

Meeting Information

- **Date:** 2025-04-30
- **Time:** 02:30-03:30 PM
- **Location/Platform:** Zoom
- **Attendees:**
 - Sangmoon Han
 - Soyeon Park
 - Yu-Tse Ling (Zona)
 - Man-Hua Chu (Kate)
 - Po-Yun Hsiao (Harold)
 - Dr. Shazia Naser-ud-Din
- **Agenda:**
 - Progress Demonstration:** Present the current progress of development on <https://ic-red-back.vercel.app/>
 - Cloud-service clarification:** Clarify with the client about our free-approach through Cloudinary
 - Questions:** Address client-specific questions and our concerns regarding new content to add.

Discussion Points & Notes

- 1. Progress Review**
 - Well done on UI design and page flow
 - Great findings on the free storage plan with Cloudinary
 - Features from previous groups (interactive components and quizzes) are still functioning
 - Responsive design on mobile devices
- 2. Comments and suggestions**
 - Client hopes to replace video preview images with timestamped images (will be provided by client)
 - Client suggests that some images on textual pages be replaced or removed to avoid confusion
 - Client proposed a highlighting feature to be added, however, not ideal due to the current design and time constraints
- 3. Additional Content:**
 - Textual content for the 3 new chapters will be provided before Monday (5th May)
 - Video files will be uploaded on Cloudinary by the client before Monday (5th May)

Action Items

- Keep client updated and ensure content-to-add will be received before agreed date - Assigned to: Harold - Due by: 05/05
- Wrap up sprint 2 with sprint reviews and organize feedback from supervisor and client - Assigned to: everyone - Due by: 02/05
- Start sprint 3 planning and break user stories into tasks to complete - Assigned to: everyone - Due by: 05/05
- **Next Meeting:** 21/05 02:30 PM - 03:30 PM