

Student Self-reflection for 2018 Internship of Legislative Council Secretariat

Division of Applied Science and Technology
UOW College Hong Kong / Community College of City University

In summer 2018, a Year-1 student, Lau Wing San Karen, from *Associate of Science in Business Analysis* (AScBA^{NI}) was selected to join a six-week internship programme of the Legislative Council Secretariat. She is an outstanding student being well trained in both business studies and data analytics, with pleasant and responsible personality. She passed the internal and external selection processes and gained a placement at the Legislative Council Secretariat.

By completing the internship and training, she has made a self-reflection given as follows.

Student's Reflection



Office of Legislative Council Secretariat



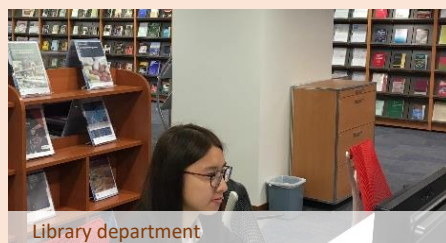
Photo taken with Mr. Alvin Yeung, Legislator



Ice-breaking workshop



Statistical work



Library department



2018 Internship

Lau Wing San, Karen AScBA^{NI} Year 1

"It was a great honor for me to join the 2018 internship programme of the Legislative Council Secretariat over the past six weeks. Being the one and only nominee from our College, I treasured this opportunity a lot and tried my best to contribute to the daily operations of the secretariat."

I was assigned to attach to two departments, Library Department and Research Department, based on my preference. For the Library Department, I was responsible to carry out book search and make recommendations on book choice to my supervisors. My proofreading and clustering skills gained from course project was very helpful for me to identify the relevant information from a large pool of book resources within limited time. For the Research Department, I needed to work in a small team with another two candidates of the internship programme to produce statistical highlights for meetings. It was actually closed to my discipline. I could apply my quantitative and analytical skills to a large extent in making reader-friendly statistical figures."

The internship experience allowed me to watch closely the professional services and sophisticated work, and sharpen my interpersonal and research skills. I believe that It would be very beneficial for my study and future career. I would like to express my deep gratitude to my Division, College and the Secretariat for offering me an unforgettable internship opportunity, and my Programme Leader Mr. Andrew Yam who gave me many advice and guidance on my application and study."