



Safe Lobby Policies

The Sexual Assault Center wants to ensure physical and emotional safety for all Clients and visitors while on the premises.

- * Exterior and lobby doors are locked at all times to keep the counseling and restroom areas private. The Receptionist will buzz people in after asking for assistance.
- * Everyone checks-in with the Receptionist and signs-in upon entering the building.
- * Caregivers supervise children under the age of 14 at all times, and remain in the lobby while children are in session.
- * We use quiet voices and non-threatening gestures, respecting others' space.
- * We are a weapon and violence free building.
- * Emotional Support Animals and Service Dogs are welcome to accompany Clients to sessions at S.A.C. Animals must be quiet, well behaved, on a leash or in the lap of the Client at all times, and respectful of others personal space and their property, or they may be asked to leave.
- * S.A.C. maintains the right to refuse access to our property and/or services to people who appear to be unsafe, including but not limited to: alleged and convicted perpetrators, people with a history of violence, those who appear to be intoxicated, or those in need of a higher level of care.

Please sign below if you understand and agree to S.A.C.'s lobby policies

Client's Name (Signature)	Client's Name (Print)	Date
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If Client is a minor:

Parent/Guardian (Signature)	Parent/Guardian (Print)	Relationship to Client	Date
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