

- **Date:** 03-04-2025
- **Time:** 10:00-10:30 AM
- **Location/Platform:** Zoom
- **Attendees:**
 - Sangmoon Han
 - Soyeon Park
 - Yu-Tse Ling (Zona)
 - Man-Hua Chu (Kate)
 - Po-Yun Hsiao (Harold)
 - Jim Hsiao
- **Agenda:**
 - Conduct stand-up meetings within the team
 - Validate prototype with supervisor
 - Clarify questions regarding wiki formatting
- **Discussion Points & Notes:**
 - The prototype was well displayed and included several interesting features
 - Improvements can be made by considering a history-tracking feature, or more back-to-home buttons
 - Wiki pages are organized well, custom sidebar should be created
- **Action Items:**
 - Find possible solutions to resolve website performance issue - Assigned to: Everyone - Due by: 6/4
 - Complete Sprint 1 wiki and documentation - Assigned to: Everyone - Due by: 4/4
- **Next Meeting:** 10th/4 10:00-10:30 AM