



CURRICULUM VITAE

Abdullahi Sheikh Aden

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Professional Summary

Dynamic and results-driven Information Technology professional with a Bachelor's degree in Information Science (undergraduate) and a Diploma in Information Technology. Experienced in digital literacy training, technology implementation, and community empowerment initiatives. Holds multiple certifications including Microsoft Azure, YALI Network, Afralit, and Webb's Institute. Additionally, brings over 10 years of hands-on experience in ambulance services, with expertise in first aid, defensive driving, and emergency response. Fully licensed (BCE) to drive both private and commercial vehicles across long distances. Combines technical IT skills with practical operational experience in safety, logistics, and community service. Strong team player with excellent analytical, problem-solving, and leadership abilities.

Skills & Competencies

Technical Skills:

- ★ Digital literacy training and ICT capacity building
- ★ Network setup, administration, and basic cybersecurity
- ★ Microsoft Office Suite (Word, Excel, PowerPoint, Access, Publisher)
- ★ Cloud technologies and Microsoft Azure services
- ★ Web development basics and online tools management
- ★ Driving & Safety Skills:
 - ★ BCE driving license for private and commercial vehicles
 - ★ Defensive driving and long-distance navigation
 - ★ Emergency response and patient transport in ambulance services
 - ★ First aid and basic life support (St. John Ambulance certified)
 - ★ Vehicle maintenance awareness and road safety compliance
 - ★ 10+ years professional experience in ambulance and transport services

Professional & Transferable Skills:

- ★ Project planning and implementation
- ★ Community engagement and youth mentorship
- ★ Agro-entrepreneurship initiatives integration with technology
- ★ Research, data management, and reporting
- ★ Effective communication, teamwork, and leadership
- ★ Soft Skills:
 - ★ Critical thinking and problem-solving
 - ★ Adaptability and continuous learning
 - ★ Attention to detail and organizational skills
 - ★ Experience

Digital & Technology Projects:

- ★ Conducted digital literacy workshops for youth and community members, focusing on safe internet browsing, Microsoft Office applications, and basic computing skills.
- ★ Supported agro-entrepreneurship initiatives by integrating digital tools to enhance productivity and reporting.
- ★ Implemented practical IT solutions for small community projects, improving workflow and digital adoption.

Certifications & Professional Development:

1. Completed professional certifications with YALI Network, Afralti, Microsoft Azure, and Webb's Institute, focusing on technology management, leadership, and cloud services.
2. Certified in Defensive Driving and First Aid (St. John Ambulance).

Driving Experience:

- ★ Over 10 years of experience providing emergency ambulance services, including patient transport, basic life support, and first aid response.
- ★ Operated both private and commercial vehicles for long-distance travel, ensuring safety and compliance with traffic regulations.
- ★ Implemented defensive driving techniques and safety protocols to prevent accidents and ensure timely emergency responses.

Education

1. Mount Kenya University

Bachelor of Science in Information Science (Undergraduate)

2. Zetech University

Diploma in Information Technology, 2017

3. Al Farouq Secondary School

2011 – 2014

4. Al Farouq Primary School

2003 – 2010

Hobbies & Interests

- ★ Technology exploration & digital innovation
- ★ Reading & self-development
- ★ Community service & youth empowerment
- ★ Driving, road safety, and outdoor activities

Referees

Available upon request