

USER DOCUMENTATION



Group I.D :14

Project Title: Guest House Management

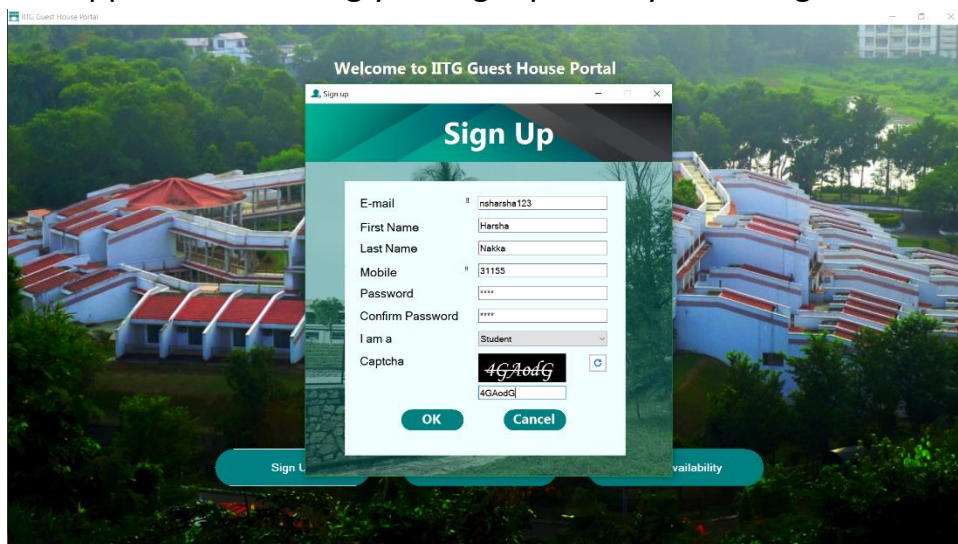
INDEX:

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- Admin Dashboard
- Staff Dashboard

Homepage:

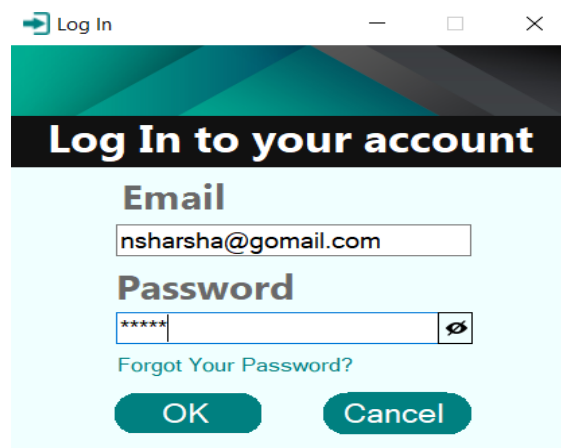
On opening the application, you land up on a page in which you have three options saying SIGNUP (for New Users to create an account), LOGIN (for Existing Users) and Check Availability (to check if rooms are available on dates you desire.)

- **For New Users:** On clicking signup a window pops up asking for details as shown in the figure below. Wrong E-Mail and phone number formats are indicated by “!!” appearing beside textbox. After clicking on OK a message box appears confirming your signup. Now you can sign in.



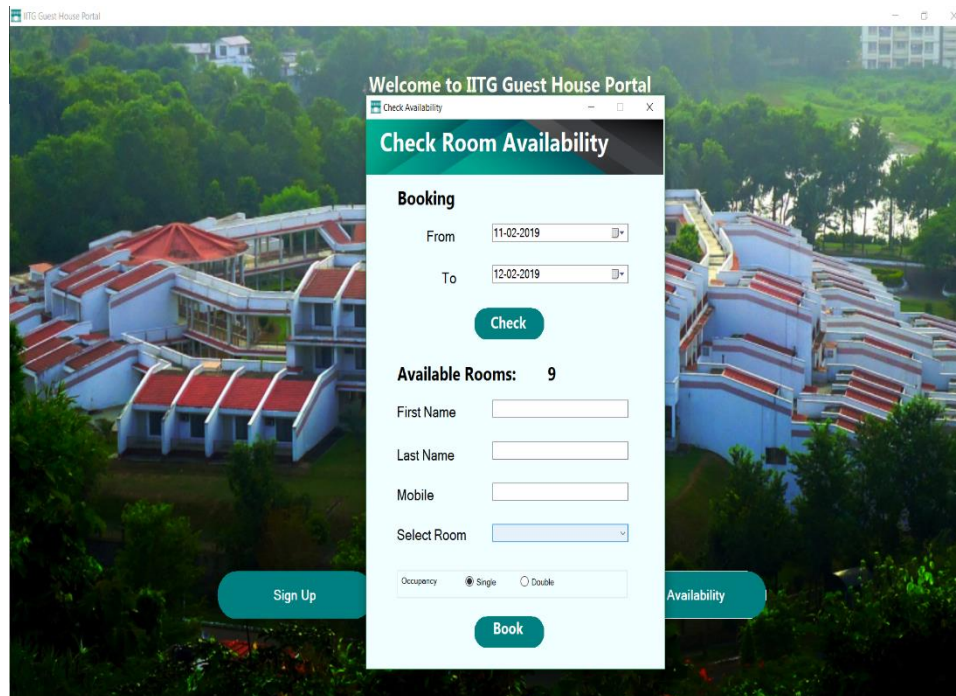
The screenshot shows a web browser window titled "IITG Guest House Portal" with a background image of a large, modern building complex. A "Sign Up" modal window is centered on the screen. The modal has a title bar "Sign Up" and a header "Welcome to IITG Guest House Portal". The form fields include: E-mail (nsharsha123), First Name (Nisha), Last Name (Nakke), Mobile (31155), Password (****), Confirm Password (****), I am a (Student), and a Captcha (4G7odtG). There are "OK" and "Cancel" buttons at the bottom. The background of the portal shows a large, modern building complex with red roofs and greenery.

- **For existing Users:** By clicking on Login and entering your credentials you are redirected to your own personalized Dashboard. On clicking on “**forgot your password?**” An email regarding reset password will be sent to your email ID.



The screenshot shows a web browser window titled "Log In" with a background image of a large, modern building complex. A "Log In" modal window is centered on the screen. The modal has a title bar "Log In" and a header "Log In to your account". The form fields include: Email (nsharsha@gomail.com), Password (*****), and a "Forgot Your Password?" link. There are "OK" and "Cancel" buttons at the bottom. The background of the portal shows a large, modern building complex with red roofs and greenery.

- **Check Availability:** First select dates you desire for booking room and click on CHECK. Number of rooms available will be displayed and you need to enter the details of person whom you are booking it in order to book a room. After clicking on book now, you need to login and this session will resume thereafter asking for a confirmation.



The screenshot displays the IITG Guest House Portal interface. A central modal window titled 'Check Room Availability' is overlaid on a background image of a large, modern guest house building with a red-tiled roof. The modal window contains the following elements:

- Welcome to IITG Guest House Portal** (header)
- Check Availability** (sub-header)
- Booking** section with date pickers for 'From' (11-02-2019) and 'To' (12-02-2019), and a green 'Check' button.
- Available Rooms: 9** (displayed below the booking section).
- Form fields for 'First Name', 'Last Name', and 'Mobile'.
- A 'Select Room' dropdown menu.
- An 'Occupancy' section with radio buttons for 'Single' (selected) and 'Double'.
- A green 'Book' button at the bottom.

At the bottom of the modal, there are two buttons: 'Sign Up' on the left and 'Availability' on the right.

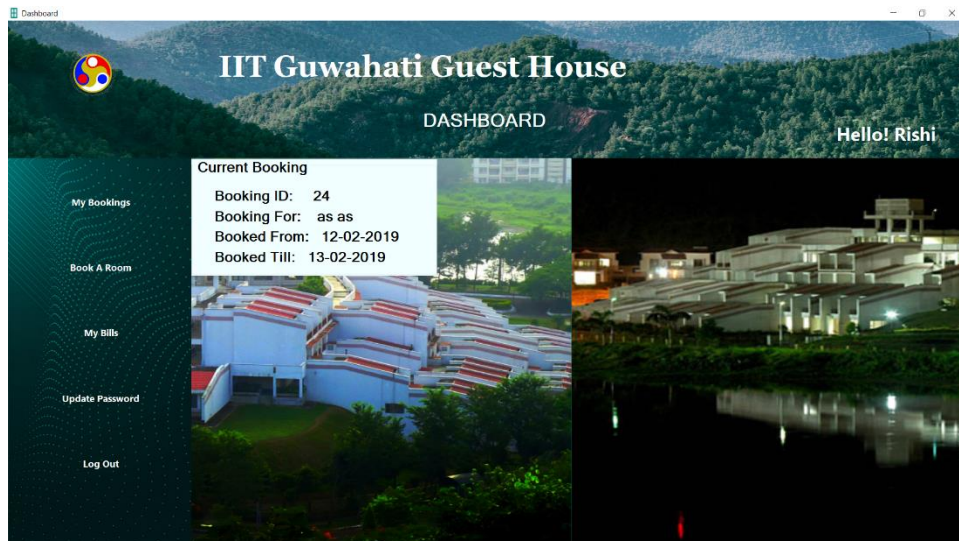
User Dashboard:

In your personalized dashboard you can



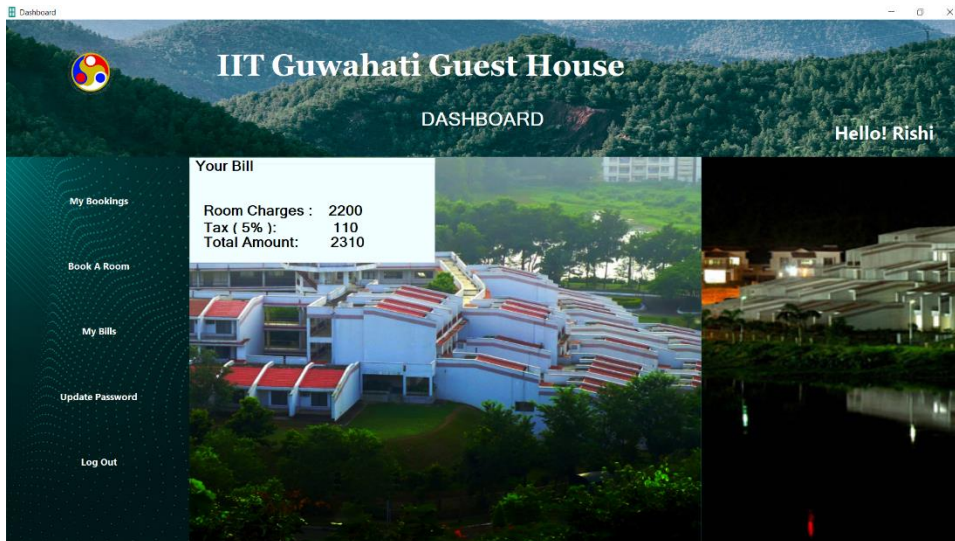
- **View your Current Booking:**

You can see your Booking ID, whom you booked room for, period of booking



- **View your Bills:**

You can check your room charges net tax and total amount payable when you leave.



- **Book a new room:**

You can check availability of rooms and book one if it is available.

- **Update your password:** You need to provide both Old and New passwords for changing former.



Admin dashboard:

This dashboard is especially for Admin.

Here Admin can:

- **View status of unapproved Rooms or Users:**

On the top admin can view how many requests of verification and approval are pending.



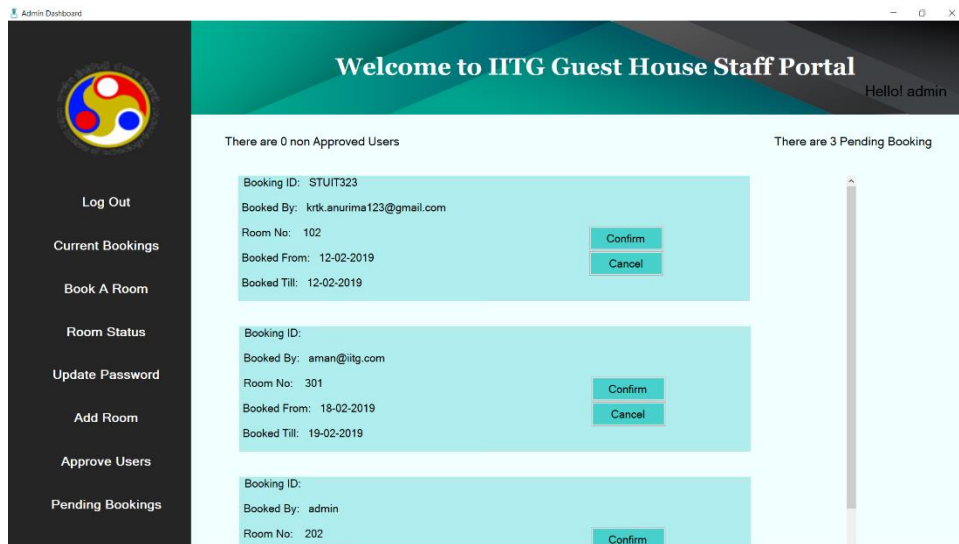
- **View current bookings:**

See what all rooms are booked currently.



- **Approve pending Bookings:**

Bookings done by users are stacked here and Admin can approve or decline their bookings.

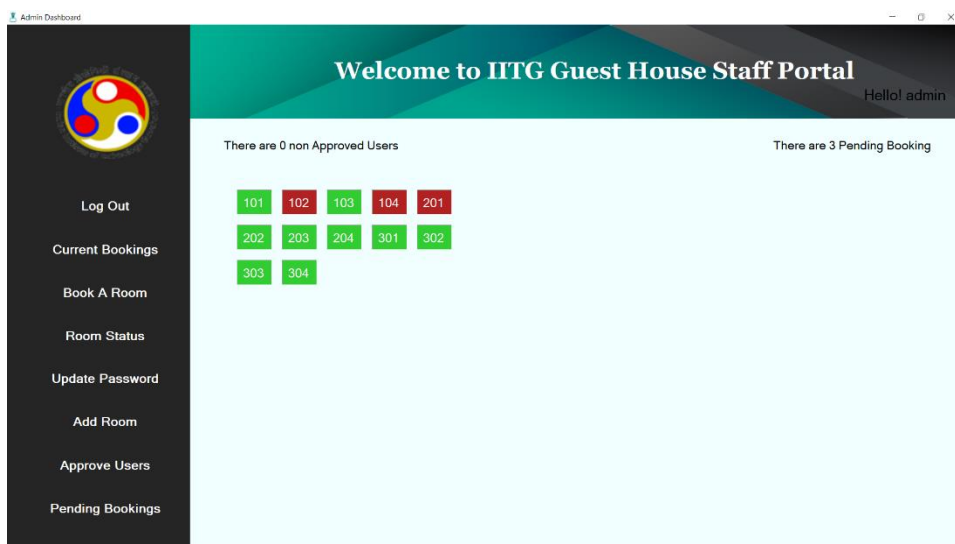


- **Book a room (general or for a VIP)**

Admin can book room himself for any VIP or for special occasions or events.

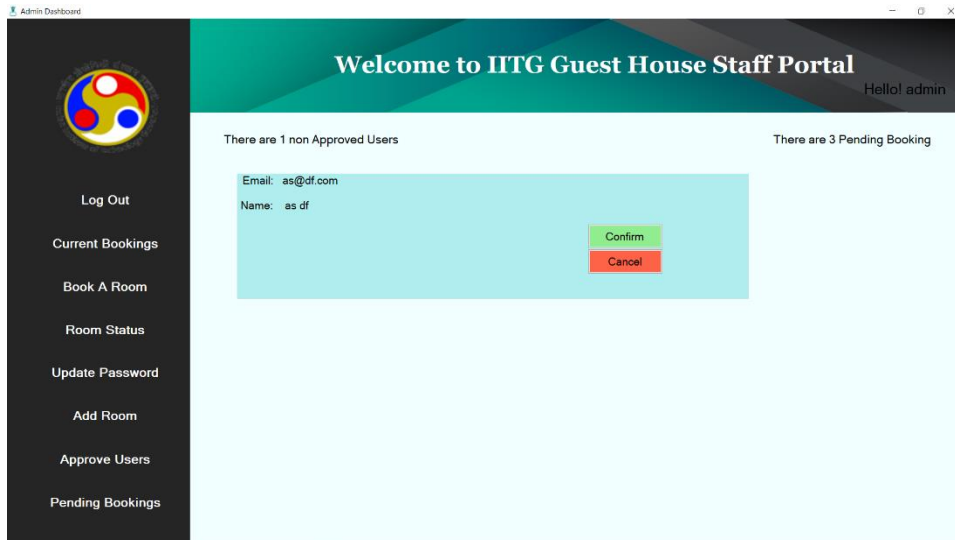
- **Check Room Status:**

Check what all rooms are booked /occupied on the current day.



- **Approve pending User signup requests:**

Admin must verify details of sign-up request and approve them accordingly.



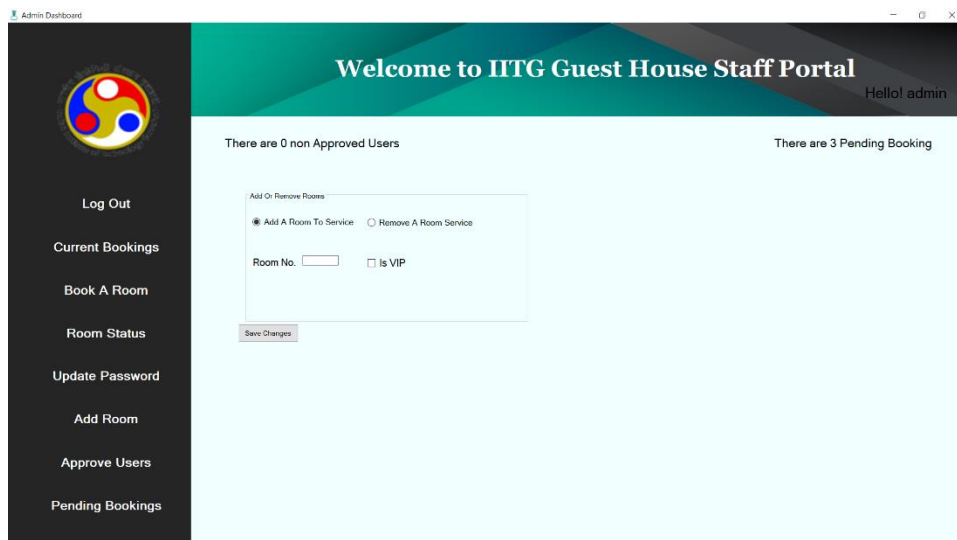
The screenshot shows the 'Admin Dashboard' of the 'IITG Guest House Staff Portal'. The left sidebar contains a logo and a list of navigation links: Log Out, Current Bookings, Book A Room, Room Status, Update Password, Add Room, Approve Users, and Pending Bookings. The main content area has a header with the text 'Welcome to IITG Guest House Staff Portal' and 'Hello! admin'. Below the header, there are two status indicators: 'There are 1 non Approved Users' and 'There are 3 Pending Booking'. A form is displayed with the following fields: 'Email: as@df.com' and 'Name: as df'. Below these fields are two buttons: 'Confirm' (green) and 'Cancel' (red).

- **Update Password**

You need to provide both Old and New passwords for changing former.

- **Manage Rooms**

If there is a change in infrastructure or some other rooms can be used, Admin can add/remove room details here.



The screenshot shows the 'Admin Dashboard' of the 'IITG Guest House Staff Portal'. The left sidebar contains a logo and a list of navigation links: Log Out, Current Bookings, Book A Room, Room Status, Update Password, Add Room, Approve Users, and Pending Bookings. The main content area has a header with the text 'Welcome to IITG Guest House Staff Portal' and 'Hello! admin'. Below the header, there are two status indicators: 'There are 0 non Approved Users' and 'There are 3 Pending Booking'. A form is displayed with the following fields: 'Add Or Remove Rooms' (radio buttons for 'Add A Room To Service' and 'Remove A Room Service'), 'Room No.' (text input), and 'Is VIP' (checkbox). Below the form is a 'Save Changes' button.

Staff dashboard

It is to be used by staff of Management with their respective login details.

They are provided restricted privileges of Admin.

Staff can:

- **View status of unapproved Rooms or Users**
- **View current bookings**
- **Book a room (general or for a VIP)**
- **Check Room Status**
- **Update Password**

