- **Date:** 29-05-2025
- **Time:** 10:00-10:30 AM
- **Location/Platform:** Zoom
- **Attendees:**
  - Sangmoon Han
  - Soyeon Park
  - Yu-Tse Ling (Zona)
  - Man-Hua Chu (Kate)
  - Po-Yun Hsiao (Harold)
  - Jim Hsiao
- **Agenda:**
  - Team updates and progress sharing
  - Wiki structure and content verification
  - Clarification for the unexpected condition that happened during the final presentation
- **Discussion Points & Notes:**
  - The wiki structure looks great, but there is some missing content left to complete.
  - The Ethical Consideration requires elaborating on the impact and solution.
  - The demo video requires testing to ensure it can be properly played.
  - The marks of presentation won't be affected by the guest's interruption.
- **Action Items:**
  - Finalising the documentation of sprint 3 - Assigned to: Everyone - Due by: 30/5
  - Complete the upload of demonstration video and description for demo features of the product - Assigned to: Harold - Due by: 30/5