

Team Status Report

TEAM NUMBER: 2 TEAM NAME: J.K.B.B

TEAM MEETINGS AND ACTIVITIES				
Location	Date YYYY-MM-DD	Activity	Present (List of initials)	Hours (.25 increments)
Class	2017-09-05	Completed Team Charter; open google share folder for this project;	J.M, T.L, B.P, B.T	1
Class	2017-09-08	Working on Project Charter and Project Plan.	J.M, T.L, B.P, B.T	2
Class	2017-09-12	Completed Project Charter. Continue working on Project Plan.	J.M, T.L, B.P, B.T	1
Class	2017-09-15	Complete Project Plan	J.M, T.L, B.P, B.T	2
2A207	2017-09-19	Inception phase Milestone Meeting.	J.M, T.L, B.P, B.T	0.5

ISSUES/OBSTACLES/DEPENDENCIES/PROBLEMS