|  |  |
| --- | --- |
| Team Meeting | 11th May 20203:30pm-4:30pmOnline Zoom: 250922286 |

|  |  |
| --- | --- |
| Type of meeting: | Follow up team meeting week 9 |
|  |  |

|  |  |
| --- | --- |
| Attendees: | Xuefeng Chen  Shang Gao  Chang Liu  Yiyang Xu  Chuanxi Fu |

# Minutes

|  |  |  |  |
| --- | --- | --- | --- |
| Agenda item: | Regular discussion | Presenter: |  |

#### Discussion:

* Weekly wake-up
* Discuss the feedback:

Functions required by client are almost finished.

We will improve product to meet some industrial standard: security, automation. Also prepare enough test case and try to make it bug-free.

* We will show the product and discuss further issues with Marion this Thursday.
* User story tracking: https://docs.google.com/document/d/1R6aMB8asneLeqHPoCRVPy7Ywu2cxXXuAny9Z8Ii75Xw/edit?usp=sharing

| Action items | Person responsible | Deadline |
| --- | --- | --- |
| Upload process display and component layout improvement  Full security design and component layout improvement  Implement “create from template” function  Create more test cases  Front end test and Github action configuration | Shang Gao  Chang Liu  Chuanxi Fu  Xuefeng Chen  Yiyang Xu | 18 May 2020  18 May 2020  18 May 2020  18 May 2020  18 May 2020 |