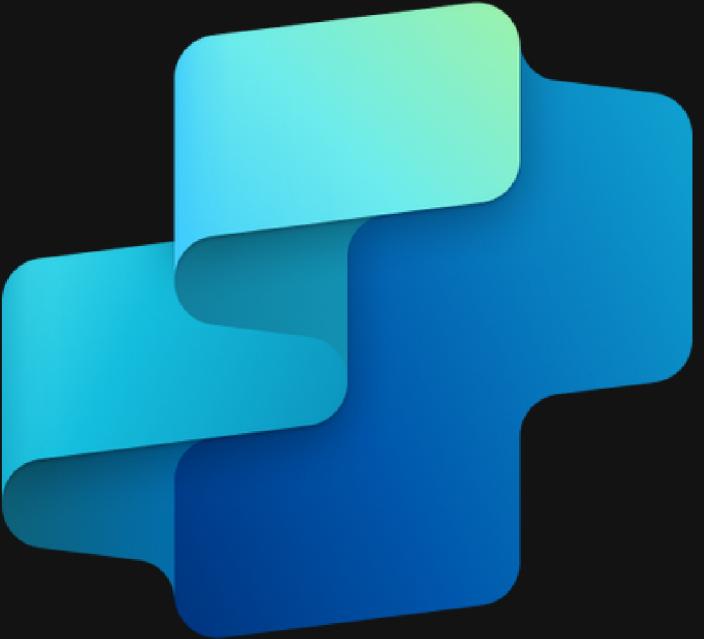


- 30 -

Mastering Copilots
Export and Import



MONTHLY MASTERY

FEATURE-A-DAY

with Copilot Studio



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Copilot Portability

Export and Import

Exporting and importing copilots across different environments is as **easy** as packing up and moving from one place to another.

You could have an **environment** exclusively for behind-the-scenes testing, another for a sneak peek with a select user group, and then the grand rollout in your production environment.

This feature is like a multi-stop journey for your copilots, ensuring they're well-traveled and tested before meeting your customers and end-users.



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Copilot Portability

Key Points for Migration

Here's what you need to know to keep the export-import process smooth and efficient:

- **Solutions** are your copilot's moving vans, helping them relocate across different environments with ease.
- When you set up a solution, it's **unmanaged** by default. Keep it that way because once you switch to a managed solution, exporting is off the table.
- To smoothly export and import your copilots using solutions, you need to have at least the **System Customizer** security role.



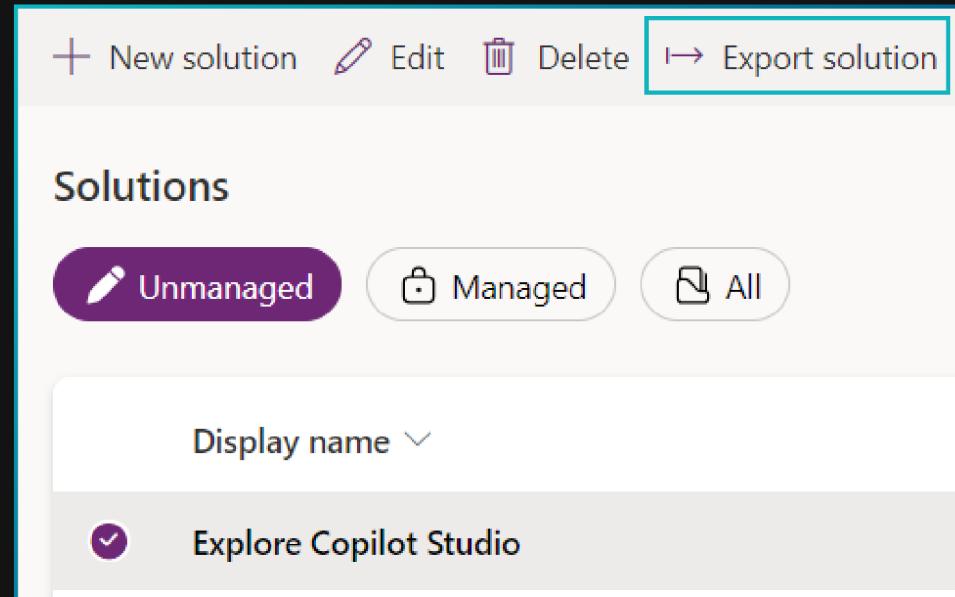
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Export Your Copilot Step-by-Step Guide

Taking your copilot from one environment to another in Copilot Studio is a journey made easy by exporting your solution. Remember that solution we created back in week 1? Now's the time to see the payoff.

1. Navigate to <https://make.powerapps.com/>
2. Open the [Solutions](#) section
3. Click on the solution and then hit the [Export solution](#) button.



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Import Your Copilot Step-by-Step Guide

So, you've successfully exported your copilot, and it's all packed up. Now, let's guide it to its new digital home.

Importing your copilot into a new environment in Power Apps is like welcoming it to a new neighborhood.

1. Start by selecting the [environment](#) in Power Apps where your copilot is [moving to](#).
2. In the [Solutions](#) page, make sure no solutions are selected, then find and click the [Import solution](#) button.
3. In the [Import a solution](#) panel, hit [Browse](#), choose the [.zip](#) file of your copilot solution, and then click [Next](#). Follow it up by selecting [Import](#).



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Import Your Copilot

Next Steps

Completion and Verification

Give it a moment to settle in. Once the import is done, check the results and close the panel.

Troubleshooting

Hit a snag? Click [Download Log File](#) to get the lowdown on what went wrong. Often, it's just a matter of missing some required components.

Reconfiguring User Authentication

If your copilot uses user authentication, you'll need to set it up again in the new environment. In the Objects pane, select [Chatbot](#), then your copilot's name to open it in Microsoft Copilot Studio.



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Automating Migration

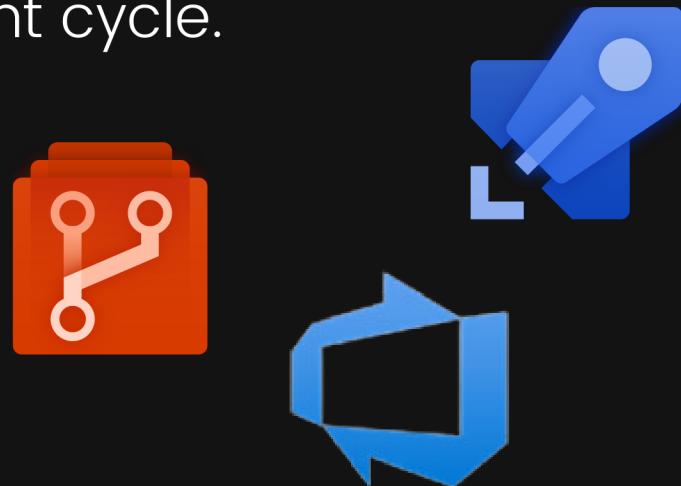
Azure DevOps

For a streamlined approach to exporting and importing copilots in Copilot Studio, consider [Azure DevOps](#).

It's a step up from manual processes, offering [automated deployment](#), [integrated testing](#), and [task tracking](#).

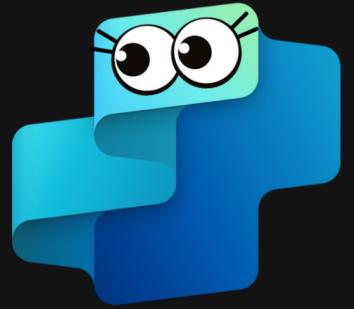
Azure DevOps is like your bot's automated pit crew, ensuring smooth and efficient bot migrations, complete with all the necessary checks and balances.

Perfect for those looking to add efficiency and accuracy to their bot development cycle.



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Today's Task: Managing Copilot Solutions

1. Export Your Copilot Solution

Export the solution using the guided process in the Power Apps Solutions page.

2. Import the Solution

On the Power Apps Solutions page of the new environment, import the solution you just exported.

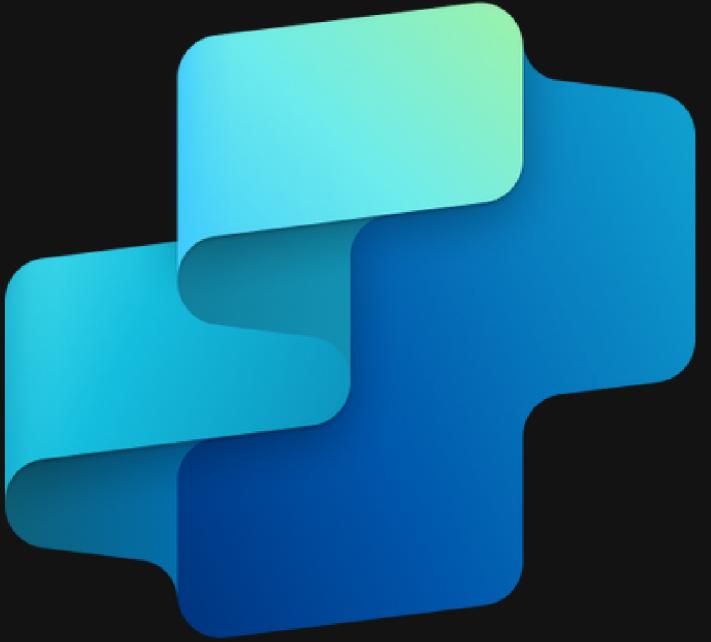
3. Conduct a Test Run

After the import is complete, test your bot in its new environment. Ensure it's functioning as expected and that all components are intact and responsive.



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