Kat Keilty

PROFESSIONAL SUMMARY | LinkedIn katkeilty | Email contact@katkeilty.com

With 10+ years of experience in process integration and organizational improvement, I bring a holistic systems view that balances team, business, and technical requirements through tenacious problem-solving. I've worked remotely since 2018, promoting asynchronous teamwork and digital communities. I model continuous improvement, promoting lifelong learning and critical thought. As a change agent, results are my key motivator, witnessing the positive transformation of processes and people is what drives me.

At Prelco I've played a key role in multiple technology implementations, including our enterprise-wide Oracle NetSuite ERP rollout. I currently manage stakeholder requirements and coordinate across sites and departments to ensure inclusive adoption, leveraging bilingual documentation and training to support both anglophone and francophone teams while developing my French language skills.

My Business Intelligence skills enable me to deliver impactful reporting and dashboards using PowerBI, SQL, and Excel to translate complex data into actionable insights to support decision-making and operational efficiency. I also bring hands-on experience in database configuration and administration, optimizing performance while maintaining data integrity.

With a foundation in process analysis as a CQPA (Certified Quality Process Analyst), and quality auditing and compliance (ISO 9001/14001), I approach projects with a strong understanding of governance and configuration management. I've led the deployment of systems like Isovision and HubSpot CRM, supported M365 and Fabric rollouts, and actively contributed to DevOps sprints and testing cycles.

I communicate effectively across all levels of the organization, from frontline staff to executive leadership. I simplify technical concepts to drive understanding and engagement. My approach combines technical fluency with empathy and strategic thinking, ensuring that solutions not only meet business needs but also enhance individuals' experiences.

While I specialize in the practice of digital transformation, I am driven by the opportunity to help teams embrace change through thoughtful technology, training, and support. I believe that the best solutions empower people and advance organizational goals.

Kat Keilty

Kat Keilty
LinkedIn katkeilty | contact@katkeilty.com | katkeilty.com

Experience

Prelco Industrial | Quality Specialist
Evolved from Beclawat to Prelco...2022-Present
- Managed QMS implementation saving $90k+ internally and reducing all defective rates up to 93%
- Collaborate with corporate and vendors as well as consultants, providing support in a corporate environment with 650+ employees across six sites
- PowerBI, Excel, DAX, SQL & other tools used as needed to develop, deliver and maintain bilingual dashboards and reporting for business needs and project/ad hoc work
- Azure DevOps, VsCode, Git, QMS and M365 for version control of code and documents
- Prepare and remotely deliver presentations for Management, as well as large cross functional teams
- Improve process efficiency and compliance through technical standardization, AI (Copilot) and automation
- Audit program design as Senior Auditor for ISO 9001/14001 compliance, training four Junior Auditors
- Built bilingual SharePoint to promote digital corporate community and centralize technical support
- Create and reference data dictionaries, SQL views and queries from French and English databases

Beclawat Manufacturing | Quality Auditor
Progressed from Production Associate (2015–2018) 2015- 2022
- Created and managed various standards & specifications, documents, records, and training materials for a custom manufacturing site with 45+ employees
- Database (QMS) maintenance and analysis, trained & managed ~20 users' performance and corrections
- Streamlined business intelligence and reporting and vendor scorecards with forms and Power Automate
- Organized interdepartmental reporting and communications activities for enhanced workflow
- Provided onboarding and training for three junior staff with a focus on quality and process improvement
- Internal auditor for ISO 9001 compliance, interviewing, investigating and reporting on business processes

Education

Athabasca University
Bachelor of Science, Computing and Information Systems Major...................................Currently Enrolled
Database management, Data structures and algorithms, Programming, Systems analysis and design, Scientific research, Math and Statistics, Development, management, and optimization of IT systems across sectors.

Loyalist College
Diploma, Office Administration - Executive (Dean's List) 2021- 2023
Project Management, Remote work, Communication, Research, Computers, Mathematics, Accounting

Certifications

ASQ CQPA Certified Quality Process Analyst 2025

CSSC Lean Sigma Black Belt 2025

BRC ISO 9001:2015 & 14001:2015 Internal Auditor 2024

CFI BIDA, Business Intelligence & Data Analyst 2024

BRC AIAG & VDA FMEA Training 2023

Project Highlights

Digital Transformation & ERP Implementation (Oracle NetSuite, Synerion, Fabric)

Business Analyst (BA) 2023-Present

- Coordinate with francophone partners and consultants for large-scale NetSuite rollout
- Contributor to 75+ DevOps sprints, as well as retrospectives and testing development to configure system and processes tailored to operational needs using a combination of Agile and Waterfall methodologies.
- Led site management reviews, training and process development with NetSuite, SharePoint and DevOps
- Used SQL, Excel, PowerBI, Connect Browser, and SuiteAnalytics to assess legacy systems (Made2Manage, Aptean) & NetSuite as well as project work items.
- Pioneer PowerBI developer contributing to Fabric Implementation
- Leverage AI (Copilot) to reduce administrative tasks & improve documentation

Customer Relationship Management System Implementation (HubSpot)

Implementation Subject Matter Expert (SME) 2025

- Served as SME on small-scale site rollout, supporting six users through onboarding and adoption
- 5 months post implementation metrics include
  - High revenue forecast in pipeline, with 81% of proposals submitted and 10% closed
  - Successful migration: 1,340 new contacts created, with 878 actively worked
  - High team engagement: 500+ meetings and calls, and 4,000+ email exchanges logged

Quality Management System (QMS) Software Implementation (Isovision)

Project Manager (PM) 2023-2025

- Lead a full cycle deployment of Isovision and migration from legacy database (Proquis, Ideagen)
- Delivered 500+ hours of user training over 200+ sessions, saving 30+ vendor training hours
- Set up ETL of data using ODBC and custom SQL for PowerBI dashboards and strategic reporting
- Setup dynamic templates, workflows, and control configuration for migration of 400+ documents
- Configured parameters of 10 modules, 50 users, security profiles, access levels and technical groups
- +94% increase in reports, and NC rate reductions of -85% customer, -23% internal, -93% supplier origins
- Rework and scrap decreased 48% for a savings of $90k+, and Supplier OTD increased +10%
- First year traffic of 4,800+ and second year traffic of 10,000+ records created across all modules, by a team of 50 users with an average of 83% completion on time.
- Correlated with company increases in OTD +19%, bids won +44%, and decreases of RFQ Response time -85%, Lead time on quotes -60%
- Ongoing ownership of vendor relationship, coordination for contracted QMS support plan, ensuring uptime, updates, and issue resolution. Consulted by vendor for improvements as a leader in adoption.

Microsoft 365 Platform Implementation

Super User (SU) 2023

- Site representative and one of 14 SUs for bilingual M365 rollout supporting 101 users from 6 sites
- Guided 25+ end users through ~260 hours of training with enabled cross-cultural adoption of enterprise tools by translating and supplementing French-language materials for anglophone users
- Piloted Teams and Copilot Premium features, providing feedback and use case verification.