Uganda Martyrs University

FACULTY OF BUSINESS ADMINISTRATION AND MANAGEMENT
CSC 1101 – Basic Computer Literacy

BAM Year I Final Examination, Semester I 2013-2014

13th December 2013   **10.00 a.m. – 1.00 p.m.**

INSTRUCTIONS

1. Please read through the instructions and questions carefully and understand them before answering any question.
2. This paper is comprised of TWO Sections A and B. Answer only **TWO (2)** Questions from each Section.
3. Read through all the questions before you attempt any. And **DO NOT WRITE ANYTHING ON THE QUESTION PAPER.**
4. Answers for each question **MUST** start on a **FRESH PAGE**, clearly label the questions you have attempted on the cover page of the answer booklet, and **please write legibly using GOOD BLUE** ink.

Time: 3 hours

SECTION A

Question One

(a) A computer system has so many definitions. Among the many it is an electronic toolbox for working with information. Explain systematically the components that make up a computer system, giving examples to support your answer. **(10 marks)**

(b) With clear examples explain in details the Information Processing Cycle. **(10 marks)**

(c) Outline and explain any **3(three)** classifications of a computer systems, giving examples of each classification to support your explanation. **(5 marks)**

Question Two

You have been appointed as the Information Manager of Uganda Martyrs University. Identify and explain the different computer technology that you may recommend for the organisation. What and why would you consider in choosing the best computer technology? As computer users in the organisation, what are some of the ethical considerations would you put into practice, and why do you think they are important?

(25 marks)

SECTION B

Question Three

(a) Working with computer technology comes with various advantages associated with ease of business processes; explain with good examples any five (5) characteristics of a computer technology. **(10 marks)**

(b) Write short description of the following concepts: **(5 marks each)**
   (i) Spreadsheet
   (ii) www
   (iii) Booting a computer

Question Four

(a) Giving good examples to support your answer, differentiate between a Word processor and Word processing. Explain in details the different tasks performed by a word processor. **(15 marks)**

(b) Differentiate between SAVE AS and SAVE commands and clearly explain when and the steps taken to use these commands. **(4 marks)**

(c) Outline and briefly explain some of the advantages and disadvantages of a word processor. **(6 marks)**

Question Five

(a) A network is the connecting together of computers and other communication devices in order to share resources. Identify and describe the different forms of a network. **(4 marks)**

(b) Describe in details the different types of networks in relation to business organisations like Global Trust Bank. **(15 marks)**

(c) Explain with good examples some of the recourses that can be shared within these networks described above. **(6 marks)**

Question Six

(a) Identify and explain the 3 kinds of messages one can communicate in a presentation. **(10 marks)**

(b) Explain the various techniques that can be applied to communicate the above identified messages. **(15 marks)**

Question Seven

(a) With a clear definitions and examples, define the term Computer Literacy. **(5 marks)**

(b) As a student who has studied Computer Literacy, discuss its relevancy to the developing economy in the current digital world. Give daily life examples to support your answer. **(20 marks)**

Success & Merry Christmas