

RACHEL BEENA B

+91 8951882963. rachelbeena05@gmail.com.

<https://www.linkedin.com/in/rachel-beena-b-63bb2933a>

Rajajinagar Bangalore - 560010

CAREER OBJECTIVE

Motivated and hardworking commerce student seeking an opportunity to gain practical experience and develop professional skills. I aim to learn from real-world work environments, contribute positively to team goals, and grow into a confident and capable individual through continuous learning and dedication.

EDUCATION

Mount Carmel College, Autonomous.	2026
Bachelor of commerce	72.26%. (4 sem aggregate)
St Joseph India composite pu College	2023
Pre University.	84.33%
Assumption English High School	2021
SSLC	

EXPERIENCE

INTERNSHIPS

Internship: HR Recruitment

company: kenn it business solutions

Duration: july 7,2025 - august 2,2025

- Sourcing & Screening: Identified and evaluated candidate profiles for suitability.
- Interview Management: Assisted in conducting screenings and managing interview processes.
- Database Management: Maintained and updated recruitment databases efficiently.

PROJECTS

1. Waste to Wonder Project:

Worked on a project that turned organic waste into useful products. Helped in planning and organizing the process, which improved my skills in teamwork, planning, and sustainability.

2. Budget Management:

Managed a ₹1000 budget for a small event. Learned how to plan expenses properly and use money wisely to complete the event within budget.

3. Digital Transformation in Financial Services:

Studied how technology is changing financial services, including the use of digital currencies and green loans that support environmentally friendly projects.

4. Digital Solutions in Insurance:

Researched how digital tools are being used in the insurance sector and how eco-friendly products like green loans and insurance plans are becoming more popular.

CERTIFICATE

- Internship Completion Certificate in HR Recruitment from Kenn IT Business Solutions
- ChatGPT for HR - Basics (2 hours), TSOW Community, July 10, 2025
- PowerBI Workshop, Office Master, August 3rd, 2025
- AI Tools and ChatGPT Workshop Certificate

Technical Skills

- Microsoft Office Suite (Excel, PowerPoint, Word)
- Canva
- Power BI (Basic)
- Tableau (Basic)

Soft Skill

- Team player
- Adaptable
- Resourceful
- Time management
- Positive mindset