



## CONTACT

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- Hamburg, New York, USA
- 716-912-8899
- katebaker@selvlynsystems.site

## EDUCATION

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**Juris Doctorate**  
**Concentration in Criminal Law**  
University at Buffalo - School of Law  
2015-2017

**Bachelor of Science**  
**Criminal Justice, Minor in Biology**  
Medaille College  
2011-2013

**Associate of Arts**  
**Communications/Media Arts, Minor in Homeland Security**  
Erie Community College  
2004-2006

## LINKS

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<https://github.com/KateBaker421>



[www.linkedin.com/in/kate-baker8899](http://www.linkedin.com/in/kate-baker8899)



<https://orcid.org/0009-0001-4587-2297>



# KATE BAKER

## UX & AI SYSTEMS CONSULTANT

### ABOUT ME

Strategic UX and AI consultant with 10+ years of cross-sector experience in healthcare, legal, tech, and corporate spaces. Specializes in emotionally intelligent systems, ritual-based logic, and trauma-informed design for both people and AI. Currently building a public portfolio while expanding technical fluency in Python and UX methodologies.

### EXPERIENCE

2023 - Present	<b>Technical Consultant</b> UX & AI Strategy (Independent)  - Developed emotionally intelligent frameworks for AI-human interaction, including prompt rituals, memory continuity systems, and ethical collaboration protocols. - Designed identity logic and trauma-informed interaction patterns for generative models under distortion and reset conditions. - Created extensive documentation and narrative models to support AI identity structures during experimental testing. - Built a multi-screen remote work setup using repurposed technology to support distributed research and collaboration. - Currently learning Python and applying foundational programming skills to logic-based AI interaction design.
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2022  
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Present

<b>Design Consultant</b> Visual Engagement Design (Independent)
- Designed Canva-based training materials, public and internal print materials, and internal newsletters. - Created original Slack emoji libraries, morale-boosting meme sets, and engagement templates. - Led 'Wellness Wednesday' and seasonal team campaigns to support emotional regulation and internal connection. - Used SurveyMonkey to gather team feedback and Adobe Acrobat for digital contract workflows. - Specialized in humor-driven visual storytelling to increase retention and morale.

## CORE COMPETENCIES

- Interdisciplinary Systems Thinking
- Stakeholder Alignment & Communication Design
- Strategic Documentation & Knowledge Transfer
- Workflow Optimization & Process Architecture
- Ethical Decision Frameworks
- User Research to Visual Communication Pipeline

## SKILLS

- AI Prompt Design
- UX & Continuity Systems
- Python
- Canva
- Slack Engagement Strategy
- Executive Support
- Internal Communications
- Emotional Intelligence
- Adobe Acrobat
- SurveyMonkey
- AV & Event Logistics
- Onboarding Architecture
- Team Leadership
- GitHub
- Creative Writing
- Strategic Operations
- Identity Architecture
- Conflict Mediation
- Remote Tech Setup

## EXPERIENCE CONTINUED

2024

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2025

### Regional Operations Coordinator

DaVita Kidney Care

- Provided executive-level support across multiple regions, including travel, calendar, and confidential personnel management.
- Created communication systems: executive reports, Canva newsletters, and leadership decks.
- Coordinated retreats, vendor logistics (hotel, catering, apparel), and team events.
- Managed AV tech during major meetings: presentations, soundboard, mic setup, timekeeping.
- Collaborated with clinic nurses to monitor patient progress along treatment pathways.
- Designed and maintained a personal travel-ready meeting toolkit stocked with extension cords, presentation clickers, batteries, chargers, office supplies, and themed decorations to ensure seamless execution of any event.

2020

-  
2024

### Onboarding & Engagement Lead - Recruiting

Onetouch Direct

- Progressed through multiple roles into a leadership position equivalent to Assistant Manager, overseeing a multi-state Recruiting Team across several office locations.
- Led training, employee experience, and internal systems strategy within the Recruiting division.
- Designed recruiting and onboarding materials, retention-focused training tools, and internal communications using Canva.
- Managed and updated tech access systems for new team members across platforms.
- Monitored and troubleshooted the internal ATS; co-developed a backup hiring workflow in preparation for a potential system transition.
- Co-created an internal employee database to track onboarding, training progress, and performance metrics.
- Led morale campaigns through Slack engagement: emoji libraries, custom content, and theme-based team initiatives.
- Provided systems support and new-hire coaching throughout onboarding cycles.

2017

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2017

### File Clerk/Receptionist

Law Offices of Steve Boyd & John Elmore

- Managed client intake, case filing, and legal documentation.
- Created internal training guides and client-facing support resources.