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📍 Bengaluru, Karnataka

R SUSHMITHA

Motivated MBA candidate with a detail-oriented approach, effective communication skills and adaptability. Equipped with foundational understanding of auditing and financial concepts. A quick learner with a collaborative team spirit who ensures high-quality, dependable outcomes. Eager to contribute meaningfully to organizational goals while continuously developing knowledge, skills, and professional capabilities.

EDUCATION

MBA | FINANCE & BUSINESS ANALYTICS

Mount Carmel College | 2024 – 2026

B.COM | 9.5 CGPA | FINANCE & ACCOUNTS

Kristu Jayanti college | 2021 - 2024

PUC | 88%

Reva Independent PU College | 2018 – 2021

SSLC | 86%

New Baldwin School

EXPERIENCE

BHARADWAJ & HOSMAT, CHARTERED ACCOUNTANTS

INTERNSHIP IN AUDIT AND TAXATION (1 MONTH)

- Managed audit and accounting tasks: Sales & Purchase Vouching, GST & ITR filings, and DIR-3 KYC compliance.
- Worked with Tally Prime, Winman CA ERP, tax portals, and Excel for record keeping and reconciliations.
- Gained knowledge of Accounting Regulatory and Compliance Practices Enhancing my analytical, communication, problem solving, and time-management skills

HINDUSTAN AERONAUTICS LIMITED

INTERNSHIP IN FINANCE (1 MONTH)

- Gained exposure to various finance functions and assisted in Bills Receivable process.
- Worked with MS Excel for invoice tracking and documentation. Handled scanning, sorting, and recording project bills and BOCs.
- Developed skills in finance processes, adaptability, teamwork, time management.

SKILLS

- Audit & Accounting Fundamentals
- Microsoft Excel (Advanced), Word, PowerPoint
- Power BI & Tableau
- Canva – edits
- Financial Modeling (Basics)

CERTIFICATIONS

- “BUSINESS ANALYTICS WITH EXCEL” | Skillup by Simplilearn
 - “CORPORATE LAWS” | VAC - Kristu Jayanti College
 - NEGOTIATION SKILLS AND CONFLICT MANAGEMENT | Saylor academy
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EXTRACURRICULAR AND ACHIEVEMENTS

- NSS Volunteer for 3 years – actively participated in social service and community outreach programs.
 - Participated in various intra collegiate management fests, enhancing professional and interpersonal skills.
 - Received Meritorious Award for the year 2018-19.
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LANGUAGES

ENGLISH | KANNADA | TAMIL | HINDI
