Third Party to Mother warehouse MSL order Process
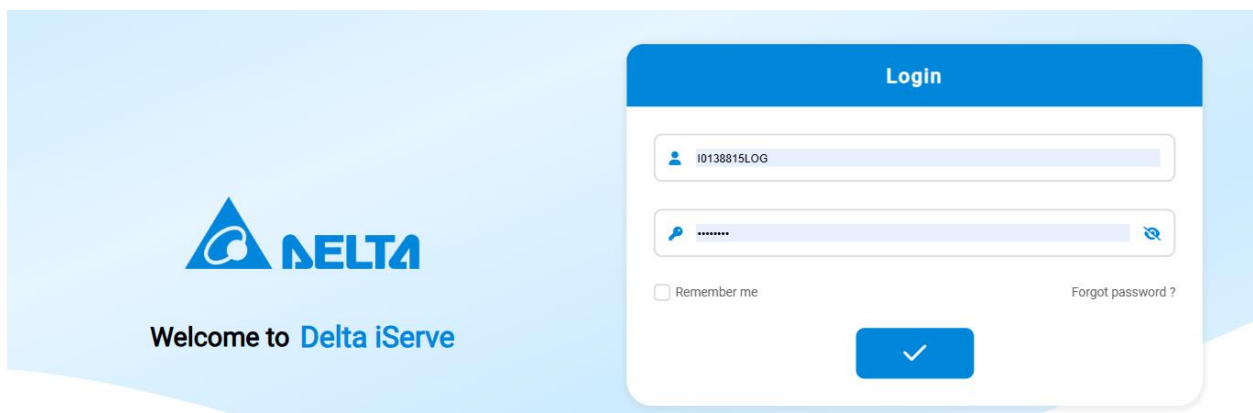
USER – THIRD PARTY WAREHOUSE LOGISTICS COORDINATOR
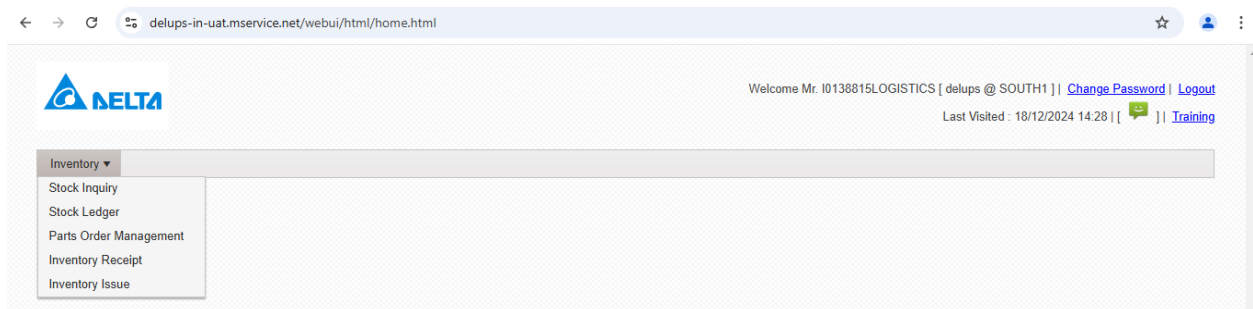
Login:

Type the URL   https://delups-in-cuat.mservice.net/

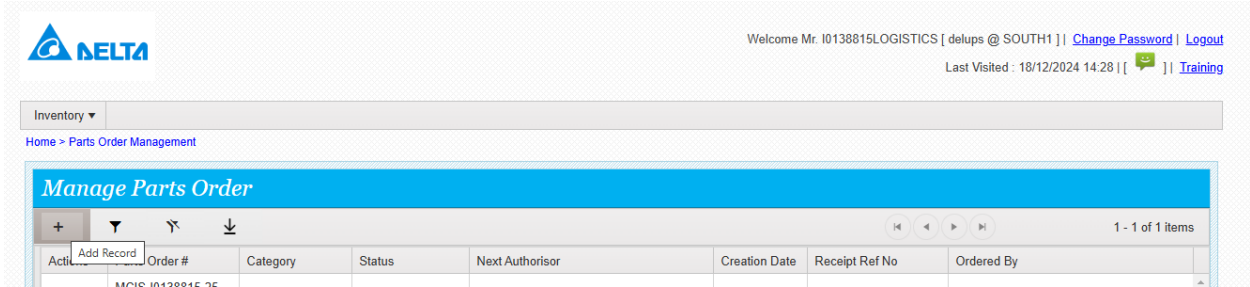Type the provided Login credentials and do the Login.

MSL Order Process

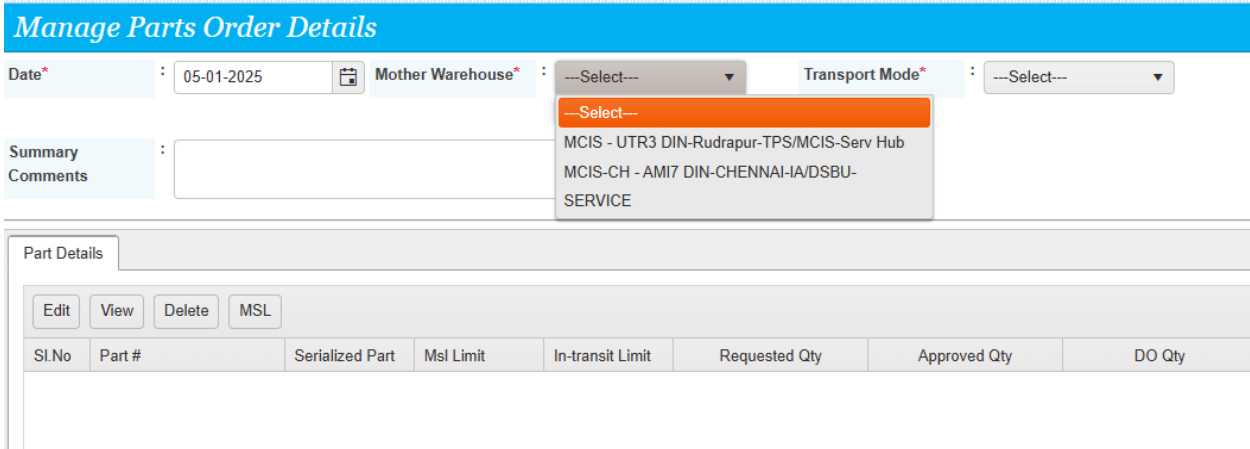1) Go to Inventory Module and click Part order Management

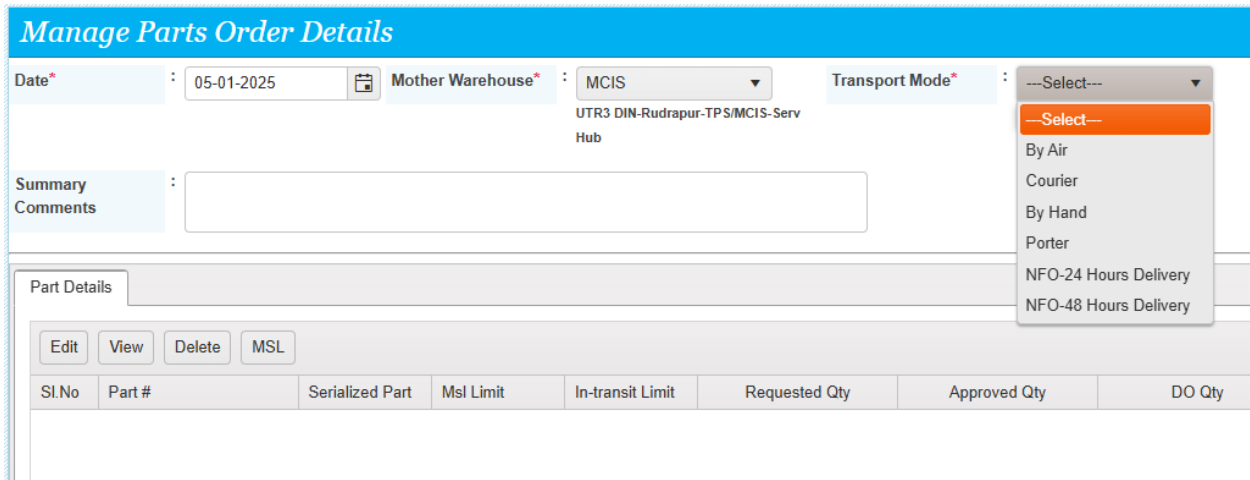# Third Party to Mother warehouse MSL order Process

3) In Part order Management, manage parts order click the Add record symbol

4) Select the mother warehouse from the dropdown. Part Order date is auto fetched.

5) Select the Transport Mode from the dropdown, Enter the summary comments if any.

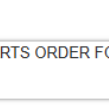# Third Party to Mother warehouse MSL order Process

6) Click on MSL

7) System will fetch the parts to be Order as per the MSL Limit. Click the submit button,

Third Party to Mother warehouse MSL order Process

8) Now the system will show the parts to be ordered as per the MSL. Here the coordinator can do the delete or reduce the qty by clicking the edit button. Add not possible. Deleting the line item is possible.

Manage Parts Order Details

Date*	05-01-2025	Mother Warehouse*	MCIS	Transport Mode*	BYCR
			UTR3 DIN-Rudrapur-TPS/MCIS-Serv Hub		Courier

Summary Comments	PARTS ORDER FOR THIS WEEK

Part Details

Edit | View | Delete | MSL

Sl.No	Part #	Serialized Part	Msl Limit	In-transit Limit	Requested Qty	Approved Qty	DO Qty	Serial No
1	3915101540-S	Yes	1	0	1	0	0	
2	3915101156-S	Yes	2	0	2	0	0	
3	3915100909-S	Yes	1	0	1	0	0	
4	3620875311	No	1	0	1	0	0	
5	3620845811	No	1	0	1	0	0	
6	890170403	No	1	0	1	0	0	

9) Once the line items are checked then click the submit button provided below this part details. Then system will save the details.

delups-in-uat.mservice.net/webui/html/home.html

Summary Comments	PARTS ORDER FOR THIS WEEK

delups-in-uat.mservice.net says

Parts Order Details are saved successfully

OK

Part Details

Edit | View | Delete | MSL

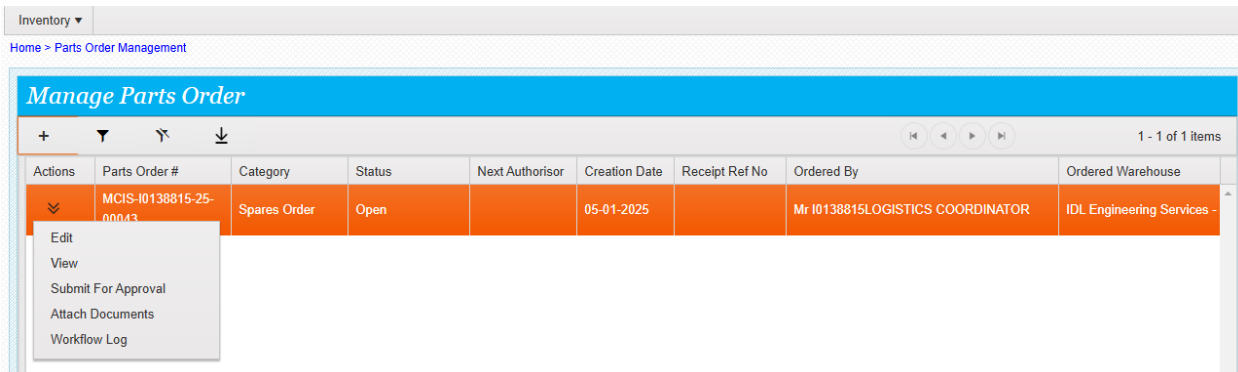| Sl.No	Part #	Serialized Part	Msl Limit	In-transit Limit	Requested Qty	Approved Qty	DO Qty	Serial No
1	3915101540-S	Yes	1	0	1	0	0	
2	3915101156-S	Yes	2	0	2	0	0	
3	3915100909-S	Yes	1	0	1	0	0	
4	3620875311	No	1	0	1	0	0	
5	3620845811	No	1	0	1	0	0	
6	890170403	No	1	0	1	0	0	
7	700020118	No	1	0	1	0	0	
8	700010318	No	2	0	2	0	0	

|◄ ◄ 1 ► ►|

Submit | Cancel

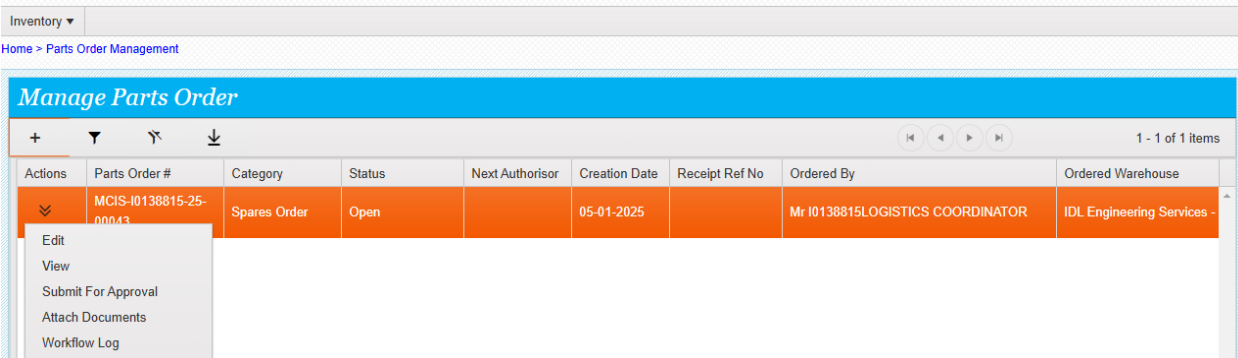# Third Party to Mother warehouse MSL order Process

10) Now part order generated successfully. The order status is Open.   From here
through actions editing the order is possible again before submitting it for approval.
Editing the qty less than the MSL. Deleting the line item is possible in Open status.

11) Click the actions and see the options available (editing the order before submitting it
for approval is possible, View the order is possible. The workflow log will be shown
under the log details. Attach documents is also possible).
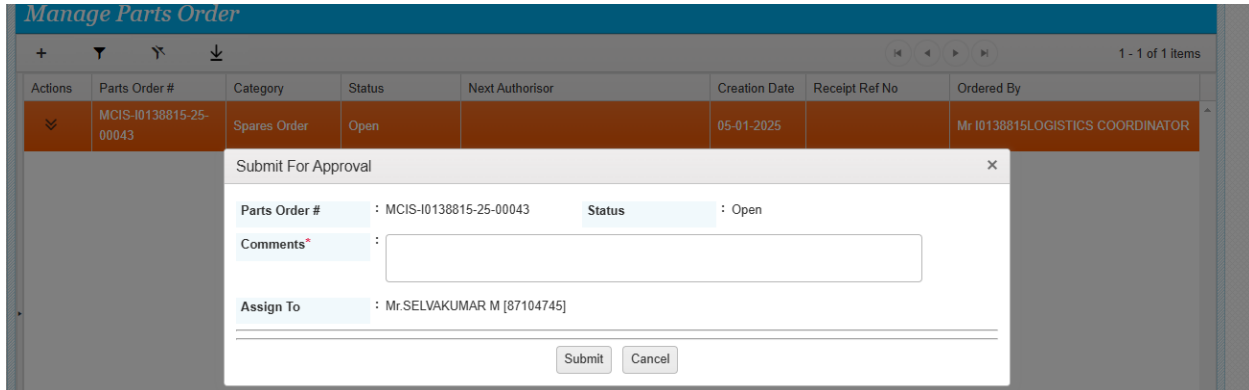
12) Go to actions and click submit for approval

Third Party to Mother warehouse MSL order Process

13) The below screen will appear enter the comments. The system shows the next authorizer Name. Click submit.
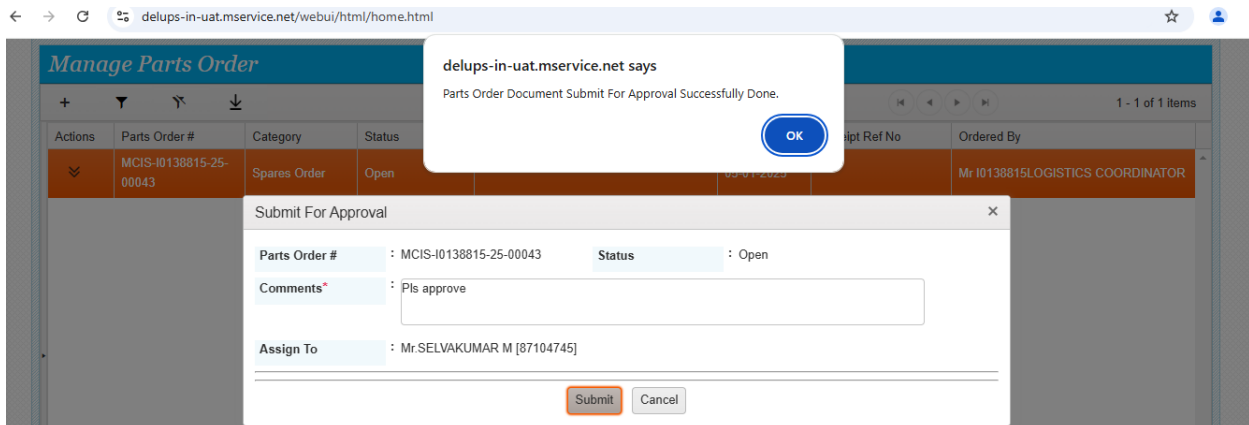
14) Now MSL order submitted for approval to Regional Service Manager.

15) See the Next Authorizer Name in the grid and status of the Parts Order. Status is Awaiting for approval. Next Authorizer is regional service Manager.
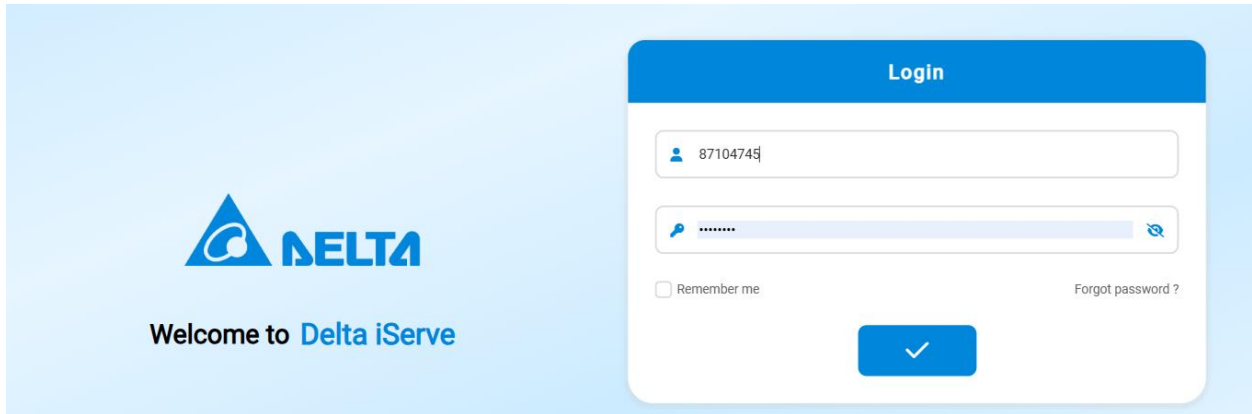
Third Party to Mother warehouse MSL order Process

User: Regional Service Manager
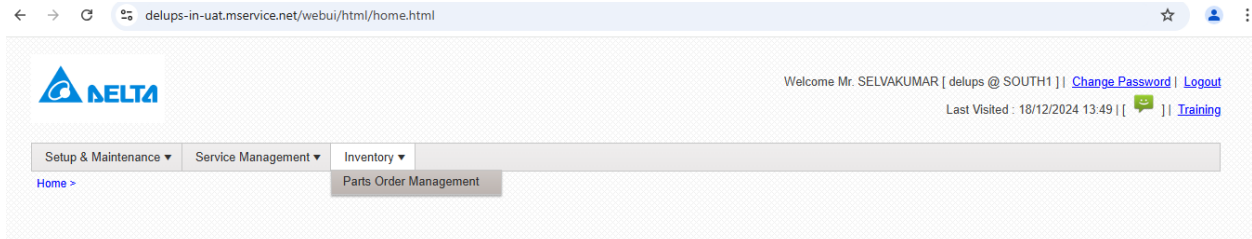
1) Type the URL enter the Login credentials and do the Login.

2) Go to Inventory Module click Parts order Management
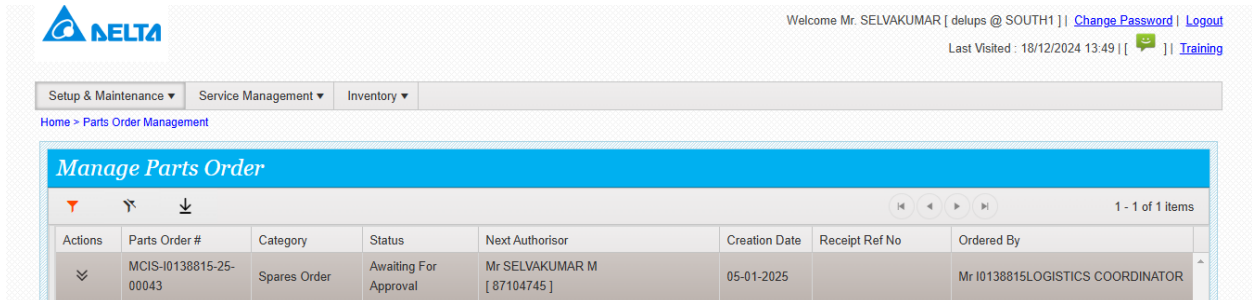
3) System will show the parts order to approve. The Status is Awaiting for approval.
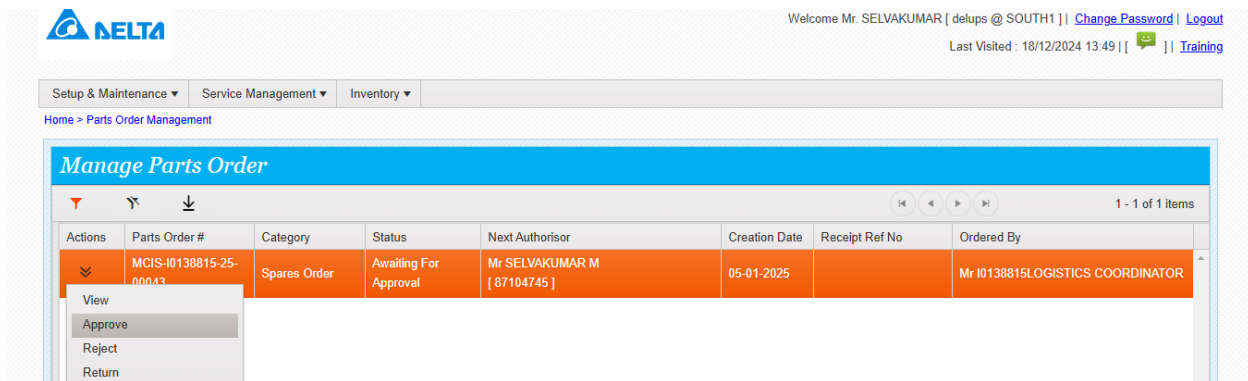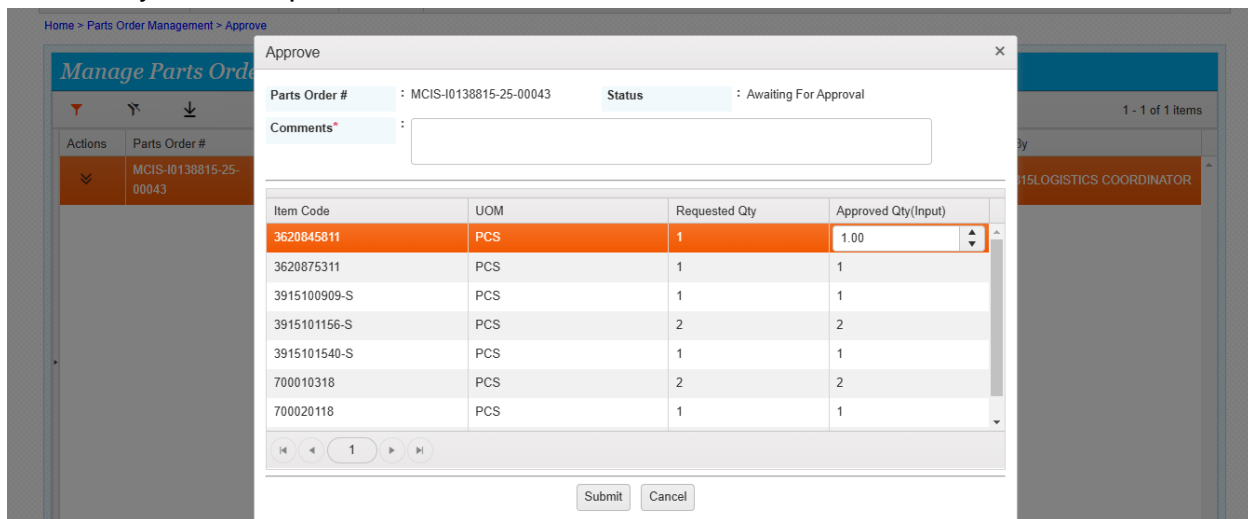
Third Party to Mother warehouse MSL order Process

4) Go to Actions and see the options available for regional service Manager. Regional service Manager can view the parts order, Approve, Return or Reject.

If it is returned then the Parts order will go to the third-party coordinator, then the coordinator can resubmit it for approval.

If the parts order is rejected, then there is no action on that particular MSL order.
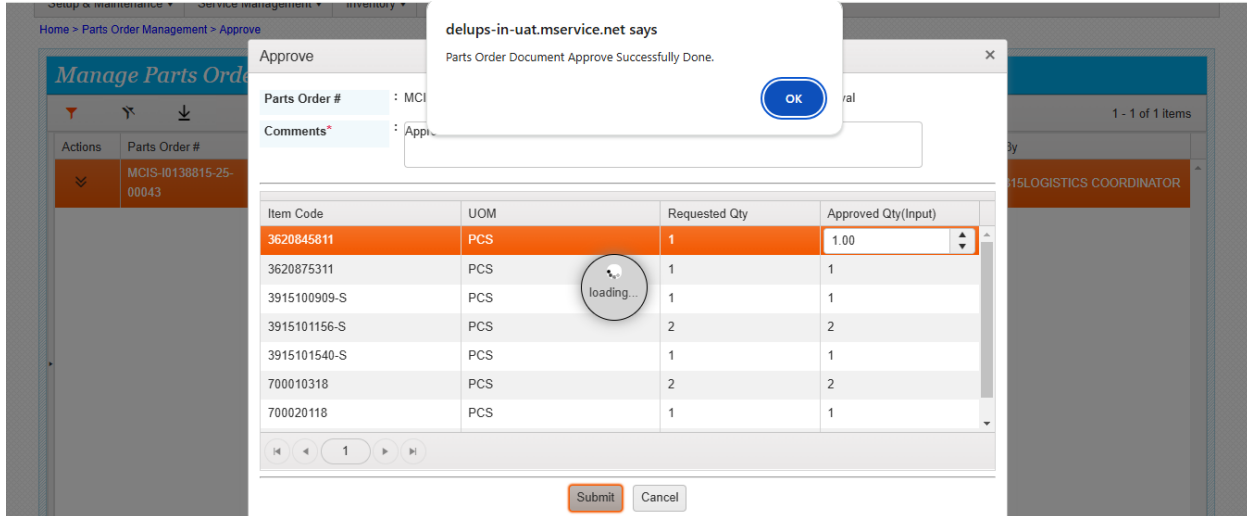
5) When the Regional Service Manager clicks the approve action system will show the Requested Qty (Not editable), Show the approve qty (Editable). Regional Manager can do the Qty edit if required, enter the comments and click submit.

Third Party to Mother warehouse MSL order Process

Parts order approved by regional service manager
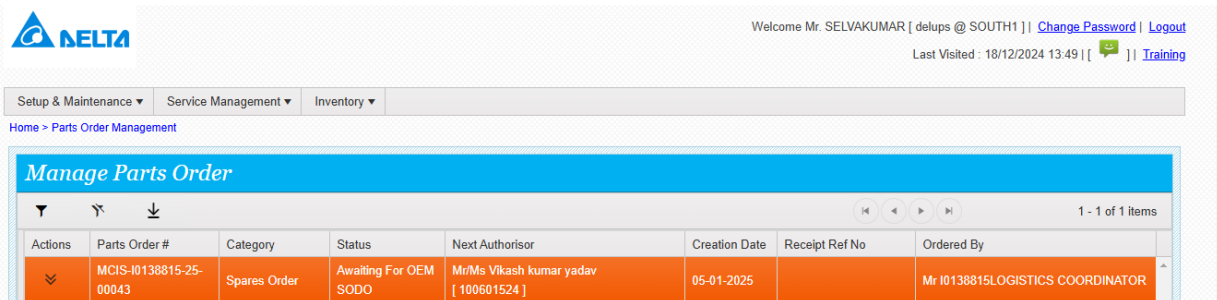
Once the Parts order is approved then the parts order will be assigned to the Parts Planner to do the SO DO .The status will be changed from Awaiting for approval to Awaiting for OEM SO DO.
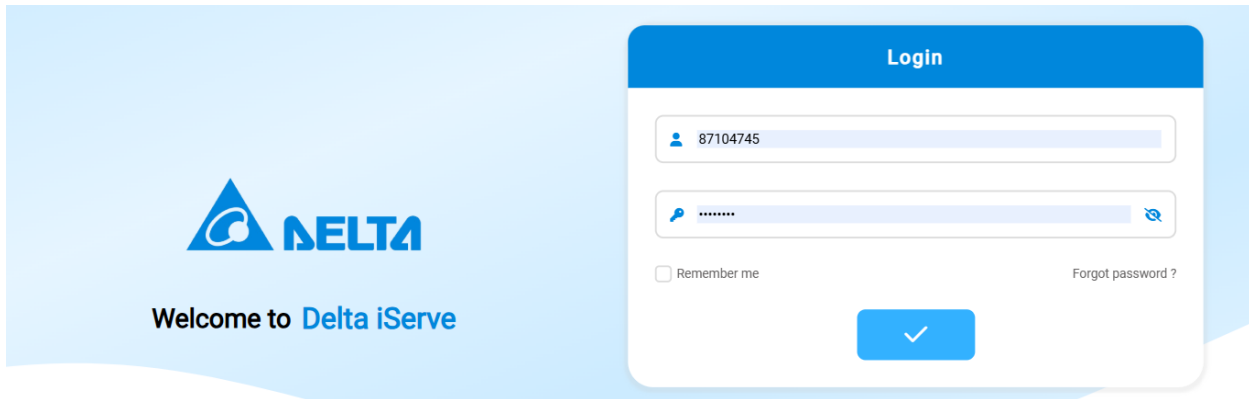
Third Party to Mother warehouse MSL order Process
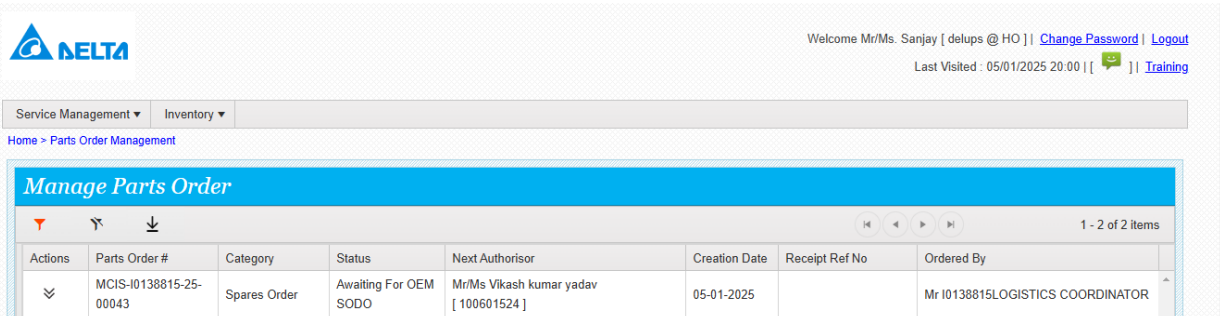
User: Parts Planner – OEM

OEM Parts planner do the Login

2) Go to Inventory Module click Parts order Management. System shows the order awaiting for SO DO.
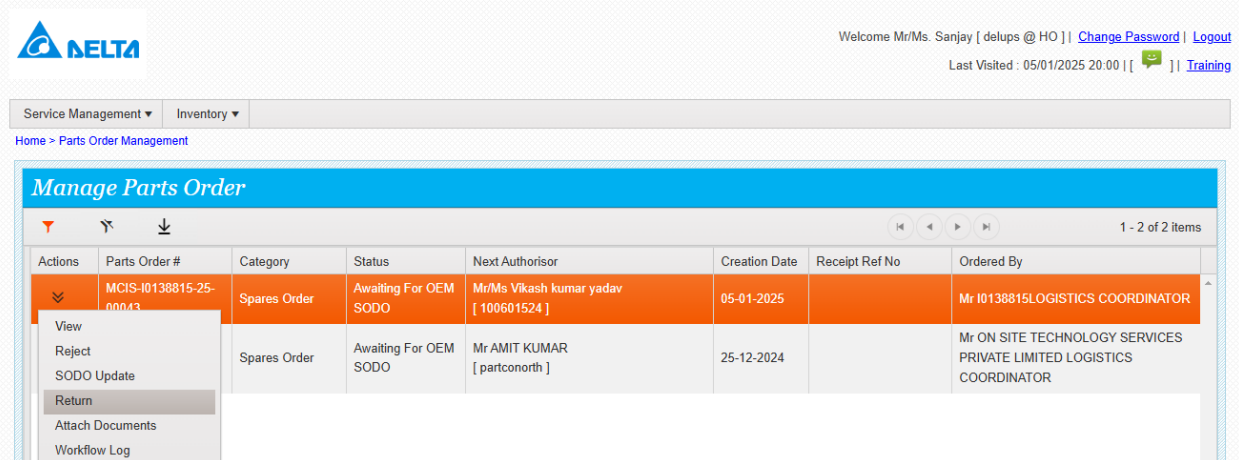
3) Parts Planner click the actions and see the options available. Planner can view, reject or return the order. If it is rejected, then no further actions. If the order is returned from the planner, then the third-party coordinator can resubmit it.

Third Party to Mother warehouse MSL order Process

4) Planner is doing SO DO Update. By clicking the action.

5) Once the SO DO is clicked system will show the next screen as below.
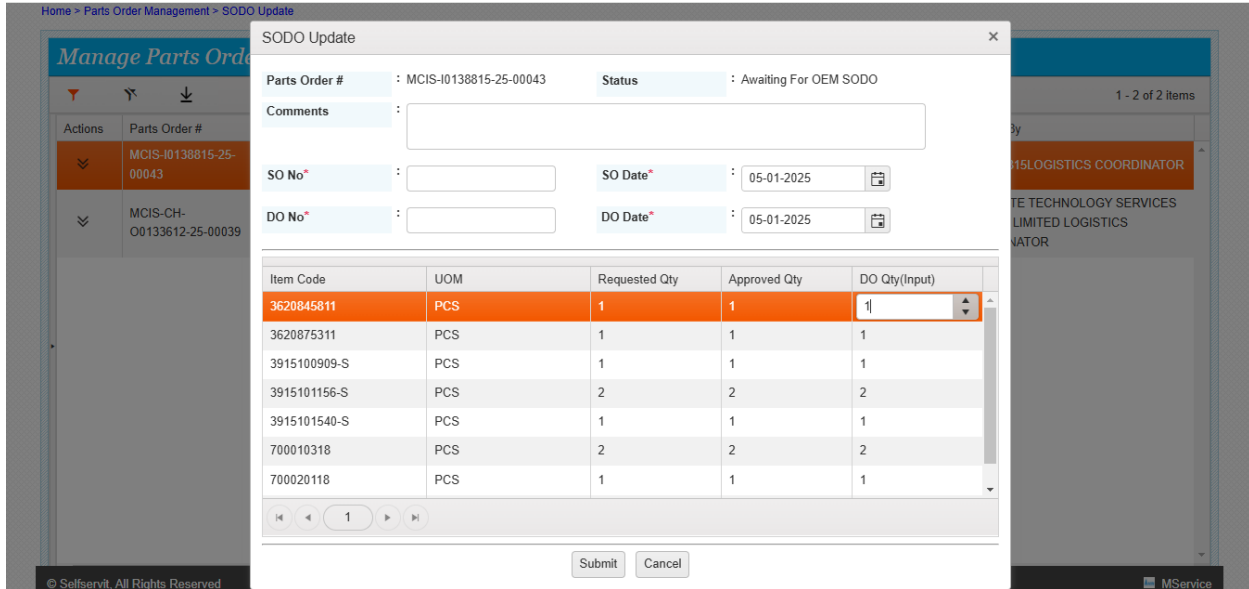
Third Party to Mother warehouse MSL order Process

6) DO QTY is editable, Planner can edit the quantity(less than or equal to approved qty) Enter the SO DO no and date also.
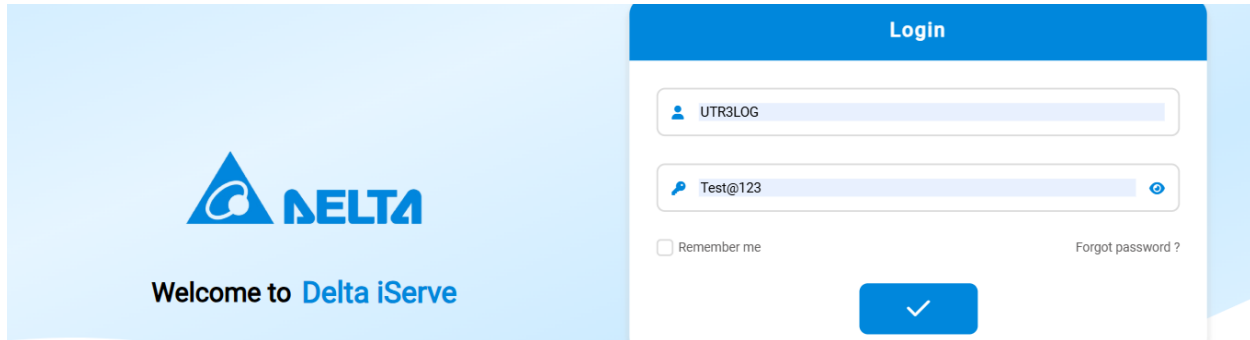

7) SO DO update done successfully.

8) The status will be changed from Awaiting for SO DO to Awaiting for OEM LOGISTICS.

Third Party to Mother warehouse MSL order Process
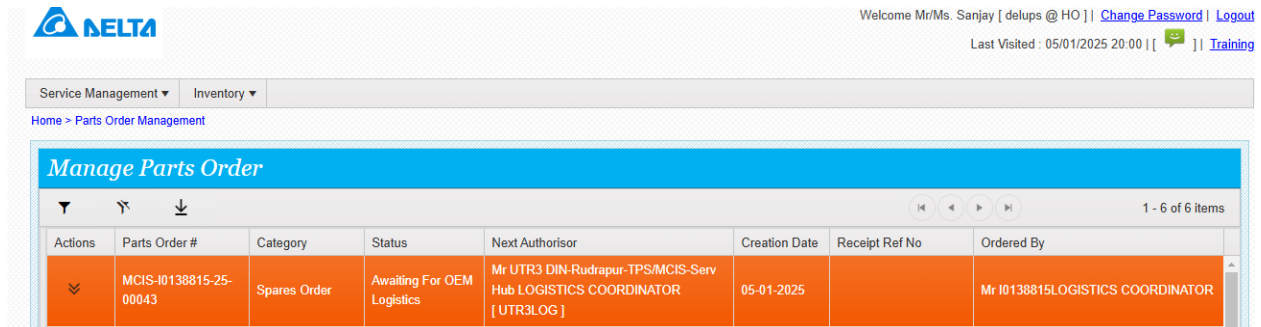
User- Logistics coordinator -OEM

The order assigned to Logistics coordinator for Logistics Update. OEM Logistics coordinator does the login.
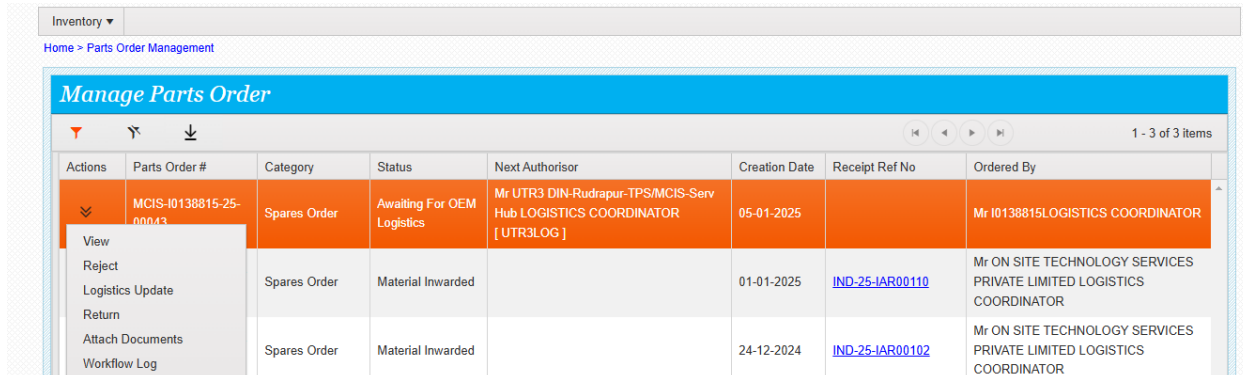
1) Go to Inventory Module, Parts order Management and see the parts awaiting for OEM Logistics update.

2) Click on actions and see the options available (view the order, reject the order or can do the Logistics update

Third Party to Mother warehouse MSL order Process

3) When the coordinator clicks on Logistics update the below screen will open, He can attach the pick slip and check the part order details and submit. There is no editing option here.

4) Logistics update done successfully.
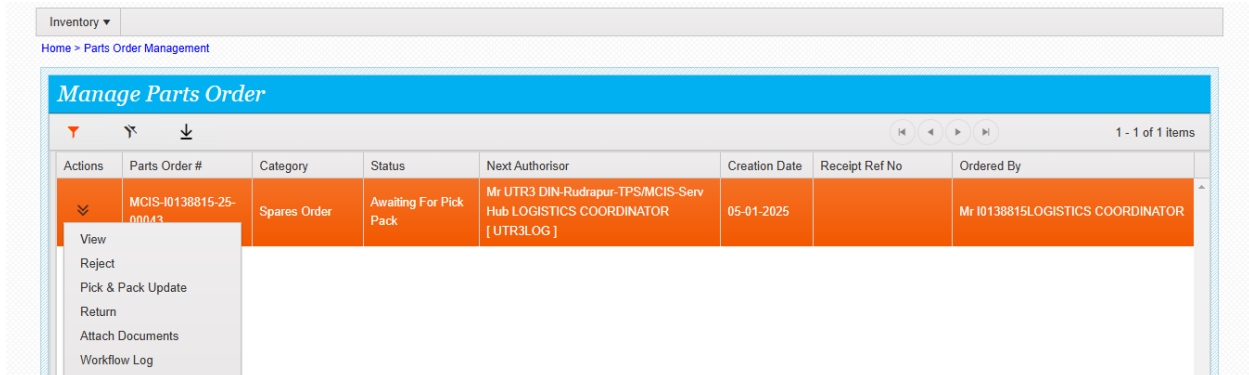
5) Once the Logistics update is done then the status will be changed to Awaiting for pick pack

Third Party to Mother warehouse MSL order Process

6) During the pick pack stage the order can be rejected or returned. If the order is ok, then the coordinator can do the pick pack update
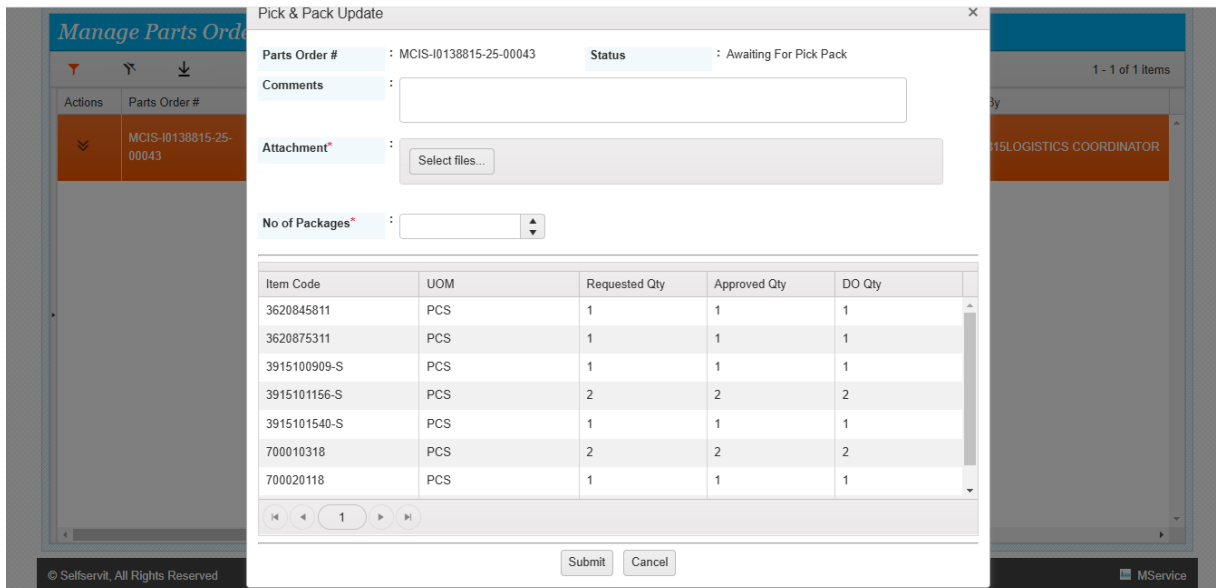
7) When the coordinator clicks the pick pack update the below screen will appear
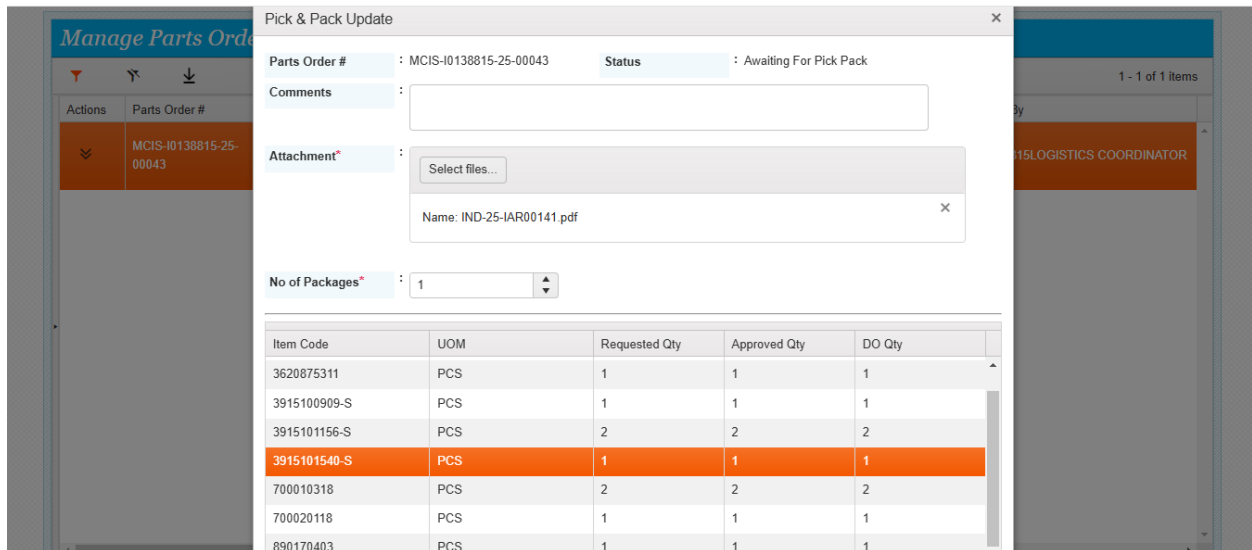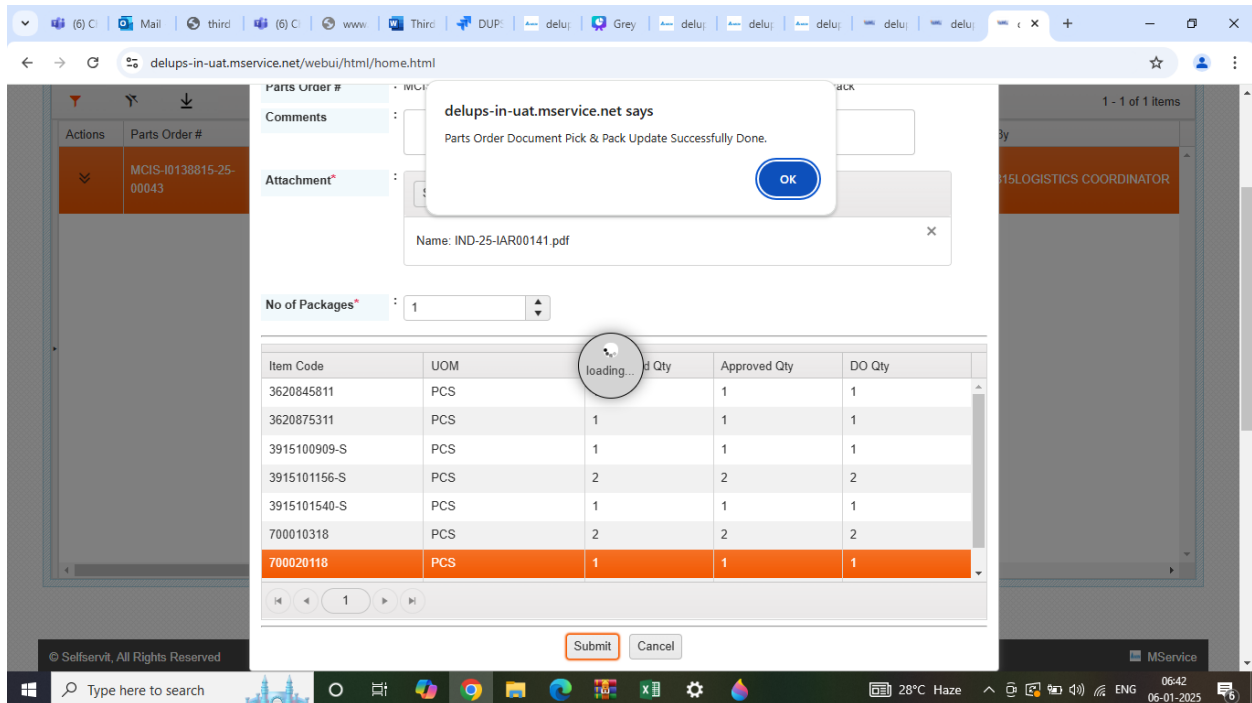
Third Party to Mother warehouse MSL order Process

8) The coordinator can update the no of packages and attach the pick slip.

9) Now Part order pick pack update done successfully.

Third Party to Mother warehouse MSL order Process

Now the status changed to Awaiting for OEM despatch.

Coordinator clicks the action and sees the available actions. At this stage reject and return is possible. He checks the parts order and if it is ok then do the Despatch update

10) When the coordinator clicks despatch update the below screen will appear.

Third Party to Mother warehouse MSL order Process

11) During despatch update the inventory type (OK Material or refurbished), Item serial no update for serialized parts needs to be done.

Enter the SAP Invoice no(10 characters only).During submit system will validate the no. Attach the SAP Invoice. Enter the DC NO and date .Enter the DC taxable value.
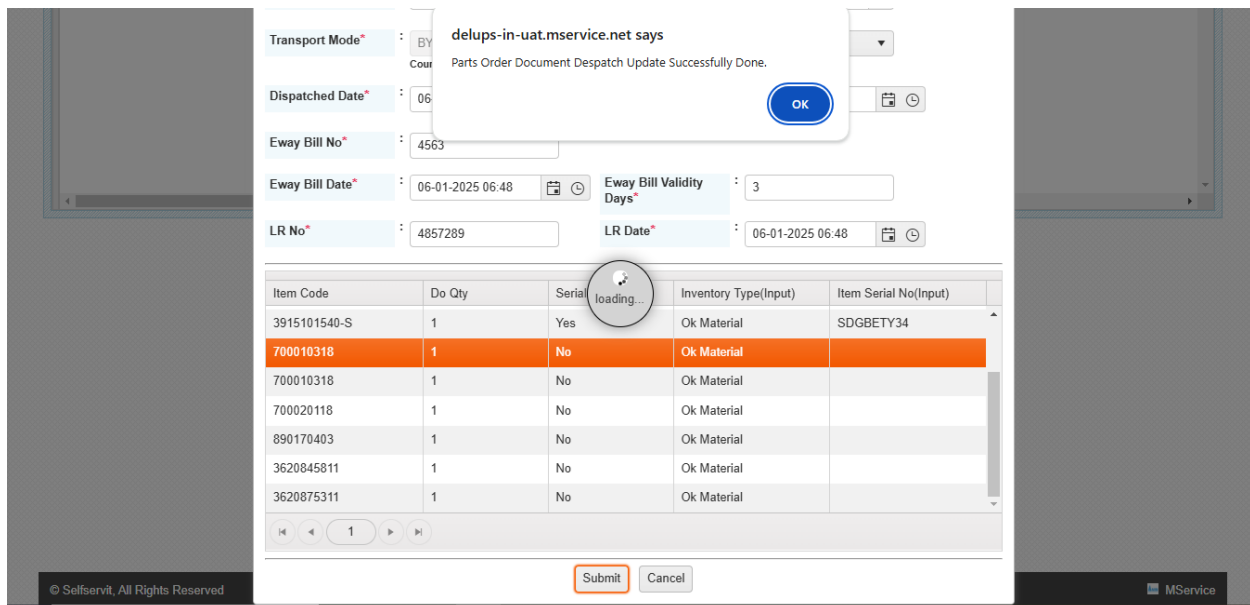
According to the DC taxable value the Eway bill details need to be entered.

Select the transporter Name from the dropdown.

Select the expected delivery date, LR details.

After entering the said details, the coordinator can submit the details.

Once it is submitted then the part order despatch is done successfully.

Now the status is changed to Material despatched. Once Material is despatched then the receipt will be generated and assigned to the Third party coordinator

Third Party to Mother warehouse MSL order Process

USER – THIRD PARTY WAREHOUSE LOGISTICS COORDINATOR

1) Do the Login and Go to Inventory Module, click Inventory receipt
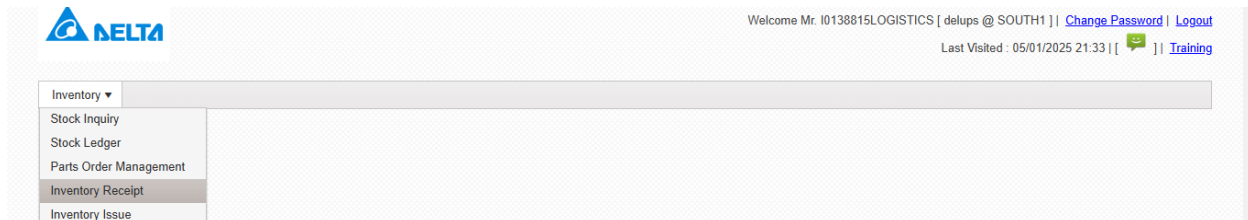
2) See the Receipt Awaiting for GRN .

3) Click on the action and do the GRN update

Third Party to Mother warehouse MSL order Process

When he clicks GRN update the screen below will appear. Here received qty update is possible, Material will be inwarded in to warehouse asper the received qty update.

GRN done successfully,

Third Party to Mother warehouse MSL order Process

Work flow log once the order is despatched.

Workflow Log - Parts Order

Parts Order # : MCIS-I0138815-25-00043   Status : Material Inwarded

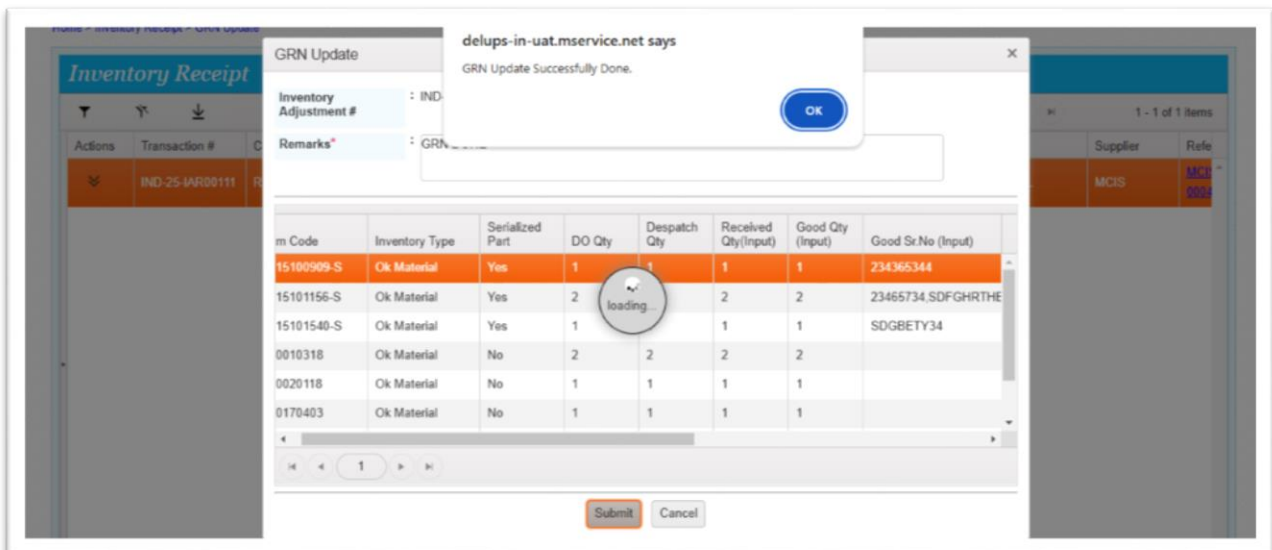| Date	Event	By	Comment	Reason	SO No	SO Date	DO No	DO Date	SO Type	No o
06-01-2025 07:02	Parts Despatch	Mr.UTR3 DIN-Rudrapur-TPS/MCIS-Serv Hub LOGISTICS COORDINATOR [UTR3LOG]								0
06-01-2025 06:42	Parts pick Pack	Mr.UTR3 DIN-Rudrapur-TPS/MCIS-Serv Hub LOGISTICS COORDINATOR [UTR3LOG]								1
06-01-2025 06:28	Parts Logistics	Mr.UTR3 DIN-Rudrapur-TPS/MCIS-Serv Hub LOGISTICS COORDINATOR								0

The status of the receipt is now Material Inwarded.

Inventory Receipt

1 - 1 of 1 items

Actions	Transaction #	Category	Type	Status	Next Authorisor	Date	Ordered Warehouse	Supplier	Refe
⏷	IND-25-IAR00111	Receipt	Parts Order Spares Receipt	Material Inwarded		06-01-2025	IDL Engineering Services - KL	MCIS	MCIS 0004

Work flow log for Parts order after GRN

Inventory ▼

Home > Parts Order Management > Event Log

Workflow Log - Parts Order

Parts Order # : MCIS-I0138815-25-00043   Status : Material Inwarded

Date	Event	By	Comment	Reason	SO No	SO Date	DO No	DO Date	SO Type	No o
06-01-2025 07:18	Material Inwarded	Mr.I0138815LOGIST...COORDINATOR [I0138815LOG]	Material Inwarded							0
06-01-2025 07:02	Parts Despatch	Mr.UTR3 DIN-Rudrapur-TPS/MCIS-Serv Hub LOGISTICS COORDINATOR [UTR3LOG]								0
06-01-2025 06:42	Parts pick Pack	Mr.UTR3 DIN-Rudrapur-TPS/MCIS-Serv Hub LOGISTICS COORDINATOR [UTR3LOG]								1

Third Party to Mother warehouse MSL order Process

The Ordered spares are available in warehouse Inventory Now

SHIP TO STORE Users and actions below.

SHIP TO STORE PROCESS		
STEPS	USER GROUP	ACTION
1	Third party logistics coordinator	Creates Ship To Store Request with BU and Parts Requirement Details
2	Regional service Manager	Reviews the request ,Approve , Return or Reject
3	Parts Planner	Updates the SO DO details to the Ship To Store request, Return or Reject
4	Mother Warehouse Logistics coordinator	Review the SO DO and update the logistics details
5	Mother Warehouse Logistics coordinator	update the pick pack details
6	Mother Warehouse Logistics coordinator	Update the despatch details
7	Third party logistics coordinator	Inwards the Parts to Store by doing GRN TO STORE update

END