

- **Date:** 2025-04-27
- **Time:** 11:00 AM–01:00 PM
- **Location/Platform:** ERC Library Discussion Room
- **Attendees:**
 - Sangmoon Han
 - Yu-Tse Ling (Zona)
 - Man-Hua Chu (Kate)
 - Po-Yun Hsiao (Harold)
- **Agenda:**
 - Write documentation, conduct code reviews, and fix bugs identified by ChatGPT during the review.
 - Conduct Sprint 2 retrospective.
- **Discussion Points & Notes:**
 - i. Fixed bugs identified in Code Reviews 1 and 6 by ChatGPT, and uploaded Code Review 1–6 documents to the Wiki page.
 - ii. Updated the burndown chart to reflect the team’s current velocity.
 - iii. Added test cases and documented them in the Wiki page.
 - iv. Organized Sprint 2 documents for better clarity and structure.
- **Action Items:**
 - Sprint 2 ethical and cyber security considerations – **Assigned to:** Harold – **Due by:** 30/4
 - Sprint 2 review – **Assigned to:** Zona – **Due by:** 30/4
 - Sprint 2 code review – **Assigned to:** Kate and Sangmoon – **Due by:** 30/4
- **Next Meeting:** 7/5 14:30 PM–15:30 PM