

# RITI GEORGE

7619284296

✉ ritigeorge@gmail.com

LinkedIn Profile

---

## SUMMARY

Experienced finance and risk management professional, formerly a Financial Analyst, currently pursuing a Master of Commerce at Mount Carmel College. Committed to continuous learning, I seek a dynamic opportunity in finance to apply my expertise and support organizational success.

---

## WORK EXPERIENCE

### Jana Small Finance Bank

June 2025- July 2025

Finance Intern

- Worked with the Finance & AP teams in Fixed Assets, Vendor Invoicing, and Employee Reimbursements.
- Gained hands on experience using the oracle software for Capitalizing invoices in Oracle; validating PO's, Capex, and GST details.
- Processed employee reimbursements claims via Expenzing; verified limits and approvals.
- Reviewed vendor invoices; handled TDS adjustments and compliance documentation.

### Wells Fargo International Solutions Pvt. Ltd

Aug 2022- Sept 2023

Loan Documentation Processor

- Specialized in US mortgage processing, ensuring KYC compliance, by reviewing documents, assessing creditworthiness, and performing requirement analysis.
  - Calculated borrower income and analyzed credibility by verifying client income, credit reports, bank statements, pay stubs, and tax returns for underwriting decisions.
  - Collaborated to achieve SLA and quality targets, focusing on process improvement to streamline the pipeline workflow.
  - Played a key role in creating and executing internal control protocols and operational guidelines to enhance financial integrity and regulatory adherence.
- 

## EDUCATION

### Mount Carmel College

Master Of Commerce – Currently pursuing

### St. Joseph's College of Commerce (2022)

Bachelor of Commerce - Accounting and Finance - 8.2 CGPA

---

## SKILLS

KYC Compliance

Credit Report Analysis

Time Management

Income Calculation

Data Analysis

Documentation Handling

MS Office Suite

Tally 9.0