

Keerthana S

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Hebbal- Bengaluru- 560024

SUMMARY

Goal-driven and enthusiastic individual with a passion for continuous learning and growth. Seeking an entry-level opportunity where I can contribute meaningfully, apply my academic knowledge, and develop new professional skills. Proficient in MS Excel and MS Word, with hands-on exposure to financial processes during internship at KSFC. Eager to take on new challenges in a dynamic business environment.

KEY COMPETENCIES

Attention to detail	Time Management	Strong presentation skills
Microsoft Excel	Excellent communication skills	
Adaptability	Leadership	

EDUCATION

- **Mount Carmel College**
» Master of Business Administration - MBA - 70% Pursuing
 - **Sindhi Institution of Management**
» Bachelors of Commerce - B.com - 8.21 2020-2023
 - **Sindhi Pre-University College**
» MSBA - 48% 2018-2020
 - **St. John's School**
» SSLC - 65.44% 2018
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Experience

- Karnataka State Financial Corporation (KSFC) — Finance Intern** 1 Month
- Supported the finance department in preparing reports and maintaining accurate financial records.
 - Enhanced practical understanding of financial management, corporate lending, and public sector banking operations.
 - Gained practical exposure to public sector financial operations, corporate lending, and customer service practices.
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EXTRACURRICULAR ACTIVITIES

- Cultural Secretary at Student Governing Council: Organizing engaging cultural events and promoting diversity within the student community
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