

Jiajun Yan

Audio Video Media Production Student

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Eight years of Chinese work experience, went to the United States to explore professional frontiers, integrate Eastern and Western concepts with cross-industry experience, and is committed to using works to tell cross-cultural stories.

Education

HOWARD COUNTY COMMUNITY COLLEGE | MARYLAND | AUDIO VIDEO MEDIA PRODUCTION – ASSOCIATE DEGREE | JANUARY 2022 TO PRESENT |

- Video Production.
- Sound Design and Creation.
- Writing for Film / Broadcast.
- Concept & Story Development.
- Film/TV Cinematography/Light.

GUANGZHOU SOUTH CHINA BUSINESSEE TRADE COLLEGE | GUANGZHOU | COMPUTER APPLICATION TECHNOLOGY - ASSOCIATE DEGREE | JULY 2011

- Computer equipment maintenance.
- Network management.
- Photoshop.
- Microsoft Office.

Experience

WAREHOUSE ASSOCIATE | WORLD DEPOT INC. | NOVEMBER 2020 TO NOVEMBER 2022

- Recording incoming, outgoing, and internal transfers of inventory.
- Collect data of quantity, weight, and dimension of all inventories.
- Enter and maintain inventory records.
- Locate products in the proper place and keep the warehouse organized.
- Picking, assembling, loading for outgoing shipment.

GRAPHIC DESIGNER | TEKLAB SCHOOL | FEBRUARY 2020 – JUNE 2022

- Responsible for creating and editing video ads posted on social media or video sites.

CORPORATE COMMUNICATIONS EXECUTIVE | GUANGZHOU WINMAX PROPERTY AGENCY | MARCH 2016 – SEPTEMBER 2019

- Responsible for various poster designs and video production.
- Act as chief photographer for company events.
- To assist in planning employee activities.

SALES REPRESENTATIVE | XINGYE REAL ESTATE AGENCY | AUGUST 2010 – OCTOBER 2015

- To assist clients to select a satisfactory home, using my expertise to address their concerns.
- Responsible for notarization and publicity before parking space sales.
- With its outstanding sales performance, it was awarded as "100-million-yuan sales" in 2014.

SKILLS

- Microsoft Office
- Adobe software suite
- Native Instruments TRAKTOR
- Lighting
- Photography

Certificates

- Forklift Operator Certificate (05/2021 - 05/2024)
- The recreational UAS safety test (10/2023 - Present)

Language

- Cantonese
- Mandarin Chinese
- English

Interests

- Traveling
- Photography
- Music