

The screenshot shows the top navigation bar of the Sandata Technologies website. It includes a search bar with a magnifying glass icon and a teal search button. Below the search bar are several navigation links: "Sadata On-Demand / Sadata Learn", "Product Help", "Payer Programs", and "Caregiver and CDS Client L". A dropdown menu is visible on the right side of the bar.

Articles in this section

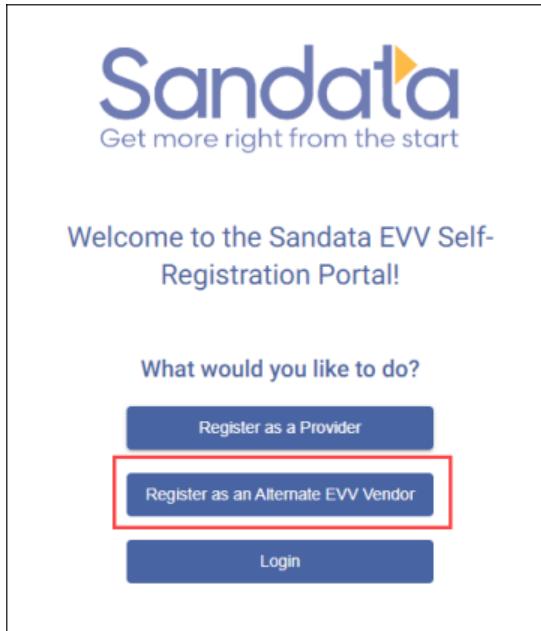
Sadata Technologies / EVV Vendor Solutions / Sandata EVV Self-Registration Portal

Registering as an Alternate EVV Vendor

Follow

To start registering as an Alternate EVV Vendor in a payer program, follow these steps:

1. Enter <https://evv-registration.sadata.com/> into your web browser.
2. Click on "Register as an Alternate EVV Vendor."



3. Choose your Vendor Organization from the dropdown.
4. Enter your e-mail address.
5. Click on **Continue Registration**.

Welcome! Please be advised, in order to register to be an Alternate (Alt) EVV vendor in a state program and go through Alt EVV vendor certification, the following must be in place:

- 1) Your vendor organization must be known to Sandata, or in other words be in the drop-down above. If you do not see your name in the drop-down, please contact [Sandata Support](#) to get your organization added.
- 2) You must be listed as a user for your vendor organization with Sandata and have set up credentials in Sandata on Demand (SoD). If you have not completed this, please reach out to [Sandata Support](#) and request to be added as a user to your organization.
- 3) At least one provider in the state must have listed your organization as their Alt EVV vendor of choice, in their provider registration with Sandata.

If you checked the box **My organization is not listed**, you will see the following message:
Please click on the link provided on the screen to contact Sandata Support and set up your organization as an Alternate EVV vendor.

It looks like your organization is not yet known to Sandata. Please contact [Sandata Support](#) to get set up as an Alternate EVV vendor organization for registration.

6. When you're at the login screen, click on Forgot password?

A new tab will open in your web browser to help you create or reset your password.

sadata1645676373.zendesk.com/auth/v2/login/password_reset

7. In the new tab of your web browser, type in your e-mail address.

Click on Submit. Check your e-mail inbox to find the link for resetting your password.

Please set me up with a new password

To reset your password for <https://sadata1645676373.zendesk.com>, enter your email address and we'll send you an email with instructions.

Email

Submit

Cancel

Check your email for a reset link

If you don't find the email in your inbox, check your spam folder.

If you don't have an account, you won't get an



8. Click on the link provided and type in your new password.

Click on Set password.

Choose your secret password

You'll use this password to sign in to sandataUAT.

Your name

Your password

Password requirements:

- ✓ must be at least 6 characters
- ✓ must be fewer than 128 characters
- ✓ must be different from email address
- ✓ must include letters in mixed case and numbers
- ✓ must include a character that is not a letter or number

Set password

9. Go back to the EVV Self-Registration Portal log-in tab in your browser and use your new password to login.

10. Use the dropdown to choose the state EVV Program in which you are registering.

Click on **Continue Registration**.

11. Choose a provider who has said that they want you to be their Alt EVV vendor to start the certification process.

Click on Finish Registration. Once you do that, your registration will be finished, and you will be logged into the Portal.



Note:

The first provider you choose is the one you will work with to finish certification. Once you are certified, you can connect with more providers in the portal.

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