

# Kat Keilty



PROFESSIONAL SUMMARY | LinkedIn [katkeilty](#) | Email [kat.keilty@outlook.com](mailto:kat.keilty@outlook.com)

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As a change agent, results are my key motivator. Witnessing the positive transformation of processes and people is what drives me. I bring a holistic systems view that balances team, business and technical requirements through tenacious problem-solving. I've been working remotely since 2018, including fully remote and hybrid models, promoting asynchronous teamwork and digital community. I model continuous improvement, promoting life-long learning and critical thought.

I've played key roles in multiple technology implementations, including an enterprise-wide ERP rollout. I manage stakeholder requirements and coordinate across sites and departments to ensure inclusive adoption, leveraging bilingual documentation and training to support both anglophone and francophone teams while developing my French language skills.

My Business Intelligence skills enable me to deliver impactful presentations, reporting and dashboards using Power BI, SQL, and Excel—translating complex data into actionable insights to support decision-making and operational efficiency. I also bring hands-on experience in database configuration and administration, optimizing performance while maintaining data integrity.

With a foundation in process analysis as a CQPA (Certified Quality Process Analyst), and quality auditing and compliance (ISO 9001/14001), I approach projects with a strong understanding of governance and process control. I've led the deployment of enterprise systems, supported M365 and Fabric rollouts, and actively contributed to DevOps sprints and testing cycles.

I communicate effectively across all levels of the organization—from frontline staff to executive leadership—simplifying technical concepts to drive understanding and engagement. My approach combines technical fluency with empathy and strategic thinking, ensuring that solutions not only meet business needs but also enhance individuals' experiences.

While I specialize in the practice of digital transformation, I am driven by the opportunity to help teams embrace change through thoughtful technology, training, and support. I believe that the best solutions empower people and advance organizational goals.

A handwritten signature of Kat Keilty in black ink, written in a cursive style.

## Experience

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**Prelco** | Quality Specialist ..... 2022 - Present

- Collaborate with corporate teams, suppliers and consultants on digital transformation initiatives
- Lead software implementation and process improvement projects
- Create bilingual dashboards (PowerBI, SQL, Excel) with FR/EN data
- Use DevOps, Git, VsCode, M365 for version control and collaboration
- Improving efficiency with AI, automation, and standardization
- Lead ISO 9001/14001 audit programs; Train and mentor auditors
- Create bilingual resources, presentations and documents

**Beclawat** | Quality Auditor ..... 2015- 2022

- Manage standards, specifications, documentation, and training
- Maintain the QMS database; Provide training and support to users
- Streamline communication and reporting via PowerBI & Power Automate
- Onboard and train staff with a focus on quality
- Perform ISO 9001 compliance audits; Investigate and report on processes

## Education

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### Athabasca University

Bachelor of Science | Major in Computer and Information Systems ..... Currently Enrolled  
Database management, Data structures and algorithms, Programming, Systems analysis and design, Scientific research, Math and Statistics, Development, management, and optimization of IT systems across sectors.

### Loyalist College

Diploma, Office Administration | Executive (Dean's List) ..... 2021- 2023  
Project Management, Remote work, Communication, Research, Computers, Mathematics, Accounting

## Certifications

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**ASQ: CQPA** Certified Quality Process Analyst ..... 2025

**CSSC: LSSBB** Lean Sigma Black Belt ..... 2025

**BRC: Internal Auditor** ISO 9001:2015 & 14001:2015 ..... 2024

**CFI: BIDA** Business Intelligence & Data Analyst ..... 2024

**BRC: AIAG & VDA FMEA** Risk Analysis ..... 2023

# Project Highlights

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## Digital Transformation & ERP Implementation

Business Analyst (BA) ..... 2023-Present

- Coordinate with francophone partners and consultants for major ERP rollout
- Participate in extensive Agile and Waterfall sprints with cross-functional teams
- Lead site management reviews, training and process development
- Use SQL and PowerBI to clean and analyze data
- Pioneer PowerBI development contributing to Fabric implementation

## Customer Relationship Management System Implementation

Subject Matter Expert (SME) ..... 2025

- Site-specific CRM rollout, supporting users through onboarding and adoption
- Drive successful contact migration and high team engagement
- Achieve significant increases in tracked activities and customer relationship management

## Quality Management System (QMS) Software Implementation

Project Manager (PM) ..... 2023-2025

- Full cycle deployment and migration from legacy database system
- Deliver substantial improvements in reporting capabilities and nonconformance rate reductions
- Achieve significant Cost of Poor Quality (COQPA) reductions and cost savings
- Provide extensive training sessions, saving vendor training hours
- Configure ETL with ODBC and custom SQL for Power BI dashboards and strategic reporting
- Manage dynamic templates, workflows & control configuration for document migration
- Configure multi-module system with comprehensive user security access
- Maintain high system traffic and on-time performance metrics
- Contribute to company improvements in profitability, on-time delivery, and supplier performance
- Manage ongoing vendor relationships and support planning
- Recognized by vendor as a leader in adoption and best practices

## Microsoft 365 Platform Implementation

Super User (SU) ..... 2023

- Site representative for bilingual M365 rollout supporting multi-site operations
- Guide end users through comprehensive training programs
- Enable cross-cultural adoption by translating and supplementing French materials
- Pilot Teams and Copilot Premium features