# Meeting Agenda / Minutes

**TEAM NUMBER: 2**  **TEAM NAME: J.K.B.B**

**LOCATION: 2A207**  **DATE: 2017-09-19**  **TIME: 0.5 hour**

| ATTENDANCE | |
|---|---|
| **Present** | **Regrets** |
| Molnar, Jason | |
| Lin, Ting Ting | |
| Paquette, Brian | |
| Treichel, Brian | |

| AGENDA |
|---|
| Team Dynamic |
| Deliverables Status |
| End of Inception Phase Business |
| Iteration 1 Rundown |
| Other Items |
| |
| |
| |
| |
| |
| |

| ACTION ITEMS (*COPY INCOMPLETE ACTION ITEMS FROM PREVIOUS MEETING AGENDA / MINUTES*) | | | |
|---|---|---|---|
| **What** | **Who** | **When** | **Complete?** |
| Agenda/Minutes for today | T.L | 2017-09-15 | Y |
| Use Case Descriptions and Activity Diagrams (1-5) | J.M | 2017-09-25 | |
| Use Case Descriptions and Activity Diagrams (6-10) | B.T. | 2017-09-25 | |
| System Sequence Diagrams | T.L. | 2017-09-25 | |
| Domain Class Diagrams | B.P. | 2017-09-25 | |
| Use Case Diagrams | B.P. | 2017-09-25 | |

| MINUTES / NOTES |
|---|
| BP, BT - Co-leaders. |
| Good dynamic |
| Efficient in class, no need for out of class meetings so far. |
| Moved ahead and ~50% through Analysis. |
| |
| Notes/Comments: Agenda Reports Team/Project Charter Event Table: small errors Project Plan |
| Rest as planned. |
| Make sure Employee Use cases are done first. |
| Asked about System Sequence Diagrams. |
| |
| |
| |
| |