Legend:
A = Accountable for the work getting done; often much of the work with "R" roles.
R = Responsible; performs heavy lift of work.
C = Consulted; may provide feedback that is considered.
I = Informed; no feedback requested.
Blank = N/A for that task.

Play	Task	Roles										
		Business / Requestor	AMO (4)	Demand Mngmt. (Bill/Amy)	PSF Drew	IT Cloud Security (Royce, Mike)	SaaS ISO (SJ)	CPO (Rob D.)	EPMO IA (Ruchika, Rebecca)	TAC	ESECC	Vendor
Play 1: **Define the Need / Determine if the Solution is SaaS (incl. microconsulting)**	Conduct a discovery sprint with real users	A	C	R	C	C			I	I		I
	Fill out VA Intranet SaaS Inquiry Form	A	I	I	C	C			I			
	Complete VIPR Epics	A	R	C	I	I			I	I		C
	(As needed) Conduct an analysis of alternatives (AoA) and identify the proposed product solution	R	C	R	A	C						C
	OIT PSF to validate solution is SaaS during SaaS inquiry call (and note this in VIPR system)	R	I	I	A	R			I			C
	Determine if SaaS product / infrastructure has started FedRAMP compliance (include link)	R	C	C	C	A			I			R
	Follow guidance provided by IT Cloud Security Team for FedRAMP (add link from Mike C.)	A	I	I	C	R			I			R
	Follow guidance from PSF and IT Cloud Security Team for SaaS PWS (re security, SLAs, etc.)	A	I	I	R	R			I	C		I
	Award SaaS micro-purchase for MVP	A	I	I	R	I			I	R		I
	All SaaS projects must have a VIPR ID & be marked as "SaaS" in VIPR	A	C	R	I	I			I	I		
Play 2: **Complete VA's Unified Intake (VIPR) Process**	Complete the VIPR process and workbook	A	C	R	I	I			I	I		
	OIT Cloud Security Team to complete SaaS Security Assessment (requires product to be identified)	R	C	C	R	A			C	I		R
	Prepare for SaaS microconsulting to test SaaS minimum viable product (MVP)	A	I	I	R	C			I	C		I
	Prepare for SaaS procurement using PWS guidance (sole source, SLA, etc.)	A	I	I	R	C			I	R		I
Play 3: **SaaS Security Assessment**	Provide information on current FedRAMP status and SaaS system for security assessment	A	I	I	C	R	C	I	I		I	R
	Complete security assessment	I	I	I	R	A	I	I	I			C
Play 4: **Procure SaaS**	Incorporate lessons learned in PWS from SaaS microconsulting MVP testing	A			C	C				C		C
	Manage / Award SaaS procurement	C	I	I	I	I			I	A		I
Play 5: **Complete ATO Tasks**	Ensure ESECC approval as needed (for connections to VA systems)	R	I	I	A	C			C	I	R	I
	VA issues FedRAMP ATO for SaaS / baseline for VA information system	I			C	A	I	I	R		I	I
	VA information system completes RMF requirements	I	i	I	C	C	A	I	R		I	I
	Follow VA's ATO process: VA's Authorization Requirements Standard Operating Procedures v3.22 (June 2018)	R	I	I	A	C	R	R	R		C	R
	VA Information System ATO	I			C	C	I	A	R		I	I
Play 6: **Implement SaaS**	Implement product in sprints (product owner / scrum master task guidance from PSF) (add link)	A/R			A/R							R
	Deploy communications, change management, and training	A			C							C
	Ensure VIP compliance	A/R			A/R							R
Play 7: **Manage Operations / Measure Outcomes**	Fix bugs / report on SLAs performance using automated monitoring and testing	C			C					I		A
	SaaS System Owner	R			A							R
	Manage product / system roadmaps (based on user research and VA requirements)	R	I	I	I	C						A
	Report outcomes	A	I	I	I	C				I		C
	Ongoing usability testing / user research	A	I	I	I	R						C
	Provide VA requirements from user research	A			I							R