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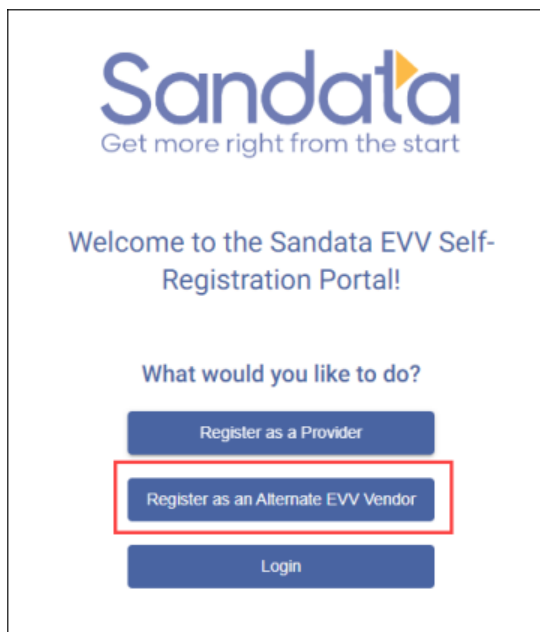
[Sandata Technologies](#) / [EVV Vendor Solutions](#) / [Sandata EVV Self-Registration Portal](#)

# Registering as an Alternate EVV Vendor

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To start registering as an Alternate EVV Vendor in a payer program, follow these steps:

1. Enter <https://evv-registration.sandata.com/> into your web browser.
2. Click on "Register as an Alternate EVV Vendor."



3. Choose your Vendor Organization from the dropdown.
4. Enter your e-mail address.
5. Click on **Continue Registration**.

**Sandata**  
Get more right from the start

**EVV Vendor Self-Registration**

What vendor organization are you with?

SELECT YOUR VENDOR ORGANIZATION \*

ENTER THE EMAIL ADDRESS YOU USE AT YOUR ORGANIZATION \*

☐ My organization is not listed

**Continue Registration**

Welcome! Please be advised, in order to register to be an Alternate (Alt) EVV vendor in a state program and go through Alt EVV vendor certification, the following must be in place:

- 1) Your vendor organization must be known to Sandata, or in other words be in the drop-down above. If you do not see your name in the drop-down, please contact Sandata Support to get your organization added.
- 2) You must be listed as a user for your vendor organization with Sandata and have set up credentials in Sandata on Demand (SoD). If you have not completed this, please reach out to Sandata Support and request to be added as a user to your organization.
- 3) At least one provider in the state must have listed your organization as their Alt EVV vendor of choice, in their provider registration with Sandata.

If you checked the box **My organization is not listed**, you will see the following message: Please click on the link provided on the screen to contact Sandata Support and set up your organization as an Alternate EVV vendor.

☒ My organization is not listed

**Continue Registration**

It looks like your organization is not yet known to Sandata. Please contact [Sandata Support](#) to get set up as an Alternate EVV vendor organization for registration.

6. When you're at the login screen, click on Forgot password?

A new tab will open in your web browser to help you create or reset your password.

**Sandata**

**EVV Self-Registration Portal**

EMAIL ⓘ

PASSWORD \*

Enter Password

Login

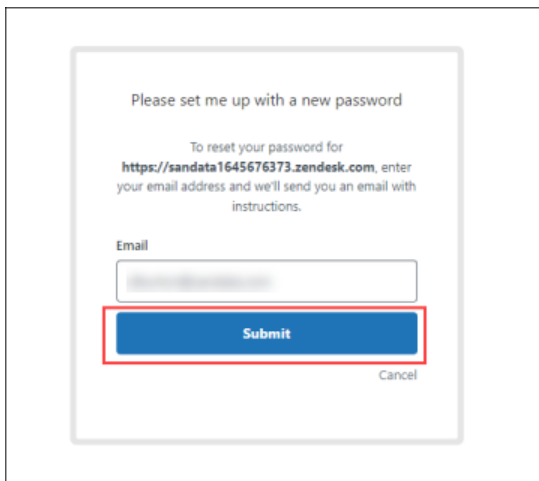
**Forgot password?**

Sandata EVV Registration Portal x Zendesk Auth x +

sandata1645676373.zendesk.com/auth/v2/login/password\_reset

7. In the new tab of your web browser, type in your e-mail address.

Click on Submit. Check your e-mail inbox to find the link for resetting your password.



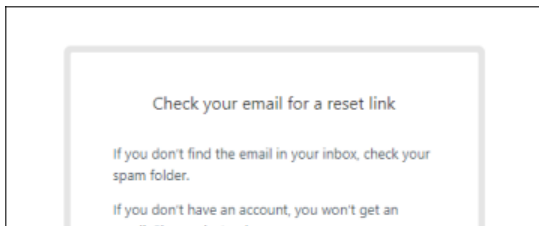
Please set me up with a new password

To reset your password for <https://sandata1645676373.zendesk.com>, enter your email address and we'll send you an email with instructions.

Email

**Submit**

Cancel



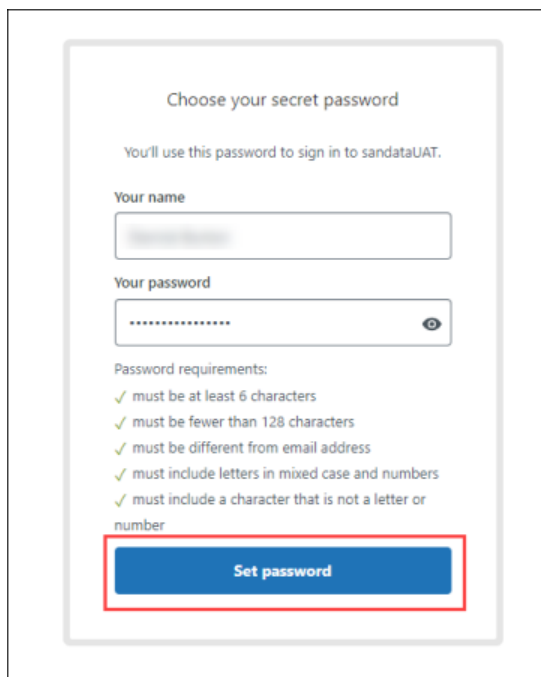
Check your email for a reset link

If you don't find the email in your inbox, check your spam folder.

If you don't have an account, you won't get an email.

8. Click on the link provided and type in your new password.

Click on Set password.



Choose your secret password

You'll use this password to sign in to sandataUAT.

Your name

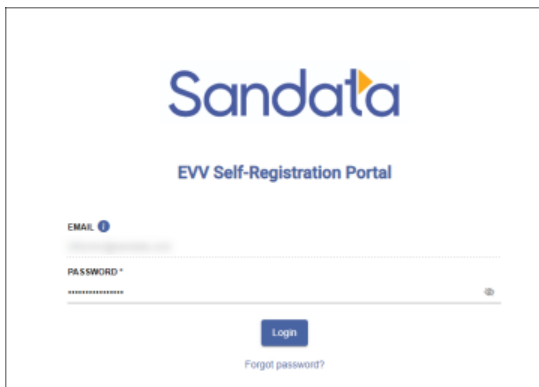
Your password

Password requirements:

- ✓ must be at least 6 characters
- ✓ must be fewer than 128 characters
- ✓ must be different from email address
- ✓ must include letters in mixed case and numbers
- ✓ must include a character that is not a letter or number

**Set password**

9. Go back to the EVV Self-Registration Portal log-in tab in your browser and use your new password to login.



The image shows the login page of the Sandata EVV Self-Registration Portal. At the top is the Sandata logo. Below it, the text 'EVV Self-Registration Portal' is centered. There are two input fields: 'EMAIL' with an information icon and 'PASSWORD \*' with a strength indicator. A 'Login' button is centered below the fields. A link 'Forgot password?' is located below the 'Login' button.

10. Use the dropdown to choose the state EVV Program in which you are registering.

Click on **Continue Registration**.



The image shows the 'EVV Vendor Self-Registration' screen. It features the Sandata logo and the tagline 'Get more right from the start'. The title 'EVV Vendor Self-Registration' is centered. Below the title, it says 'Select the state EVV program in which you would like to register your vendor organization:'. There is a dropdown menu labeled 'CHOOSE EVV STATE PROGRAM \*'. A note below the dropdown states: 'Note: If you do not see an EVV state program listed, then the EVV state program is not eligible for registration in the portal at this time.' A red box highlights the 'Continue Registration' button at the bottom.

11. Choose a provider who has said that they want you to be their Alt EVV vendor to start the certification process.

Click on Finish Registration. Once you do that, your registration will be finished, and you will be logged into the Portal.



**Note:**

The first provider you choose is the one you will work with to finish certification. Once you are certified, you can connect with more providers in the portal.



The image shows the 'EVV Vendor Self-Registration' screen at the provider selection stage. It features the Sandata logo and tagline. The title 'EVV Vendor Self-Registration' is centered. Below the title, it says 'These providers have indicated that A Plus will be their Alt EVV vendor. Please select a provider for certification:'. There is a large empty rectangular box for selecting a provider. A red box highlights the 'Finish Registration' button at the bottom. A note below the button states: 'Note: The provider you select for certification will be the first provider for which you are connected in production and will receive production credentials. Once your organization is successfully certified, you will be able to connect to additional providers in the portal.'



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English (US) ▾

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