

Kassia Mosher

Graphic Design
Technical Editor

Contact

Address

Olathe, KS, 66062

Phone

(785) 550-4351

E-mail

kassiamosher@gmail.com

Skills

Adobe Photoshop

Excellent

Adobe Illustrator

Very Good

Error spotting

Excellent

MS Office

Excellent

Multitasking

Excellent

Photographic editing

Excellent

Accomplished Graphic Designer and Technical Writer offering 5 years of field experience. Demonstrated success in project management, team leadership and schedule coordination. Fluent in multiple designing programs and experienced editing work. Polished wordsmith successful writing, editing and proofreading efficiently.

Work History

2019-03 -

Current

Technical Editor/Artistic Director

Fractured Rogue Studios, LLC

- Worked with production, game designers, and technical personnel to create material for Game Design Document.
- Pro-actively flagged areas for potential improvements.
- In conjunction with production team, established pipelines and assisted colleagues in interpreting technical document.
- Conceptualize logo designs, UI, HUD and various media including video, promotion and social media.
- Utilized graphics and layouts in Adobe Photoshop and Illustrator for use in Unity engine and website.

2020-08 -

Current

Novel Developmental Editor

Various

- Worked with author to navigate pacing and narrative issues.
- Supported author's overall voice and vision.
- Motivated author dealing with self-doubt and writer's block.
- Read through 200 page document to assist with story consistency.

2021-08 -

Current

Sr Data Entry Clerk

Optum360 United Health Group, Olathe, KS

- Scanned documents and saved in database to keep records of essential organizational information.
- Entered numerical data into databases with speed and accuracy using 10-key pad.
- Organized, sorted and checked input data against original documents.
- Verified accuracy of data before transcribing.

2017-07 -
2020-09

Senior Operator Clerk

IntelliCatch, Inc

- Created and implemented an internal communication system.
- Designed the template for updating numbers in daily operation.
- Identified discrepancies between original documentation and computerized version.

2017-05 -
2017-06

Customer Service Specialist

General Dynamics Information Technology, Inc

- Handled high volume of inbound caller queries.
- Diagnosed and troubleshoot user issues with website use and access.
- Listened attentively to caller needs to ensure positive customer experience.
- Prepared and sorted source documents and interpreted data to be keyed.
- Analyzed and keyed data of varied and complex nature.

Education

Bachelor of Arts: English

Southern New Hampshire University - Manchester, NH

- Communication used for remote learning.
- Maintained quality content development.

Associate of Applied Science: Animation-Entertainment and Game Art Design

Johnson County Community College - Overland Park, KS

- Dean's List for entire length of attendance
- Member of Phi Beta Kappa.