

Shakshi pareek

PROFESSIONAL SUMMARY

Motivated and responsible B.Com final-year student with strong leadership skills and a passion for Human Resource Management. Known for teamwork, active listening, and taking ownership of responsibilities. Seeking an HR role where I can contribute to recruitment, employee engagement, and office coordination while continuing to grow professionally.

Phone:

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chowlugali cubbonpet near
manak steel Bangalore-02

EDUCATION

Bachelor of commerce (Bcom) industry integrated course | 2022-2025
MOUNT CARMEL COLLEGE (Autonomous), Bangalore
year:2025
semester IV aggregate :78.33%
CGPA: 8.24

INTERNSHIP EXPERIENCE

- intern-patel udyog (manufacturing industry)
- intern-Rathnam skill (service industry)

SKILLS

- learning and team corporation
- time mangement
- responsibility and accountability

STRENGTHS

- postive attitude
- quick leaner
- passion for learning and guiding others

INTERESTED AREA

- Human resource management
- Recruitment and training
- Emoloyee engagement
- Office administration

Language

- English
- Hindi
- kannada

Certificate

- Internship certificates
Patel udyog
Rathnam skills
- Tally- basic level

HOBBIES

- Reading and learning new skills
- helping and guiding people
- participating in events
- listening to motivational talks