

## 2. PROJECT PLANNING PHASE

### Project Scope:

The project “Calculating Family Expenses Using ServiceNow” focuses on building a centralized and automated platform for household expense tracking. It includes table creation, form design, relationship configuration, and automation of records using ServiceNow capabilities.

### Tools & Technologies Used:

- ServiceNow Developer Instance
- Business Rules
- Flow Designer
- ServiceNow Tables and Relationships
- Reporting & Dashboard Modules

### Team Roles & Responsibilities:

Name	Role	Responsibilities
Karishma Ram S	Project Lead	Coordinated all project phases, prepared documentation, and managed submissions.
Prathisha A	Developer	Assisted in creating tables, configuring forms, and managing relationships in ServiceNow.
Sharmili N S	Tester	Verified workflows, performed testing, and validated outputs.

### Project Timeline:

Phase	Duration	Outcome
Ideation	2 days	Idea finalization
Planning	2 days	Documentation plan
Design	2 days	UI & Database design

Development	3 days	Workflow & automation
Testing	2 days	Final validation

### **Deliverables:**

- Phase-wise project documents
- A working ServiceNow family expense application
- Demo video (with voice-over)
- GitHub repository containing all documents and demo link