

SOFTSKILLS ASSINGMENT

Activity-1:

Communications Makeover

Original Version:

Subject: E-commerce Project Documents & Git Deployment for Review

Hi Sir,

Please find the attached E-commerce documents for your review.

I have built an E-commerce platform and deployed the project on GitHub. Kindly review it using the link Below: <https://grand-eclair-f85075.netlify.app/>

Regards,
Karthik

Improved Version:

Subject: E-commerce Project Documents & Deployment – Review Request

Hi Sir,

I have completed the development and deployment of the E-commerce project and am sharing it for your Review.

Details:

- Attached the E-commerce project documents
- Developed an end-to-end E-commerce platform
- Deployed the application online for access and review

Project Link: <https://grand-eclair-f85075.netlify.app/>

I look forward to your valuable feedback.

Regards,
Karthik Kolukuluru
Jr. Software Engineer

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Activity-2:

EI Reflection – The STOP Method

- **Trigger:** I faced an issue while deploying my project and accidentally deleted all the program files.
- **Emotion:** I felt confused, stressed, and worried about losing my work.
- **Reaction:** Initially, I panicked due to the sudden problem.
- **Action Taken:** I connected with my team, and Krishna helped me recover the deleted files.
- **Outcome:** The situation was resolved, and I felt relieved and gained clarity.
- **Reflection (STOP Method):** I could have responded better by stopping immediately, taking a deep breath, and calmly assessing the situation before reacting.
- **Challenge:** The hardest step for me was **STOP**, as I reacted quickly instead of pausing first.

Activity-3:

Daily ‘3-Sentence Rule’ Practice

1. Sub: Daily Work Update (13-Dec-2025)

Hi Team,

Today, I worked on Java concepts including constructors, OOPs, collections, interfaces, and contributed to the E-Commerce project.

Best regards,
Karthik

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2. Sub: Daily Work Update (15-Dec-2025)

Hi Team,

Please find my attached daily work report. Today, I worked on the E-commerce workflow and discussed it with myteammates.

Best regards,
Karthik

3. Sub: Daily Work Update (16-Dec-2025)

Hi Team,

Please find my attached daily work report. Today, I worked on the e-commerce platform, including the workflow and frontend template

Best regards,
Karthik

4. Sub: Daily Work Update (17-Dec-2025)

Hi Team,

Please find my attached daily work report. Today, I worked on the e-commerce platform, including frontend template, and worked on JavaScript.

Best regards,
Karthik

5. Sub: Daily Work Update (18-Dec-2025)

Hi Team,

Please find the attached daily work report. Today, I worked on MySQL databases, JavaScript functions and completed soft skills activities.

Best regards,
Karthik