T5 Education Platform – User Guide

Welcome to T5 Education, an online learning platform. The site supports three types of users: Students, Teachers, and Workers. Each role has its own workflow and set of features. This guide starts from the very beginning (registration and login) and walks through how each role uses the site step by step.

:--> Getting Started (Registration and Login)

- **Register for an account:** On the homepage, click Account, You will fill in your full name, email address, and password. You must also choose your role (Student, Teacher, or Worker). After submitting, the system will send a one-time verification code (OTP) to your email.

- **Verify email (OTP):** Check your email for a message from T5 Education. Copy the OTP code and enter it on the verification screen that appears after registration. This confirms your account and activates it.

> [FOR THE WORKER THE OTP WILL BE GOING NOT THE SIGNUPED EMAIL BUT INSTEAD THE MAIN EMAIK OWNED BY THE WEBSITE OWNER.]

- **Log in:** Once verified, return to the site and click Login. Enter your registered email and password. If you forget your password, use the "Forgot Password" link to reset it via email, after that you will land on the homepage.

Site Navigation Overview

- **Home (Front Page):** This is the public landing page with general information. Once logged in, it typically welcomes you by name and may show news or alerts.

- **Courses Section:** All users have access to a Courses page by clicking on the course tab . Students can view course details and enroll; Teachers can see courses they teach; Workers can oversee courses and can edit the courses , delete a course and even create a course .

- **Teacher section:** All users have access to a Teacher page by clicking on the Teacher tab . Students can view teachers details ; Teachers can see other teacher details and can create a new teacher profile ; Workers can oversee teachers details and can edit the details of the teacher , delete a teacher detail and even create a teacher detail.

- **About Us section:** In the the users irrespective of any role can look in this tab and get to know about the T5.

- **Contact Us:** In this any users having any doubt can sends its doubts and can contact the T5.

- **Account section:** In this if you not logined the account wont display your no details including the name , email , role , profile and even dashboard . If the user has logined then the user can see its name , email and role and using the dropdown it can open the profile tab to edit its details if the users needs irrespective of the role and the another tab is the dashboard tab .

- **Course allotment:** After contacting and taking with the t5 team the worker can allocat the course to a student by going in the course tab and their by clicking on the course allotment the worker will search the student by its name and from thier it will scroll down and add the course for which the stident wants to be enrolled.

- **Dashboard section:** In this section the worker can see all the courses which are currently being run by the T5 and can adjust the inside details of the dashbard by clicking on the course . after the student has been enrolled on a course the student will go to its dashboard section their it will see its allocated course and after clicking on that course the student learn from the course

:: Course Dashboard : After clicking to the allocated course the user can the course dashboard section in this it will see the upcoming classes , past classes , study notes and quiz and assessments and in this Course Dashboard the worker can edit , delete or add the things inside a course

1. **Upcoming Classes :-** in this the student by clicking on the join class it can join the class and this will also show the record of the class which are about to come in the future , in this the worker can edit a class details , delete a class or add a class using add class and inside the add class it can give the url of the class so the students can join

2. **Past Sessions :-** in this the student by clicking on the watch recording it can watch the past class and this will also show the record of the past classes which are held in the past , in this the worker can edit a recorded class details , delete a recorded class details or add a recorded class using add session and inside the add class it can give the url of the past recorded session and so the students can watch the recording.

3. **Study Notes :-** in this the student by clicking on the study notes card it can read the notes and this will also show the record of the all study notes provided , in this the worker can edit a study notes details , delete a study notes details or add a study notes using add note and inside the add note it can give the url of the study notes and so the students can read the notes.

4. **Quiz and Assessments :-** in this the student by clicking on the start quiz the students can go can give the quiz and this will also show the record of the all quiz which are held in the past , in this the worker can edit a quiz details , delete a quiz details or add a quiz using add quiz and inside the add quiz it can give the url of the quiz and so the students can can go and give the quiz.

[{INSIDE THE COURSE DASHBOARD FOR THE WORKER ROLE IN THE TIME WHEN ADDING A UPCOMG CLASS , PAST SESSION , STUDY NOTES AND QUIZ THEY HAVE TO 100% SURE NOT TO MISS ANY SINGLE DETAIL WHILE CREATING IT AND CREATE IT IN THE FORMAT IT IS DISPLAYING OTHERWISE THE THE ADD WONT WORK FOR THE COURSE DASHBOARD }]

RECOMMENDED -->

1. UPCOMING CLASS - Via Zoom.

2. PAST SESSIONS - Save the recorded session in the google drive and then add the upload session link.

3. STUDY NOTES - Using the google word and google drive you can create the url of the study notes and can upload its url.

4. QUIZ AND ASSESSMENTS - Via google form .

By following these steps and using the navigation menus, you will be able to use all features of the T5 Education platform appropriate to your role. Enjoy learning and teaching with T5 Education!