

UGANDA MARTYRS UNIVERSITY

FACULTY OF EDUCATION

YEAR TWO END OF SEMESTER ONE EXAMINATIONS 2021/2022 BACHELOR OF ARTS/BACHELOR OF SCIENCE WITH EDUCATION EDU 3102: EDUCATIONAL ADMINISTRATION AND LEADERSHIP

DATE: 20th January 2022

TIME: 02:00 – 05:00PM

Instructions:

- Attempt any **four** questions in all.
- All questions carry equal marks.

QUESTION 1:

- a) What is the relationship between the static concept and dynamic concept of organizations as applied in educational institutions? **8mks.**
- b) In what ways do the principles of organizations aid in the successful operation of the setups of educational institutions? **17mks.**

Handwritten notes for Question 1b:
- cooperation
- Division of labour
- Balance
- Efficiency
- Accountability
- Inquiring
- Technology

QUESTION 2:

- a) Explain the goals of educational leadership today. **10mks.**
- b) Discuss the basic operations and functions of a manager in an educational setting. **15mks.**

QUESTION 3:

- a) Describe the significance of educational administration in the running of educational institutions. **10mks.**
- b) Various administrative posts exist in educational institutions for purposes of supervision of the different school activities. Discuss. **15mks.**

QUESTION 4:

With reference to the Boards of Governors and the Parent-Teacher Associations, discuss the functionality of the various stakeholders in the governance of secondary schools in Uganda. **25mks.**

QUESTION 5:

- a) Explain the features that characterize leadership today. **10mks.**
- b) Discuss the criticisms against the existing leadership theories in educational institutions. **15mks.**

Handwritten notes for Question 5b:
- Trait
- Situational
- Functional
- Dem
- Laissez Faire
- Democratic leadership

QUESTION 6:

- a) With reference to one leadership style of your choice, explain practicability of the leadership style to the proper functioning of scenarios in educational institutions. **15mks.**
- b) Describe the basic operations of an educational manager. **10mks.**

Handwritten notes for Question 6b:
→ Promotes free cooperation
→ Balance
→ So

QUESTION 7:

- a) Discuss the major contents of a handover report. **12mks.**
- b) Of what significance is a handover report to an educational institution? **13mks.**

!!!END!!!
