

RACHEL BEENA B

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Rajajinagar Bangaluru - 560010

CAREER OBJECTIVE

Seeking an entry-level role in Operational Analysis to gain practical experience in business operations and process improvement. Aiming to develop skills in data interpretation and problem-solving. Committed to supporting a dynamic team, ensuring operational efficiency, and contributing actionable insights. Brings strong attention to detail, adaptability, and proactive approach to challenges to drive continuous growth and organizational performance.

EDUCATION

| | |
|--------------------------------------|-----------------------------|
| Mount Carmel College, Autonomous. | 2026 |
| Bachelor of commerce | 72.26%. (4 sem aggregate) |
| St Joseph India composite pu College | 2023 |
| Pre University. | 84.33% |
| Assumption English High School | 2020 |
| SSLC | |

EXPERIENCE

INTERNSHIPS

- Internship: HR Recruitment
company: kenn it business solutions
Duration: july 7,2025 - august 2,2025
- Sourcing & Screening: Identified and evaluated candidate profiles for suitability.
 - Interview Management: Assisted in conducting screenings and managing interview processes.
 - Database Management: Maintained and updated recruitment databases efficient

PROJECTS

- Led a 'Waste to Wonder' process improvement initiative to transform organic waste into a usable product. Developed and executed the project plan, demonstrating skills in logistics, planning, and sustainable operations
- Budget management
Managed ₹1000 budget for a small-scale event, ensuring effective allocation and cost control. Demonstrated financial planning and resource optimization skills.
- Researched the impact of digital transformation on financial services, analyzing the integration of CBDCs and identifying market trends in sustainable finance, such as green loans.
- Analyzed the integration of digital solutions within financial services, focusing on insurance and the emergence of eco-friendly offerings like green loans and specialized insurance products

Technical Skills

- Microsoft Office Suite (Excel, PowerPoint, Word)
- Canva
- Power BI (Basic)
- Tableau (Basic)

Soft Skill

- Team player
- Adaptable
- Enthusiastic
- Resourceful
- Time management
- Positive mindset

Languages

- English (Fluent)
- Kannada (Fluent)
- Hindi (Basic)
- Tamil (Basic)

CERTIFICATE

- Internship Completion Certificate in HR Recruitment from Kenn IT Business Solutions
- ChatGPT for HR - Basics (2 hours), TSOW Community, July 10, 2025
- PowerBI Workshop, Office Master, August 3rd, 2025
- AI Tools and ChatGPT Workshop Certificate