

## **Manasa M.C.**

#536, 14th Main Road, 4th Cross Road, Jai Bhuvaneshwarinagar, Nandini Layout, Bangalore - 96

Phone: 8050639858

Email: [your email here]

## **Objective**

To leverage my educational background and technical skills to contribute effectively to an organization, while continuously learning and enhancing my professional abilities.

## **Education**

B.Com (Industry Integrated) – Mount Carmel College (Ongoing)

CMA Intermediate – Pursuing alongside undergraduate studies

PUC – BGS PU College (Passed out in 2023)

SSLC – Little Lily's Education Society (Passed out in 2021)

## **Technical Skills**

- Data Entry
- Online Tutoring
- Basic office tools (MS Office, Google Workspace)

## **Languages**

- Kannada
- English
- Hindi

## **Work Experience**

### **• Online Tutor**

- 2 years of experience providing online tutoring and data entry support.

### **• Intern – Karnataka Soaps and Detergents Ltd (Mysore Sandal) – June 2024**

- Worked under the Finance Department
- Focused on cost management and analysis
- Assisted with financial reporting and budgeting processes

## **Hobbies & Interests**

- Sports
- Reading
- Watching content (educational & entertainment)
- Listening to music

**Declaration**

I hereby declare that the above-furnished information is true to the best of my knowledge and I am looking for the right opportunity to grow and contribute effectively.

Date:

Place: Bangalore

(Manasa M.C.)