

# SAHANA R

## BACHELOR OF COMMERCE

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## ABOUT ME

Motivated and detail-oriented B.Com student from Mount Carmel College aspiring to build a career in accounting, financial operations, and data analytics. Skilled in MS Excel, Tally, and basic financial reporting. Detail-oriented and analytical with a passion for interpreting financial data to support business decisions. Eager to gain practical experience and contribute effectively to an organization's finance team.

## EDUCATION

### Mount Carmel College | 2023-2026

Bachelor of Commerce  
CGPA - 7.51

### MES COLLEGE OF ARTS , COMMERCE AND SCIENCE | 2021-2023

MEBA  
PERCENTAGE - 74.67

### ST MARYS GIRLS HIGH SCHOOL | 2021

PERCENTAGE - 86.88

## EXPERIENCE

### Internship- RAM & ASSOCIATES, Chartered Accountant | APR-JUN 2025

- Recorded payments
- Sales ,and bank entries in firm software
- Transfer of data to tally Portal
- Generated e invoicing
- Extracted GST Returns from GST Portal
- Prepared account reconciliation statements
- This helped me to strengthen my practical understanding of accounting and compliance process.

### ACADEMIC PROJECT

Waste to Wonder - Sustainability Initiative -

Led a community-driven project converting kitchen waste into compost-based starter plants. Enhanced project planning skills and promoted environmental sustainability awareness

### CERTIFICATE

- Power BI workshop
- Be10X AI workshop
- How to file your taxes & Avenues for investments

### TECHNICAL SKILLS

- ADAVANCE EXCEL
- MS OFFICE
- TALLY

### INTERPERSONAL SKILL

- Teamwork
- Communication
- Problem Solving

### LANGUAGES

- ENGLISH
- KANNADA
- HINDI