

# SHREYA KARTHIKEYAN

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## OVERVIEW

Final-year BBA student specializing in Human Resource Management with a focus on HR practices and organizational development. Experienced in leading academic HR projects, delivering structured presentations, and applying analytical thinking to real-world business scenarios. Skilled in employee engagement, organizational culture analysis, and policy recommendations. Seeking to contribute strong research, communication, and problem-solving skills in a dynamic corporate environment.

## EXPERIENCE

### Academic Project -People Strategy & Organizational Development

- Researched organizational culture, employee well-being, and talent management.
- Analyzed data and developed recommendations for engagement and retention.
- Prepared documentation and presented findings to faculty.
- Utilized HR frameworks and industry reports to support evidence-based recommendations.

### Project Lead - Academic business & HR projects

- Led multiple course-based group projects in business and Human resources.
- Delegated tasks, tracked progress, and ensured deliverables met deadlines.
- Delivered presentations and summarized findings for academic evaluation.
- Managed documentation, report preparation, and quality review independently.

## EDUCATION AND CERTIFICATES

<b>Bachelor of Business Administration - HR</b>	<b>2023-2026</b>
Mount Carmel College Autonomous	
<b>HR Analytics Certification</b>	<b>completed January 2025</b>
<b>Microsoft Azure AI Fundamentals</b>	<b>completed December 2024</b>

## SKILLS

- Problem Solving and Critical Thinking
  - Data Visualization and Interpretation
  - Written and verbal Communication
  - Strategic, Problem-Solving, and Critical Thinking
  - Microsoft Office Suite (Word, Excel, PowerPoint)
- Google Workspace( Docs, Sheets, Slides)
  - Leadership and Conflict Resolution
  - Presentation and Public Speaking Skills
  - Project and Time Management