

BAUTISTA, KARLO JOSHUA

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PURPOSE

- Ensure that the information database of the company is up to date and maintained professionally to meet the need of the company at all times.

PROFESSIONAL SUMMARY

- Efficient at planning and managing production processes.
- Liaising with customers and suppliers.

PROFESSIONAL SKILLS

- Knowledge in computer software and programs (i.e. Microsoft Office, Web Development, Visual Basic, Visual Studio).
- Competitive skills in hardware renovation (i.e. networking, electrical and electronic circuits).
- Efficient management skills and organizational capabilities by employing effective decisions.
- Active learner in addition to being a skilled multi-tasker.

WORK HISTORY



INTERNATIONAL WIRING SYSTEMS-PH

August 2018 – Present

Production Control – Production Planning Department
Luisita Industrial Park – Special Economic Zone

- Efficiently plan and translate customer's purchase order and forecast into production schedule.
- Spearhead Product Qualification before Mass Production.
- Communicate with customers, both international and domestic, to ensure customer satisfaction and delight.
- Manage production processes to ensure 100% delivery performance is met.



ELECTRONICS (PHILS.) INC

November 2017 – March 2018

Process Engineer I
Clark Freeport Zone

- Technical Support in Bush Connector Equipment and Machines.
- Troubleshooting and monitoring processes.
- Performed Product Qualification before Mass Production.
- Performed Machine Qualification before Production use.

CLARK INTERNATIONAL AIRPORT CORPORATION

April 2016 - May 2016

On-The-Job Trainee
Clark Freeport Zone

- Evaluated and responded to incoming sales leads and requests for technical support assistance.
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EDUCATIONAL ATTAINMENT

- **GRADUATE - BACHELOR OF SCIENCE IN COMPUTER ENGINEERING**
Angeles University Foundation Angeles City, Pampanga | 2017
 - **TRAINING COURSE - TECHNICAL VOCATIONAL IN BASIC COMPUTER PROGRAMMING**
Don Bosco Technical Institute Tarlac City | 2012
 - **HIGH SCHOOL DIPLOMA**
Don Bosco Technical Institute Tarlac City | 2012
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EDUCATIONAL AFFILIATIONS

Institute of Computer Engineers – Student Chapter

Member 2012-2017

College of Engineering and Architecture Athletics, Talents, and Support Squad

President 2015-2016

Young Programmers Society

Treasurer 2013-2014

SEMINARS AND TRAININGS ATTENDED

January 13, 2017	Solid Edge ST9 Basic Training Angeles University Foundation, Angeles City
October 24, 2016	CCNA Routing and Switching: Introduction to Networks Angeles University Foundation, Angeles City
November 20, 2015	Software Engineering Technology Trends Wesleyan University, Cabanatuan City, Nueva Ecija
November 20, 2015	Future of Computing Wesleyan University, Cabanatuan City, Nueva Ecija
August 3, 2014	Leading the Tides of Change College Leadership Training and Teambuilding Hacienda Gracia, Lubao, Pampanga
July 19, 2014	Energy Management Holy Angel University, Angeles City
July 19, 2014	Power Line Communication for Smart Grid Applications Holy Angel University, Angeles City
