

## **TANMAYI J.H**

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**Location:** New BEL Road, Bengaluru

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## **PROFILE**

Over the course of my internships and academic projects, I have gained practical experience in Excel-based reporting, client communication, and teamwork. My background includes working with international clients during my business development internship, managing social media engagement at Nick's Creative, and leading team activities in my college commerce association. I enjoy learning new processes, working with people, and taking responsibility for tasks, whether in a professional or volunteering capacity.

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## **WORK EXPERIENCE**

### **Social Media Intern – Nick's Creative**

*August 2025 – October 2025*

- Managed engagement on Instagram and YouTube by responding to queries from global audiences.
- Adapted communication style to various customer segments.
- Suggested creative content strategies to increase brand visibility.

### **Business Development Intern – Indpro**

*May 2025 – July 2025*

- Interacted with international clients and supported lead generation activities.
  - Prepared Excel-based reports and monitored daily engagement metrics.
  - Contributed ideas to enhance digital reach and improve workflow efficiency.
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## **EDUCATION**

### **Mount Carmel College, Autonomous – Bachelor of Commerce (2023–2026)**

Current Aggregate: 80%

### **MES Kishora Kendra PU College (Commerce) – 2021–2023**

Percentage: 95%

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## COURSES

### **Forensic Accounting & Fraud Examination (Coursera)**

- Learned methods of detecting fraud, analysing financial statements, and identifying red flags.
  - Studied due diligence procedures, basic investigative techniques, and fraud risk assessment.
  - Understood how forensic teams analyse transactions and interpret evidence in real cases.
  - Gained exposure to how forensic teams analyse transactions and interpret evidence.
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## EXTRACURRICULAR ACTIVITIES

### **Commerce Association – Core Volunteer**

- Contributed to marketing, hospitality, and logistics activities for college events.
- Promoted the fest across colleges, coordinated with judges & participants, and supported event setup.
- Ensured smooth execution and strong communication across teams.

### **Alumni Association – Team Head of Pot Painting And Drawing (MESKK)**

- Led complete planning and execution of the alumni event.
  - Handled judge invitations, coordination, scheduling, and overall event management.
  - Gained strong leadership, planning, and team-handling experience.
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## SKILLS

- MS Excel
  - Power BI (Basic)
  - Communication & Presentation
  - Strategic Planning
  - Teamwork & Leadership
  - Time Management
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## LANGUAGES

- English
- Kannada