

Goal

The Learning Contract is designed for the student to demonstrate their understanding of the tasks and learning required on placement, set their goals and aspirations and develop clear expectations between the student and the workplace supervisor.

Instructions

The Learning Contract is to be developed by the student by completing Objective, Resources & Strategies & Evidence columns. The student needs to consider Federation Transferable Attributes, Skills and Knowledge (FedTASK) and how these relate to your placement:

FedTASK 1:	Interpersonal
FedTASK 2:	Leadership
FedTASK 3:	Critical Thinking and Creativity
FedTASK 4:	Digital Literacy
FedTASK 5:	Sustainable and Ethical Mindset

A minimum of one objective should be identified for each FedTASK.

For each objective, answer the following questions:

- | | | |
|----|---|--------------------------|
| 1. | What are you going to learn? | (Objective) |
| 2. | How are you going to learn it? | (Resources & Strategies) |
| 3. | How will you know you have accomplished this? | (Evidence) |

Also include two objectives specifically related to the key responsibilities of the role as outlined in the position description and agreed with the workplace supervisor.

The objectives are to be reviewed by the workplace supervisor in the first week of commencing placement. The workplace supervisor is encouraged to provide constructive feedback and suggestions for modifications. Once agreed and signed, student is to upload to Moodle, Learning Management System.

Following the completion of the placement, the student is to complete the outcome column and provide to the workplace supervisor to complete the evaluation column. Student to upload completed form to Moodle as outlined in the unit description.

FedTASK OBJECTIVE	RESOURCES & STRATEGIES	EVIDENCE	OUTCOME	EVALUATION

ROLE SPECIFIC OBJECTIVE	RESOURCES & STRATEGIES	EVIDENCE	OUTCOME	EVALUATION

Commencement section: Please sign and print name to confirm objectives at commencement of placement:

	STUDENT	WORKPLACE SUPERVISOR	ACADEMIC SUPERVISOR
Name:			
Signature:			
Date:			

Completion section: Upon completion of the placement please sign to confirm the outcomes:

	STUDENT	WORKPLACE SUPERVISOR	ACADEMIC SUPERVISOR
Name:			
Signature:			
Date:			

Information correct 30/01/2024

FEDTASK	
FedTASK 1 Interpersonal	<p>Students will demonstrate the ability to effectively communicate, interact and work with others both individually and in groups.</p> <p>Students will be required to display skills in-person and/or online in:</p> <ol style="list-style-type: none"> 1.1 Using effective verbal and non-verbal communication 1.2 Listening for meaning and influencing via active listening 1.3 Showing empathy for others 1.4 Negotiating and demonstrating conflict resolution skills 1.5 Working respectfully in cross-cultural and diverse teams.
FedTASK 2 Leadership	<p>Students will demonstrate the ability to apply professional skills and behaviours in leading others.</p> <p>Students will be required to display skills in:</p> <ol style="list-style-type: none"> 2.1 Creating a collegial environment 2.2 Showing self-awareness and the ability to self-reflect 2.3 Inspiring and convincing others 2.4 Making informed decisions 2.5 Displaying initiative.
FedTASK 3 Critical Thinking and Creativity	<p>Students will demonstrate an ability to work in complexity and ambiguity using the imagination to create new ideas.</p> <p>Students will be required to display skills in:</p> <ol style="list-style-type: none"> 3.1 Reflecting critically 3.2 Evaluating ideas, concepts and information 3.3 Considering alternative perspectives to refine ideas 3.4 Challenging conventional thinking to clarify concepts 3.5 Forming creative solutions in problem solving.
FedTASK 4 Digital Literacy	<p>Students will demonstrate the ability to work fluently across a range of tools, platforms and applications to achieve a range of tasks.</p> <p>Students will be required to display skills in:</p> <ol style="list-style-type: none"> 4.1 Finding, evaluating, managing, curating, organising and sharing digital information 4.2 Collating, managing, accessing and using digital data securely 4.3 Receiving and responding to messages in a range of digital media 4.4 Contributing actively to digital teams and working groups 4.5 Participating in and benefiting from digital learning opportunities.
FedTASK 5 Sustainable and Ethical Mindset	<p>Students will demonstrate the ability to consider and assess the consequences and impact of ideas and actions in enacting ethical and sustainable decisions.</p> <p>Students will be required to display skills in:</p> <ol style="list-style-type: none"> 5.1 Making informed judgments that consider the impact of devising solutions in global economic environmental and societal contexts 5.2 Committing to social responsibility as a professional and a citizen 5.3 Evaluating ethical, socially responsible and/or sustainable challenges and generating and articulating responses 5.4 Embracing lifelong, life-wise and life-deep learning to be open to diverse others 5.5 Implementing required actions to foster sustainability in their professional and personal life.