

UGANDA MARTYRS UNIVERSITY- RUBAGA CAMPUS
SCHOOL OF ARTS AND SOCIAL SCIENCES
DEPARTMENT OF DEVELOPMENT STUDIES
END OF SEMESTER ONE EXAMINATIONS 2018/2019 ACADEMIC YEAR

SUBJECT: SOCIAL ADMINISTRATION
PAPER: SWSA 2116 SOCIAL WORK METHODS, SKILLS AND TECHNIQUES
COURSE: BSWA II
DATE& TIME: 5TH DECEMBER 2018 (9:30AM – 12:30PM)

INSTRUCTIONS

Attempt any **four** questions. All questions carry equal marks
Credit shall be awarded according to exemplification.

1. (a) Differentiate among skills, techniques and methods as used in social work (6 Marks).
(b) Examine the pillars of social work practice (10 Marks).
(c) Account for the inclusion of skills, techniques and methods in the practice of social work (9 Marks).
2. (a) Differentiate between hearing and listening as they may be applied in social work practice (09 Marks).
(b) Examine factors that social workers may adhere to in an effort to facilitate effective listening while handling their clients (16 Marks).
3. (a) Define interviewing as a skill used in social work practice (5 Marks).
(b) Describe various merits and demerits associated with interviewing as a skill used by social workers (20 Marks).
4. (a) Examine the view that record keeping is an important component in social work (15 Marks).
(b) Discuss the drawbacks associated with record keeping (10 Marks).
5. (a) Explain what you understand reporting as used in social work hence forth mention the types of reports written by social workers (10 Marks).
(b) Illustrate factors that you may consider as impediments to reporting in social work practice (15 Marks).
6. (a) Elucidate the skills of effective helping that social workers are likely to adhere to while making interventions with their clients citing the shortcomings for each (15 Marks).
(b) Discuss the basic agency skills known to you (10 Marks).
7. a) Explain the meaning of critical thinking and learning (5 Marks).
b) Describe the importance aspects of critical thinking in social work practice (20 Marks).

8. Many problems that social workers deal with are community oriented problems that affect not only individuals but all community members. As a social worker in making, elaborate your undertakings while applying community organization as a method of social work practice hence forth confirm that it the best method to solving community problems **(25 Marks)**.

GOOD LUCK