

## Manasa M.C.

#536, 14th Main Road, 4th Cross Road, Jai Bhuvaneshwarinagar, Nandini Layout, Bangalore  
– 96

Phone: 8050639858

Email: [your email here]

## Objective

To leverage my educational background and technical skills to contribute effectively to an organization, while continuously learning and enhancing my professional abilities.

## Education

B.Com (Industry Integrated) – Mount Carmel College (Ongoing)

CMA Intermediate – Pursuing alongside undergraduate studies

PUC – BGS PU College (Passed out in 2023)

SSLC – Little Lily's Education Society (Passed out in 2021)

## Technical Skills

- Data Entry
- Online Tutoring
- Basic office tools (MS Office, Google Workspace)

## Languages

- Kannada
- English
- Hindi

## Work Experience

### • Online Tutor

- 2 years of experience providing online tutoring and data entry support.

### • Intern – Karnataka Soaps and Detergents Ltd (Mysore Sandal) – June 2024

- Worked under the Finance Department
- Focused on cost management and analysis
- Assisted with financial reporting and budgeting processes

## Hobbies & Interests

- Sports
- Reading
- Watching content (educational & entertainment)
- Listening to music

## Declaration

I hereby declare that the above-furnished information is true to the best of my knowledge and I am looking for the right opportunity to grow and contribute effectively.

Date:

Place: Bangalore

(Manasa M.C.)