

# Karina De Vargas Pereira

## Full Stack Developer

With experience in roles such as Contract Analyst, Administrative Assistant, and Integration Engineer, I've shown a strong interest and proficiency in utilizing technology across various functions. My skills in interpreting complex documentation, developing tracking mechanisms, problem-solving, and process optimization are evident. Additionally, my project management background enhances my ability to excel in the IT field. Currently acquiring full-stack skills at John Abbott, I'm ready to take on fresh challenges in the tech industry.

karinapereira.mb@gmail.com

(204) 612-3906

karinadevargas.github.io/Karina

linkedin.com/in/karina-de-vargas-pereira

github.com/KarinaDeVargas

## WORK EXPERIENCE

### Contract Analyst

#### Corporate and Strategic Services – Manitoba Justice

11/2019 - 11/2020

Winnipeg, Manitoba

Manitoba Government

Achievements/Tasks

- Editing high-level documents and submissions.
- Improving contract management with spreadsheets.
- Utilizing spreadsheet macros for data analysis and refining internal processes.
- Creating and utilizing dashboards on Power BI to gain contract insights.
- Implementing and adhering to procurement policies.
- Analyzing costs and making contract recommendations.
- Ensuring SAP compliance and financial oversight.
- Successfully managing diverse contract types simultaneously.

Contact : Kristin Kovacs - (204) 726-6464

### Staff Justice of the Peace

#### Provincial Offences Court – Manitoba Justice

12/2017 - 11/2019

Winnipeg, Canada

Manitoba Government

Achievements/Tasks

- Designed and participated in the developing improvements to courts systems.
- Used spreadsheets to develop phone call tracking system and management dashboards.
- Handled complex court documentation processing.
- Provided excellent customer service and court procedure explanations.
- Performed clerical tasks with accuracy and attention to detail.

Contact : Elizabeth Dahll - 1-800-282-8069

## EDUCATION

### Full Stack Developer

#### John Abbott Colege

05/2023 - Present

Montreal, Canada

### Bachelor of Industrial Engineering (Project Management)

#### Universidade Salgado de Oliveira

02/2006 - 12/2011

Rio de Janeiro, Brazil

## SKILLS

Problem solver

Self-motivated

Organized

Multitasking ability

Interpersonal

Customer service

Teamwork experience

Data analysis

## ACHIEVEMENT

During the pandemic, I took the initiative to address a substantial operational bottleneck within the organization. I spearheaded the development of an automated system to efficiently gather information from the database, check verdict statuses, and automatically send tailored emails with attachments to clients each night. The objective was to relieve the workload of a few employees who were required to invest valuable time daily in navigating the database to identify judge's verdicts. Subsequently, they had to manually send approximately 150 emails per day to the clients. Through strategic planning and collaboration with the development team, I successfully implemented the solution, resulting in a significant reduction in manual workload and a marked improvement in overall operational efficiency. This initiative showcased my ability to identify critical business challenges and implement effective solutions to enhance productivity.

Manitoba Government - Provincial Offences Court

## TECHNOLOGIES

HTML

CSS

Java

JavaScript

Bootstrap

React

Node.js

Figma

Trello

AWS

MySQL

PHP

C#/.Net