

Aastha Singh

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EDUCATION

Mount Carmel College

Major/Degree : Bcom Corporate Finance

Location:Bangalore

Expected Graduation Year:2026

J.H.Tarapore School

Class 10th : 82%

Location:Jamshedpur

Class 12th : 70%

Graduation Year:2023

CAREER OBJECTIVE

Enthusiastic and results-driven B.Com (Corporate Finance) student with strong communication, analytical, and interpersonal skills. Eager to join Bluevine's Rotational Sales Executive Program to build a foundation in consultative sales, client relationship management, and fintech product advisory. Seeking to contribute to a global fintech environment by engaging with U.S. small business owners, understanding their financial needs, and driving product growth through impactful customer interactions.

WORK EXPERIENCE

Internship

Company : Tata Steel

Location: Jamshedpur

June, 2024(1 month)

- Conducted **five-year financial ratio analysis** (liquidity, profitability, efficiency, solvency).
- Prepared detailed reports using **MS Excel** for better presentation of financial data.

Company : Tata Growth Shop

Location: Jamshedpur

10th June, 2025 to 10th July, 2025(1 month)

- Recorded the steps of the Procure-to-Pay (P2P) process and key checkpoints to improve workflow accuracy.
- Created reports and documents to keep information clear and consistent.
- Helped in reviewing daily work processes and finding areas that needed improvement.

PROCESS AWARENESS

- Familiar with operational workflows, checkpoints, and reporting standards
- Basic understanding of exception handling, compliance requirements, and regulatory adherence
- Eager to learn operational processes such as reconciliation, settlements, and client lifecycle management

SKILLS

Technical:Financial & Ratio Analysis, Data Interpretation & Reporting, Process Documentation & Workflow Mapping, Basic Familiarity with CRM & Sales Tool, Quick learner, comfortable using digital tools for reporting and tracking

Software: Basic MS Excel, MS Word, MS PowerPoint

Core Competencies: Communication & Interpersonal Skills, Client Relationship Management, Consultative Selling & Customer Engagement, Problem Solving & Active Listening, Team Collaboration & Adaptability, Drive for Results & Continuous Learning

LEADERSHIP AND EXTRA CURRICULAR ACTIVITIES

Sub-Head – Scoring Sector, Commerce Association (2025–Present)

Core Team – Design Sector, Commerce Association & Innovation Incubation E-Cell (2023–2025)

Core Team – Social Media, Student Council (Sep–Oct 2024)

CERTIFICATES AND ACHIEVEMENT

Pursuing US CPA Certification, Awarded leadership roles across 3+ associations, coordinating design, branding & event promotions.