



# RAHEE MARU

## WORK EXPERIENCE

### Peace Twogether | July 2025-October 2025

#### Internship

- Content Writer
- Wrote scripts for reels, carousels and stories.

### T2, The Telegraph, Kolkata | May-June 2025

#### Internship

- Reporting and Editing.
- Reported events and published articles.
- Edited articles.

### Annual College Magazine | Sem 3

#### Course Requirement

- Conceptualized, wrote and edited articles for college's annual magazine.

### Student Newsletter | Sem 4

#### Course Requirement

- Conceptualized, wrote and edited articles for college newsletter.

### Marga- A Wellness Studio, Kolkata| May-June 2024

#### Internship

- Handled Social Media.
- Assisted with Counselling sessions.
- Worked with specially abled children

## ACHEIVEMENTS

### Official Tech Head, Comme Club

Department of Communication Studies, MCC

### CommeLive 2025

- volunteered with technical work
- worked with social media and marketed the event

### Discourses 2025

- volunteered with technical work

### CommeLive 2024

- reached out to schools and worked on the official website

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- reached out to schools and worked on the official website

Aspiring student with a strong foundation in writing and psychology. Seeking a challenging and rewarding position that utilizes my skills and knowledge while providing an opportunity for personal and professional growth. I can be quite responsible with my work and maintain a proper management system.

## CONTACT ME

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## EDUCATION

2023-2026

Mount Carmel College

Bachelors in Arts- Communicative English and Psychology

2016-2023

Bhawanipur Gujrati Education Society School

## EXPERTISE SKILL

- Proficient in **editing** and **writing**.
- Well versed in **Adobe** and **Microsoft Office**.
- Good **teamwork**, strong **problem-solving**, excellent **verbal and written communication**, great **time management**

## LANGUAGE SKILLS

English, Hindi, Gujrati, Bengali