

Aashna Lamba

Fresher - Bachelor of Business Administration

Motivated and ambitious upcoming grad in BBA, seeking to pursue a career in leading and progressive organisation offering opportunities. Quick learner with strong communication, problem solving and analytical skills. I am confident that my skills can contribute to the success and growth of the firm. The enclosed resume reflects the knowledge as a result-oriented professional with successful and comprehensive approach in Business Administration.



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Bangalore, India

EDUCATION

Bachelor of Business Administration

Mount Carmel College

06/2023 - Present

CGPA - 8.5

Higher Secondary School - XII

Government Model Senior Secondary School

05/2022 - 03/2023

Commerce - 84.2%

Secondary School - X

Siddharth International School

05/2020 - 03/2021

CBSE - 85.4%

SKILLS

Data Visualisation

Tableau

Financial Literacy

Microsoft Excel / PPT / Word

Finance Accounting

Critical Thinking

Business Analysis

Strong Communication

Time management

Teamwork

Problem Solving

Presentation skills

Data Analysis

Strategic Thinking

ACHIEVEMENTS

Corporate Finance Training - Acmegrade

- Completed training in core finance concepts including budgeting, financial analysis, and investment planning.
- Completed a capstone project involving real-world finance concepts.
- Gained hands-on experience in financial modeling and Excel-based reporting.

Advanced Excel - CEE Program (Microsoft Certified)

- Completed a college-certified CEE course on Advanced Microsoft Excel.
- Earned official Microsoft Excel certificate.
- Gained hands-on experience in formulas, functions, PivotTables, data sorting/filtering, dashboards, and charts.

College Event Management

- Part of the logistics team for Hindi Association in college.
- Managed logistics and volunteer coordination.
- Strengthened teamwork and leadership skill.

Simulations and Analysis

- Participated in Parliament Budget 2025 roleplay, simulating parliamentary proceedings.
- Conducted a public survey to collect and analyze citizen perspectives on budget policies.
- Presented findings through a professional presentation and self-produced video.

Co-Curricular Involvement

- Volunteered for multiple college and community events, assisting in logistics, registration, and coordination.
- Contributed to smooth execution of academic, cultural, and social programs, enhancing participant engagement.
- Assisted in managing resources and resolving last-minute challenges during events.

CERTIFICATES

Financial Literacy

Offered by UNICEF

Business Analysis Foundations

IIBA

What is Business Analysis

IIBA

Communication Foundations - Interpersonal and Professional

Excel Essential Training (Microsoft 365)

NASBA

LANGUAGES

English

Full Professional Proficiency

Hindi

Full Professional Proficiency

PERSONAL TRAITS

Punctual

Assertive

Confident

Adaptable

Quick Learner

Detail-Oriented