

Career Objective

B.com undergraduate with practical experience in business development and human resources through internships at Younity and Youth India Foundation. Actively engaged in leadership roles within the Quiz Association (Ideation) and Equal Opportunity Cell (PR), demonstrating strong communication, strategic thinking, and collaboration skills. Eager to contribute to an organization’s growth while enhancing professional expertise in a dynamic work environment.

Academic Qualifications

Qualification	University / Board Institution			Percentages
	Passi			
B.COM		Mount Carmel College	2026	71
	Bangalore City University			
12th	Secondary Board of Karnataka	ST. Joseph Girls PU College	2023	82.33
10th		Our Lady of Bons Secours G.H	2021	71.2
	SLC (Karnataka Board)	School		

Internships

Organization - Younity, Youth Indian Foundation (NGO)

Project Undertaken - Business development Intern HR Intern

Description - Youth India Foundation is a non-profit organization that works to empower young people in India. I'm honoured to be a part of the youth India foundation and gained experience  
1 February 2024 • 1 May 2024.  
Younity is an ed-tech platform offering skill-based programs and career development opportunities for students. As a Business Development Intern, I promoted educational programs, connected with potential participants, and enhanced my communication and outreach skills during a 14-day internship.

Technical skill

- > MS Excel
- > MS Word
- > MS PowerPoint

## **Certification**

- > ChatGPT for HR
- > Excel

## **Extra-curricular Activities**

- Public relation and marketing (Hindi association)
- Ideation (Shotgun Quiz Association)
- Public relation and marketing (equal opportunities)

## **Hobbies**

- Writing poem
- Singing
- sports
- Playing Chess
- Yoga and meditation
- Trading and Stock market

## **Personal Detail**

Date of Birth 18 March 2005

Fathers' Name Krishna Kumar Pandey

Gender (Candidate) Female

Language Known Hindi, English, Kannada.

Correspondence Address 9 k 2nd Street Ashok Nagar Bangalore —  
560025.

## **Declaration**

I hereby declare that the information given by me is true to the best of my knowledge.

DATE

PLACE

Swetha Pandey|