Team Progress & Communication Form

Date: 30.10.2025

3. Software Setup & Tools
Q4. Have all required software tools been installed and are functional?
x Yes, all installed and working
☐ Partially installed: specify which ones are missing or not working:
□ Not installed yet: reason:
4. Technical Report Progress
Q5. Has your team started preparing the weekly technical report?
x Yes
□ No: please explain why:
Q6. If yes, how many weekly reports have been completed?
□ 1 x 2 □ 3 □ 4 □ 5 □ Other:
5. Additional Comments or Support Needed
Nothing needed right now
Team Leader Signature: