

Contract	Excellent	Satisfactory	Basic	Needs work	Criterion Score
Contract	<p>10 points</p> <p>Clear, thoughtful, and detailed indication of what the team values in its working relationships.</p> <p>Strengths are clearly indicated and justified.</p> <p>Complete description of what needs to be done and who will be doing it.</p> <p>Communication plan indicates the preferred method of communication for all expected team activities and circumstances.</p> <p>Clear method for setting and following meeting agendas, keeping records and making decision.</p> <p>Expectations for quality and standards</p>	<p>8 points</p> <p>Team contract includes most key elements, with some areas lacking detail or justification.</p> <p>Any of the following may apply:</p> <ul style="list-style-type: none"> • General description of team values. • Roles and responsibilities are assigned. • Coordination plan is complete. • Expectations for quality, standards, psychological safety and inclusion are addressed but may not be well-developed. • Methods for handling 	<p>5 points</p> <p>Team contract includes key elements but lacks depth or specificity in multiple areas.</p> <p>Any of the following may apply:</p> <ul style="list-style-type: none"> • Some sections would benefit from further clarification or justification. • Expectations and standards may be under-developed or unrealistic. • Minor errors and/or omissions in required elements. 	<p>0 points</p> <p>Consistently superficial or perfunctory descriptions; no indication of reflection.</p> <p>Any of the following may apply:</p> <ul style="list-style-type: none"> • Most sections would benefit from further clarification or justification. • Lacks meaningful detail. • Significant errors and/or omissions in required elements. • Contract may be missing signatures. 	/ 10

Contract	Excellent	Satisfactory	Basic	Needs work	Criterion Score
	<p>are clearly indicated.</p> <p>Thoughtful and realistic description and justification for creating psychological safety, inclusion and measures of success.</p> <p>Achievable method of handling infractions is described.</p> <p>All team members have signed.</p> <p>All requirements are included.</p>	<p>infractions are mentioned but may lack feasibility.</p> <ul style="list-style-type: none"> • All team members have signed. • All requirements are included. 			

Topic proposal	Excellent	Satisfactory	Basic	Needs work	Criterion Score
----------------	-----------	--------------	-------	------------	-----------------

Topic proposal	Excellent	Satisfactory	Basic	Needs work	Criterion Score
Topic proposal	<p>15 points</p> <p>Capstone project is clearly explained according to guidelines.</p> <p>Mind map demonstrates thoughtful, meaningful, or nuanced connections.</p> <p>Value tensions or polarities are clearly identified, relevant, and well-justified in project context.</p> <p>Next steps are clear, specific, meaningful, realistic, and relevant.</p> <p>Rationale demonstrates sufficient thought and research, with a realistic project scope.</p> <p>All requirements are included.</p>	<p>12 points</p> <p>Explanation of capstone project may require further clarification.</p> <p>Mind map demonstrates logical and reasonable connections.</p> <p>Value tensions or polarities are identified and somewhat justified.</p> <p>Next steps are defined and reasonable.</p> <p>Rationale may need further research or refinement in order to demonstrate manageable project scope.</p>	<p>7 points</p> <p>Proposal would benefit from further clarification in multiple sections.</p> <p>Mind map may be limited in depth or logical flow.</p> <p>Value tensions may need further clarification or justification</p> <p>Next steps are somewhat vague, overly broad, unrealistic or missing key considerations.</p> <p>Minor errors and/or omissions in required elements.</p>	<p>0 points</p> <p>Responses demonstrate minimal effort.</p> <p>Significant errors and/or omissions in required elements.</p>	/ 15

Organization, clarity, coherence, and presentation	Excellent	Satisfactory	Basic	Needs work	Criterion Score
Organization, clarity, coherence, and presentation	<p>5 points</p> <p>All criteria met:</p> <p>Main ideas are clear and developed in a logical manner.</p> <p>Adequate use of details to support argument, logic and/or conclusions.</p> <p>Effective flow of ideas between sentences, paragraphs and sections.</p> <p>Precise and unambiguous wording, clear sentence structure.</p> <p>Essentially free of spelling, punctuation and grammatical errors.</p> <p>Properly formatted and professionally presented.</p>	<p>4 points</p> <p>Most criteria met:</p> <p>Main ideas are clear and developed in a clear manner.</p> <p>Adequate use of details to support argument, logic and/or conclusions.</p> <p>Minor errors in spelling, punctuation, word use and/or grammatical errors that can be corrected with proofreading.</p> <p>Properly formatted and professionally presented.</p>	<p>2.5 points</p> <p>Main ideas are unclear or weakly supported.</p> <p>Supporting material for arguments and/or conclusions is weak or inaccurate.</p> <p>Imprecise or ambiguous wording. Confusing sentence structure.</p> <p>Contains some errors in mechanics: incorrect spelling, inconsistent or inaccurate punctuation, incorrect grammar, inappropriate formatting.</p>	<p>0 points</p> <p>Organization is lacking. Main ideas are unsupported or absent.</p> <p>Arguments and/or conclusions are unsupported or inaccurate.</p> <p>Consistently imprecise or ambiguous wording. Confusing sentence structure. Difficult for reader to understand.</p> <p>Contains many errors in mechanics: consistently incorrect spelling, inconsistent or inaccurate punctuation, incorrect grammar, inappropriate formatting.</p>	/ 5