Meeting Minutes Records for Team Baldwin - Sprint 3

## Week 10

Date: _6_/_10_/_2021_
Time:_13_:_00_ to _15_:_00_

Goal: Finalise the functionalities on the standard employee side and start implementing admin functionalities.

Points discussed (public):
- Evaluate the current progress of the team and assign works for each team member
- Identify bugs or shortcomings in our code

Breakout room frontend:
- Implementing loading animations
- Render search result page and design the overall layout of the search results
- Implementing page pagination

Breakout room backend:
- Build logout functionality
- Start implementing admin functionalities such as edit, delete and add new users

## Week 11

Date: 13__/_10_/_2021_
Time:_13_:_30_ to _15_:_30_

Goal: Discuss the presentation contents and start preparing for the upcoming presentation

Points discussed (public):
- Evaluate the current progress of the team and assigns works
- Assign presentation content to each team member
- Share scripts.doc and Prezi presentation ppt with every team member

Breakout room frontend:
- Update the user profile to be more specific
- Redirection for the search results
- Implement specific user profile page

Breakout room backend:
- Finish working on the protect route (need user login to access page)
- Change the functionality of search (Can search based on more information)

Week 12

Date: _20_/_10_/_2021_
Time:_13_:_45_ to _17_:_30_

Goal: Finishing up the project, making sure our code satisfy the coding standards

Points discussed (public):
- Check whether there are any remaining tasks throughout the project
- Distribute week 12 checklist workload
- Moving artifacts and notes onto Confluence

Breakout room frontend:
- Modifying frontend code to maintain coding standards

Breakout room backend:
- Modifying backend code to maintain coding standards