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## **Work Experience in the Architectural Field:**

### **Y&M Architects (previously known as John Cotton Architects):**

Los Angeles, California

September 2003 – present

#### **Employment title and role:**

Hired as a Job Captain

Promoted to  
Project Manager in 2005

Promoted to  
Senior Project Manager in 2011

#### **Employment role and responsibilities:**

As a Senior Project Manager:

I run and oversee the project design from the Construction Documents phase through the end of Construction Administration.

- Design the projects, (site plan development and building design development), up to the Client's demands and needs
- Make sure that the design is Code compliant
- Meet and coordinate with the design consultants throughout the Construction Documents phase.
- Make sure the projects meet all milestone deadlines and have the drawings plan checked, reviewed and approved and ready for Permit.
- Correspond to all RFI's and submittals.
- Issue Delta's and Bulletins when necessary
- Frequently visit the job sites for the construction observation.
- Take part in the final inspection and punch list.

#### **Projects:**

Affordable housing projects

(Funded by California Tax Credits, USDA, HUD, and FHA):

(Several projects LEED Platinum certified and LEED Gold certified)

(Several projects were Net Zero)

- Multi-family apartment buildings
- Senior apartment buildings
- Single family residential dwelling units
- Mixed-use projects (commercial use mixed with residential use).
- Farm worker housing

All projects are of either Type VA construction or Type IIIA construction.

Projects located in:

Los Angeles County:

- Los Angeles and Compton

Inland Empire:

- Rancho Mirage, Loma Linda, and Yucaipa

Central California:

- Bakersfield, Newman, McFarland, Rosamond, Los Banos, Lamont, Reedley, Oakley, Fresno, Selma, Woodlake, Madera, Greenfield, Atascadero, Solvang, Ivanhoe, Chowchilla, and Pittsburg.

Northern California:

- Kelseyville, Cloverdale, Ukiah, Windsor, Calistoga, Santa Rosa, and Williams

2016 Gold Nugget Award Winner:

- Calistoga Family Apartments
  - Net-Zero Energy Design Award
  - Judges Special Award for Excellence

## **Work Experience in the Architectural Field (continued):**

### **Wolcott Architecture and Interiors:**

Culver City, California

July 2003

#### **Employment title and role:**

Hired as a CAD drafting consultant

#### **Employment role and responsibilities:**

As a drafting consultant, I had help with the several different project deadlines. I picked up red lines and went on site to some as-built drawings.

#### **Projects:**

Several tenant improvement jobs.

### **WWCOT (Widom Wein Cohen O'leary Terasawa):**

Santa Monica, California

November 2000 – February 2003

#### **Employment title and role:**

Hired as a Junior CAD drafter.

Promoted to

Job Captain in 2002

#### **Employment role and responsibilities:**

As a Junior CAD drafter, I was hired to help on specific projects throughout the Construction Documents phase.

As a job captain of several projects, I was responsible for the maintenance and coordination of our architectural set of drawings, (prints and in CAD), with the design consultants.

#### **Projects:**

Junior CAD Drafter:

- **Kaiser Permanente Data Center** in Corona, California.

- **New East Valley High School** in Pacoima, California

Job Captain:

- **West Valley Police Station** in Encino, California.

### **Meyer and Allen and Associates:**

Hollywood, California

May 2000 – October 2000

#### **Employment title and role:**

Hired as a Junior CAD drafter, (hired as drafting consultant).

#### **Employment role and responsibilities:**

As a drafting consultant, I was hired to help put a set of documents together from schematic design to construction documents. Did some coordination with consultants. Picked-up red lines. Ran office errands.

#### **Projects:**

Junior CAD Drafter:

- **West Valley Regional Public Library** in Encino, California.

### **Cannon Design:**

Santa Monica, California

September 1999 – April 2000

#### **Employment title and role:**

Hired as a Junior CAD drafter, (hired as drafting consultant).

#### **Employment role and responsibilities:**

As a CAD drafting consultant, I was hired to help put a set of documents together from schematic design to construction documents.

I was given a chance to be in charge of putting a set of drawings together and to be trained as a job captain.

#### **Projects:**

Junior CAD Drafter:

- **USC International Housing** in Los Angeles, California.

### **DMJM Rottet:**

Los Angeles, California

June 1999 – July 1999

#### **Employment title and role:**

Hired as a Junior CAD drafter, (hired as drafting consultant).

#### **Employment role and responsibilities:**

As a CAD drafting consultant, I was hired temporarily to help put a set of documents together in the construction documents for a company deadline.

## **Work Experience in the Architectural Field (continued):**

### **Lexington Props and Scenery:**

North Hollywood, California

May 1999

#### **Employment title and role:**

Hired as a Junior CAD drafter,  
(hired as drafting consultant).

#### **Employment role and responsibilities:**

As a CAD drafting consultant, I was hired temporarily to help put a set of documents together in the construction documents for a company deadline.

### **Walt Disney Imagineering (Contracted thru Arch 2000, Inc.):**

Glendale, California

September 1998 – April 1999

#### **Employment title and role:**

Hired as a Junior CAD drafter,  
(hired as drafting consultant).

#### **Employment role and responsibilities:**

I worked in Theme Parks Design, (Rockwork Division), Imagineering.  
As a drafting consultant I was had to coordinate our drawings with all disciplines, i.e.: model makers, lighting consultants, acoustics, engineers, and architects.

#### **Projects:**

Tokyo Disney Seas  
Disney's California Adventure

### **Bannick Architects:**

Van Nuys, California

September 1997 – August 1998

#### **Employment title and role:**

Hired as a Junior CAD drafter,

#### **Employment role and responsibilities:**

As a Junior CAD drafter, I was hired to pick-up red lines and draw-up in CAD, ran office errands, and became in charge of setting up cad files for new projects.

#### **Projects:**

Color Me Mine  
Several Health Spas and Resorts.  
Smaller tenant improvement jobs

### **DeFilipo Payton Design Group:**

Woodland Hills, California

April 1995 – July 1997:

#### **Employment title and role:**

Intern

#### **Employment role and responsibilities:**

Worked while in school. Hand drafting mostly.  
Picked-up red lines.  
Built models.  
Went to Building Departments for Permit.  
Ran a lot of office errands.  
Went to job sites to do As-Builts.

#### **Projects:**

Single family home proposals.  
Single family home additions.  
Single family home tenant improvements.

## **Education:**

### **Woodbury University**

Bachelor's Degree in Architecture

Graduated in June 1997

Huntington Park High School

Graduated in June 1991