SANIA KHANUM

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SUMMARY

Final-year BCom student pursuing US CMA certification with strong accounting, finance, and data analysis skills. Proficient in MS Office and eager to build a career in financial analysis, investment banking or wealth management.

EDUCATION

Mount Carmel College - Bachelor's degree in commerce, CGPA - 8.7   (2023-2026)
(US - Certified Management Accountant)
Mount Carmel PU College - Commerce - 96.5%   (2021-2023)
Madonna School - 10th grade - 93.92%

PROFESSIONAL INVOLVEMENT

Finance Intern - GGD Manufacturing Pvt Ltd (May-June 2025)
- Worked with core accounting operations and ERP systems in a manufacturing setup.
- Observed financial reporting and tax procedures under professional supervision.

SKILLS

Technical Skills: MS Excel, Power BI, Tally ERP, SQL (Basics), MS Power Point, MS Word.
Soft skills: Analytical thinking, time management, collaborative team player, exceptional interpersonal and communication skills, problem-solving mindset, leadership skills, detail-oriented, flexible.

CERTIFICATIONS

- Simplilearn – Introduction to MS Excel (2024).
- Udemy – Beginners to Advance MS Excel (2024).
- Forage – Bank of America Investment Banking Simulation (2025).
- Forage – JP Morgan Chase Investment Banking and Operations Simulation (2025).
- Simplilearn – Power BI Beginner level (2025).

POSITION OF RESPONSIBILITY

- **Mount Carmel Consultancy Club (M3C**) - Core team member.
- **Placement Cell's** - Marketing sector core team member.
- **Student Council** - Communications and Registrations core team member.
- **Fashion Team** - Sub head.
- **Commerce Association** - Logistics (2024) and Hospitality (2025) core team member.

EXTRA CURRICULAR ACTIVITIES

- Achieved second place in the BRAND BENGALURU HACKATION for conceptualizing and presenting an innovative business idea.
- Secured second position in RAISING HEAT Debate competition focused on climate change.
- Served as a NSS volunteer (2021-2023).