

ANKITHA M C

+91 7019510950 | ankithamc2005@gmail.com | www.linkedin.com/in/ankitha-m-c

Profile Summary:

B. Com student with internship experience in HR, accounting, auditing, and taxation. Eager to apply academic knowledge and practical exposure to contribute effectively to organizational growth while enhancing professional skills.

EDUCATION

Mount Carmel College (Autonomous), Bangalore, Karnataka <i>B.com Industry Integrated, 71.2%</i>	2023-2026
12 th Jnana Bharathi PU College <i>92.16%</i>	2022-2023
10 th Jnana Bharathi English High School <i>81.92%</i>	2020-2021

INTERNSHIPS

Prism Johnson Limited, Kunigal,	May-June 2024
--	----------------------

Prism Johnson Limited is a leading integrated building materials company in India, with operations in the tile sector.

HR intern

- Carried out a detailed organizational analysis that covered HR procedures, functions, and structure.
- Examined talent management procedures, employee engagement programs, and HR policies.
- Prepared reports on training, hiring, and workforce planning initiatives.
- Gained hands-on experience with human resources operations in a large manufacturing plant.

S. Venkatram & Co. LLP, Bangalore,	May-June 2025
---	----------------------

S. Venkatram & Co. LLP is a Bangalore-based Chartered Accountancy firm providing audit, tax, and advisory services to diverse clients.

Accounting and Auditing Intern

- Assisted in preparing and reviewing financial statements in compliance with accounting standards.
- Verified documents and records to support internal audit and statutory audit procedures.
- Obtained practical experience in taxation, including tasks related to compliance and filing.
- Examined accounting data to make sure it was accurate, transparent, and compliant with regulations.

CERTIFICATIONS AND ACADEMIC ACHIEVEMENTS

- Earned a Certificate of Completion for "Introduction to Digital Marketing Fundamentals Course" from Simplilearn.
- Secured 92.16% in Class 12 (among the top scorers of the college).
- Consistently good academic performance across all levels of education.
- Actively participated in college department activities and events.

KEY SKILLS

- MS Excel, MS Word, PowerPoint, Accounting, Auditing, and Data Analysis.

INTERESTS

- Interests: Exploring new concepts, enhancing communication skills.
- Languages known: English and Kannada.