

**Shakthi M**

Bengaluru, India • +91 9611263330 • Shakthiymt13@gmail.com  
LinkedIn: linkedin.com/in/shakthi-m-0262692a5

**PROFESSIONAL SUMMARY**

B.Com (Corporate Finance – US CPA Pathway) student with strong analytical, research, and accounting skills. Experienced in documentation, financial record-keeping, and detail-oriented task execution. Seeking an Analyst role in Forensic – Enhanced Due Diligence (EDD), KYC, and Risk Assessment at KPMG, with a strong interest in applying accounting knowledge, secondary research, and MS-Excel skills to support due-diligence and compliance processes.

**CORE SKILLS**

- MS Excel (VLOOKUP, formulas, data organization)
- Financial Reporting (Basics)
- Analytical Review
- Documentation & Report Writing
- Primary & Secondary Research
- Internal Controls (Basics)
- Task Tracking & Time Management
- Communication & Coordination

**EDUCATION**

B.Com – Corporate Finance (US CPA Pathway)  
Mount Carmel College, Bengaluru

**RELEVANT EXPERIENCE****Class Prefect | Mount Carmel College | 2024–2025**

- Coordinated academic schedules and communication.
- Managed documentation and improved record accuracy.
- Strengthened planning, teamwork, and reporting abilities.

**Founder – Resin Jewelry Business | 2023–Present**

- Managed budgeting, pricing, and order tracking.
- Maintained financial records and improved cost efficiency using Excel.
- Handled customer coordination and documentation.

**CERTIFICATIONS**

- Business Analysis & Process Management – Coursera

**ACHIEVEMENTS**

- Best Class Prefect – BCWCC
- Scroll of Honour – Academic Excellence

**TECHNICAL SKILLS**

MS Excel, Word, PowerPoint, Basic Financial Analysis, Documentation, Research Tools

**LANGUAGES**

English, Hindi, Kannada, Telugu, Tamil