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| Team Meeting | 4th May 20203:30pm-4:15pmOnline Zoom: 250922286 |

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| Type of meeting: | Follow up team meeting week 8 |
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| Attendees: | Xuefeng Chen  Shang Gao  Chang Liu  Yiyang Xu  Chuanxi Fu |

# Minutes

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| Agenda item: | Regular discussion | Presenter: |  |

#### Discussion:

* Weekly wake-up
* Discuss the feedback:

We are continuing our work that have not been finished

We will improve components which advised by client

* We will figure out a new version website for client meeting on 14th May.
* User story tracking: https://docs.google.com/document/d/1R6aMB8asneLeqHPoCRVPy7Ywu2cxXXuAny9Z8Ii75Xw/edit?usp=sharing

| Action items | Person responsible | Deadline |
| --- | --- | --- |
| Login page, file upload function and profile list UI improvement  Integrate Intelligent SNS sharing with editor & fix SSL bugs  Update Thrello & burndown chart  Implement unit test  Copy function for existing components | Shang Gao  Chang Liu  Chuanxi Fu  Xuefeng Chen  Yiyang Xu | 11 May 2020  11 May 2020  11 May 2020  11 May 2020  11 May 2020 |