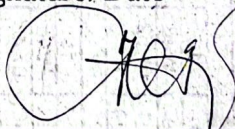


INCIDENT REPORT

Reported by: Precious Algabre	Date of Report: December 10, 2025	Time of Report: 11:57
Title/Position: FMVS Associate	Incident No.	
INCIDENT INFORMATION DETAILS		
Incident Type: Unauthorized Driving for L300	Date of Incident: December 3, 2025	
Location: Valenzuela		
Specific area of Location Candido Office		
Incident Description (Use additional sheets if necessary)		
<p>"Upon reviewing the Guard Logs, I noticed that Mr. Jhon Carlo Abargos drove the L300 without approval from the office or managers. The instances were as follows:</p> <ul style="list-style-type: none">• November 28, 2025 – en route to SM East Ortigas with Sir Jesie Tintim and Marvin Villacencio.• December 3, 2025 – en route to Air Residence with Jordwayne Maurice Apurado, Reynaldo Ortega, and Ma'am Maica Gaela Nueva. <p>Please note that Mr. Abargos holds License restriction codes A and A1 only. For clarification:</p> <ul style="list-style-type: none">• Code A – Motorcycles• Code A1 – Tricycles (and certain light/micro-vehicles) <p>The L300, however, requires a B2 license restriction code."</p>		
Name/Role/Contact of Parties Involved John Carlo Abargos- Installer		
Name of Witness/Department/Role of Witnesses re Incident Maica Gaela Nueva – Jr. Project Manager Jesie Tintim – Team Leader Marvin Villacencio – Team Leader		
Recommended Action: Whenever there is a new driver for the L300, make sure to inform the superior and the office so that it can be properly noted and recorded.		
Superior's Name/Designation FELICITAS Q. AJES	Superior's Signature/Date  12.10	