PROJECT DEADLINE PASSED

1. **What went wrong with these situations?**

   Ans.

   What went wrong is giving an exact day, The day should have an allowance in order to lessen the unfinished project on the assigned day. And also if the day is fixed the 40 hrs should be not enough especially if it is a near deadline schedule. And also should update whatever the status of the project on the day the project is expected to be finished.

2. **How could you have handled this situation better?**

   Ans.

   I will work more than 40 hrs

3. **If you were to go back on time, when would you go back to, and what email communication would you send and why?**

   Ans.

   I will send an email or any other platforms that the supervisor or the company is using.

4. **Who was ultimately responsible for this project being completed? Who should have followed up first?** The supervisor or you?

   Ans.

   Me, I should update the supervisor on my own.