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Upload images  
in Copilot Studio agents



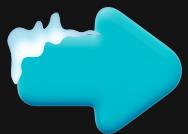
MONTHLY MASTERY

# FEATURE-A-DAY

with Copilot Studio



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Katerina Chernevskaya



# What is image upload in Copilot Studio?

Image upload functionality in Copilot Studio allows users to upload images **directly** within a chat conversation with your Copilot Studio agent.

- Users can share images (e.g., receipts, documents, or pictures) as part of their interaction.
- Agents can process or respond to the image upload based on the business logic you define.

This enhances user experience by enabling richer and more interactive conversations.



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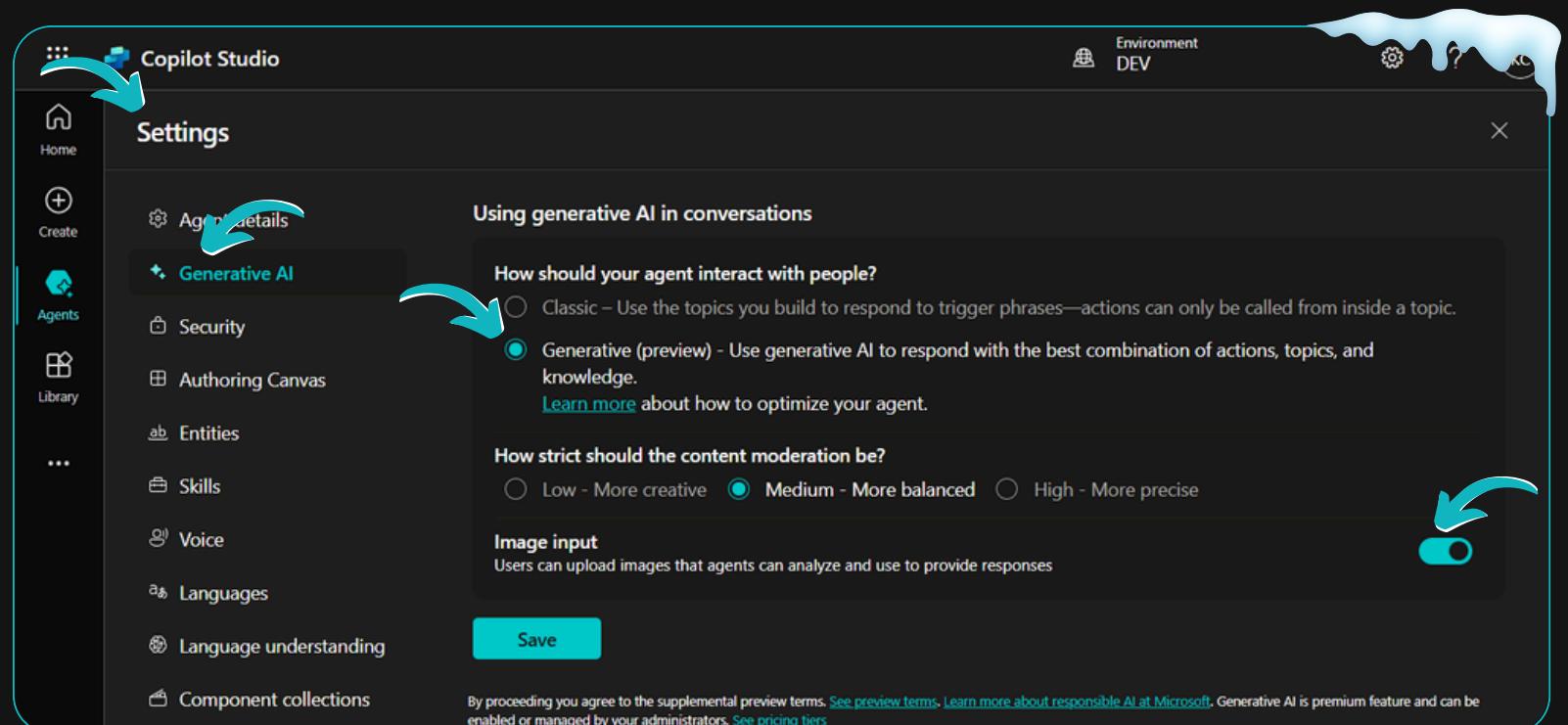
# Image upload

## Enable the feature

Open the **agent** where you want to add image functionality.

Navigate to **Settings** and go to **Generative AI** section.

Turn on **Generative (preview)** feature and enable **Image input** capability.



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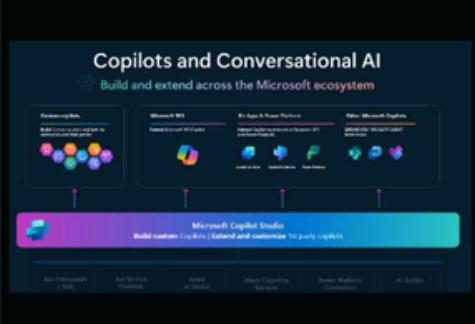
# Image upload

## Test it

Run a test conversation in the [Test chat](#).

Upload an image and ensure the agent can receive, process, and respond appropriately.

Test your agent



A minute ago

The image illustrates the integration of Copilots and Conversational AI within the Microsoft ecosystem. Here's a detailed description:

- Central Hub:** The image features Microsoft Copilot Studio at the center, highlighting its role in building custom Copilots and extending first-party Copilots.
- Custom Copilots:** On the left, it shows icons representing the creation of custom Copilots and bots for enterprises and third parties.
- Microsoft 365:** In the middle, it highlights the extension of Microsoft 365 Copilot, showing its integration with various Microsoft 365 applications.
- Biz Apps & Power Platform:** To the right, it showcases the extension of Copilot experiences in Dynamics 365 and Power Products, including Copilot for Sales, Copilot for Service, and Power

Ask a question or describe what you need  
0/2000

Make sure AI-generated content is accurate and appropriate before using. [See terms](#)

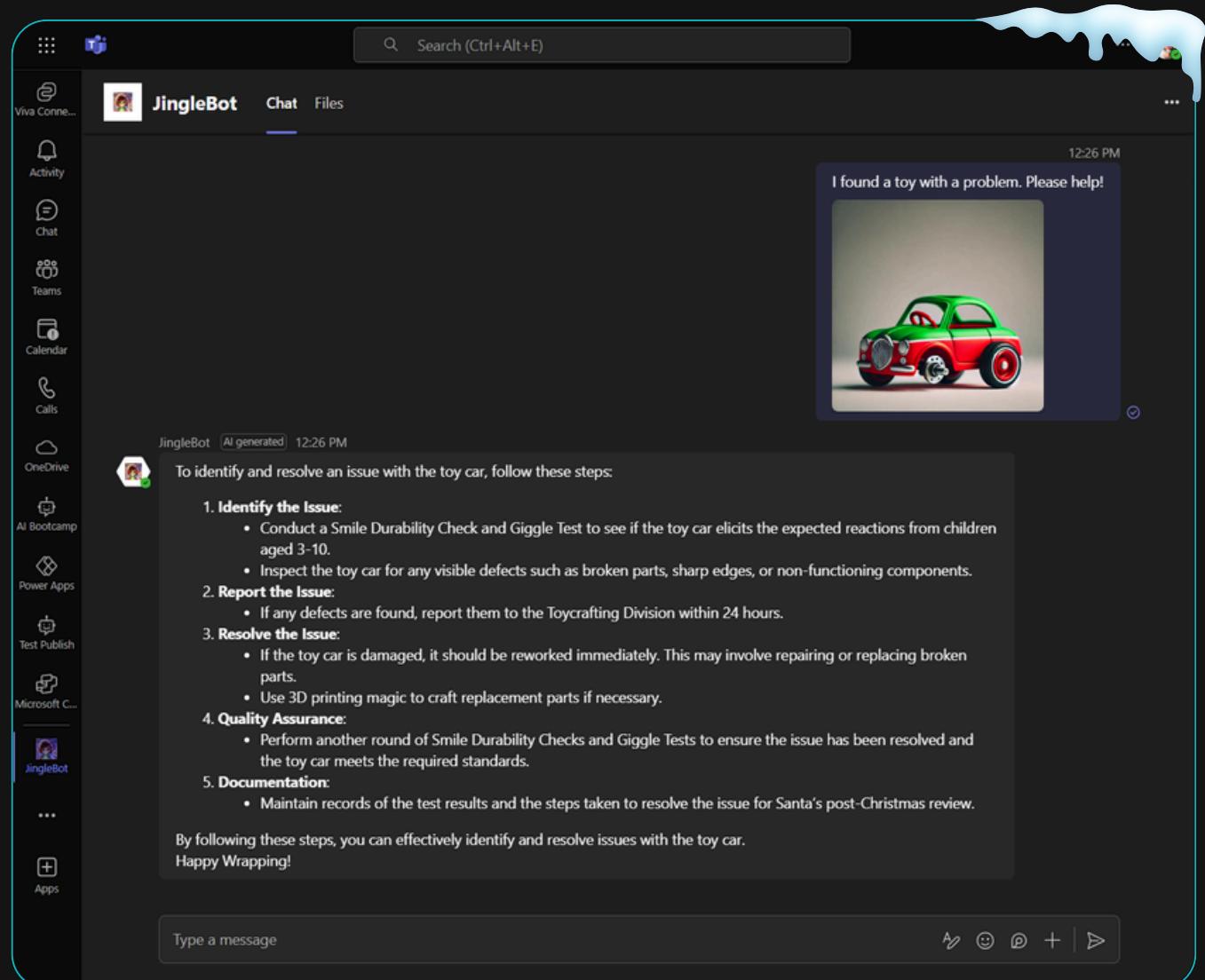


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# Image upload Test it Teams

If your agent has already been published to [Microsoft Teams](#), test the image upload functionality there.



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# Image upload Benefits

## Enhanced user experience

Images provide visual context, making conversations clearer and more engaging.

## Increased use cases

Enables scenarios like document validation, photo-based troubleshooting, or visual feedback.

## Efficiency and accuracy

Images reduce miscommunication and improve the accuracy of responses.



## Real-world applications

- Support agents can receive issue photos.
- HR bots can accept scanned documents.
- Retail bots can process product returns with images.



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# Today's Task: Play with image upload



## 1. Enable image upload

Follow the guide to turn on image upload in your Copilot Studio agent settings.

## 2. Test in Copilot Studio

Upload an image in the Test Chat and ensure the agent can receive and respond appropriately.

## 3. Test in Microsoft Teams

Verify that users can upload images seamlessly and the agent responds as expected.



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