

Kaiyue Zeng

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BARCLAYS

Data Analytics Analyst | Explorer Graduate Program

Dear Hiring Manager,

I am a master's student in business analytics at Rensselaer Polytechnic Institute and would like to be considered for your full-time staff position in the data analytics graduate program. I am interested in working with Barclays, because of its reputation for excellence, global presence, and particular strength in payment solutions for the ever-evolving needs of businesses and rapidly changing customer demands.

As you will note, at Velan capstone and Transamerica where I am currently employed, I utilized technical tools such as Python, SQL, Excel, and Tableau to model, analyze data, and provide commercial insights behind those numbers to clients with clearly clarified visualizations. The courses I took in RPI also enhanced my analyzing skills in the technical aspect, while the marketing analysis and risk management enabled me to broaden my business review in an all-around position. Furthermore, the accounting background that I got from my undergraduate programs and the previous internship at Deloitte allowed me to further build my client-toward sense in financial planning and customer interactions. In addition, at BNP Paribas, I acquired the key business valuation and deal-structuring skills necessary to execute complex trade financing transactions. I also assisted in overfulfilling the 2020 bill discount target by 20 million exceeding. I also learned to perform effectively under pressure and developed an ability to analyze decisions in the absence of perfect information while properly reorganizing them to help improve work within the team; for example, I established a pipeline database to track in-process trades and assisted to remain a relationship with clients and RMs to save team's weekly reviewing time at least 3 hours. I believe that these experiences would prove to be valuable to Barclays's data analytics analyst role in the explorer graduate program.

My experience shows I am highly motivated, with a strong finance and business knowledge base, data analyzing expertise, and outstanding interpersonal and communication skills. Additionally, I take pleasure in working with a diverse group of people both clients and co-works within the company.

A copy of my resume is enclosed for your reference. I would welcome an opportunity to discuss my qualifications with you and learn more about Barclays at your earliest convenience. I can be reached at 309-203-2845 or via email at kiara.zeng@outlook.com. Thank you very much for the time to read my materials and for your further consideration.

Sincerely,

Kaiyue