

- **Date:** 2025-05-14
- **Time:** 2:30 PM–3:00 PM
- **Location/Platform:** Online(Zoom)
- **Attendees:**
  - Sangmoon Han
  - Soyeon Park
  - Yu-Tse Ling (Zona)
  - Man-Hua Chu (Kate)
  - Po-Yun Hsiao (Harold)
- **Agenda:**
  - Discuss the current status of application
  - Discuss the final milestone of application deployment and debugging
  - Allocate documentation task for sprint3
- **Discussion Points & Notes:**
  - i. Fixing bugs identified, and uploaded modified code in each branches.
  - ii. Updating new contents from the client(chapter 6~8).
  - iii. Final deployment using Vercel.
  - iv. Testing analytics after deployment
  - v. Checking the date of final meeting with client.
- **Action Items:**
  - Updating contents and deployment with Vercel – **Assigned to:** Soyeon – **Due by:** 18/5
  - Confirming final meeting date with client – **Assigned to:** Harold – **Due by:** 19/5
  - Sprint 3 documentation with client about new contents – **Assigned to:** Harold, Kate, Zona, Sangmoon – **Due by:** 18/5
- **Next Meeting:** 21/5 2:30 PM–3:00 PM