robotics Club Write the program to run the Robot and Differentiate various assembly languages. Build a Robotic manipulator for mechanical applications. Conduct Guest Lectures by experts on latest technologies of Robotics Participate in various competitions to be held all over India to excel in this area. Renewable Energy Sources Club The club is dedicated to encouraging students to actively participate in renewable energy activities, raising awareness about the benefits of utilizing renewable energy sources. It also involves the development of course activities tailored to employment opportunities in industries and the renewable energy sector. This club-centric approach aims to equip students with both knowledge and practical skills for meaningful contributions to the field of sustainable energy. CAD/CAM CLUB Join the club to delve into CAD/CAM software, mastering the creation of 2D/3D drawings essential for mechanical applications. Club members actively develop intricate 3-D models, gaining hands-on experience in practical design. Expert-led guest lectures on the latest CAD/CAM technologies provide valuable insights. As part of the club, students are encouraged to participate in various nationwide competitions, offering a platform to showcase and excel in the dynamic field of CAD/CAM across India. Student Clubs @ Department

Civil Engineering (CE) Club Name Description Indian Concrete Institute (ICI) Students Chapter 1. ICI student chapter needs a minimum of 30 student members. Or 50% of students strength of the department. 2. ICI student chapter shall undertake to organize at least two technical lectures by eminent personalities from the construction industry in each semester. 23 3. Organise technical report writing competitions among students at least once in a year. 4. Undertake technical visits to construction sites and write reports on their visits at least once in a year. 5. Any other technical activity like exposition of new building material, etc., as an option. ACCE - Association Of Consulting Civil Engineer Students Chapter 1. ACCE student chapter will endeavor to bridge the gap between academia and the industry. ACCE has evolved, several well-structured proactive programs to upgrade the skills of CE undergraduate students. 2. Student Mentoring Program of ACCE is a well-structured Skill development training program aimed at increasing the employ ability quotient of students who undertake this program. Society Of Civil Engineers SRU 1.Organize at least two technical lectures by eminent personalities from the construction industry in each semester. 2.Organise one UG-level Technical Event per year. 3.Organise two Industrial visits to bridge the gap between academia and industry. 4.Exposing young civil engineers to the challenges faced in the field. Student Clubs @ School of Agriculture (SOA) Club Name Description AGRIGYAN To promote agriculture education and create a platform to learn new aspects of agriculture To facilitate the interdisciplinary/ interdepartmental knowledge exchange To enhance student-farmer relationships Promoting organic, sustainable, and eco-friendly farming Providing an opportunity for the students to explore and develop skills in leadership, teamwork and personality development Student Clubs @ School of Business Management (SOB) Club Name Description Marketing Club The club's main objective is to foster an environment that encourages creativity, innovation, and professional development in the field of marketing. This club will organize various activities such as workshops, industrial visits, competitions, student projects, and market research. Finance Club HR Club The club aims to enhance students' understanding of the intricacies within the financial sector, fostering an environment that encourages study, contribution, participation, organization, and networking with industry professionals. Events organized by the club include workshops, seminars, and a guest speaker series, providing members with opportunities to explore financial topics and trends. Additionally, the club facilitates networking events, fostering connections between members and finance professionals, as well as encouraging collaboration among students passionate about finance. The primary objective of the club is to shape students into future people managers, focusing on nurturing their potential for achieving excellence with a strong ethical foundation. The club envisions organizing various events, including team-building activities, problem-solving exercises, and other HR-related activities. Freshers Party The Freshers party is hosted by the second year students to welcome their juniors to the university. The second year students organize various fun filled games, events, performances etc. to break the ice and show case their talents. The freshers and their seniors will get to know one another and make friends for life. Farewell Party The farewell party is hosted by the junior batch students to the outgoing batch of students. The students actively take part in dancing, singing, playing games, and other fun filled activities. They put lot of efforts to make the last days in the university memorable to their seniors. Sparkrill Sparkrill, a three day annual cultural festival is the most awaited fest conducted by the students of SR University, Warangal. This fest showcases number of events in the fields of art, literature, drama, dance, music, quizzing, photography and painting. Sparkrill also conducts concerts during the three days of Spree, known Pronites. Famous musicians are invited to close each day of the fest with a bang. They are aided by the student council themselves and a faculty advisor chosen by the administration to assist them in their tasks. SRU Policies Conduct on Campus SR University believes in providing students with the freedom and knowledge to support their decisions, and it trusts them to act in their own best interests as well as the interests of the university. The university then anticipates that students will exhibit accountability and self-control. The idea is to instill a sense of ownership so that this conduct becomes

second nature. This includes respecting the rights of others to freedom of speech and making appropriate use of the resources at your disposal. Students come from a variety of origins, viewpoints, genders, locations, faiths, cultures, and experiences. The success of the SRU community is greatly influenced by inclusivity. Everyone attending the university is expected to respect and be aware of diversity. The intention is to create a diversified atmosphere which is beneficial to everyone. Students shall dress decently when in public places and are cautioned that in the era of fast internet and high definition cameras, their pictures and videos can fall in wrong hands and create unpleasant consequences. Student Grievance Redressal Cell Student Grievance Redressal cell functions to address the grievances of the students in the campus. Students shall write about their grievances to stu.grievance@sru.edu.in or call to the help desk number. The grievance will be redressed as earlier as possible based on the nature of the issue. Mr. J. Sambamurthy Contact No: 9989899611 24 Usage of Mobile Phones In the information age, the university understands the significance of the mobile phone usage. But students are informed to self-restrict the usage of mobile phone by avoiding its usage in classrooms, laboratories, examinations halls. Disciplinary action will be taken if improper usage of mobile phone in the campus and it may also lead to confiscating of the mobile phone. Anti-Ragging Policy Ragging is a criminal and non-bailable offense. Ragging or abetment of ragging in any form is strictly prohibited within the premises of the University, including its hostels, departments, institutions, schools, colleges, constituent units, centers, campus grounds, and any part of the SR University group institutions, as well as on public transport systems. Any violation will be dealt with in accordance with the regulations, directives, and guidelines, including: - Supreme Court Guidelines and - UGC Regulations, 2009. The university has constituted an anti-ragging cell, headed by the Dean (Student Affairs) along with committee members from all schools and hostel wardens. The cell ensures that the freshers are protected from the menace of ragging. The cell deploys faculty in key areas such as hostels, canteen, bus stops etc. to prevent ragging and also ensures that action will be taken against those who indulge in such activities. The students can call the anti-ragging cell at stu.antiraggingcell@sru.edu.in or help desk to register any complaint or can directly reach out to the Office of Student Affairs. Dr. A.V.V. Sudhakar Contact No: 9000708123 Sexual Harassment Policy SRU is committed to providing a safe and respectful environment for all members of its academic community, including staff and students. This Sexual Harassment Policy aims to prevent and address any form of sexual harassment within the university setting. It applies to all staff, students, and visitors and reflects our commitment to fostering a culture of respect, dignity, and inclusivity. Any student who experiences or witnesses sexual harassment is strongly encouraged to report the incident promptly to the appropriate authorities. Reporting can be done through multiple channels, including: • Head of the Department or Dean of the School • Dean (Faculty Affairs) • Women Empowerment Cell of the University Reports can be made verbally or in writing and will be treated with confidentiality. The university is committed to conducting a thorough, impartial, and timely investigation of all complaints of sexual harassment. If an investigation confirms that sexual harassment has occurred, appropriate disciplinary action will be taken against the perpetrator, which may include but is not limited to: • Counseling • Formal warning • Suspension or Expulsion • Legal consequences 25 Prevention of Sexual Harassment in workplace SRU adheres to the POSH act of UGC, recognizing that sexual harassment is more prevalent among female staff and students, Regulation 3 (d) of the UGC POSH regulation mandates prompt action by Higher Educational University's in the wake of any such harassment, the full regulations are available at https://7203627_UGC_regulations-harassment.pdf, SRU students and its staff members must adhere to these practices as mentioned thereof Students shall reach out for any queries or assistance to the following Cell/Center Staff Coordinator Mail Id Student Help Desk Ms. Divya helpdesk@sru.edu.in Contact No. Examination Cell 9701177036 Mr. K. Kiran Babu examcell@sru.edu.in CSSP 9908336336 Mr. D. Sridhar stu.cssp@sru.edu.in Student Grievance Cell 9000966994 Dr. D. Rajababu stu.grievance@sru.edu.in Student counseling and psychological centre

9949501190 Ms. Swapna stu.counseling@sru.edu.in 7207672300 (G) 7207362300 (B) Anti Ragging Cell Mr. A. Rajeshwar Rao stu.antiraggingcell@sru.edu.in Transport 9948533654 Mr. A. Keerthi Reddy transport@sru.edu.in Sports 9640606408 Dr. P. Srinivas Goud stu.sports@sru.edu.in Finance 9949279800 Ms. Sunitha stu.finance@sru.edu.in Administration 9912654505 Mr. T. Surender Program Coordinator 9177302052 SoA pc.soa@sru.edu.in SoB 9515980884 SoCS&AI pc.sob@sru.edu.in pc.csai@sru.edu.in SoE pc.soe@sru.edu.in 9100208378 Office of Research 8106156408 pc.research@sru.edu.in Girls Hostel 9949445275 Ms. Anitha GP stu.girlshostel@sru.edu.in Boys Hostel 9599042878 Dr. Rupesh Mishra stu.boyshostel@sru.edu.in Academic Regulations 9716935695 The regulations are applicable to the 2023-24 and 2022-23 Academic batches Terminology Academic Council: The Academic Council is the principal academic body of the University and is responsible for the maintenance of standards of instruction, education, and examination within the University, subject to the provisions of the act, statutes, ordinances, regulations, and rules. Academic Council is an authority as per University Grants Commission (UGC) regulation and it has the right to take decisions on all academic matters including academic research. Academic Year: This is the period comprising of two regular semesters i.e., Odd Semester and Even Semester. In addition to the regular semesters, there may be summer / winter term. Audit Course: It is a noncredit course of study. Backlog Course: A course is a backlog course if the student has obtained a grade (R / F) Basic Sciences: The foundation courses in the areas of Mathematics, Physics, Chemistry, Biology are offered in this category. Board of Studies: The Board of Studies (BoS) is a body as defined in the UGC regulations, constituted by Vice chancellor for each of the department separately. The functions of BoS include framing the content of various 26 courses, reviewing, and updating the content from time to time, introducing latest programs etc. Branch of Study: An area of study or a specified program (like Computer Science Engineering, Mechanical Engineering, Electrical and Electronics Engineering etc.). Capstone / Industry Project: Course that a student must undergo during final year which involves the student to undertake a research, startup or design, which is carefully planned to achieve a particular aim. It is a credit based course. Career Readiness Elective is a course that focuses on developing students' verbal and aptitude skills to enhance their preparedness for future careers. Certificate Course: This course makes a student gain firsthand expertise and skills required for development in each area. Change of Branch: Transfer from one's branch of study to the other branch (e.g., change from B.Tech. Computer Science Engineering to B.Tech. Mechanical Engineering). Continuous Internal Evaluation (CIE): Continuous assessments used to evaluate student learning, acquired skills, and academic attainment during a course. Course: A course is a subject offered by the University for learning in a particular semester. Course Code: Each course is identified by a unique course code depicting the department / school offering the course and the level of the course. Course Outcomes: The measurable statements that state what students are expected to learn in a course. Credit: Every course has a certain number of credits assigned to it depending upon the nature and importance of the course. The number of 'Contact Hours' in a week of a particular course determines its credit value. One credit is equivalent to one lecture/tutorial hour per week or two hours per week of self- learning/ practical/ project/ field work during a semester. Credit Transfer: The procedure of granting credit(s) to a student for course(s) undertaken at another institution/ University. Cumulative Grade Point Average (CGPA): It is a measure of the cumulative performance of a student over all the completed semesters. The CGPA is the ratio of total credit points secured by a student in various courses in all semesters and the sum of the total credits of all courses in all the semesters. It is expressed up to two decimal places. Curriculum: Curriculum is broadly defined as the totality of student experiences that occur in the educational process. It incorporates the planned sequence of instruction, instructional content, materials, resources, and processes for evaluating the attainment of Program Educational Objectives. Degree: A student who fulfills all the program requirements is eligible to receive a degree. Degree with Specialization: A student who fulfills the entire program requirements of the discipline and successfully

completes a specified set of professional elective courses in a specialized area is eligible to receive a degree with specialization. Department: An academic entity that conducts relevant curricular and co-curricular activities, involving both teaching and non-teaching staff and other resources. Detention in a course: Student who does not obtain minimum prescribed attendance in a course shall be detained in that course. Dropping from the Semester: A student who does not want to register for the semester should do so in 27 writing before commencement of the semester. Dual Degree: A dual degree program means that a student can pursue two different degrees from either the same university or two different universities or even from two different countries but at the same time. Elective Course: A course that can be chosen from a set of courses. An elective can be Program Elective, Open Elective and Specialization Elective. Engineering Sciences: The courses belonging to basic evolutionary aspects of engineering from Mechanical Sciences, Electrical Sciences, Civil, Computing etc. Evaluation: Evaluation is the process of judging the academic work done by the student in the courses. It is done through a combination of continuous in-semester assessment and end semester examinations. Grade: It is an index of the performance of the students in a said course. Grades are denoted by alphabets like A, B, C, D etc. In case of School of Agriculture, the grades are denoted by Division I, II etc. Grade Point: It is a numerical weight allotted to each letter grade on a 10 - point scale. Hobbies, co-curricular, and extra-curricular elective course is refer to activities that students participate. These activities may include sports, clubs, music, theater, and more. Participation in these activities can help students develop new skills, build social connections, and enhance their overall personal growth and development. Honours Degree: A student who fulfills all the program requirements of the discipline and successfully completes a specified set of additional courses within the same program is eligible to receive an Honors degree. Liberal Arts, Humanities, and Social Sciences Elective is course in the fields of liberal arts, humanities, and social sciences. This elective allows students to explore diverse disciplines such as literature, phi-losophy, history, sociology, and psychology. Make-up Test: An additional test conducted to students who scored less than 50% of the marks in the Mid Term Examination or who missed the exam due to genuine reasons Mini project: Mini Project is a credit-based course that a student must undergo during academic term as per the curriculum, which involves the student to explore new things belonging to their interest within their program area. Minor: A student who fulfills all the program requirements of the discipline and successfully completes a specified set of courses from another discipline is eligible to receive a minor in other discipline. Overall Grade Point Average (OGPA): It is the measure of the total credit points secured by a student for all semesters divided by total credits of the courses registered and rounded off to three decimals. Open Elective: This is a course of interdisciplinary nature. It is offered across all engineering branches of University. Overloading: Registering for a greater number of credits than normally prescribed by the Program in a semester. Practice School: It is a part of the total program and takes one full semester in a professional location, where the students and the faculty get involved in finding solutions to real world problems. A student can choose Project/Practice School during 7th or 8th semester of academic Year to meet the final requirements for a degree. Pre-requisite: A course, the knowledge of which is required for registration into higher level course. Problem Solving Using Programming Elective is a course that emphasizes the development of problem solving skills through programming. Students learn coding, algorithmic thinking, and computational problem solving strategies to address real-world challenges in different domains. Program: A set of courses offered by the department for the award of degree. A student can register and complete the stipulated minimum credits to qualify for the award of a degree in that Program. Program Core: The courses that are essential constituents of each engineering discipline are categorized as 28 Program Core courses for that discipline. Program Elective: A course that is discipline centric and is offered as an elective. Program Educational Objectives (PEOs): Program Educational Objectives are broad statements that describe the career and professional accomplishments that the program is preparing graduates to achieve. Program Outcomes (POs):

Program Outcomes are statements that describe what students are expected to know and be able to do upon graduating from the program. These relate to the skills, knowledge, attitude, and behaviour that students acquire through the program. Program Specific Outcomes (PSOs): PSOs are a statement that describes what students are expected to know and be able to do in a specialized area of discipline upon graduation from a program. In a Program there may be 2-4 PSOs, if required. These are the statements, which are specific to the program. They are beyond POs. Program Curriculum and other activities during the program must help in the achievement of PSOs along with POs. Registration: Process of student enrollment into a set of course(s) in a semester/summer /winter semester of the Program. Re-Registering: A student who wishes to repeat a course is permitted to do so, subject to the regulations contained herein. Semester: It is a period of study comprising of 14 to 18 weeks of academic/ research engagement equivalent to 90 working days including the examination. In case of programs offered by School of Agriculture, semester comprises of 110 working days including examinations. End Semester Examinations (ESE): It is an examination conducted at the end of the course of study every semester.. Seminar on Emerging Technologies: A mandatory credit course that a student should undergo to enhance his/her knowledge on emerging technologies. Specialization Core: Focused courses within an academic program that provide in-depth knowledge and skills in a specific area of study is known as specialization core Specialization Elective: An elective course offered by a Department/ School for the fulfillment of degree with specialization is known as specialization elective. Winter/ Summer Semester: A semester offered during winter/summer to enable students to complete backlog courses along with two regular semesters. Courses for grade improvement can also be taken during this time. Under-loading: Registering for lesser number of credits than normally prescribed by the program in a semester. Withdraw from a Course: A student can withdraw from a course within the first two weeks of the odd or even Semester and within one week for summer /winter semester. The student can choose to register for a substitute course by exercising the option within 3 working days subject to availability. Admissions Eligibility Criteria for Admission Admission to any program in a session will be open to the candidates as per the eligibility criterion approved by the University Academic Council and laid down in the information brochure/ website of the university. Admission Committees i. The Director (Admissions) shall appoint Admission Committees for UG/ PG/ Ph. D programs. ii. The powers and duties of the Admission Committees shall be to select the candidates for admission to 29 30 UG/ PG/ Ph. D programs in accordance with the approved procedure as mentioned in the information brochure/ website of the university. General Instructions i. English shall be medium of instruction/examination. ii. Seats in all the programs will be filled only based on merit in an entrance test or any other admission criteria as specified in prospectus. iii. Medium of communication in the University will be in English. iv. In case of non-fulfillment of academic requirements/unauthorized absence/ Indiscipline/ withdrawal on own request, Dean Academics is empowered to strike off the name of the student from the nominal rolls of the respective program. The appeals, if any, can be made to Chairperson, Academic Council whose decision shall be final. Duration and Credit Range UG Programs Normal Duration Maximum Duration Credits Range B.Tech 8 semesters 16 semesters 160 Lateral Entry 6 semesters 12 semesters 110-130 BBA 6 semesters 12 semesters 120 B.Sc (Hons.) Agriculture 8 semesters 14 semesters 185-190 B.Sc 6 semesters 12 semesters 120 BCA 6 semesters 12 semesters 120 PG Programs M.Sc Agriculture 4 semesters 10 semesters 80 M.Sc 4 semesters 8 semesters 80 MCA 4 semesters 8 semesters 80 MBA 4 semesters 8 semesters 80 M.Tech 4 semesters 8 semesters 80 Dual Degree B.Tech + BBA 8 semesters 16 semesters 160-200 B.Tech + MBA 10 semesters 20 semesters 200-220 Academic Instructions The UG programs offered by SRU shall adopt a semester system. There will be two regular semesters in an academic year, the Odd Semester will be from July/August to November/ December and Even Semester from December/January to April/May. The semester includes continuous evaluations and end term examinations. An optional summer/ winter semester may be offered during the summer /winter vacation considering the demand for such

courses by students, subject to the availability of time, faculty, and other resources. The summer /winter semester is offered under a fast-track mode, considering the smaller number of instructional days available during summer /winter vacation period. However, the number of instructional hours needed to cover the syllabi shall be maintained (equivalent to that in the regular semester) with a greater number of instruction hours per week. Unless otherwise specified explicitly, all rules and regulations applicable to a course offered during a regular semester is applicable to the courses offered during the summer /winter semester. A student may register for course(s) in each summer /winter semester by paying the stipulated fee. These sessions are offered by the university to support students to clear backlogs/ register for advanced courses, improvement of grades in the courses, courses required for acquiring minor degree or honours. The Supplementary examinations shall be conducted after the completion of each semester on the dates notified by the Dean Academics/Controller of Examinations. Course Plan A course plan contains the details of the courses viz. course title, course code, pre-requisite, credit structure, team of instructors, course objectives, course outcomes and the relevant syllabus, textbook(s) and reference books, course delivery plan and session plan, evaluation method, office consultation hour, course notices and other course related aspects. Course Registration i. ii. iii. Every student will have to register for the courses as per the approved scheme after satisfying all the requirements (semester fee, no dues etc.) for registration on the date as notified by the Dean (Academics) in the academic calendar. For valid reasons, late registration up to a maximum of 15 calendar days from the date of commencement of the semester may be permitted with the approval of the Dean (Academics) and on payment of a late Registration fee as mentioned in academic calendar and guidelines specified by the University. In cases of late registrations, Dean (Academics) is authorized to instruct the Officer incharge regarding the collection of fees in such cases with a fine. iv. A student will be allowed to register for courses as per the curriculum. If the student registers for less credits through Underloading with the permission of the Dean of the School then the remaining courses needs to be done in the summer/winter semester as per the regulations governing those or the student has to register for an extra semester beyond regular 8 semesters. v. Students will get a chance to make their own plan of study in consultation with their respective Mentor by changing the pace with which they study. vi. Registration for add/drop/change of a course shall be permitted with a fine as given in the academic calendar. vii. Students who have opted for a Minor, Honors degree, can register for a greater number of credits in a semester through Overloading. viii. An elective course may be offered only if a minimum of 20 students registers for the course. There may be exceptions as per the discretion of the Dean (Academics) ix. SRU reserves the right to withdraw any elective course offered within one week of the commencement of the semester if adequate numbers of students have not registered or for any other administrative reasons. In such cases, the students are permitted to register for any other elective course of their choice, provided they have fulfilled the eligibility conditions. x. SRU reserves the right to cancel the registration of a student from a course on disciplinary / plagiarism grounds. xi. A student is solely responsible to ensure that all conditions for proper registration are satisfied. If there is any clash in the timetable, it should be immediately brought to the notice of the Program Coordinator for necessary corrective action. Degree with Honours A student is eligible for a Degree with Honours, subject to the following: i. ii. Student should have a CGPA of 7.0 or higher at the time of start of the honors courses in the curriculum to register for honours program and maintain a CGPA of 7.0 at the time of award of degree. Student must earn a minimum of 16 additional credits through advanced courses other than the 31 iii. courses required as per the program by registering for those courses. Student must acquire the additional credits by overloading during a regular semester or summer / winter semester. iv. In case, a student fails to meet the CGPA requirement at the time of award of a degree or withdraws for a degree with honours at any point after registration, student will be dropped from the list of students eligible for a degree with honours and they will receive their major degree only. However, the additional courses completed by them will be mentioned in their grade

sheet. v. Students must pay extra fees for all the courses registered for honours. vi. The grades obtained in the courses credited towards the honours award are not counted and shall have no influence on the SGPA/ CGPA of the 'program' in which the student has enrolled in the university. Minor Degree A student is eligible for UG Degree with a Minor subject to the following: i. Successfully acquire a minimum of 16 additional credits by registering for courses offered by another department. However, additional open electives can be counted for minor degree as well. ii. iii. Student must acquire the additional credits by overloading during a regular semester or summer /winter semester. If any of the courses listed under the minor option is a course listed under parent curriculum as program core, then the student cannot opt for that minor. iv. Students must pay extra fees for all the courses registered for minor. v. The grades obtained in the courses credited towards the minor are not counted and shall have no influence on the SGPA/ CGPA of the program in which the student has enrolled in the university. vi. In case a student fails to meet the CGPA requirement or withdraws for a degree with minors at any point after registration, student will be dropped from the list of students eligible for a degree with minor, and they will receive their respective degree only. However, the additional courses completed by them will be mentioned in their grade sheet. Semester Abroad Program Students are given an opportunity to spend a semester at some of the best universities in the world. The Semester Abroad Program at SRU encourages students from all streams to pursue one semester abroad in one of the partner universities. Office of International Affairs and Corporate Outreach (IACO) shall finalize the desirous students for the Semester Abroad Program based on eligibility requirements. Such studies may involve additional cost bearable by the students. However student shoud pay the SR University fee for that semester. To know more the interested students are advised to contact IACO office in Block-I. Contact: Ms Pritha Chakrabarty – 9354395227 Summer/ Winter Immersion Program SRU provides students with the opportunity to attend Summer/Winter Immersion Programs at some of the world's leading universities like National University of Singapore, FPT University, San Francisco State University, USA and many more for durations ranging from 1week to 6 weeks. Engaging in short-term abroad summer school programs presents an unparalleled chance to expand one's horizons through immersive experiences in diverse cultures and academic settings. The condensed structure of summer sessions facilitates invaluable international exposure without causing disruptions to regular academic routines. These programs typically integrate hands-on learning experiences and the opportunity to establish international networks, contributing to a holistic understanding of global dynamics. Equipping students with a nuanced global perspective, these experiences prove instrumental in preparing them for success in our progressively interconnected and globalized society. For further infor-mation you may contact International affairs Office at 1st block. 32 Contact: Ms Pritha Chakrabarty – 9354395227 Progression pathways SRU also facilitates students with Progression Pathway Programs, specially tailored for SRU students in collaboration with partner universities. In these customized programs, students seamlessly transfer to the partner university during their final year (7th or 8th Semester) to obtain a bachelor's degree from SRU and a master's degree from the partner institution. The distinct advantage lies in students com-pleting their programs ahead of their peers, leading to both time and financial savings. Notably, these programs often waive GRE/TOEFL requirements, streamlining the application process. The beauty of this arrangement extends to post-study work rights, as participating in these Master's Programs does not compromise the ability to pursue employment in the host country. This innovative approach not only accelerates academic achievement but also enhances the overall value of the educational experience for SRU students. For more information kindly contact IACO office. 1st Block, ground Floor. Contact: Ms Pritha Chakrabarty – 9354395227 Program Curriculum For an academic program, the curriculum is the basic framework that will stipulate the credits, category, course code, course title, course delivery (Lectures / Tutorials / Practice/ Skill/Practical/ Drawing/ Project/ Capstone Design etc.), following the Fully Flexible Credit System (FFCS). These components are designed, implemented, and assessed in Outcome Based

Education Framework at SRU. The student shall register for and secure the specified number of credits required for the completion of the concerned program as specified by the respective department / school for Award of the Degree. Course Classification Any course offered under B.Tech. Program is classified as: Compulsory/Mandatory Courses • Humanities and Social Sciences (HS) • Basic Sciences (BS) • Engineering Sciences (ES) • Program Core (PC) Elective Courses • Program Electives • Specialization Electives • Open Electives i. The students must choose the Program / Specialization / Open Electives from the approved list as per the curriculum. ii. The Program / Specialization / Open Electives are offered as tracks and as individual courses. The student can opt for a track and continue in the same or opt for any Program / Specialization / Open Elective from the list provided. iii. Based on the industry / societal demand, additional relevant course(s) may be added under Program / Specialization / Open Elective (s). iv. Students have the option to register for a few elective courses from the approved list of MOOC courses. 33 Project Courses • Industrial Training • Mini Project • Certification Course • Internship • Industrial Project/R&D Project/ Start-up Venture • Capstone • Seminar Audit Courses Audit course is an opportunity for students to attend classes without receiving academic credit. Students are permitted to register the course without the expectation of completing assignments, taking exams, or receiving a grade. Induction Courses A student who gets admitted into undergraduate program must attend the Induction program for a prescribed period during the first year of the Program. Attendance Policy A student is expected to maintain 100% attendance in all courses. However, because a student may need leave due to ill-health or to attend some family emergency, a student is permitted to maintain a minimum of 75% attendance (i.e., absent for 25% of instructional hours) in each course without producing any proof for the absence. This 25% absence includes medical, personnel, casual, official leave of absence for organizing events/ seminars/ workshops/ technical/ cultural festivals/competitions/ participation in co- curricular/ extra- curricular events/ NSS & NCC camps, or any other (valid or otherwise) reason. In case of medical exigencies, the student/parent should inform the concerned instructor/Dept immediately by official email/other means of communication. • In case of attendance falls marginally below 75% due to severe medical reasons or any other valid reasons, the School Dean may bring such cases, along with valid and adequate evidence, to the notice of the Dean (Academics). • The condonation board led by Dean (Academics) will consider any further relaxation in attendance from the minimum 75% condition after going through case by case. • A 10-25% waiver is at the discretion of the condonation board, in which case there shall be a financial penalty levied as condonation fees in proportion to the charges are mentioned in the Annexure-I. • In case of students belonging to School of Agriculture, only a 10% waiver is at the discretion of the condonation board, in which case there shall be a financial penalty levied as condonation fees in proportion to the Condonation. Absence in Assessments and Mid-Term Examination If a student fails to take the Mid Term Examination or obtains less than 50% marks in the Mid Term Examination, then student may be given a makeup exam option. Student need to pay additional makeup exam fee as per the Annexure-I and need to register for the make- up exam before due-date. 34 Remedial Classes The following are the guidelines to conduct remedial classes: i. The remedial classes shall be scheduled as per the requirements of the course and assessment of the instructor regarding the progress of the course. ii. The remedial classes shall be scheduled in addition to the regular classwork. Detention Policy In any course, a student must maintain minimum attendance as per the attendance policy, failing which student is deemed to be detained in that course. Examinations i. ii. iii. Examinations in each semester shall be conducted as per the regulations confirming to the prescribed syllabi. All students shall register for the courses including the project semester/ alternative semester given in the scheme approved by the Academic Council. The examinations will be held in each semester on specific dates as mentioned in the Academic Calendar. To be eligible to appear for End Semester Examinations in course(s) of any semester, a student must have registered for that concerned course(s) and should not be in the detained list of that course. If a

student falls short of the required attendance, student shall be awarded "R" grade in the concerned course(s). The Dean, Academics will manage the cases of shortage of attendance and shall forward them to the CoE for award of "R" grade. Evaluation and Results I. For B.Tech/ M.Tech/ BBA/ MBA/B.Sc/M.Sc/BCA/MCA i. ii. A Course Coordinator shall be designated by the Head of Department/School for each course. • For each course, the Instructor(s) shall be responsible for setting the question paper and evaluating the answer booklets. The Instructor(s) shall award the marks through continuous evaluation of the students during the semester as well as in the End Semester Examination. The continuous evaluation consists of various components such as midterm examination, quizzes, assignments, active learning methods, projects, hackathons, certifications and online course completion etc. • For the practical (Laboratory/design/drawing/workshop) component the marks shall be awarded by the Instructor(s) of the course through continuous evaluation of the students during the semester. • Mark distribution and weightage of each component of continuous evaluation and End Semester Examination will be at discretion of concerned course coordinator and will be communicated through course plan, at the commencement of the course. • Evaluation Committee shall be responsible for the evaluation of Seminar/ Internship / Capstone /Industry Project etc. as per the norms. • After the examinations and evaluation is completed, the Instructor(s) shall compile the marks of respective course and award the grades within one week from the day of conduct of end semester examination of that course. The grades shall be decided on the aggregate of evaluation of all the components as per defined weightage. 35 iii. The grading shall be based on relative grading method as decided by the coordinator for the course. iv. Letter grades will be awarded to the students as indicated below. Each letter grade indicates the level of performance in a course and has a grade Letter Grade Performance O Outstanding Grade Point A Excellent 10 10 B Very Good 8 C Good D Average 6 4 R Inadequate Attendance / Dropped / Unregistered F Fail 0 0 I Incomplete O, A, B, C & D: These grades are the pass grades. 0 R, F: If these grades are awarded in any course, then that course shall be termed as a backlog course O grade: Exceptional performers among 'A' grade students will be awarded this grade. F grade: This grade is awarded to undergraduate (UG) students who have attendance more than 75% in a course but fail to achieve a minimum of 40% in the overall semester evaluation including continuous assessments and end exams. For postgraduate (PG) students, this grade is given when they maintain attendance of over 75% but fail to achieve a minimum of 50% in the overall semester evaluation including continuous assessments and end exams. R grade: If a student is detained based on attendance or due to any penalty or drops a semester, 'R' grade is awarded. A student, who earns 'R' grade in a course, shall register for that course in summer/winter semester. I grade: If a student fails to appear for the end semester examination due to medical reasons, 'I' grade will be awarded. CGPA is the weighted average of all the grades awarded to a student since his entry into the University up to and including the latest semester and is computed as follows. CGPA = $(\Sigma C_i G_i) / (\Sigma C_i)$ where C_i is the number of credits assigned to ith course and G_i is the grade point equivalent to the letter grade obtained by the student in the ith course. When a student repeats a course, the new grade will replace the earlier one in the calculation of the CGPA. While calculating CGPA, I grade secured by the student shall not be considered. Formula for conversion of CGPA to percentage of marks is (10 x CGPA). Dean (Academics) will approve registration of students who have backlog course(s) in each semester. However, the student may be allowed to study an equivalent course (against the backlog course), if necessary, with the approval of Dean (Academics)/ School Dean. The decision of Dean, Academics/School Dean about their registration of courses in each semester would be final and binding on such students. 36 37 Illustration of calculation of SGPA: Course/ Subject Credits Letter Grade Secured Grade Points Credit Points Course1 4 A 10 4x10=40 Course2 4 O 10 4x10=40 Course3 2 C 6 2x6=12 Course4 3 B 8 3x8=24 Course5 1 A 10 1x10=10 Course6 1 O 10 1 x 10 = 10 Course7 2 B 8 2x8=16 Course8 1 D 4 1x4=4 18 156 SGPA=156/18=8.66 llustration of Calculation of CGPA upto 3rdSemester: Semester Course Credits Letter Grade Secured Grade Points (GP) Credit Points (CP) I Course1 4 B 8 32

I Course 2 4 O 10 40 I Course3 2 C 6 12 I Course4 3 B 8 24 I Course5 1 A 10 10 I Course6 1 D 4 4 II Course7 5 C 6 30 II Course8 1 B 8 8 II Course9 3 C 6 18 II Course10 4 A 10 40 II Course11 4 C 6 24 II Course12 5 D 4 20 II Course13 3 B 8 24 III Course14 3 A 10 30 III Course15 4 B 8 32 III Course16 1 C 6 6 III Course17 3 F 0 0 III Course18 1 B 8 8 III Course19 4 C 6 24 III 4 8 32 Course20 B 60 Total Credits Total Credit Points CGPA= 418/60 = 6.96 v. Process to clear Backlogs: i. 418 A student with 'R' grade shall re-register for the course, as and when offered and fulfill all the requirements of continuous evaluation of the course to appear for the end semester examination. It can be done in winter/summer semester only. ii. A student with 'F' grade may opt for any of the following options. a. Student may register for that course again when it is offered next. OR b. Student may register for supplementary examination after end semester exam without attending further additional classes. A course Instructor will, however, be designated to conduct the examination and guide the student. Only one supplementary chance is allowed for each course failing which the student has to repeat that course during winter/summer semester as a backlog course. vi. Process to clear I Grade: A student with 'I' grade may opt for any of the following options. a. Student may register for that course again when it is offered next. OR b. Student may register for supplementary examination after end semester exam without attending further additional classes. A course Instructor will, however, be designated to conduct the examination and guide the student. This examination is consider as re-exam vii. Grading in the supplementary exam shall be done as under: A Student with 'I' Grade a. The supplementary exam shall be treated as re-conduct of the semester end exam of that course. b. Grades shall be awarded by substituting the end semester marks with the marks secured in supplementary exam. c. The cut off limits of the exam conducted in just concluded semester shall be taken into consideration for award of grades. A Student with 'F' Grade a. The supplementary exam shall be treated as supplementary of the semester end exam of that course. b. The cut off limits of the End Semester exam conducted in just concluded semester shall be taken into consideration for award of grades. c. Maximum C grade shall be awarded for supplementary passed students. viii. Summer / Winter Semester: In addition to above, students securing 'R' or 'F,' or 'I' grade shall be offered course(s) in winter/summer semester subject to availability of faculty. ix. MOOCs Course Fail: If a student fails a MOOCs (Massive Open Online Course) course, the procedure for retaking or appearing for a supplementary exam 38 Supplementary Exam Registration: The student may need to register for a supplementary exam. Course Repetition or Alternative: The student may have the option to: Retake the same MOOCs course in the next available session. or Enroll in same course or alternate course with similar credits. X. The semester results will be declared by Controller of Examinations after obtaining approval from Dean (Academics). The Controller of Examinations shall publish the result of the students indicating their grades and the SGPA/CGPA obtained, on a 10-point scale. At the end of each semester (i.e., after end semester examination) students will be issued a grade sheet by the CoE's office indicating the grades secured in each course and up to date CGPA. Once grades are allotted, any correction thereafter will only be made with the approval of Director of Evaluation, on the recommendation of the Dean (Academics). Minimum Academic Requirement for Continuing the Program a) A student will be allowed to continue in the respective program only if, a.) At the end of first year, student i) Secures a CGPA of greater than or equal to 3.50 OR ii) Earns a minimum of 40% of the credits offered in the approved scheme of courses in the first year. b) At the end of second year, student i) Secures a CGPA of greater than or equal to 4.00 OR ii) Earns a minimum of 50% of the credits offered in the approved scheme of courses in the first year. c) At the end of Third year, student i)Secures a CGPA of greater than or equal to 4.00 OR ii) Earns a minimum of 50% of the credits offered in the approved scheme of courses in the second year d) ** A student who fails to satisfy both the conditions mentioned in the above paras i) and ii) of sub clause (a) or (b) will be required to repeat the entire year. For the Lateral entry students, clause (b) only will be applicable. On request of student under medical grounds falling in ii) of sub-clause (a) or (b), student shall be allowed to continue studies at own risk for a maximum period of two semesters

with a proper undertaking. If on completion of this extended period of two semesters, student is still not able to fulfill the eligibility criteria, student will have to be detained and shall be promoted to the next year only on satisfying the minimum academic requirements. Grade Moderation Committee i. 40% pass marks are required in aggregate for awarding the D grade to the UG student. 50% pass marks are required in aggregate for awarding the D grade to the PG student. 39 ii. Every Dept/School may constitute a grade moderation committee that will consist of three faculty including the course instructor. One of them should be Head/Dean of the Dept/School. Other person may be nominated by Dean (Academics). iii. Students should be shown answer sheets at a designated date, time and venue for any doubts they may have. Students are entitled to discuss their performance with course instructor who may revise the marks if necessary and record on top of the answer script. iv. Examination answer scripts shall be held by Dept/School for a period of one year. Credit Transfer through MOOCs The undergraduate students can acquire credits from Massive open online courses (MOOCs) recommended by SRU up to a maximum of 20% of their minimum credits required for graduation. The allocation of MOOCs equivalent to the courses in the curriculum lies with the office of the Dean Academics based on the recommendations made by the concerned Head of the Department. Requirement for the Award of Degree i. A student is deemed to have completed the requirements for a program and is eligible for the award of degree if, student has earned a CGPA of greater than or equal to 4.00. ii. Student has satisfied all the rules and regulations. student has taken all the required courses. iii. Student has deposited all fees due. There is no case of indiscipline pending against her/him. Grade Improvement Policy The university understands that students, due to various reasons, at times do not perform to their full potential resulting in lower CGPA than desired. As the overall CGPA and grades remain with students all their life, the university proposes the grade improvement policy so that students can improve their grades. Eligibility & Rules i. ii. iii. Students having grade B to D are eligible for grade improvement in a course. There is no capping of grade and the student can even get an A grade with grade improvement The student can take a maximum of one attempt to upgrade his/her grade for a particular course and any further attempts shall not be allowed. iv. Revised grade shall be considered for eligibility of Honors/Minors Courses, internships/ placements and also international admissions based on CGPA.. v. In case of grade improvement for a course, the better of the two grades is considered. vi. The students shall go through the full course and all components of evaluation, irrespective of his/her previous participation in the evaluation components of the same course. The grade of the course and evaluation shall be considered completely independent of each other. vii. Student will be required to register for the grade improvement in a course as per the registration schedule notified by the Examination Branch before every Summer semester. viii. Grade improvement shall not be allowed after the student passes out of the university or has been awarded a degree certificate. ix. The revised grade sheet shall specifically be mentioned as "Revised Grade Sheet" to distinguish it from the previous grade sheet released to the student. x. The revised CGPA, calculated after considering the revised grade(s) shall be known as revised CGPA. Student shoud pay additional fee fro credit as per Annexure-I. 40 Policy on Backlog Courses/ Not Registered Courses To facilitate the students to clear their backlogs / not registered courses and enable them to pass out with their batch mates, the following provisions are offered: (a) (b) (c) (d) Backlog courses will be allowed in the Winter / Summer Semester. The previous batches shall be given the option to appear for their backlogs in Summer Term / Winter Term. The number of credits offered for the Winter or Summer semester is contingent upon the availability of Teaching days. Student can take maximum credits offered in winter/summer semester to clear backlog or grade improvement. Student will be required to register for the backlog / not registered courses as per the registration schedule notified by the Examination Branch before every Winter / Summer Semester. Advance Supplementary Examinations for Final Year UG Students The Advance Supplementary Examination is designed to provide an opportunity for final-year undergraduate (UG) students who have not cleared one or more subjects to complete their

degree requirements and graduate on time. Eligibility: Final-year UG students who have completed all other academic requirements but have failed in one or more subjects are eligible to apply for the Advance Supplementary Examination. However the student should have been exercised summer semester option or they need to pay the summer semester fee + advance supplementary fee. Schedule: The Advance Supplementary Examination will be conducted within one month after the announcement of the regular semester results. Grading: Students who pass the Advance Supplementary Examination will be awarded a D grade for the subject(s) cleared. II For B.Sc (Hons.) Agriculture and M.Sc Programs – School of Agriculture Evaluation of students, examinations and grades i. The evaluation of the student in a course shall be based on his/her performance in various kinds of examinations, records, classwork and other types of exercises. ii. The detailed course outlines in each course will be made available to the students during the first week of the semester. A schedule of the mid-term examinations of the academic programme shall be notified to the students at the beginning of each semester iii. Answer scripts of mid-term examinations are evaluated by the teacher shall be shown to the students. The students shall have the option to request the teacher for clarification of any doubts in scoring, provided that such clarification is requested for when the answer scripts are made available to them. This, shall not apply for final both theory and practical examinations. Mid-term examinations a. There shall be one mid-semester examination to be conducted by the teacher offering the course after 50% of the working days are over in a semester. The duration for mid-semester examination shall be for one and half hours and the end semester examination shall be two and half hours. b. The marks allotted for mid-term and end term examinations shall be 50 and 100, respectively. 41 Ordinarily no condonation for absence of mid-term examination shall be given. However, the mid term examination to be conducted to the students who could not appear these examinations in view of their participation in the inter-university and National Sports, Literary and Cultural events etc along with the students who genuinely prevented from taking examination in the case of serious illness or accident or any other case. This repeat examination shall be held within two weeks from the date of examinations so missed, and shall be a common examination for all such students. c. Unless a student appears for the mid-term examination he/she shall not be permitted to appear for the end term theory and practical examinations in the course concerned. The special re examination shall be conducted as per the time to be fixed by the Dean within two weeks from the last date of mid term examinations. The weightage of marks allotted for mid term and end term examination shall be as per V Deans Committee recommendations End term examinations a. The end term examinations shall be held at the end of each semester in each course. The end term examination in the theory portion shall be of two and half hours duration. It shall be the responsibility of the University to conduct the theory portion of semester final examination. Practical examinations shall be conducted by the respective colleges. The students shall be given two preparation holidays (inclusive of the public holiday) before the commencement of end term theory examinations. b. Answer scripts of end term examinations are evaluated through common spot valuation system year of study wise. On the last day of end term examinations, the Dean shall send all the sealed answer scripts to the selected center where they are coded, before distribution for valuation. The duration of spot valuation is 7 (seven) working days. Evaluation instructions are issued by the University from time to time for each semester. Computation and award of courses grades i. Marks for the practical shall be based on continuous evaluation of practical classes and a final practical examination which shall include a viva-voce examination. In respect of RAWE Programme/ Inplant Training / Industrial Attachment / Hands on Training / Skill Development Training and ELP etc., the criteria for evaluation of students as prescribed in manuals of respective programmes shall be followed. Examination: (a) (b) (c) Courses with Theory and Practical • Mid-term Exam (30%) + Assignment (5%) in practical oriented courses + Practical (15%) + End-termy (50%) Courses with only Theory • Mid-term Exam (40%) + Assignment (10%) + End-term (50%) Courses with only Practical • 100% Internal ii. End-term Practical Examinations (Internal) shall be conducted by

course instructor(s) and one teacher nominated by HOD. End-term Theory Examinations (External) (a) The syllabus of the courses concerned shall be sent to atleast two teachers of other State Universities with agriculture faculty for each course who shall prepare the question paper (Part A : 40 and Part B : 60) in addition to the existing system of paper setting. 42 (b) The Deans of the respective Faculty / COE shall choose two question papers which shall be moderated by the teachers as identified by the Deans/COE of the respective faculty and finally one of the question papers shall be chosen by Dean of the respective faculty/COE for the conduct of end-term theory examination. Evaluation shall be done internally by the faculty other than the course Instructor in case of single campus colleges. (c) Weightage with various courses such as course with theory and practical (1+1, 2+1, 3+1 and 1+2 etc.,) courses with theory only (1+0, 2+0 and 3+0 etc.,) Percentage of Marks obtained 100 Conversion into Points 90 to < 9 7 to < 8 60 to < 50 (Fail) Eg. 80.76 < 5 8.076 and courses with practical only (0+1, 0+2, 0+3 and 0+4 etc.,) are approved as proposed. Academic status and scholastic deficiencies (a) A student shall get minimum of 50% marks in both final theory and final practical examinations separately for a pass in the end-term examination of a course. If a student does not achieve this he/she has to reappear for the end-term examination in theory/ practical or both as the case may be, when next conducted for such course(s). (b) A student obtaining a grade point of 5.0/6.0 for UG/PG shall be considered to have passed the course. A student getting less than 5.0/6.0 for UG/PG shall be deemed to have failed in the course and "F" shall be indicated in the grade point. A student who secures grade point below 5.0/6.0 for UG/PG or who secures less than 50%/60% for UG/PG marks in end-term theory / practical examination of the course (or) was marked absent has to appear for either final theory or practical examination or both (as the case may be). A student may also have the option to write the mid- term examination of the course in the same semester when he/she next takes the end-term examination (Theory/practical or both) of that particular course. (c) Whenever a student wants to take re-examination in any course(s) he/she should fill in the particulars in a prescribed application form duly paying the re-exam fee as prescribed by the University. PROMOTION a)PROMOTION TO SECOND YEAR: A candidate is automatically promoted to second year irrespective of the number of courses absent / failed in the first year. b)PROMOTION TO THIRD YEAR: A candidate should have passed all first year courses compulsorily, without any backlogs including non-gradial / elective courses and should have registered & attended all the courses of 2nd year. c)PROMOTION TO FOURTH YEAR: A candidate should have passed all the second year courses compulsorily and should not have any backlogs including electives / non-gradial courses and should have registered & attended all the courses of 3rd year. The non-gradial courses / Student Ready programmes and electives if any are considered on par with other courses for the purpose of promotion to the next year for the students. Graduation requirements The student shall satisfy minimum residential requirements and maximum duration as below. The minimum 43 residential requirement is eight Semesters for U.G. Degree Programmes in the University. The maximum duration of degree programmes is fourteen semesters (7 academic years). Requirements for Bachelor's Degree A student undergoing courses of study leading to award of Bachelor's Degree viz: B.Sc. (Hons.) Agriculture (Bachelor of Science (Hons.) in Agriculture), shall pass courses and complete the minimum number of credit hours prescribed thereby the Academic Council from time to time by obtaining minimum OGPA of 5.000 in the 10 point scale. A student undergoing instructions in UG courses of study leading to the award of Bachelor of Science (Hons.) in Agriculture, shall have to complete satisfactorily the Student Ready Programmes as approved by Academic Council like, Rural Work Experience Programmes / In-Plant training / Industrial Attachment / Hands on training / Skill Development Training / Project Work / Experiential Learning Programme etc., as prescribed from time to time. Classification of successful candidates The successful candidates after completion of graduation requirements declaration of the division / class in the provisional degree certificate and degree certificate in the 10 point scale upto 3 decimal places shall be classified asgiven the trans. OGPA 5.000 – 5.999 DIVISION 6.000 – 6.999 PASS II DIVISION 7.000 – 7.999 8.000 and above I DIVISION I

DIVISION WITH DISTINCTION M.Sc. (Agriculture) – Rules & Regulations System of Education: Semester Semester duration: 110 working days including examination days Eligibility for admission: Bachelor's degree in respective/related subjects For admission into Master's courses, the candidates must have secured a minimum OGPA of 5.50/10.00 or 50% marks in traditional system in the qualifying examination. Credit requirements: The total requirement of credits for Masters' in Agriculture is 70 Breakup of credits i) Course work Major course Minor course Supporting course Common course Seminar ii) Thesis Research Total 20 credits 08 credits 06 credits 05 credits 01 credits 30 credits 70 credits 44 Major courses: From the Discipline in which a student takes admission. Among the listed courses, the core courses compulsorily to be taken may be given *mark Minor courses: From the subjects closely related to a student's major subject Supporting courses: The subject not related to the major subject. It could be any subject considered relevant for student's research work (such as Statistical Methods, Design of Experiments, etc.) or necessary for building his/ her overall competence. Common Courses: The following courses (one credit each) will be offered to all students undergoing Master's degree programme: 1. 2. 3. 4. 5. Library and Information Services Technical Writing and Communications Skills Intellectual Property and its management in Agriculture Basic Concepts in Laboratory Techniques Agricultural Research, Research Ethics and Rural Development Programmes. Mandatory requirement of seminars It has been agreed to have mandatory seminars one in Masters (One Credit) The students should be encouraged to make presentations on the latest developments and literature in the area of research topic. This will provide training to the students on preparation for seminar, organizing the work, critical analysis of data and presentation skills. Online learning resources A Postgraduate student may take up to a maximum of 20% credits in a semester through online learning resources Permissible work load Students of masters can register a maximum of 22 credits per semester including non- credit courses, seminar and research. However, research credits registered per semester should not exceed 20 credits. Attendance requirement A student who fails to secure 80 per cent of attendance in each course separately for theory and practical, shall not be permitted to appear for the final examination in that course and shall be awarded 'E' (incomplete) and will be required to repeat the course when offered with juniors Residential requirements The minimum and maximum duration of residential requirement for Masters' Degree PG Degree Master Degree Duration of Residential Requirements Minimum Maximum 2 Academic Years (4 Semester) 5 Academic Years (10 Semester) In case a student fails to complete the degree programme within the maximum duration of residential requirement, his/ her admission shall stand cancelled. The requirement shall be treated as satisfactory in the cases in which a student submits his/ her thesis any time during the 4th semester of his/ her resident-ship at the University for Masters' programme, respectively. Evaluation of course work and comprehensive examination For M.Sc., multiple levels of evaluation (Midterm and Final semester) is desirable. However, it has been felt that the comprehensive examination is redundant for M.Sc. students 45 Advisory System Advisory Committee There shall be an Advisory Committee for every student consisting of not fewer than three members in the case of a candidate for Masters' degree. The Advisory Committee should have representatives from the major and minor fields amongst the members of the Post-graduate faculty with two years of experience. The Advisor should convene a meeting of the Advisory Committee at least once in a Semester. The summary record should be communicated to the Head of Department, Dean of the School, Dean academics and Registrar for information. Preparation and Submission of Synopsis The synopsis of research work in PG form shall be submitted to the School for approval by the end of 2nd semester. Prevention of plagiarism An institutional mechanism should be in place to check the plagiarism. The students must be made aware that manipulation of the data/ plagiarism is punishable with serious consequences. Submission of Thesis The research credits registered in the last semester of post graduate programs should be evaluated only at the time of the submission of thesis (before sending the thesis to the external examiner) by the advisory committee. Students can submit the thesis at the

end of the final semester Evaluation of Thesis The thesis submitted in partial fulfillment of a master's degree shall be evaluated by an external examiner nominated by the Dean of the School. Academic Status & Scholastic Probation In order to pass, a post graduate (M.Sc.) student shall secure a minimum GPA of 6.50 /10.00 at the end of first semester and a minimum OGPA of 6.50/10.00 during subsequent semesters. A post graduate students who secured GPA/OGPA between 6.00 and 6.49 in a particular semester, shall be placed on Scholastic probation during the subsequent semester. If a post graduate student who is on scholastic probation during a semester again fails to secure the minimum OGPA of 6.50 (required for pass), the Dean of the School may decide whether to allow the student to continue on scholastic probation for the second time or to withdraw the student from the University. PG students whose GPA / OGPA is less than 6.50 / 10.00 may be permitted to appear for re-examination in such courses in which the grade is less than 6.50 so as to enable them to improve the GPA/ OGPA to 6.50/10.00 or above. If a post graduate student fails to secure a minimum G.P.A. of 6.00 /10.00 at the end of I semester or OGPA 6.00/10.00 during subsequent semesters, his/her admission shall stand cancelled and the student is deemed to have been withdrawn from the University. Committee for Prevention of Academic Malpractice (CPAM) The Vice-chancellor shall appoint CPAM every academic year to deal with the cases of alleged misconduct and malpractice in all the examinations conducted by the University. This committee shall include one student member. CPAM will take all necessary steps, as deemed fit, for the prevention of any misconduct and malpractices. The Chairperson, CPAM shall issue appropriate instructions (such as e-mails/ notices to students, faculty, and staff) before the examinations. As soon as a student is identified by the invigilator or by any authorized person, of having resorted to unfair means his 46 47 answer book shall be seized. The papers etc. duly signed by the invigilator, found in possession of the student shall be tagged with her/his answer book in candidate's presence. The invigilator shall ask the candidate to make a statement in writing, explaining his conduct. In case the candidate refuses to do so, the fact of his refusal shall be recorded by the Invigilator, which should be attested by at least one invigilator on duty. In the case of practical tests/performance tests on PCs the act of using unfair means should be recorded by the invigilator attested by at least one invigilator/witness. Evidence in form of softcopy/photostat/ photograph etc. should be submitted along with the statement of the student. After completing all above formalities, a fresh answer-book shall be given to the student for completing the examination. After a particular test/examination session is over, these answer- books, (duly marked I and II) shall be sent or delivered separately to CoE along with the report. CPAM shall enquire into the cases of attempt of any malpractice in the examinations. It shall submit its recommendations after clearly identifying the category of nature of the offence as listed in the Regulations to the CoE for consideration and necessary order. Nature of Malpractices/Improper conduct Action to be Taken If the candidate: 1. (a) Possesses or keeps accessible in examination hall, any paper, note book, programmable calculators, cell phones, pager, palm computers or any other form of material concerned with or related to the course of the examination (theory or practical) in which s(he) is appearing but has not made use of (material shall include any marks on the body of the candidate which can be used as an aid in the course of the examination) Expulsion from the examination hall and cancellation of the performance in that course only. (b) Gives assistance or guidance or receives it from any other candidate orally or by any other body language methods or communicates through cell phones with any candidate or persons in or outside the exam hall in respect of any matter. Expulsion from the examination hall and cancellation of the performance in that course only of all the candidates involved. In case of an outsider, he will be handed over to the police and a case is registered against him. 2 Has copied in the examination hall from any paper, book, programmable calculators, palm computers or any other form of material relevant to the course of the examination (theory or practical) in which the candidate is appearing. Expulsion from the examination hall and cancellation of the performance in that course and all other courses the candidate has already appeared including practical examinations and project work and

shall not be permitted to appear for the remaining examinations of the courses of that Semester/year. The Hall Ticket of the candidate is to be cancelled and sent to the University. The candidate who has impersonated shall be expelled from examination hall. The candidate is also debarred and forfeits the seat. The performance of the original candidate who has been impersonated, shall be cancelled in all the courses of the examination 48 (including practicals and project work) already appeared and shall not be 3 Impersonates any other candidate in connection with the examination. allowed to appear for examinations of the remaining courses of that semester/ year. The candidate is also debarred for two consecutive semesters from class work and all University examinations. The continuation of the program by the candidate is governed by the academic regulations in connection with forfeiture of seat. If the imposter is an outsider, he will be handed over to the police and a case is registered against him. Expulsion from the examination hall and cancellation of performance in that course and all the other courses the candidate has already appeared 4 Smuggles the answer book or additional sheet or takes out or arranges to send out the question paper during the examination or answer book or additional sheet, during or after the examination. including practical examinations and project work and shall not be permitted for the remaining examinations of the courses of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all University examinations. The continuation of the program by the candidate is governed by the academic regulations in connection with forfeiture of seat. 5 Uses objectionable, abusive or offensive language in the answer paper or in letters to the examiners or writes to the examiner requesting him to award pass marks. Cancellation of the performance in that course and disciplinary action (if required). Refuses to obey the orders of the Chief Superintendent/Assistant – Superintendent / any officer on duty or misbehaves or creates disturbance of any kind in and around the examination hall or organizes a walk 49 6 out or instigates others to walk out, or threatens the officer-in charge or any person on duty in or outside the examination hall of any injury to his person or to any of his relations whether by words, either spoken or written or by signs or by visible representation, assaults the officer-in- charge, or any person on duty in or outside the examination hall or any of his relations, or indulges in any other act of misconduct or mischief which result in damage to or destruction of property in the examination hall or In case of students of the university, they shall be expelled from examination halls and cancellation of their performance in that course and all other courses the candidate(s) has (have) already appeared and shall not be permitted to appear for the remaining examinations of the courses of that semester/year. The candidates are also debarred and forfeit their seats. In case of outsiders, they will be handed over to the police and a police case is registered against them. any part of the university campus or engages in any other act which in the opinion of the officer on duty amounts to use of unfair means or misconduct or has the tendency to disrupt the orderly conduct of the examination. Expulsion from the examination hall and cancellation of performance in that course and all the other courses the candidate has already appeared including practical examinations and 7 Leaves the exam hall taking away answer script or intentionally tears of the script or any part thereof inside or outside the examination hall. project work and shall not be permitted for the remaining examinations of the courses of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all University examinations. The continuation of the program by the candidate is governed by the academic regulations in connection with forfeiture of seat. 8 Possess any lethal weapon or firearm in the examination hall. Expulsion from the examination hall and cancellation of the performance in that course and all other courses the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the courses of that semester/year. The candidate is also debarred and forfeits the seat. 50 9 If student of the college, who is not a candidate for the particular examination or any person not connected with the college indulges in any malpractice or improper conduct mentioned in clause 6 to 8. If the student belongs to the university, expulsion from the examination hall and cancellation of the performance in

that course and all other courses the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the courses of that semester/year. The candidate is also debarred and forfeits the seat. Person(s) who do not belong to the university will be handed over to police and, a police case will be registered against them. 10 Comes in a drunken condition to the examination hall. Expulsion from the examination hall and cancellation of the performance in that course and all other courses the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the courses of that semester/year. 11 Copying detected on the basis of internal evidence, such as, during valuation or during special scrutiny. Cancellation of the performance in that course and all other courses the candidate has appeared including practical examinations and project work of that semester/year. 12 If any malpractice is detected which is not covered in the above clauses 1 to 11 shall be reported to the CoE for further action to award suitable punishment. Change of Branch Students shall be eligible to apply for change of Branch / Program after completing the first two semesters. The following rules/guidelines will be used for considering applications for change. i. All changes of branch will be effective from third semester. Change of branch shall not be permitted thereafter. ii. Change of branch once made will be final and binding on the student. No student will be permitted, under any circumstances, to refuse the change of branch offered. iii. Apart from students mentioned in clause (ii) above, non-performing students in a particular branch may be given an option to choose another branch of their interest subject to the availability of seats in the desired branch and is purely at the discretion of the SRU. iv. Students who got upgradation, will have to clear the courses relevant to his/her new branch/program. They will have to pay the requisite fee as notified by Dean (Academics) to clear such courses. v. Students admitted in International Engineering Program shall not be allowed to appear in Branch Upgradation process at the end of First Year. vi. R20-R23 Equivalent Grade Chart R20/R21 Grade Points R22 / R23 Grade Points Letter Grade Letter Grade O 10 O A+ 10 9 A A 8 B 10 B+ 8 7 B B 6 8 C C 5 6 C F 0 6 F Flexible Entry and Exit Options: 0 Multiple Entry and Exit Points: Students can enter or exit a program at different stages, allowing them to earn certifications, diplomas, or degrees based on the duration and number of credits completed. Structured Exit Points: o o o o After 1 Year: Certificate in Engineering. After 2 Years: Diploma in Engineering. After 3 Years: BCA / Advanced Diploma in Engineering. After 4 Years: B.Tech Degree. Re-entry Flexibility: Students who exit early can re-enter the program within a stipulated time frame to complete their degrees. A student is awarded 1-Year UG Certificate in the concerned Program on completion of all the academic requirements and earned all the 40 credits (with in 2 years from the date of admission) upto I Year of UG program, if the student wants to exit the UG program. The student once opted and awarded for 1-Year UG Certificate, the student will not be permitted to continue for completion of remaining years of study for UG Degree. A student is awarded 2-Year UG Diploma Certificate in the concerned Program on completion of all the academic requirements and earned all the 80 credits (with in 4 years from the date of admission) upto II Year of UG program, if the student wants to exit the UG program. The student once opted and awarded for 2-Year UG Diploma Certificate, the student will not be permitted to continue for completion of remaining years of study for UG Degree. A student is awarded Bachelor of Computer Applications for computer science and 3-Year Advanced UG Diploma Certificate in the concerned Program for other programmes on completion of all the academic requirements and earned all the 120 credits (with in 6 years from the date of admission) upto III Year of UG program, if the student wants to exit the UG program. The student once opted and awarded for 3-Year UG Certificate, the student will not be permitted to continue for completion of remaining years of study for UG Degree. A student is awarded 1-Semester PG Certificate in the concerned Program on completion of all the academic requirements and earned all the 20 credits (with in 1 years from the date of admission) upto I semester of PG program, if the student want to exit the PG program. The student once opted and 51 awarded for 1-semester PG Certificate, the student will not be permitted to continue for completion

of remaining years of study for PG Degree. A student is awarded 1-Year PG Diploma Certificate in the concerned Program on completion of all the academic requirements and earned all the 40 credits (with in 2 years from the date of admission) upto I year of PG program, if the student want to exit the PG program. The student once opted and awarded for 1 year PG Diploma Certificate, the student will not be permitted to continue for completion of remaining years of study for PG Degree. Credit Transfer Facilitation for transfer of credits to other universities/academic institutions i. SR University, Warangal shall facilitate transfer of credits earned by its students to other universities/ academic institutions in India and abroad. ii. A student at the University seeking transfer of credit to other universities/ academic institutions shall submit a written request, on prescribed format, along with the fee prescribed for the purpose, to the Dean (Academics).. iii. Dean (Academics) / Registrar, upon receipt of such request, shall issue a complete transcript of the courses taken by the student in the university. Policy framework, procedure, and conditions for accepting transfer of credits from other universities/ academic institutions: i. ii. iii. SR University shall accept transfer of credits earned by a student from the following universities/ academic institution/ research institutions: - Such Indian or Foreign University/ academic institution/ research institution with which SR University has signed an MoU for student and faculty exchange. - Any accredited university/ academic institution/ research institution - that has been recognized by the relevant statutory bodies. The equivalence/relevance of the courses, shall be decided by appointing and seeking recommendations of a committee consisting of subject experts, as appointed by Vice-Chancellor, under the leadership of Dean (Academics). In case of any foreign student coming to SRU, Dean (Academics) will constitute a committee to access his/her academic performance. iv. In case of transfer of students to SRU, a candidate must earn at least 50% credits of the approved scheme of SRU to get degree from SRU. v. Any student exchange programs shall be initiated for a minimum period of one semester with a maximum ceiling of two years of studies. vi. Equivalence of course shall be approved prior between our partner universities through Academic Council of SRU. vii. A database of such equivalent, evaluated, and approved basket of courses is available with the respective Heads of departments/ school. viii. If student undergoes an exchange program for a semester/ year, between SR University and other university/ academic institution, then it is recommended that the grades shall be freezed for that semester/ year. 52 Academic Bank of Credits (ABC) At SR University, the Academic Bank of Credits (ABC) system is implemented to enhance the flexibility and continuity of students' educational journeys. Under this system, credits earned by students during their academic tenure can be securely stored and later transferred across institutions, if necessary. This enables students to seamlessly continue their education, regardless of changes in their academic or geographical circumstances. The ABC system aligns with the principles of the National Education Policy (NEP) 2020, supporting lifelong learning and academic mobility. Award of Medals The University shall award Gold Medals in all undergraduate/ postgraduate/ diploma Programs. Gold Medal shall be awarded only to students who have successfully completed the respective programs of study and are merited for such an award as per laid down criteria as below: Chancellor's Gold Medal: The Chancellor's Gold Medal will be awarded to an undergraduate student who will secure first position in overall performance in the University among all programs, branches running in the University, subject to minimum number of students registered for the program. Vice-Chancellor's Gold Medal: The Vice-chancellor's Gold Medal will be awarded to those students who have secured first position in overall performance in each program/branch running in the University. A committee will be constituted by the Vice-Chancellor to examine the cases of proposed gold medal winners. A brief report will be presented by the committee with comments on their behavior, discipline, percentage of each semester, completion of courses and other requirements for the degree, etc. to the Vice Chancellor for approval, prior to announcing the award of medals. No student shall, however, be eligible for the award of medal in case of ever indulging in an act of indiscipline, failed in any course, or detained. Further, grades obtained by betterment, will not be considered for this award.

Semester Academic Topper Award The Semester Academic Topper Award is a honor given to the student with the highest academic performance in a specific semester. Toppers will be awarded in each semester in each program. Number of awards will be equal to the number of batches in that semester. Only the previous semester marks (SGPA) will be considered for the purpose of calculation. In case of a Tie maximum number of O,A,B Grades in that order will be considered to resolve. If still unresolved then younger student as per date of birth will be considered to resolve the tie. 53 PH.D. REGULATIONS 1. 2. 3. Introduction The Ph.D. Regulations provided below will govern the conditions for admission, registration, coursework, conduct of the examinations and evaluation of scholars' performance leading to award of Ph.D. Degree. These Regulations are effective for the batches of scholars admitted from the academic year 2020-21 onwards. Chairman, Academic Council of SRU may change any or all parts of these regulations at any time. Category of Ph.D. Scholars Full-time Scholar: All scholars who pursue full-time research in SRU are classified as Full-time Scholars. Part-time Scholar: All scholars who are working in organizations including colleges, universities, industries, institutions and who are sponsored for pursuing Ph.D. program are Part-time Scholars. A No Objection Certificate should be submitted to pursue part-time Ph.D. program from the appropriate authority in the organization where the candidate is employed, clearly stating that: i. ii. iii. The candidate is permitted to pursue studies on a part-time basis. Official duties permit the candidate to devote sufficient time to research. If required, the candidate will be relieved from the duty to complete the course work. Conversion of category: (a) Full-time to part-time Scholar: A full-time scholar may be allowed by Dean Research to convert his registration into part-time registration at the request of the scholar and recommendation of the SRC. (b) Part-time to full-time Scholar: If a part-time Ph.D. scholar applies for conversion of registration into full-time, Dean Research, on recommendation of SRC, may allow the scholar on the merits of each case. Ph.D. Assistantship At SRU we provide attractive and competitive Ph.D. Assistantship for a full-time scholar, which will enable them to peruse research as below: a) Full-time scholar immediately preceding degree from IITs, NITs, IIITs will receive Ph.D. Assistantship of INR 50,000 per month. b) c) Every other full-time scholar is eligible to receive a Ph.D. Assistantship of Rs.40, 000 per month. In case the scholar chooses to take hostel facility then the full-time scholar will be given Ph.D. Assistantship of 25,000 per month respectively. Such scholars will have accommodation facilities on campus along with three meals a day, snacks, and laundry facility without any additional cost. Ph.D. Assistantship is valid for a period of three years from the date of admission registration. This includes any period of extra ordinary leave, break, assistantship withheld period due to unsatisfactory report, assistantship withheld due to any disciplinary or low student feedback, medical or maternity leave. In certain exceptional cases, six months extension may be provided twice only on the recommendation of SRC, Dean Research and the Vice Chancellor in that order. For all full-time scholars the first three months' Ph.D. Assistantship will be on hold as security deposit, and it will be released after completion of PhD Degree. However, there are two other options that are provided for scholar's convenience as follows: 54 (a) Scholar can pay three months of the Ph.D. Assistantship as security deposit in advance to get eligibility for receiving Ph.D. Assistantship from the date of admission registration. (b) 50% amount of the Ph.D. Assistantship will be kept on hold for the duration of six months from the date of admission registration. Scholar after transfer to part-time option will not be eligible to obtain Ph.D. Assistantship. Ph.D. Assistantship cannot be claimed as a matter of right. The following criteria apply to all full time scholars/scholars awarded Ph.D. Assistantship: (a) (b) (c) (d) They should provide 8 hours/week of teaching assistance from the date of registration. It can be put on hold/stopped in case the scholar in not maintaining punctuality in attending to the duties assigned by the supervisor and/or showing below par performance in teaching or Ph.D. work. They should score feedback of 4 or more than 4 out of 5 from students in teaching. If a scholar fails to score this feedback, the Ph.D. Assistantship will be on hold and will be reviewed as per the discretion of Vice Chancellor. They Should show satisfactory performance in course work, comprehensive Viva, Semester Progress monitoring as applicable. They

shall handle at least 1-2 capstone projects of final year batches of their respective departments. They should be able to mentor at least 5 UG/ PG students in perusing research tasks. They are expected to be brand ambassadors for the university. On the 25th of every month, the scholar has to submit the Ph.D. Assistantship claim form in the Sruniv/SRAAP web portal. Failure to do so will lead to non-payment, and the scholar can only reapply in the subsequent month alongside the respective claim. The university reserves the right to cancel the Ph.D. Assistantship at any point of time for any valid reason on the recommendations of SRC. If the registration of a scholar is cancelled due to any reason, scholars should reapply after fulfilling the required norms as per regulations. 4. Eligibility Criteria Eligibility to pursue a Ph.D. is defined by regulatory bodies (UGC and State Govt.) and are updated as per the norms. The following are eligible to seek admission to the Ph.D. program: Candidates who have completed: (a) A 1-year/2-semester(Or more) master's degree program after a 4-year/8-semester bachelor's degree program or a 2-year/4-semester master's degree program after a 3 year bachelor's degree program or qualifications declared equivalent to the master's degree by the corresponding statutory regulatory body, with at least 55% marks in aggregate or its equivalent grade in a point scale wherever grading system is followed or Equivalent qualification from a foreign educational institution accredited by an assessment and accreditation agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country to assess, accredit or assure quality and standards of the educational institution. (b) A 4-year/8-semester bachelor's degree program should have a minimum of 75% marks in aggregate or its equivalent grade on a point scale wherever the grading system is followed. (c) Candidates who have completed the M.Phil. program with at least 55% marks in aggregate or its equivalent grade in a point scale wherever grading system is followed or equivalent qualification from a foreign educational institution accredited by an assessment and accreditation agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country to assess, accredit or assure quality and standards of educational institutions, shall be eligible for admission to the Ph.D. program. A relaxation of 5% marks or its equivalent grade may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/ Differently abled, Economically Weaker Section (EWS) and other categories of candidates as per the decision of the Commission from time to time. 55 A member of the academic/ non-academic staff of SRU who satisfies above eligibility qualifications may be considered for admission to the Ph.D. degree as a Part-time scholar provided, they have been given administrative clearance by the Registrar/Vice-Chancellor. Full-time project JRFs/SRFs, joining and working in SRU in funded R&D projects, may be admitted for Ph.D. program, subject to the following: (a) They should satisfy the above eligibility qualifications and entrance exam requirements. (b) They shall be interviewed by both (i) DRC (ii) and the JRF selection committee. (iii) In the final selection, priority will be given to the candidates who qualify for both Ph.D. and JRF. (c) 5. Such candidates shall be funded through the project grant. In case the project gets over, before completion of the PhD degree, the scholars shall be treated as Full-Time Ph.D. scholars and governed by Ph.D. Assistantship rules so applicable to Full-time scholars. Selection Procedure The selection procedure at SRU consists of the following (available on SRU website): Submission of application form: All interested candidates shall fill the online application form available at https://admission.sru.edu.in/ along with application fee and upload the required documents.The candidates who meet the eligibility criteria will be called for SRU eligibility test and/or interview along with presentation of research proposal on the same day. SRU eligibility test: i) Candidates who have valid qualify for fellowship/scholarship in UGC-NET/UGC- CSIR NET/GATE/CEED/SET and similar National level tests are exempted from SRU eligibility test. All other candidates are required to appear for SRU eligibility test conducted at SRU. (Note: Entrance exam syllabus shall consist of 50% research methodology, and 50% shall be subject-specific. The syllabi are available at https://sru.edu.in/schools/phd) Interview and presentation of research proposal: The

interview for the candidates will be conducted by Department Selection Committee (DSC) which consists of: - Head of the Department or Dean of the School (as applicable) as Chairman, - - All Professors and Associate Professors from the department/School as members, and Other members invited by the Head/Dean considering their expertise. The candidates are required to discuss their research interest/areas through a presentation before the DSC. The interview shall also consider the following aspects, viz. whether: - - - The candidate possesses the competence for the proposed research. The research work can be suitably undertaken at the University/ School / Workplace. The proposed area of research can contribute to new/additional knowledge. The final selection will be made based on the following points: (a) 70 % weightage for the SRU eligibility test/other qualifying tests (b) 30 % weightage for interview and research proposal presentation and (c) Number of seats in each subject/discipline as announced on the website. The Dean/Head of the department will forward the list of the selected candidates, rejected candidates, waitlisted candidates, candidates not called for test/interview due to non-eligibility or incomplete application along with their applications to the Dean (Research and Ranking). The Dean (Research and Ranking) will seek the approval of the Vice-Chancellor for declaration of the results. The list of the selected candidates will be notified by email and on SRU website. 56 6. Admission The selected candidates will be admitted to the Ph.D. program after payment of the prescribed fee and submission of the following certificates (in original) for verification: SSC / Matriculation or equivalent certificate. UG Marks and Degree certificate PG Marks, Degree, or Provisional Certificate as applicable. UGC-NET/ UGC- CSIR NET/GATE/CEED/CPAT etc. valid scores, if applicable. Passport size photographs (4 No.) Aadhar Card No Objection Certificate for the part-time scholars from the applicant's organization. In case of transfer of candidates from other universities: Candidates who seek admission to SRU from other universities will be admitted to the Ph.D. program after payment of transfer fee, along with the semester fee. A committee consisting of Dean/Head of respective School, Associate Dean Research, Dean (Research and Ranking) will evaluate the transfer documents and submit a report to Vice Chancellor for approval. DRC will advise about relaxation of the following if applicable after submission of required supporting documents: • Course work in lieu of courses done in the previous university, if any. • Maximum time to complete the Ph.D. at SRU, if any. • Number of minimum publications required to submit the thesis at SRU, if any. 7. 8. 9. Registration All scholars admitted in the Ph.D. program will be required to register every semester till the submission of the thesis. The renewal of registration every semester shall be subject to payment of registration fees, completion of specified number of courses and/ or satisfactory progress of research work recommended by SRC. Scholars can register late up to 15 days with different stages of late fee as prescribed. A scholar who fails to register as per specified schedule, they will cease to be a Ph.D. scholar with immediate effect. Break & Withdrawal In case a scholar wishes to take a break from the Ph.D. program for a semester or more, they may do so with prior permission of the Vice-Chancellor through SRC. The application for break must be endorsed by the SRC. The period of the break will be counted when calculating the total duration of the Ph.D. program. A scholar may be permitted to withdraw by the Dean Research from all/some the courses registered or the entire semester, on genuine/medical grounds supported by a suitable/medical document/certificate from the University Medical Officer/ registered Medical Practitioner. Withdrawal from Semester/PhD may also be granted by the Dean Research provided the scholar cannot pursue their studies for the reasons beyond control. In all such cases scholars will not get any refund of the fee for that semester/period. Semester withdrawal will count towards the maximum limit of PhD period. Cancellation of registration The registration of a scholar may be cancelled in any one or more following eventualities, after due approval of Vice-Chancellor, if the scholar: Is absent for a continuous period of two days without prior intimation/ sanction of leave. Withdraws from the Ph.D. Program and the withdrawal is duly recommended by the SRC. Fails to renew his registration in any semester subject to the provisions contained in these Regulations. Has not reported in time to the supervisor after formal reminders.

Does not clear the comprehensive examination as stipulated in these regulations. Semester progress 57 is found unsatisfactory in semester as per the regulations. CGPA is below 7.00 at any time while doing course work and continues to be so after allowing additional chance as per regulations. Does not submit the research plan/synopsis/thesis by the end of the prescribed/ extended period, as provided in these regulations. If the committee established by the Vice-Chancellor recommends revoking a scholar's registration in case the scholar has been found guilty of a breach of regulations, professional ethics, misbehavior, or has been involved in unlawful activities. 10. 11. 12. Duration of the Program The duration of the Ph.D. program starts from the date of admission to the date of submission of thesis. The Ph.D. Program shall be for a minimum duration of three years and a maximum duration of six years including course work period. Extension of maximum of two years (in chunks of six months) can be given based on the recommendation of the SRC, however, the total period for completion of a Ph.D. program should not exceed eight years. An extension fee will apply for all such cases. Female Ph.D. scholars and persons with Disabilities (having more than 40% disability) may be allowed an additional relaxation of two years; however, the total duration for completion of the Ph.D. program in such cases should not exceed ten years. Scholars seeking extension should submit the Proforma for 'Application for extension for submission of thesis along with the fee for the extended period. Leave policy Scholars should be available all the time and adhere to the academic schedule outlined for the Ph.D. program in the academic calendar, including working days, holidays, and other important dates for registration, fee payment and submission etc. Scholars are eligible to avail leave as below which may be amended from time to time by the Academic Council: (a) Eight casual leaves (CL) and six sick leaves (SL) for every academic year. (b) Scholars will not be entitled to any summer and winter vacations. (c) The leave may be subject to the approval of the Head of Department concerned. Female Ph.D. Scholars may be provided Maternity Leave/Childcare Leave for up to 240 days in the entire duration of the Ph.D. program without Ph.D. Assistantship. This period will be counted in the maximum time required for PhD. Special Leave may be granted to attend Seminars/Conferences in India/abroad to present research papers, with the permission of Head of the department. Ph.D. Supervisor (s) Recognition as Supervisors: Recognition as Supervisor for guiding research work will be accorded by the Vice-Chancellor. The Vice-Chancellor is conferred with special powers to relax the conditions in special cases and to cancel or withdraw the recognition status given to a Ph.D. supervisor. Recognized supervisors can only supervise scholars in other institutions, with prior approval from the Dean Research and Vice-Chancellor and this should be reported in the academic council minutes. Eligibility criteria to be a supervisor: 12.2.1.A permanent faculty member working as Professor / Associate Professor/ Assistant Professor / Adjunct Faculty of SRU with a Ph.D., and at least five research publications in Scopus archive. In areas/disciplines where there is no or only a limited number of peer-reviewed or refereed journals, this condition may be relaxed for recognition of a permanent faculty as Supervisor 58 with reasons recorded in writing. 12.2.2.A minimum of two years of research or teaching experience after acquiring a Ph.D. degree. However, exemptions based on merit shall be considered and approved by the Vice-Chancellor and this will be reported in the academic council. Allocation of Supervisor(s): An eligible Professor/ Associate Professor/ Assistant Professor can supervise up to eight/six/four Ph.D. scholars, respectively. At any point, the total number of Ph.D. scholars under a faculty member, as a supervisor, shall not exceed the number prescribed in this clause. In the case to two supervisors, half slot will be considered for each such scholar. The allocation of a supervisor for a selected scholar shall be decided by the DRC concerned depending on the number of scholars per supervisor, the available specialization among the supervisors, and the research interests and preference of the supervisors and scholars. In the case of interdisciplinary/multidisciplinary research work, if required, a supervisor from outside the Department/School/Centre/College/University may be appointed if they are well known in their research work and have Q1 SCIE publication as per JCR reports. This condition may be relaxed by the Vice Chancellor in case such persons are not available

for specific disciplines/ Research areas. In specific cases of a formal institutional collaboration based on the MoUs, SRU may approve a faculty member as a supervisor for a Ph.D. scholar from the collaborating institution if they fulfill the said eligibility requirements. In case of relocation of a Ph.D. woman scholar due to marriage or otherwise, the research data shall be allowed to be transferred, provided all the other conditions in these regulations are followed and the research work does not pertain to the project secured by SRU supervisor from any funding agency. The scholar will, however, give due credit to the SRU Supervisor and SRU for part of the research already done. If the supervisor leaves SRU, they will no longer be allowed to continue supervising the scholar; however, in special circumstances, the Vice-chancellor may accord permission to continue as supervisor. Faculty members near retirement shall not be allowed to take new scholars. If faculty members are re appointed after their retirement, they may continue as supervisors till the age of 70 years. Change of supervisor: Change of supervisor is only permitted in exceptional circumstances with recommendation of Chairman, SRC and approval of School Dean by paying a fee.)If the change of supervisor is made by the Dept/School due to any reasons, then no supervisor change fee will be charged. Admission of International students in the Ph.D. Program Each supervisor can guide up to two international candidates on a supernumerary basis over and above the permitted number of Ph.D. candidates. SRU will decide its own selection procedure for Ph.D. admission of international students keeping in view the norms in this regard issued by regulatory bodies. Responsibilities of Ph.D. Supervisor: The supervisor is expected to be available, guide, mentor and help Ph.D. scholar in research work till the thesis viva voce is held. The supervisor is supposed to be fully involved and do research along with the PhD scholar. The responsibilities of the supervisor include: Submit the monthly evaluation, rating and remarks in the Monthly Progress Report 59 available in the Sruniv Web Portal (https://www.sruniv.com/) for the work done by their scholars every month. Regularly contact and supervise the Ph.D. scholars and discuss to see if the ideas are good for the research project. Guiding the scholar about the choice of relevant courses, publication of the research work and conferences related to the area of research. Guiding the PhD student for contacting relevant national and international organizations in the area of research for funding and other collaborative activities like joint research work, publication etc. Regular review and feedback of the scholar; Active participation in the assessment and Ph.D. defense. 13. 14. 15. Department Research Committee (DRC) Composition of DRC: (a) All Professor of the department (b) Two Associate Professors from the department (To be rotated every year) (c) Two Assistant Professors from the department (To be rotated every year) Function of DRC: DRC will oversee the Ph.D. works in the respective department and Scholar Research Committee (SRC) assigned to each scholar for monitoring/mentoring the Ph.D. work and progression. DRC is also responsible for maintaining the highest standards of quality and ethics in the research being done in the department. Scholar Research Committee (SRC) Composition of SRC: (a) Chairman SRC: Professor/ Associate Professor from the concerned school/ department, (b) The Supervisor(s) and (c) Two expert(s) in the allied areas of research from the school/ SRU; it is desirable that one of these experts is from the school/ department and another one from outside the school/ department. No Faculty should be part of more than six SRCs apart from the SRC of their own scholars. It will enable participation of all faculty in the SRCs. In case such rule is exhausted, then exceptions can be made. Functions of SRC: (a) To review the research proposal and finalize the topic of research. (b) To guide the Ph.D. scholar in developing the study, design, and methodology of research and identify the courses that they may have to take. (c) To support scholars in persuading research in the right direction. (d) To provide any support needed for the scholar to complete their research work. (e) Each semester, a Ph.D. scholar shall appear before the SRC to make a presentation of the progress period for further guidance. Assistant Dean, Research shall submit the recommendations of SRC of all PhD scholars in the department along with a copy of Ph.D. scholar's progress report to Dean Research office. A copy of such recommendation shall also be provided to the Ph.D. scholar. Course Work The Credit

requirement for the Ph.D. course work is a minimum of 12 credits, including a research methodology course of 4 credits that includes "Research and Publication Ethics". The SRC may also recommend UGC recognized online courses as part of the credit requirements for the Ph.D. program. The calendar of evaluation, registration, assessment and exams of the course work are given in the University academic calendar. 60 Scholars who are admitted into the Ph.D. program directly after B. Tech are required to complete an additional 12 credits of coursework recommended by SRC. All Ph.D. scholars, irrespective of discipline, shall be required to get trained in teaching /education /pedagogy/ writing related to their chosen Ph.D. subject during their doctoral period. Full-time Ph.D. scholars will also be assigned 8 hours per week of Ph.D. assistantship for conducting tutorial or laboratory work and evaluations. A Ph.D. scholar must obtain a minimum of 60% marks in each course and a minimum CGPA of 7.0 on a 10-point scale in the overall course work to be eligible to continue in the Ph.D. program and be eligible for the comprehensive exam.If any scholar obtains less than 7 CGPA in course work, they must redo course work partially or fully by re-registering the course(s) by making an additional fee as per the payment. The maximum duration to complete the course work is two semesters. If a scholar fails to complete the course work within the stipulated time, the scholar can take the extension for completing the course work after the payment of the extension fee. The maximum period cannot be more than two years after two semester extensions. 16. 17. Comprehensive Examination All scholars shall take a comprehensive examination after completing the course work. The comprehensive examination shall be in the form of an oral examination. The comprehensive examination shall be conducted by a panel of examiners which consists of: (a) the members of the SRC (b) Two experts on related areas of the work from SRU nominated by Dean (Research and Ranking). One should be from the School/Dept and one from outside the School/Dept. The Assistant Dean Research of relevant department shall inform the scholar one month in advance of the scope of the examination and other relevant details through 'Notification for Comprehensive Examination Form'. If the performance of the scholar in the comprehensive examination is satisfactory, the registration to Ph. D scholar shall be confirmed. If the performance is unsatisfactory, one more opportunity shall be given to appear for the comprehensive examination within 45 days of the first attempt by paying a repeat of comprehensive examination fee. In case the scholar fails to successfully complete the comprehensive examination in the second attempt, scholar's registration shall be canceled from the Ph.D. Program. A scholar should have cleared all fees before appearing for the comprehensive examination. Research Plan Presentation After clearing the Comprehensive Examination, a notification will be sent for research plan presentation and the scholar has to present their Research Plan to the SRC. SRC shall advise scholars to finalize research plan. After the Satisfactory evaluation from SRC, Scholar can continue with the PhD research as per approved plan. In case the scholar gets unsatisfactory, then scholar will get another chance to present the Research plan to SRC within 45 days of the previous SRC by paying an additional fee. In case the research plan is not finalized in the repeat of SRC, the candidature of the scholar may be cancelled. Soon after the submission of the research plan, the minutes of the meeting shall be made by the SRC on the approved from Assistant Dean, Research should send the Approved research plan to the office of Dean, Research for records. It is mandatory for the scholar to meet the following criteria to start their Ph.D. research work and continue their Ph.D. program: (a) Complete the course work with a minimum CGPA of 7.0. 61 (b) Satisfactorily pass the comprehensive examination. (c) Submit a research plan approved by SRC. 18. 19. Progression Monthly Progress: Scholars must submit the work done every month in the Sruniv Web portal (https://www.sruniv.com/) for the supervisor to evaluate, rate and provide remarks on the progress of their research work. Semester Progress: (a) All scholars shall appear before the SRC in person/online once in six months to make a presentation of the progress of their research work for evaluation and further guidance. (b) All faculty and other Ph.D. scholars should be invited to attend the Scholar semester progress meeting. (c) Any scholar who fails to attend the SRC semester progress meeting will be permitted to take a second chance to appear within 45 days after

payment of the SRC semester progress re conducting fee. (d) In case the progress of the scholar is unsatisfactory, the SRC shall record the reasons for the same and suggest corrective measures. If the scholar fails to implement these corrective measures, the SRC may recommend to the respective Dean of School specific reasons for the cancellation of the registration of the scholar. (e) A scholar whose semester progress report is unsatisfactory should pay a fee to re- appear for the SRC semester progress meeting within 45 days. In case the scholar is absent on the day of presentation; then the scholar can also get another chance to appear before SRC by paying an additional fee. During the intervening period of unsatisfactory progress, the PhD assistantship may be kept on hold. In case the scholar again gets an unsatisfactory report during the repeat of SRC meeting, then the candidature of the scholar will be cancelled. (f) On-duty will be provided to a full-time scholar for undertaking fieldwork/ data collection/ survey/ any other research work that is mandatory for the research work with the permission of the supervisor. Synopsis A scholar is eligible to submit the synopsis in the prescribed format if they fulfill the following criteria: (a) Satisfactory completion of the research work and all objectives outlined in research plan. (b) Publication of one Q1 SCIE as per JCR will be essential to submit the Synopsis (one Q1 SCIE will be taken as equivalent to two non Q1 SCIE and one SCIE indexed journal paper will be taken as two Scopus indexed journal paper; one Scopus Indexed Journal paper will be equivalent to two Scopus Indexed Conference papers for the purpose of submission only). However, the scholar is also encouraged to publish in non-paid good quality top-tier journals and conferences. The publication should have affiliation of university mentioned as "SR University, Warangal, Telangana -506371". Part time scholars can have their institute as second affiliation if necessary. The first author must be the Ph.D. scholar followed by any other collaborator(s). These publications should have been published and archived at the time of submission of thesis. Only Accepted or submitted manuscripts may not be counted. In all the publications that form prerequisite for submission of thesis, the PhD student must be the first author. This is not applicable to any additional publications that the student may publish. It should be the responsibility of the student to avoid publishing paid, predatory, non archived and low-quality journals. Ph.D. Scholars are encouraged to publish in the top 10 Journals of their domain area. The publication should have affiliation of university mentioned as "SR University, Warangal, Telangana -506371".After fulfilling the above criteria, a notification for synopsis presentation is made that may be open to all faculty members and scholars for getting feedback and comments, which may be suitably incorporated into the synopsis and thesis under the advice of the supervisor. The synopsis should have been subjected to plagiarism check by SRU-recommended software (Turnitin) adhering to the plagiarism policy of SRU. 62 In case the synopsis presentation outcome is unsatisfactory then the scholar can again appear within 45 days for synopsis presentation by paying an additional fee. In the repeat case if the scholar again gets unsatisfactory report, then the candidature of the scholar may be cancelled. 20. 21. Thesis A scholar is eligible to submit the thesis if they fulfill the following criteria: (a) Scholar had completed the synopsis successfully. (b) Scholar had published required research publications. (c) Scholars had paid all the fees in full, including the thesis fee. The scholar shall, within 90 days of submission of the synopsis, prepare the thesis in accordance with the guidelines and format. The thesis report shall be in an organized and scholarly fashion, highlighting the original contribution made in the research work of the scholar with a focus on the scientific contribution the work has made. The novelty of the work should be substantiated clearly through literature review and research gap identification. The Supervisor shall forward the thesis to the Dean Research along with a list of at least 10 names as examiners for adjudication of the Ph.D. thesis for the viva voce examination. These experts should have good publication records (Preferably SCIE Q1 publications) and research credentials related to the topic of the thesis. The List of publications of such proposed examiners should be attached for consideration. Under no circumstances the submission of the thesis shall be delayed however under special circumstances, an extension of three months may be granted with the recommendation of the SRC by the Vice-Chancellor and the scholar

should pay a fee for the delayed submission. The thesis should be submitted after the completion of the minimum period of 3 years and before the completion of the maximum period of the Ph.D. program. Scholars who are in the extension period need to pay an additional thesis submission fee along with the regular thesis fee. While submitting for evaluation, the thesis shall have an undertaking from the scholar and a certificate from the supervisor attesting to the originality of the work, vouching that there is no plagiarism after testing the thesis with a Plagiarism software recommended by SRU and that the work has not been submitted for the award of any other degree/diploma at SRU where the work was carried out, or to any other Institution in the prescribed format. Scholar shall submit the thesis by official email to the supervisor and supervisor should submit it to Dean Research by official email. Thesis Adjudication The Ph.D. thesis submitted by a scholar shall be evaluated by the supervisor and at least two external examiners. From the list of 10 examiners submitted by the supervisor, the Vice-Chancellor shall nominate the two external examiners and two additional examiners for backup. The Vice-Chancellor, as deemed necessary, may also nominate examiners from outside the panel. The Dean Research shall take such steps as deemed necessary to enable the reports of the examiners to be received as quickly as possible and keep a record of the communication with examiners with dates. All communication should be done from the official email id of the institution. In the case of undue delay in receiving the report from the examiner, Dean, Research shall refer the thesis to the additional examiner selected by the Vice-Chancellor after waiting for the due period. The examiner shall include in the report an overall assessment placing the thesis in one of the following /categories: a) Recommended for the award of the degree of Doctor of Philosophy. b) Recommended that the scholar does the minor revisions in the thesis as suggested in the report, and the revised thesis is referred to the Supervisor for verification. 63 c) Recommended that the scholar does major revision in the thesis as suggested in the report, and the revised thesis is sent to the examiner for revaluation. d) Not recommended. The examiner shall enclose a report of 500-1000 words covering all chapters. On receipt of the reports from the examiners, the following procedure shall be followed: a) If all the examiners recommend the award of the degree, the thesis shall be provisionally accepted. Any minor revision, modification, etc., suggested by the examiners shall be carried out before the oral examination. b) If any examiner recommends major revision of the thesis, the scholar shall be permitted to revise and resubmit the thesis within 3 months with the approval of the SRC. The revised thesis shall be referred to the same examiner. c) If one external examiner recommends the award of the degree while the other recommends rejection, then the thesis shall be referred to a third examiner to be nominated by the Vice Chancellor. If the third examiner recommends the award, the thesis shall be provisionally accepted after performing all necessary corrections that may be provided by examiner. Otherwise, the thesis shall be rejected, and the registration of the scholar cancelled. d) If both the external examiners recommend rejection, the thesis shall be rejected, and the registration of the scholar be cancelled. e) Individual cases not covered by the above regulations shall be referred to the Vice-Chancellor for the final decision. f) In the case of any dispute or extra ordinary situation arising in the process of evaluation; the Vice Chancellor shall refer the thesis and the comments to a committee constituted for this purpose with internal and/or external members as deemed necessary for the situation. 22. 23. 24. Thesis Defense Examination The public viva-voce of the scholar to defend the thesis shall be conducted by a board of examiners constituted by the Vice-Chancellor Only if the evaluation reports of the external examiner on the thesis are satisfactory. Viva-voce may be conducted online. The public viva-voce examination board shall include: a) The examiner of the thesis: If the examiner of the thesis is not available, a member from the approved panel of examiners. b) SRC members of the scholar. The Public viva-voce examination shall be conducted as an "Open defense type" examination in which all faculty and Ph.D. scholars are invited. SRU shall ensure that the entire process of evaluation of the Ph.D. thesis is completed within a period of six to nine months from the date of submission of the thesis. Publication of Thesis After the public viva voce examination, the

scholar shall submit a copy of the final thesis as per defined template for online storage duly certified by the supervisor that all the corrections have been duly carried out as suggested by the examiners, if any, for SRU ARCHIVES. Physical Copies of the Thesis may be submitted to the library and/or supervisor for records. SRU shall submit an electronic copy of the Ph.D. thesis to the INFLIBNET / Institutional Electronic Archive for hosting the same so as to make it accessible to all Institutions / Colleges. Research Ethics, Anti-Plagiarism, IPR and Code of Conduct policies For ensuring ethics, all scholars of Ph.D. should adhere to the research work as per the research ethics policy, Anti-plagiarism policy, IPR policy, and code of conduct policy of the university. 64 25. Provisional Certificate Prior to the actual award of the Ph.D. degree, SRU shall issue a provisional certificate to the effect that the Ph.D. is being awarded in accordance with the provisions of these Regulations. 26. Award of Ph.D. Degree If the performance of the scholar in the public viva-voce examination is satisfactory, they will be awarded Ph.D. degree in the Convocation on the recommendation of the Academic Council with the approval of the Board of Management of SRU and submission of "No dues certificate". If the performance of the scholar in the public viva-voce examination as reported by the public viva-voce examination board is unsatisfactory, the scholar may opt to reappear for the public viva voce examination at a later date (not later than six months from the date of the first public viva voce examination) by paying a re-exam fee. On the second occasion, the public viva-voce examination board shall include one examiner nominated by the Vice-Chancellor. If the performance of the scholar in the public viva-voce examination on the second occasion also is reported to be unsatisfactory, the Vice-Chancellor, if deemed necessary, shall refer to the remarks of the public viva voce examination board, along with the thesis and comments of the examiners, to a committee constituted by the Vice- Chancellor for this purpose and decide. The decision of the Vice-Chancellor shall be final. Escalation Matrix For PhD Scholars the first point of contact for any academic/research queries is Supervisor. The first point of contact for any operational/procedural issues is Assistant Dean Research of the Department/School. 1st Escalation: If the Scholar is not satisfied with the Supervisor/Assistant Dean Research and wants to escalate or reach out to the next level; then they should write/meet Head/ Dean of the concerned unit. 2nd level Escalation: Dean, Research in case the scholar is not satisfied with the level 2 escalation response. The last level of escalation is Vice Chancellor. Scholars should wait for at least one week for resolution of their queries/or response to their email/concern before going to the next escalation level. Officers at all escalation levels have the responsibility to keep the communication professional and try their best to cater to the request/issues of the PhD Scholar. 65 Annexure -I 1. Research Ethics 2. Plagiarism and Abating Plagiarism 3. Code of Conduct 4. Sustainable Development Goals Policy 5. IPR Policy 1. RESEARCH ETHICS The Research Ethics Policy in SRU requires all researchers to be trustworthy and open with their findings. Each campus has access to the same premium anti-plagiarism software Turnitin/iThenticate. Please refer to UGC guidelines for regulations and sanctions regarding plagiarism and read about plagiarism and its aftermath at www.plagiarism.org. SRU policies highly discourage plagiarism in any form. In addition, the institution provides researchers with digital database access to international state-of-the-artwork to ensure that the quality of the research is not compromised and that each project retains its own uniqueness in terms of the research questions it asks and the hypothesis it tests. The institution also supplies all the necessary statistical analysis software to ensure the data is robust and the results reliable. All research students are required to keep a proper research notebook in which they describe their daily research activities. Each student keeps their data in an immutable folder on the network, which is examined and evaluated on a regular basis by the research guide. If information in the notebook or electronic folder is intentionally destroyed or deleted, disciplinary action may be taken. Similarly, any researcher caught manipulating data will face severe consequences, up to and including termination. Human trials-based research and other related policy SRU permit research based on human trials and researchers should note that in India it is regulated by acts including The Drugs and Cosmetics Act of 1940, the Medical Council of India Act of 1956, and the

Central Council for Indian Medicine Act of 1970. The following are necessary for starting a clinical trial in India: □ The DCGI's (India's) approval is required to perform any such research, □ Ethics Committee Approval in Each Country Where the Study Is Being Conducted □ Registration on the ICMR's website is also required if the study is cross boundary. Researchers may note that in 1980, the Indian Council of Medical Research (ICMR) released the Policy Statement on Ethical Considerations in Human Subjects Research. Rapid developments in biomedical science and technology have resulted in the emergence of new ethical dimensions, calling for an update to these recommendations. Subsequently, in 2000, the Ethical Guidelines for Biomedical Research on Human Subjects were published, with a revision published in 2006. For clinical trials in the meantime, the Central Drugs Standard Control Organization (CDSCO) published the Indian Good Clinical Practice Guidelines (2001) in 2005 and made numerous changes to the Rules under the Drugs and Cosmetics Act in 2013. Guidelines for Stem Cell Research and Therapy were originally published in 2007 by the Indian Council of Medical Research (ICMR) and the Department of Biotechnology (DBT). SRU and their researchers should follow all ethical guidelines provided in the recent ICMR Ethical guidelines for Biomedical and Health Research involving Human participants while performing any such research. Research result storage and data archiving Identifying early on who will oversee archiving and destroying data and samples and establishing the methods for doing so is crucial in any research, researchers in SRU should focus on data processing with utmost care. Any research partnership agreement needs to have terms outlining the necessary arrangements for conducting the research. Researchers should keep detailed and precise records of all procedures taken, all permissions granted, all data collected, and all conclusions drawn. This is important for several reasons, including demonstrating a sound approach to research and preparing for questions 66 about the study's methods and results. Properly maintained notebooks can be used to prove who is entitled to what inventions. Data should be stored in a way that facilitates a comprehensive audit in retrospect. Backup plans and safe data storage are vital. It's vital that you back up the original files and pictures. This is particularly important when modifying existing data or photos for better quality. When editing data or photographs, it is best to keep both the original and the modified version. Avoid simplifying or otherwise manipulating images. Secrecy is especially important when there is the potential for financial advantage. It is critical to have a reliable system for storing and retrieving research data. Primary research data must be protected in order to ensure its continued use. Before taking any data with them, researchers need to get permission from the Registrar via the department head. After publishing, the need to preserve data sources does not go away. All raw data should be recorded and stored in numbered, permanently bound laboratory notebooks, or in a specially designed electronic notebook. Cross-index the primary record with all ancillary materials (such as surveys, chart recordings, autoradiographs, and machine outputs) stored in a separate ring binder or folder. Data should be recorded into notebooks as soon as possible after being collected. The data should be uniquely identified by the date of record and/or the date of collection. Researchers should regularly have their notebooks checked and "signed-off" on by their supervisors to ensure that all relevant data is being documented. Regular backups of computer data should be made and saved in a secure yet easily accessible location, as on a disc. When it is practical to do so, a hard copy of important information should be made. Copies of the necessary software, notably the version used to process electronic data, must be kept with raw data. Confidentiality in research and consultancy Principal Investigators and other researchers may be required to take proprietary or otherwise restricted data, materials, software, or technology from a sponsor or other entity in the course of their work. A Non-Disclosure Agreement (NDA), Confidential Disclosure Agreement (CDA), Proprietary Information Agreement (PIA), or Confidentiality Agreement may be required of the researcher by the sponsor or third party (a firm or government body, for example). Any recipient of confidential technical information (such as proprietary technology, trade secrets, or source code) is responsible for adhering to export regulations. An export license may be needed if the data is to be sent beyond the India or

shared with a foreign national, SRU researchers are advised to check this well before performing any such tasks. It is important to note that export regulated technology does not include non- technical information that has disclosure restrictions, such as sensitive financial information, company information, clinical trial/human subjects' data, or demographic information. Several types of university agreements between the University and the sponsor or third party may include a request for confidentiality as part of their terms. Purchases and loans of hardware and software, licensing of intellectual property, data sharing, and material transfer agreements are all examples of the kind of contracts that institutions get into. The R&D Cell of SRU will be involved in these types of institutional agreements and will negotiate terms that are in line with university principles. R&D Cell will also have the only ability to sign on behalf of SRU and bind the university to the conditions of any institutional agreements they negotiate. An individual at SRU may be asked to sign such an agreement by a sponsor or third party in connection with a clinical trial or potential joint research effort in which all parties involved have a vested interest. In these scenarios, the NDA is between the individual and the sponsor or third party. To avoid having the signature associated with SRU, the researcher must sign as himself or herself. Individual researchers who intend to sign on their own behalf should seek guidance from the Office of the Dean (Research and Ranking), as sponsor or third-party NDAs often contain terms that violate SRU research policy. Collaborations & Funded Research Collaboration with external research peers To maximize research output and research translation to society using complementary resources, SRU aggressively encourages cooperation with peers. It is possible for institutions from the same country to collaborate with those from other countries. Any cooperation conducted through a department or school must have clear parameters outlined in an MOU and/or research collaboration agreement. Scholars have the option of using an existing Memorandum of Understanding (MoU) or proposing a new MoU to help further their study. Scholars are free to conduct research at any number of different institutions that encourage teamwork. 67 Funded Research SRU's research efforts are supported by grants and contracts from external funding agencies such as state, national, and international governments, as well as industry collaborations, consultancy projects, shared consultancy projects, and joint ventures between two institutional groups. Research funding is important since it is peer-reviewed and competitive, indicating faculty research quality. We advise scholars in collaboration with supervisor/ external researcher to apply for research funding. Openness in research The institute recognizes that researchers have a responsibility to protect their own academic and intellectual property rights (IPR), but it encourages them to make as much of their work available to their colleagues and the public as feasible. Research findings should not be disseminated for the sake of promoting the researcher, the institution, or the sponsor. After a paper is published, the author is responsible for making the underlying data and materials available to other researchers who contact the institute. However, the use of the information and materials, as well as the Intellectual Property Rights associated with any publications, must comply with all applicable ethical clearances and consents. The rules for getting to and from the institute through public transportation are spelled out elsewhere. Publication of research findings are expected to be delayed for an appropriate time period due to concerns over intellectual property. Publication delays of more than three months should be avoided at all costs. Researchers should exercise caution in making public any preliminary findings or work that has not been published or reviewed by their peers. Avoid using email to communicate details about pending patent applications. When available, researchers are to adhere to the standards set out by the institute's sponsoring scientific, scholarly, and other relevant professional organizations. Every researcher in SRU should be especially cognizant of health and safety standards and data protection regulations while performing any research related activities. 2. Plagiarism and abating plagiarism According to SR University, plagiarism is "to offer work or ideas from another source as one's own, with or without authorization of the source author(s), directly by verbatim copying or by usage of any AI software" (i.e., with or without permission from the original author). In certain

cases, authorization might be provided for the usage of other sources through written permission which may not be considered as plagiarism. Self-plagiarism, a form of plagiarism, can also be committed by reusing one's own work which is published in a source without proper citation to that source. It is considered plagiarism in educational content to use someone else's idea or phrase without properly attributing the source of the work. It makes no difference if the source is an accomplished writer, another pupil, a web page without distinguished authorship, a website that sells research papers, or anyone else as well: Whether done knowingly or unintentionally, claiming credit for someone else's work is considered as a form of academic theft and is despicable in all educational environments. Forms of plagiarism Verbatim: Quotations must be marked with quotation marks or indentation and fully cited. The reader must know which parts are your own and which are borrowed. Cut and paste: This type is defined when a person copy and paste the content from sources including internet, the list of sources must include references to Internet-derived information. Since Internet content is less likely to have been peer- reviewed, it should be carefully assessed. Paraphrasing: Without proper citation, replicating someone else's work by altering a few words and rearranging the sequence in which they appear or by closely following the framework of their argument to develop another related content. Collusion: This can include things like working together on a project without permission, failing to properly credit third-party assistance, or failing to adhere to guidelines for working in groups. You should know exactly how much teamwork is allowed and what responsibilities fall solely on one's shoulders. Inaccurate citation: Always use the standard format for citations in the area one works in. The author should cite the sources not only at the end of the paper (in a bibliography), but also within the text itself (in a footnote). Also, one shouldn't include books, articles, or websites in the bibliography or references that you didn't consult. Failure to acknowledge assistance: One should provide proper credit to any source who helped 68 you while creating your work, whether they are classmates, lab assistants, or anyone else. Auto-plagiarism (Identical submission): One must not develop or submit an assessment-related work that is already submitted either in partial or full, for a course or for any other qualification, from this university or another, electronically or manually. Plagiarism identification and repercussion Plagiarism is treated as a serious academic offense and SRU highly recommends its scholars to avoid plagiarism. Scholars submitting academic documents should carefully evaluate the content to avoid any sort of plagiarism. Plagiarism will be verified in all academic documents that is being submitted by a scholar during their study. This includes thesis, research papers, conference papers and other related materials. Penalties An individual enrolled in Ph.D. Program of the University, may be subject to disciplinary action for academic misconduct only after all available appeals have been exhausted and the individual has been given sufficient time to defend himself or herself in a fair or transparent manner. The student, scholar, or supervisor should always be given the benefit of the doubt. Suggested penalties for integrity issues The Academic Integrity Committee (AIC) formed to adjudicate the plagiarism and integrity issue will be responsible for sort of penalties. They shall impose a penalty considering the severity of the Plagiarism. a. In the case of Level 0, thesis will be passed on as per the regulations. b. In the case of Level 1, scholar/ student will be asked to revise and resubmit within 30 days. c. In the case of Level 2 and 3 – Necessary action will be taken and will recommend penalties as per regulations and UGC norms. If a thesis/ research paper is found to be plagiarized after the submission, the AIC recommends, and the Vice-Chancellor approves the action as mentioned below: □ Thesis will be withdrawn from all the repositories it was submitted. □ A show cause notice will be issued to the scholar and the supervisor. □ Discipline action may be initiated against the supervisor within the rules of university. □ If the student does not cooperate, their employer, if any will be contacted and informed about the outcome of the action duly. □ University is entitled to cancel the degree/award/credit given for the course as per the regulations. Failure to acknowledge technical assistance Authors are expected to give credit where credit is due, whether it is to fellow students, lab assistants, or anyone else who played a

role in the development of their work. While you don't have to give credit for normal proofreading or the assistance you receive from your supervisor or boss, you do need to give credit for any other advice that significantly alters the direction or content of your work. The author may be asked to properly acknowledge the issue when it arises; nevertheless, there is no penalty for this breach. SRU encourages its faculty and scholars to properly credit all funding and other forms of assistance they may have received. Use of content created by professional agencies or other individuals SRU scholars are strongly discouraged from using professional/paid support and should neither use expert agencies in the production of their work nor submit material that has been written for them, even with the author's permission. It is essential to your intellectual training and development that you conduct independent investigation. This kind of violation if found guilty will be punishable equivalent to Level 3 similarity. Grievance mechanism Scholars who have any grievance can follow the below mechanism to get their grievances addressed duly. For all the scholars primary contact will be the supervisor who will address all the queries and provide resolution. If the resolution is not satisfied, the scholar can contact the Head of the Department who will make attempts to solve the grievance. In turn, scholars, if he/ she feels that a more appropriate resolution is needed can follow the guidelines given in the below flowchart. 69 2.6. Time frame SRU will take all possible efforts to handle the grievances with confidentiality and utmost care and ensure proper resolution is provided within the stipulated time frame. Although, our efforts are sincere, some grievances may take more time than those mentioned above in the flowchart; scholars are informed to note the same. 3. 1. 2. Code of Conduct The scholars of SRU should be committed to upholding the highest standards of professionalism, integrity, and ethical conduct during their course of study. This Code of Conduct outlines the expected behavior and responsibilities of all scholars and serves as a guide for maintaining a positive academic environment and fostering mutual respect among colleagues, students, and the broader community. Professionalism and Integrity: Scholars are expected to demonstrate professionalism and integrity in all aspects of their work. This includes: • Treating all individuals with respect, fairness, and dignity, regardless of their background, race, gender, religion, or sexual orientation. • Adhering to academic standards and maintaining the integrity of research, teaching, and scholarly activities. • Maintaining confidentiality and protecting the privacy of students, colleagues, and university information. • Avoiding conflicts of interest and disclosing any potential conflicts that may arise. • in their professional roles. • Complying with all applicable laws, regulations, and university policies. Teaching and Mentoring: Every full-time scholar should take up teaching tasks of 8 hours per week as per university regulations. Scholars have a responsibility to provide quality education, guidance, and mentorship to their students. This includes: 70 • Creating a supportive and inclusive learning environment that fosters intellectual growth, critical thinking, and academic excellence. • Demonstrating fairness and impartiality in conducting examinations and evaluating student performance and providing constructive feedback. • Encouraging open and respectful dialogue, promoting diverse perspectives, and cultivating an atmosphere conducive to learning. • Guiding and mentoring students in their academic and professional development, offering guidance and support as needed. 3. 4. 5. Research and Scholarly Activities: Scholars are expected to engage in research and scholarly activities that contribute to the advancement of knowledge. This includes: • Conducting research with integrity, honesty, and transparency, adhering to ethical guidelines and best practices in their respective disciplines. • Publishing research findings in reputable journals and presenting them at conferences to contribute to the academic community. • Seeking external funding and grants to support research endeavors and collaborations. • Mentoring and supervising students in research activities, providing them with opportunities for intellectual growth and development. Collegiality and Collaboration: Scholars should foster a collegial and collaborative environment within the university. This includes: • Respecting the contributions and expertise of colleagues, promoting teamwork, and engaging in constructive dialogue. • Collaborating with colleagues within and outside the department to promote

interdisciplinary research and educational initiatives. • Participating in departmental and university committees, contributing to shared governance, and supporting the university's mission and goals. • Encouraging a culture of academic freedom, intellectual diversity, and open exchange of ideas. Compliance with Policies and Regulations: Scholars are expected to comply with all university policies, regulations, and codes of conduct. This includes: • Familiarizing themselves with and adhering to the policies and procedures outlined in the doctoral program handbook, staff handbook and other relevant university documents. • Reporting any potential violations of policies or unethical behavior to the • appropriate authorities. • Cooperating fully with any investigations or inquiries related to alleged misconduct. • Failure to adhere to this Code of Conduct may result in disciplinary action, including but not limited to suspension, termination, or other appropriate measures. By abiding by this code of conduct, scholars contribute to the overall academic integrity, reputation, and success of SRU. 4. Sustainable Development Goals Policy The university has taken significant strides in addressing the Sustainable Development Goals (SDGs) by integrating sustainability principles across its academic, operational, and research initiatives. Through its curriculum and courses, SRU educates and empowers students to become advocates for sustainable practices, equipping them with the knowledge and skills needed to tackle global challenges. Additionally, the university has implemented various eco-friendly practices on campus, such as adopting renewable energy sources and no plastic usage. Further, SRU has integrated sustainability into its academic curriculum, fostering a culture of awareness and responsibility among students and faculty. The university 71 also collaborates with local communities to tackle societal challenges. By fostering a culture of sustainability and emphasizing social and environmental responsibility, the university is making a substantial and positive impact on global efforts to attain the SDGs and create a more sustainable future. Research at SRU primarily focuses on SDG goals and scholars are advised to take up quality research to serve humanity. 5. IPR Policy 1. OBJECTIVE OF THE POLICY For the benefit of society as a whole, SR University has adopted the Intellectual Property Policy stated below in order to encourage the translation and commercialization of SRU's research findings. This Policy establishes the rules for who owns, how that property is protected, and how it can be used for profit by SRU in connection with research projects. The report outlines SRU's expectations for collaborating with industry and business organizations, as well as suggestions for dividing the financial rewards of commercializing intellectual property. Strategic Framework for Research and Intellectual Property Rights at SRU: i) SRU aims to foster, endorse, and advance scientific exploration and research endeavors. ii) SRU seeks to establish legal clarity in research initiatives and collaborations with external entities based on technological advancements. iii)The policies and procedures of SRU are designed to outline the identification, ownership, protection, and commercialization of intellectual property. iv) SRU is committed to ensuring the timely and effective protection and management of intellectual property. v) SRU facilitates the documentation, monitoring, and maintenance of its intellectual property portfolio. vi) SRU ensures that the economic benefits derived from the commercialization of intellectual property are distributed fairly and equitably, considering the contributions of inventors, the university, and other relevant stakeholders. vii) By making research findings accessible to the general public, SRU aims to enhance its reputation as an academic research institution and a valued member of society, as well as the reputation of its researchers. The IP policy, along with any future revisions, serves as the established protocol or IP policy mentioned in the following documents: a) the employment contract for staff members; b) the fixed purpose contract for staff members; c) any document involving another relevant party; d) the student handbook; and e) any acceptance form or intellectual property assignment agreement signed by staff members and/or students. The IP Policy is an integral component of SRU's regulatory framework that governs the conduct of both students and staff members. The provisions outlined in this Policy do not supersede the obligations imposed by current national legislation. 2. 3. INDIVIDUALS SUBJECT TO THIS POLICY This intellectual property policy applies to: a) All persons employed by, paid

by, or under contract with the University, unless expressly exempted by contract, including, but not limited to, full and part-time faculty and staff and visiting faculty members and researchers, consultants, and students. b)Students working on sponsored projects and/ or who use SR University resources other than for lecture based coursework or other course-related assignments. c)Anyone using the facilities or resources of SRU, or the facilities of any entity affiliated with SR University for the purposes or in the manner described in Section 5 below. DEFINITIONS "Commercialization" means any form of exploitation of Intellectual Property, including assignment, licensing, internal exploitation within SRU and commercialization via a spin-off 72 enterprise in India and overseas. "Spin-off" means a company established for the purpose of exploiting Intellectual Property originating from SRU. "Inventor" means the Researcher who contributed to the creation of the Intellectual Property. "Research Agreement may refer to Memorandum of Understanding (MOU), Research Service Agreement, Cooperative Research and Development Agreement, Material Transfer Agreement, Confidentiality Agreement, Project development Agreement, Joint Development agreement by two or more or multiple University, Consultancy Agreement and any other type of agreement concerning research pursued by Researchers and/ or Intellectual Property created at the University in India and Overseas. "Researcher" means: i) persons employed by SRU, including student and technical staff ii) students, including graduate and postgraduate students of SRU iii)any persons, including visiting scientists who use SRU resources in India or overseas and who perform any research task at SRU or otherwise participate in any research project administered by SRU, including those funded by external sponsors in India and overseas "Visiting Researcher' means an individual having an association with SRU without being either employees or students. It includes academic visitors, individuals with honorary appointments in the University and overseas staff. "University resources" means any form of funds, facilities or resources, including equipment, consumables and human resources provided by SRU either in a direct or indirect way. "Copyrighted works" means and includes literary, scientific and art works, including academic publications, scholarly books, articles, lectures, musical compositions, films, architectural work, presentations, photography, cinematography, and other materials, including software, which qualify for protection under the copyright law. "Intellectual Property" means works related to Patents, Trademarks, Design, Copyright, industrial designs, trade secrets, plant varieties and includes inventions, technologies, developments, improvements, materials, compounds, processes and all other research results and tangible research properties, including software and other copyrighted works. "Intellectual Property Rights" (IP Rights) means ownership and associated rights relating to Intellectual Property, including patents, designs, trademarks, topography rights, know- how, trade secrets and all other intellectual or industrial property rights as well as copyrights, either registered or unregistered and including applications or rights to apply for them and together with all extensions and renewals of them, and in each and every case all rights or forms of protection having equivalent or similar effect anywhere in the world. 4. 5. OVERVIEW OF THE IP SYSTEM IN INDIA India has made definite strides in the protection, administration, management and enforcement of IP. The growth of the IP system has acquired a palpable vibrancy during the last two decades. The statutes governing different kinds of IP in India are Trade Marks Act, 1999; Patents Act, 1970 (as amended in 2005); Copyright Act, 1957 (as amended in 2012); Designs Act, 2000; Geographical Indications of Goods (Registration and Protection) National IPR Policy (First Draft) December 19, 2014 Confidential Page 3 of 29 Act, 1999; Protection of Plant Varieties and Farmers' Rights Act, 2001; Semiconductor Integrated Circuits Layout-Design Act, 2000 and Biological Diversity Act, 2002. TYPES OF INTELLECTUAL PROPERTY SUBJECT TO THIS POLICY This policy applies to all types of intellectual property, including but not limited to any invention, discovery, creation, know-how, trade secret, technology, scientific or technological development, mask work, trademark, research data, work of authorship, and computer 73 6. software, regardless of whether they are subject to protection. SCOPE OF THIS POLICY i) This policy will apply to all researchers who have a legal relationship with SRU that binds them to this Policy.

A legal connection like this can form as a result of a legislation, a collective agreement, or an individual agreement. ii)This policy shall apply to all Intellectual Property created at SRU and all IP -Rights associated with them. iii)The present Policy shall not apply in cases in which the researcher entered into an explicit arrangement to the contrary with SRU, or SRU previously entered into an agreement with a third-party concerning rights and obligations set out in this Policy. 7. 1. 2. 3. 4. 5. 8. IPR POLICY COMMITTEE Registrar Dean Research & Ranking All School Dean IP Nation, New Delhi Dr. Mohit Gambhir, Verispire - Chairman - Member - Member - Patent Legal Advisor - IPR Legal Advisor Members of the IPR Policy committee will be expected to review and analyze proposals presented as well as IP created at SRU. New ideas will be safeguarded as a result of this. The IPR Policy committee's composition is subject to change at the discretion of the Vice- Chancellor. The IPR policy committee may hold meetings, undertake an awareness programme about IP on a project, and be asked to attend committee meetings as needed. Members of the IPR Policy Committee will be expected to indicate their interest in a proposal, if one exists, and to refrain from participating in any discussions about it. The significance of obtaining adequate expert support from outside sources is acknowledged. These resources will be used by the IPR Policy Committee as needed. The Committee shall call a meeting whenever a change in the committee is required, and a specific resolution as well as minutes of the meetings shall be documented and kept for any such action. Role of IPR Policy Committee members: • Indulgence and IP application processing. • Determining the market value of intellectual property (IP) and/or creations • In compliance with university laws and regulations, defining IP agreements with industry on collaborative research initiatives. For this aim, the committee may even propose a unique procedure. • Enabling people participating in the commercialization of their research/work to receive a fair and equitable return in accordance with university procedural laws. • Provide suggestions for third-party negotiators in sustainable IPR projects. • Ensure that personnel involved in developing and submitting IPRs receive a reasonable financial return. • Assignment, licensing, franchising, and transfer of IPR rights in on-going, pending, or any other IPR works to any person, firm in India or outside, if necessary, in collaboration with university special committee nominated by the Vice-Chancellor for this exclusive purpose. LEGAL ISSUES CONCERNING THE STATUS OF RESEARCHERS Before beginning any research activity, students of SRU will be required to sign an agreement to be bound by this Policy. The person exercising employment authority on behalf of SRU must ensure that any employment contract or other agreement establishing any sort of work relationship between SRU, and the Researcher includes a clause bringing the Researcher under the Policy's jurisdiction. 74 i)Before beginning any research activity, students of SRU will be required to sign an agreement to be bound by this Policy. ii)Upon registration, postgraduate students enrolled in research doctoral programmes must sign an agreement to be bound by this Policy. iii)Before commensuration with SRU, the person authorized to enter into an agreement on SRU's behalf shall ensure that Researchers not employed by SRU, including Visiting Researchers, sign an agreement to be bound by this Policy and an assignment agreement in respect of ownership of IP created by them in the course of their activities that arise from their association with SRU. iv)This Policy's rights and obligations will survive any termination of enrolment or employment with SRU. 9. OWNERSHIP OF INTELLECTUAL PROPERTY i) Employees of SRU 1) All intellectual property rights invented, made, or created by a SRU employee or student in the course of his or her duties and activities of employment will normally belong to SRU. 2)If a SRU employee creates Intellectual Property outside of the normal course of his or her duties with significant use of University Resources, he or she is deemed to have agreed to transfer the IP Rights in such Intellectual Property to SRU in exchange for the use of University Resources. ii) Employees pursuing research activities at other institutions 1) An agreement between SRU and the other University governs rights to Intellectual Property developed during an academic visit by an employee of SRU to another University. Unless otherwise specified in an agreement, the IP developed during the

visit belongs to the other University if the SRU's IP Rights are not impaired. iii) Non-employee 1)Visiting Researchers must transfer any Intellectual Property they produce in the course of their activities arising from their affiliation with SRU to the University. For the purposes of this Policy, such individuals will be treated as SRU employees. iv)Students Students who are not employed by SRU retain ownership of all Intellectual Property and related IP Rights created during their studies. The following exceptions, however, will apply. 1)SRU will claim ownership of all Intellectual Property developed by postgraduate (doctoral) students in the course of their study. 2)Students will be offered the option of assigning IP Rights to SRU and will be given the same rights as any employee Inventor as outlined in this Policy. Students should follow the procedures outlined in this Policy in these situations. 3)Regardless of the use of University Resources, all rights in Copyrighted Works are owned by their creators. 4)If SRU is unable to exploit any Intellectual Property to which it has a claim, it must notify the Inventor as soon as possible (s). At least one month prior to any conduct or intentional omission that could jeopardize the ability to acquire protection, the notification must be made. The Inventor(s) will have the option to purchase related IP Rights in such cases; however, SRU will be entitled to a share of the income from any subsequent exploitation of the Intellectual Property to the extent that SRU's verified expenditures in connection with the protection and commercialization of such IP are equal to or greater than SRU's verified expenditures in connection with such IP protection and commercialization. SRU may alternatively request a perpetual non-exclusive royalty-free license for research purposes, with no right of commercial exploitation or sub-licensing. On a case-by-case basis, SRU may be entitled to a portion of any net income created by the Inventor(s) as a result of the commercialization of the Intellectual Property. SRU will not unduly withhold or delay an assignment of IP Rights to the Inventor(s); but it has the right to postpone exploitation if it is in its best interests. 75 5)Any requests for SRU to transfer rights to the Inventors(s) or any other third party should be directed first to SRU's IPR Policy Committee. 10. CONFLICT OF INTEREST AND CONFIDENTIALITY i)As an employee of SRU, a Researcher's primary commitment of time and intellectual contributions should be to SRU's educational, research, and academic programmes. ii)Unauthorized use of a business secret that could harm or jeopardize SRU's lawful financial, commercial, or market interests qualifies as a business secret. When communicating with third parties, researchers must take all reasonable precautions to ensure confidentiality. iii) Researchers must quickly report any possible or current conflict of interest to SRU's IPR Policy Committee in order to establish a satisfactory solution for all parties involved. iv)If there is any doubt about a conflict of interest or confidentiality issue, researchers should consult the person or members of the IPR Policy Committee. 11. IDENTIFICATION, DISCLOSURE AND COMMERCIALIZATION OF INTELLECTUAL PROPERTY i)SRU encourages its researchers to find research outcomes that have the potential to be commercialized and that can help SRU's reputation by bringing them to the public's attention. ii)Before publishing any draught publications containing scientific results, researchers must present them in writing to the relevant Head of Department and state in writing that, to the best of their knowledge, such works do not contain any results for which protection can be obtained or which can be exploited in any way. iii) Researchers, including staff, students, and Visiting Researchers, must disclose all Intellectual Property that falls within the scope of the agreement. iv) SRU IPR Policy Committee to be in charge of protecting and commercializing SRU's intellectual property. However, the inventor(s) must be consulted at every stage of the method. Inventors are expected to disclose all potentially exploitable Intellectual Property as soon as they become aware of it, because the protection and successful commercialization of Intellectual Property may rely on fast and efficient administration. The disclosure must be made in writing by completing the Intellectual Property Disclosure Form, which can be obtained from SRU's Research Office. v)If the disclosure is incomplete, the form may be returned to the inventor(s) with a request for additional information. The date of disclosure is the day when SRU's Research Office gets the full disclosure signed by all Inventors. vi)If an Inventor is unsure whether an Intellectual Property comes within the

scope or is potentially economically exploitable, the Inventor should submit a disclosure to SRU's Research Office for review before making the Intellectual Property public. vii)If the disclosure is incomplete, the form may be returned to the Inventor(s) with a request for additional information. The date of disclosure is the day when SRU's Research Office gets the full disclosure signed by all Inventors. viii)Premature disclosure may jeopardize intellectual property protection and commercialization. Researchers must make reasonable attempts to identify Intellectual Property early in the research process and examine the implications of any public disclosure to avoid any possible benefits being lost. ix)All disclosures must be reported to the relevant Head of Department by the Research Office. A brief description of the Intellectual Property as well as the name of the Inventor are included in the notification (s). x)SRU's IPR Policy Committee is responsible for determining if any agreements provide for the sharing of IP Rights or other obligations that are in addition to those outlined in this policy. Provisions of related Research Agreements may require the assignment of certain IP rights in full or in part. In case of assignment, the procedure for protection and commercialization shall be governed by a separate agreement concluded between SRU and other concerned parties. In all other cases the 76 procedure set out in this Policy shall apply. xi)Following the date of disclosure, SRU shall promptly begin evaluating the Intellectual Property through the person or department selected by SRU. A pre-evaluation will be carried out as a first step to identify any major hurdles that may obstruct the protection and commercialization of the Intellectual Property. A recommendation on whether to protect and exploit the Intellectual Property should be sent to the person or committee making the final decision on behalf of SRU based on the results of the pre-evaluation. Within one week after the date of disclosure, such a recommendation must be forwarded. The final decision must be made within 10 days of the disclosure date Research Office. xii)IPR Policy Committee shall appoint a person or department to conduct a comprehensive examination of the Intellectual Property, with a focus on possible methods of Intellectual Property protection and business opportunities. xiii) The Inventor(s) must be notified of the decision in writing within 7 days of the decision date. If SRU decides not to commercialize the Intellectual Property that has been revealed. xiv)The Inventor(s) must work closely with SRU's Research Office, the patent attorney, and any other professional specialists engaged. By sharing information, attending meetings, and advising on development, inventors are obligated to provide reasonable help in preserving and commercially developing the Intellectual Property. xv)As part of the review process, IPR Policy Committee and the Inventor(s) must jointly identify an appropriate commercialization strategy within 3 weeks or 30 days, whichever comes first from the date of Research Office decision. The plan will lay out the responsibilities of each entity involved in the commercialization process and set timelines for certain actions. xvi) SRU's IPR Policy Committee is responsible for carrying out the commercialization strategy, and it must present specific proposals, such as draught agreements or business plans, to SRU's Vice-Chancellor for approval. xvii) Commercial decisions, such as the conditions of an assignment/licensing agreement or the development of a spin-off firm, shall be made on a case-by-case basis by IPR Policy Committee taking into account all circumstances. xviii) Shall apply if SRU decides to stop, withdraw, or not maintain a granted or registered right. SRU will nominate a person or committee to make such decisions. xviv)SRU is responsible for all expenses incurred in connection with the protection and commercialization of Intellectual Property. xx)Under a confidentiality agreement, the entire description of the Intellectual Property will be revealed to third parties during the evaluation and commercialization period. 12. RECORDING AND MAINTENANCE OF SRU'S INTELLECTUAL PROPERTY PORTFOLIO i) SRU's Research Office is responsible for maintaining accounting records for each Intellectual Property. The office is responsible for ensuring that the Intellectual Property is recorded in accounting records, that any costs spent are paid on time, and that exploitation income are distributed. ii)SRU's Research Office is responsible for keeping accurate and detailed records of SRU's Intellectual Property. It will keep track of payment deadlines for duties connected to the upkeep of protected

intellectual property and will notify SRU's IPR Policy Committee as soon as possible. 13. DISTRIBUTION OF REVENUES, MOTIVATION OF RESEARCHERS i)The apportionment of net income arising from the exploitation of any intellectual property, whether this accrues directly to SRU or as a result of royalty or similar payments, will be on the scale set out below, subject to the signing of a confirmatory Assignment from the inventors. SRU reserves the right to modify this in cases where it becomes necessary to do so, and can be fully justified, subject to approval by the Vice-Chancellor. ii)The term "net revenue" refers to all license fees, royalties, and other payments received by SRU as a result of the commercialization of Intellectual Property, less any expenses incurred in connection with SRU's protection and commercialization of Intellectual Property. iii)In some cases, SRU reserves the right to negotiate special revenue distribution terms, such as when income is generated through the sale of shares or the payment of a dividend on shares 77 allocated to SRU in an entity to which the Intellectual Property is licensed or assigned but which is not a spin-off enterprise. iv)If there are many Inventors, the Inventor's share is divided among them in a proportion that matches their respective contributions as stated in the signed Invention-Disclosure Form. v)In the case of trademark and other indicator exploitation, the Inventor(s) may profit from the revenue as set forth in an individual agreement, taking into account the proportion of their participation to the exploitation. Such matters will be decided on a case-by-case basis by SRU's IPR Policy Committee. vi)In the event that a spin-off company is formed, an individual stock share agreement between SRU and the Inventor(s) must be reached. The terms of the agreement will be negotiated on an individual basis, taking into account the Inventors' contribution to any further development and exploitation beyond the creation of Intellectual Property, as well as any funding provided by the Inventor(s), SRU, or any third parties acquiring a share of equity in the new venture. The IPR Policy Committee on behalf of SRU will make the decision about the conditions of a spin-off establishment. 14. BREACH OF THE RULES OF THIS POLICY Members of the IPR Policy Committee will be in charge of dealing with any violations of this policy. Breach of this Policy's terms will be dealt with through SRU's customary processes, which are laid out in accordance with the applicable legal regulations. I5. 16. DISPUTE AND APPEALS In the first instance, any conflicts must be resolved amicably by the IPR Policy Committee. One week after the concern is submitted, a decision will be made. In addition to the foregoing, the relevant sections of law shall apply to any legal issue arising in connection with the rules of this Policy. FILING AFFILIATION: All IPR filings should have affiliation of university mentioned as "SR University, Warangal, Telangana -506371" 78 Career and Job Placement Assistance Policy 1. About the Career and Job placement Assistance Center Center (CJAC): Primary objective of CJAC is to assist students in understanding organizational requirements and prepare them not only for their initial job placements but also for long-term career success. The Center takes right steps in identifying the demands of the current industry and prepares our students according to the need. Adequate emphasis is given for Technical, soft skill development complementing the regular academic programmes. The objective of this policy is to ensure that the placement and internship opportunities for registered students are governed by fair and consistent principles, along with effective administration. The aim is to provide a positive experience and outcome for all stakeholders involved. 2. Placement Rules & Regulations: General Guidelines: • The University's Placement Office will facilitate the placement of all eligible students who are enrolled in the respective programmes. • All students who wish to avail assistance of the Placement cell in securing placement or internship are required to register themselves with the CJAC. • All Students need to ensure that their Data is correctly entered at CJAC office. If there are any changes then they need to contact CJAC office immediately. • The eligibility criteria set by visiting companies will be considered final. • Registered students must attend all training programs and workshops arranged by the university for enhancing the chances to get good placements and internships. • Students are encouraged to apply for a passport and PAN card as many companies require these documents during the induction process. • It is the student's responsibility to follow all deadlines arising out of the

placement processes. For this purpose, the student must regularly check the emails, messages, or notices from the online portal and comply with the actions as required within the indicated timelines. Non-adherence to the timelines may lead to denial of the subsequent process outcomes such as interviews etc. • Based on company instructions, students may be sent to attend pooled campus placement drives in other places. Students should inform their parents about the placement process, venue, and timings well in advance. • Dress professionally for the pre-placement talk/recruitment process; casual attire is not allowed. • Read the job description carefully before applying for any placement opportunity. • For securing a job, a maximum of five attempts of selection rounds will be allowed. If a student fails to obtain a confirmed job offer after appearing for selection process of five organizations, then he/she will automatically opt out of the placement assistance from the University till the management doesn't allow. • University extends support to students who may not have been selected by companies during the placement process in the forms of Career Counseling, Skill Enhancement Programs, Interview Preparation workshops and Alumni Support • Students /are expected to adhere to a code of conduct during placement activities. This includes professional behavior, punctuality, and proper communication with both the CJAC and prospective employers. • Many a times it can happen that campus recruitment process can stretch till late night. All students have to inform this to their parents and have to arrange their own transportation. • Joining schedule completely rests with the company's discretion and market scenario. All students need to join on time as per the communication received from the Company. • Sole discretion of CJAC to change the policies based on requirements. 79 Eligibility • Students should register by submitting their information in the prescribed format provided by CJAC • The entire requisite fee has been paid to the University. • Satisfactory conduct with no disciplinary action throughout the program. • Minimum 90% attendance in the proposed job ready trainings • Successfully completed the semester examinations/course with a CGPA equivalent to 6.0 or higher, and with no backlogs Placement Process • Companies are invited through email, providing relevant information and job descriptions. • Companies fill out the annexure and submit it back to the CJAC via email. • Students will receive details of the job descriptions via email/ Portal/Whatsapp group/other platforms • Data of interested candidates is shared with the company • Pre-placement talk (PPT) & Placement drive dates are finalized through discussions between the company and the placement department. • Once confirmed by the company, students are notified of the PPT & Placement drive dates. • Selection process on placement drive date: Written Exam (Aptitude / Technical Test), Group Discussion, Technical Interview, HR Interview, Verification of Documents, Any other as per the company request. • Final result shared with CJAC and CJAC shares it with the students Job Acceptance Policy: • Institute follows 'One Student–One Job' policy. After being offered a job by any company, a student is not allowed to participate further in the placement process. However, students who have been selected by a company on a CTC (package) 'X' may be allowed to participate in selection process of one additional company offering a CTC package not less than '2 X'. • Students from Core branches from Non-CSE who are placed in software companies will be allowed to appear in Core companies of their branch. • Any student placed with non-technical profiles (Marketing, Content Development, Business Development etc.) will get opportunities in further campus drives with technical profiles. (Not applicable for management school students, placed with the Technical Sales profiles) • Students may get multiple offers due to non-disclosure of the result in time by the company. • After having accepted a job offer, if a student does not wish to join a company due to genuine reasons such as pursuing higher studies, then the student is bound to inform the CJAC and abide by the agreements/bonds they may have entered into with the company. Early Joining: • Companies may indicate early joining in their offer letters. If a student is allowed to join early, then student would have to give an undertaking whereby student would diligently undertake the remaining academic work and report to the concerned faculty member on the mutually agreed days. The student must manage the leave of absence from the company, to write their final examinations and complete

other academic requirements in time. . • The University does not encourage early joining as it involves loss of academic credits which may potentially lead to incomplete course work. However, such early joining may be permitted depending on the merits of the case & with recommendation by the respective head. DEBARMENT/BLACKLISTING GROUNDS FOR STUDENTS: • If involved in any in-disciplinary activity or engaged in malpractices. • On account of Students giving wrong data/information in placement cell • Students cannot drop out from selection process once shortlisted for further rounds after Aptitude Test. 80 • Any kind of misbehavior/complaints reported by the company officials/volunteers • Students are not allowed to contact Company / HR Delegates directly for any reason. • If a student is eligible as per the Job Description & chooses not to apply for three consecutive eligible job postings, then it may validly imply that the student is not interested in pursuing the placement assistance process. Campus Recruitment Training: • Campus Recruitment Training is designed to help students improve the chances to get a right career opportunity and make industry ready. SR University shall assist participants with professional development and career advancement processes equipping students with the skills that are required for employment. Soft Skills Training, Resume and Cover Letter Development, Social Media Profile Generation, Art of Networking, Assessment, Mock Interviews and Group Discussions, Technical Trainings 81 Appendix 1 DECLARAION Please fill all information in CAPITAL LETTERS A. STUDENT INFORMATION Student Name …………………………University Enrolment No……………… Program …………Stream ……… School……………………Batch …………… Your Postal Address …………………………………………………………………….. ……………………………………………………………PIN…………………… Student contact no. (M)………………….…...Landline (R)…………………….. Mother's contact no. (M) ………………Father's contact no. (M)…………………. Primary Email Id …………………………………………………………………… Alternate Email Id…………………………………………………………….. B. DECLARATION 1. Do you need placement assistance? Yes No Paste your formal colour photo here (Mandatory) If no, I hereby wish to declare that I do not require Final Placement/Summer Internship from campus due to following reason Entrepreneur. Further Studies in India. Further Joining Studies Family Abroad. Business. Other Personal Reasons. Signature / Name of the student……………………………….. Date …………… 82 Hostel Handbook of Rules & Regulations SRU Hostels - 'Your Home away from Home' The primary purpose of hostels is to offer students with a "home away from home" where they can feel comfortable and perform to their full potential. The rules and regulations are formulated to ensure that the hostel's property is safeguarded, that students residing in the hostel are living in a healthy environment, and that students maintain discipline. There are separate hostels for boys and girls on campus with features included. Hostel Guiding Principles Student Focus Putting students first – Doing what is in the best interest of the students. Caring Demonstrating a genuine concern for the wellbeing of every student. Respect Give due consideration for and valuing everyone's needs, perspective and opinions. Giving back Recognizing the need for, and taking an active role in, the stewardship of SR University and its environment Perseverance Continuing to do what's right, even when it's difficult or time-consuming. Integrity and Accountability Demonstrating honesty and candor in all matters. Concern for the Environment Taking responsibility for maintaining and enhancing all aspects of the campus. Faith A belief in one's own and others' goodness and ability to have a positive impact on others and the world at large. Acceptance Loving and including one another for whom they are, regardless of color, age, size, gender, race, ethnicity, community affiliation, disability, or sexual orientation because SRU students and staff are Role models, not bullies. Hostel Features • Quadruple occupancy rooms with modular furniture fittings. • Air-Conditioned and non-Air-Conditioned rooms with 24x7 Wi-Fi connectivity. • Indian and Modern European style common bathrooms and toilets. • Every student is allotted with a bed, mattress, study table, chair and cupboard. • Hot water bath facility from 7 to 9 in the morning & 7 to 9 in the evening. • RO treated water coolers for drinking water on every floor of the hostel blocks. 83

• 24x7 Caretakers for routine care/emergencies deployed in every hostel block. • Dedicated Psychologist for student counseling. • 24x7 Security, CCTV Surveillance on all entry and exit points, Lifts, staircases and corridors in every hostel block. • Common reading rooms. • Recreational area with TV, Table Tennis, Chess, Carom, Board Games etc. • Shuttle badminton court in every hostel block. • Various Cuisines available in the canteen and kiosks inside the campus. • Canara Bank ATM, convenience stores etc. • Gym Facilities with exclusive timing for girls with trainer. • Laundry Services. • Swimming Pool Facility (coming soon) • Online software to handle the hostel facilities. • Treatment plants like WTP and STP. Biogas, Solar Water Heating, Solar Power systems and the use of LED lights for energy conservation and green building concept. • The hostel blocks are fire compliant and well equipped with fire-fighting systems like fire hydrants, fire extinguishers, emergency lights, public announcement system, etc. • All the hostel elevators are auto rescue device enabled (ARD) • Provision store in every hostel block. Hostel Management Team SRU hostels are managed by the following team: 1. Dean Student Welfare 2. Wardens 3. Managers 4. Administrative officers 5. Caretakers Student Proctors Proctors assume responsibilities on their appointed floors and take on minor supervisory roles. Proctors assist with the development of a healthy, fun living and learning environment. Building community, developing student leaders, mediating conflicts, recruiting future leaders, advocating student rights, and acting in a manner that serves as an example to the greater student body by caring for others signify what it means to be a Proctor who gives back to the SRU community. Proctors are under the direct supervision of the Warden. Proctors are outgoing students with character, and strong interpersonal organization, communication and team skills. The following are Proctor qualifications: • Proctors must be hostel students in good academic standing. 84 • Proctors must be either a UG or PG student during the year in which they are serving. • The maximum tenure will be one year during their entire stay in the hostel. Students Hostel Committee Constitution of Students Hostel Committee (SHC) 1. General Body: Each hostel will have a General Body consisting of all students of the hostel. There shall be a separate Students Hostel Committee (SHC) for each hostel. 2. Eligibility for SHC: All the students of the concerned hostel shall be eligible to be elected to the SHC except students after 6th semester for four-year programs and 4th semester for three-year programs. 3. Tenure: Office-bearers of the SHC will be for ONE YEAR or until the next SHC is elected, whichever is earlier, provided the Office-bearers of the SHC continue to be bonafide students of the University. 4. Election and Responsibilities of the office-bearers of the SHC: a. Each hostel is entitled to have five office-bearers for the SHC, namely: i. Chairperson, ii. General Secretary, iii. Sports Secretary, iv. Cultural Secretary, and v. Health Secretary b. Office bearers of the SHC are selected directly by the warden of the hostel by the following process: i. Interested students apply for five office-bearers position through Sruniv portal. ii. The warden will interview the students and select the office-bearers. iii. In this matter, the decision of the Warden is final and binding. c. The tenure of the Office-bearers is one year and hence students in the last semester of their program of study will not be eligible to apply. d. All full-time students of the hostel are eligible for applying for one post. e. In the event of any post falling vacant, the warden shall select anyone at their discretion. 5. Designation and Responsibilities of the Student Hostel Committee Members: a. Chairperson: The Chairperson will be the Chief Executive of the SHC who will chair the meetings of the committee and participate in the deliberations and will have only a casting vote. b. General Secretary: The General Secretary will assist the Chairperson in the activities of the Committee. It will be the duty of the General Secretary of the Committee to issue all notices, convening meetings of the General Body and to keep the minutes properly under safe custody. In the absence of the Chairperson, the General Secretary will carry out the duties of the Chairperson. c. Sports Secretary: The duty of the Sports Secretary is to look into all matters relating to sports in the hostel and upkeep of facilities where provided. d. Cultural Secretary: The duty of the Cultural Secretary is to look into all matters relating to literary and cultural events in the hostel. e. Health Secretary: The duty of the Health Secretary is to look into all matters relating to health and sanitation in the hostel.

6. The Office-bearers of Hostel Committee individually or collectively are not allowed to interfere in the day-to day administration of the hostel. Their mandate is to liaison between the students and the Warden's Office. Any interference in the day-to-day administration of the hostel shall be treated as indiscipline and necessary disciplinary action will be initiated against such Office-bearer(s) Counsellors Mental well-being of the students is essential for them to study and grow into healthy individuals. Student life can be sometimes stressful and to address their mental wellbeing, the university has a counseling center, with clinical psychologist offering counseling services to students. The students are informed about the counseling services during the orientation program. Students who wish to avail the services of the Counsellor can approach their office directly or can also book an appointment through call/WhatsApp on the following numbers: • Boys Hostel – Mr. Benson – 78935 25257 • Girls Hostel – Ms. Swapna – 72076 72300 Hostel Handbook of Rules & Regulations The students will be provided with this detailed handbook of Hostel Rules and Regulations at the time of admission, which will be available on our hostel online student portal also. It is mandatory for students to accept the same before they proceed to book the room online. The student will receive an email with detailed instructions to book their hostel rooms, on their registered email Id after their admission is confirmed with the university. It is expected that students take care of all assets with extreme diligence. Ill-handling of any asset by the student will be borne by the students either individually or collectively. In this, the decision of the Warden/Grievance Redressal Committee will be final. Student Undertaking Form - All the fresher students / 1st-time hostelers are needed to sign the undertaking form at the time of room allocation. Room Allotment Rooms will be allotted on a first-come-first-serve basis after the full payment of Hostel fees. Allocation of the rooms will be done through our online student portal. For those who are not able to get through the online access, a provision for such assistance will be available in the hostel during the room allocation. Students are required to bring one passport-size photograph and a printed copy of the online payment registration receipt. Every student is allotted with a bed, mattress, study table, chair and cupboard. Allotment made to a student is subject to cancellation if he/she fails to occupy the room in the prescribed time. Students will also forfeit their rooms if they fail to clear all their hostel dues before the due date. In such cases, they will be asked to vacate the hostel. Any student rusticated from the university for disciplinary reasons will need to immediately vacate from Hostel and in such case Hostel fees will not be refunded. Hostel accommodation is allotted purely on the condition that the student agrees to abide by all the rules and regulations of the hostel. The Warden reserves the right to evict the resident from the hostel at any time on disciplinary grounds. The Warden/ hostel management reserves the right to break open rooms in case of any violation of hostel rules, suspected unlawful activities or on the basis of security risk perceived. Change of Room Students must occupy rooms specifically allotted to them. They are not allowed to change rooms except with the written permission of the Manager and approved by the Warden. 86 Application of change of room is online and a student will be permitted to change the room only after one month of room allocation as per availability and allowed only one time with a valid reason. The shift will be permitted only on production of a receipt of payment and approval from the Warden. Warden has full discretion on allotment and change of rooms at any time. Vacate the Hostel Room If a hostel resident student wants to vacate the hostel for any reason, their parents have to submit a written consent letter to the warden's office. The no dues form has to collected by the student from the Warden's office and submitted back after all dues are cleared. Only after all the dues are cleared the caution deposit will be processed for refund. Mess Timings & Rules • Students has to keep their identity cards at ll times and produce it to the mess supervisor. • The mess timings are as follows and the students should strictly adhere to these timings: Breakfast Lunch Snacks Dinner : 7.30 a.m. to 8.30 a.m. : 12.00 noon to 2.00 p.m. : 5.00 p.m. to 6.00 p.m. : 7.30 p.m. to 8.30 p.m. • The system of self service will be followed in all the messes. • The quantity of food will be unlimited except in the case of special items. • Students on no account whatsoever will be permitted to take food outside the

mess. Nor can they take mess utensils such as plate, spoon, tumblers, etc, to their rooms. • No food will be served in the rooms of the hostel for any student unless sick and entered in the register to take sick food tray for the food to be served in their rooms. • No diner shall waste food. Paying fees does not entitle a diner to waste food. • Assist in maintaining the mess and surroundings neat and clean. No notices shall be pasted on walls. Notices put up on the notice boards should not be removed by the diners. • All diners shall interact with the mess staff in the dining hall in a courteous manner. • After eating food, diners shall leave the cup, plate, waste food etc. in the designated bins. • Any violation of these rules will attract fines and disciplinary actions. Hostel Rules Ragging in any form is strictly prohibited. Hostel authorities are responsible for room allotment and their decision is final and binding. Hostel timings are to be strictly followed by the residents. Relaxation in the hostel and the mess timings are not entertained under any circumstances. Students should not entertain any unauthorized guest to enter the hostel. The students are expected to be inside the hostel by 9.00 pm on weekdays and at 9.30 pm on weekends. The students are expected to give their biometric roll call before 9.30 pm on weekdays 87 and before 10.00 pm on weekends. The Hostel In & Out pass management will be administered through the online Sruniv portal. Students who want to go out of the campus should apply in the portal and a SMS is sent the parents/guardian phone for information and permission. Fine for late arrival and absence for biometric roll call: a. Rs. 100/- for first time b. Rs. 500/- for second time c. Suspension from hostel for third time without refund of hostel fee Note: Late arrival will be informed to parents/local guardian and warden every time. Based on the reason for late arrival the matter may be escalated to the Students' Grievance Committee by the warden at any time. Any other violation will be dealt with on case-by-case basis. Students who have obtained Roll Call Extension are expected to give their biometric roll call once they return to the hostel. Roll call extension will be given for individuals, members of clubs and festivals till 11.00 pm. The students requesting roll call extension must get permission from Warden through Sruniv portal online indicating the venue and number of students requesting roll call extension before 4 pm on the day of extension. Students can register for absence in the biometric systems available in the hostel premises before they leave. The students can leave the hostel premises early in the morning hours by 5.30 am by making an entry in the students' movement register available in the security office in each hostel block. Residents are expected to maintain discipline in the hostel and not to cause inconvenience to other fellow inmates. In this regard the time period from 10.00 pm to 7.00 am treated as "Silence Hour" and students are expected to maintain silence and not disturb others during these hours. Students should not possess or consume any tobacco/alcohol/drug items inside the campus. If found, the student will be reported to the Grievance Redressal Committee by the warden for disciplinary actions. The students should not screen pirated / unauthorized / unlicensed movies in their laptops and common room. Any violation will be dealt severely. Punishment for the same will be decided by the Grievance Redressal Committee. The use of electrical appliances such as immersion heaters, electric stove / heaters / electric iron is forbidden in any of the rooms allotted for residence. Private cooking in the hostels / student's room is strictly forbidden. Such appliances, if found will be confiscated and a fine will also be imposed. The uses of audio systems which may cause inconvenience to other occupants are not allowed. The use of personal TV, VCR and VCD / DVD is prohibited. The students should not hire objectionable CDs from outside. When the students go out of their room, they should switch off all the electrical / electronic appliances, and keep it locked (at all times). Violation will attract suitable penalty and punishment as decided by authorities. Cooking inside the rooms is strictly not allowed. Anyone found doing so will be punished. Food and other belongings of mess if found in the room will result in fines. Residents are requested to keep their belongings safe. Jewels and other costly items are 88 not to be possessed in the hostel. Institute and hostel authorities are not responsible for loss of any of their belongings. General cleanliness in rooms, bathrooms, toilets and verandahs must be followed by all the inmates if not, strict actions will be taken. Residents are responsible for the upkeep of rooms along with table,

cot, electrical fittings, etc. If any damage occurs, the charges for repair/replacement/white washing etc. will be deducted from their hostel deposit/advance. The residents should also take the responsibility of common walls, fittings in the corridors, bathrooms, quadrangle etc. If any damage or misuse occurs the amount towards the cost of repair/replacement shall be equally shared by all the residents of the hostel and the same shall be deducted from their hostel caution deposit. Students are required to switch off the tube lights and fans before they leave their rooms. Students are not allowed to possess or use powered vehicles in hostel/institute. For any activity within the hostel such as meeting, and election residents must obtain prior permission from the Warden. Students are not allowed to organize their own personal trips without prior permission from wardens and parents. No last-minute permission is granted. Should be intimated at least a day before leaving. Students should avoid moving to uncommon places in the campus and should not indulge in misconduct in campus. Any inconvenience regarding stay, food, or any other issues related to hostel are to be intimated to the hostel office immediately for necessary action. Student are expected to obey the hostel rules and regulations during their stay in the hostel. Violation of hostel rules by the residents will attract heavy fine for once, followed by disciplinary actions, if repeated. Any students, who are found misbehaving/indulging in an activity that spoils the repute of the institute, will be immediately suspended from the hostel with the consent of the Warden/Vice-Chancellor. Random checks for ensuring discipline will be conducted from time to time. Visitors All visitors to the hostel including the parents/guardians will have to make necessary entries in the visitor's book available at the hostel entrance with the security guard. The visit of men students to the women's hostel and vice-versa is restricted. The visitor can meet the student in the common area/visitors' room and NOT allowed enter the students hostel rooms. Visitors are allowed only till 8.00 pm on all days. If parents/guardians wish to stay on campus, they can book the guest house on a payment basis based on availability through the main university office. Student Conduct & Discipline Code Preamble The SR University (SRU) is known for maintaining high standards of discipline on campus and hostels to ensure free and congenial environment for its students to pursue their education. The university shall provide a healthy environment to its students, without infringing the academic freedom and rights of any of its students. All the students in the university shall at all times display good behavior. All disciplinary action cases shall be dealt in a fair manner. Every student shall always display good behavior, maintain decorum and dignity, 89 observe code of conduct both inside and outside the campus. Every student shall show respect and courtesy to faculty, administrators, staff and fellow students and any violation of the code of conduct or breach of any rule of the university shall constitute an act of indiscipline and will be liable for disciplinary action. The student discipline system is designed for an educational system and does not function as a court of law. Therefore, procedural issues, including the consideration of evidence, are handled in a manner consistent with an educational focus. Applicability of the Code The code shall be applicable to all students admitted to the university and including any academic program, activity or event conducted by the university. It is the duty and responsibility of each and every student from the date of admission to get acquainted with all the rules and code of conduct. All students are required to strictly adhere to this code and this code would be binding on and enforceable against them. Responsibilities of Students It shall be the responsibility of the student: To produce Identity Card whenever asked by any official/staff of the university. To foster and maintain a vibrant academic, intellectual, cultural and social atmosphere which is consistent with the objectives of the university. To access all educational opportunities and benefits available at the university and make good use of them to prosper academically. To respect the laws of the country, human rights and to conduct in a responsible and dignified manner at all times. To report any violation of this code to the functionaries under this code. Student joining in any academic program of the university will have to give an undertaking to the effect that the student will comply with the provisions envisaged in this code in letter and spirit and even if it is not given, they will be bound by the provisions of this code. Acts of

Indiscipline and Misconduct–Punishment and Penalties Any act of indiscipline and misconduct committed by a student inside or outside the campus shall be considered to be an act of violation of the code of conduct of the university. The acts of violation of discipline shall include: SNo. Type of Misconduct 1st Stage/Level 1 Groupism of any kind that would distort the harmony 2 Possession or consumption of narcotic drugs, tobacco, alcohol and other intoxicating substances Undertaking and recording in dossier of student and a fine amount of Rs. 5000/- 2ndStage/Level Undertaking and recording in dossier of student with Rs. 10000 fine and debarring from participation in Sports/ NCC/ NSS/ fest and other such activities for 1 year Suspension for a period of 2 weeks and informing the parents and a fine amount of Rs. 5000/- 3 Indulging in anti-institutional, anti national, antisocial, communal, immoral or political expressions and activities within the campus and hostels. Suspension for a period of 2 weeks and informing the parents and a fine amount of Rs. 5000/- Suspension for a semester and forfeiting the Semester/ Hostel Fee and Deposits. Suspension for a semester and forfeiting the Semester/Hostel Fee and Deposits. 90 91 4 Organizing, attending or participating in any activity or agitation sponsored by politically based organizations Suspension for a period of 2 weeks and informing the parents and a fine amount of Rs. 5000/- Suspension for a semester and forfeiting the Semester/Hostel Fee and Deposits. 5 Damaging or defacing University property or the property of members of the University or any other property inside or outside the University campus Undertaking and recording in dossier of student and a fine up to 3 times the actual cost Suspension for a semester and forfeiting the Semester/Hostel Fee and Deposits. 6 Bring outsiders to the campus or hostels without specific permission Undertaking and recording in dossier of student and a fine amount of Rs. 5000/- 7 Distribute or circulate unauthorized notices, pamphlets, leaflets etc. or writing on walls, furniture, switch boards etc., or sticking posters within the campus or hostels Undertaking and recording in dossier of student and a fine amount of Rs. 5000/- Rs. 5000 per violation 8 An assault upon, or intimidation of, or insulting behavior towards a faculty, staff, employee or student or any other person including hostel staff Suspension for a period of 2 weeks and informing the parents and a fine amount of Rs. 10000/- Suspension for a semester and forfeiting the Semester/Hostel Fee and Deposits. 9 Any type of harassment whether physical, verbal, mental, sexual or electronic quarrelling, fighting and passing derogatory remarks in the University premises against fellow students/ teachers/ employees/canteen and mess workers etc. Suspension for a period of 2 weeks and informing the parents and a fine amount of Rs. 10000/- Suspension for a semester and forfeiting the Semester/Hostel Fee and Deposits. 10 Committing forgery, tampering with or misuse of the University documents or records, identification cards, etc. Suspension for a period of 2 weeks and informing the parents and a fine amount of Rs. 10000/- Suspension for a semester and forfeiting the Semester/Hostel Fee and Deposits. 11 Furnishing false certificate or false information to, any office under the control and jurisdiction of the University Suspension for a period of 2 weeks and informing the parents and a fine amount of Rs. 5000/- Suspension for a period of 2 weeks and informing the parents and a fine amount of Rs. 10000/- 92 12 Not disclosing one's identity, or not showing University identity card, when asked to do so by an employee or officer of the University who is authorized to do so Undertaking and recording in dossier of student 13 Collect money either by request or by coercion from others within the Campus or hostels Suspension for a period of 2 weeks and informing the parents and a fine amount of Rs. 5000/- Suspension for a period of 2 weeks and informing the parents and a fine amount of Rs. 10000/- 14 Responding to any call of or any form of strike, procession or agitation including slogan shouting, dharna, gherao, burning in effigy or indulge in anything which may harm the peaceful atmosphere of the university and shall abstain from violence in the campus and hostels and even outside. Suspension for a period of 2 weeks and informing the parents and a fine amount of Rs. 5000/- Suspension for a period of 2 weeks and informing the parents and a fine amount of Rs. 10000/- 15 Possession or usage of weapons, explosives or anything that causes injury/ damage to the life of any human being or property Suspension for a period of 2 weeks and informing the parents and a fine

amount of Rs. 10000/- in case of day scholar Suspension for a semester and forfeiting the Semester/Hostel Fee and Deposits in case of hosteller. 16 Misuse of Internet and social media Undertaking and recording in dossier of student and a fine amount of Rs. 10000/- Undertaking and recording in dossier of student and a fine amount of Rs. 20000/- and legal actions if required. 17 Use motor vehicles in the campus/ hostel Undertaking and recording in dossier of student and a fine amount of Rs. 5000/- Undertaking and recording in dossier- of student and a fine amount of Rs. 10000/- 18 Guilty of theft of university/ Hostel property or property of other students Undertaking and recording in dossier of student, recovery of the property/ cost and a fine amount of Rs. 5000/- Suspension for a semester and forfeiting the Semester/Hostel Fee and Deposits and legal actions if required. 19 Leave the campus when the classes are going on without the permission of the Faculty/ Warden/Head/ Mentor/Dean Undertaking and recording in dossier of student 93 20 Not using waste bins for dispensing waste materials within the campus including classrooms, sitting areas, grounds, hostels, offices, canteens and messes. Undertaking and recording in dossier of student and a fine amount of Rs. 5000/- 21 Playing music at high volume or shouting, which may cause disturbance to other inmates in the hostel premises. Undertaking and recording in dossier of student and a fine amount of Rs. 5000/- 22 Possession of electric appliances or cooking in the hostel rooms Undertaking and recording in dossier of student and a fine amount of Rs. 5000/- Undertaking and recording in dossier of student and a fine amount of Rs. 10000/- 23 Organizing birthday parties, religious gatherings, prayer sessions, bhajans, and other similar activities in campus/ hostel 24 Parking bicycle at places other than parking area 25 Playing with water/ colors / fire equipment/ crackers 26 Irregularity in reporting for hostel attendance Suspension from the hostel for a specified period. Suspension from the hostel permanently. 27 Late reporting in the hostel after availing Out pass 28 Absence from Hostel without permission Suspension from the hostel for a specified period. Suspension from the hostel permanently. 29 Any unauthorized tours/visits by individual or group of students shall be treated as a serious conduct of violation and all such students will be imposed disciplinary penalties Undertaking and recording in dossier of student and a fine amount of Rs. 5000/- 32 During any of university arranged tours and visits student shall act with honor, integrity, dignity and maintain decorum of university. Undertaking and recording in dossier of student and a fine amount of Rs. 5000/- 33 Any other misconduct, not included above Action will be taken / penalty will be imposed at the discretion of the relevant Statutory Committee Note: Hostel related issues will be directed to the wardens who will in turn report to the Grievance Redressal Committee. Grievance Redressal Committee Based on the severity and type of misconduct, student(s) who are involved in misconduct will be redirected to the Grievance Redressal committee (GRC) for enquiry and taking the decision on type of punishment to be enforced. The GRC shall form a committee for enquiry and take a decision on the punishment to be imposed. The assigned committee should complete the enquiry and resolve the issue within a week and submit the report to chair of the GRC. Punishment Provisions in cases of Ragging Any student or group of students found guilty of ragging on campus or off campus shall be liable to one or more of the following punishments: • Debarring from appearing in any mid exam/ university examination or withholding results • Suspension from attending classes and academic privileges. • Withdrawing scholarships and other benefits • Suspension from the college for a period of one month • Cancellation of admission • Debarring from representing the institution in any national or international meet, tournament, youth festival, etc. • Suspension/expulsion from the hostel • Rustication from the institution for periods varying from 1 to 4 semesters or equivalent period. • Expulsion from the institution and consequent debarring from admission to any other institution • Fine ranging between Rs. 25,000/- and Rupees 1 Lakh. • Imprisonment for a term which may extend to two years or with fine which may extend to ten thousand rupees or with both. • Collective punishment - When the students committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment as a deterrent to ensure community pressure on the

potential raggers. Right to Appeal The student(s) aggrieved by the action of any authority of the university under or subordinate to the Associate Dean (SW) can appeal to the Dean (SW) and any student aggrieved by the action of the Dean (SW) can appeal to the Vice-Chancellor. The student should appeal within two weeks' time with proper justification of the appeal. The decision of the Vice-Chancellor shall be final and binding on the students. SRU will do its utmost to protect you if you are on the right side of the law. Do not violate your limits. Help us to help you.