- **Date:** 10-04-2025
- **Time:** 10:00-10:30 AM
- **Location/Platform:** Zoom
- **Attendees:**
  - Sangmoon Han
  - Soyeon Park
  - Yu-Tse Ling (Zona)
  - Man-Hua Chu (Kate)
  - Po-Yun Hsiao (Harold)
  - Jim Hsiao
- **Agenda:**
  - Conduct stand-up meetings within the team
  - Discuss about feedbacks from 9th April's Client Meeting
  - Discuss the teams' responses to the client
  - Clarification on budget and alternatives for object storage's approach
- **Discussion Points & Notes:**
  - The team is on the right track and provides good progress
  - Client is satisfied with the prototype and would like to add more features (Admin dashboard for analytics)
  - Considering time constraints, it was a reasonable and wise decision for the team to reject implementing more features
  - There will not be any budget available so further research on free alternatives is required
- **Action Items:**
  - Do research on CDNs, object storages, embedded videos (links are on slack) - Assigned to: Everyone - Due by: 16/4
  - Sort meeting notes and update wiki content - Assigned to: Everyone - Due by: 13/4
- **Next Meeting:** 17th/4 10:00-10:30 AM