- **Date:** 17-04-2025
- **Time:** 10:00-10:30 AM
- **Location/Platform:** Zoom
- **Attendees:**
  - Sangmoon Han
  - Soyeon Park
  - Yu-Tse Ling (Zona)
  - Man-Hua Chu (Kate)
  - Po-Yun Hsiao (Harold)
  - Jim Hsiao
- **Agenda:**
  - Team updates and progress sharing
  - Address code review questions
  - Discuss project management and documentation update
  - Discuss backend solutions

- **Discussion Points & Notes:**
  - Each team member shared what they've worked on.
  - Resolved or discussed code review questions.
  - Consider recording code review sessions in detail, and monitor the usage on GitHub.
  - Keep updating the GitHub project board to manage tasks.
  - The tasks for each US in Sprint 1 document can be updated, but avoid changing the US directly.
  - Can add notes for a task to state that we're blocked by some issues.
  - Remember to update the list of Technologies used in the Wiki.
  - Notify the client that storage usage may incur costs in the future.
  - Choose Cloudinary as the backend solution, but embedded video can be a backup.
- **Action Items:**
  - Update Sprint 1 US and tasks with blockers, without major edits - Assigned to: Sangmoon, Soyeon - Due by: 23/4
  - Decide on code review recording approach, considering quota limits - Assigned to: Everyone - Due by: 23/4
  - Update the documentation with all current technologies used - Assigned to: Zona, Kate, Harold - Due by: 23/4
- **Next Meeting:** 1st May 10:00-10:30 AM