

**25-Sep-2025**

To,  
**Ms. Syeda Aamna Fathima,**  
**Bangalore**

Dear Syeda,

Sub: Letter of Internship

Subsequent to the discussions held with you, we are pleased to offer you the opportunity to pursue internship effective your date of reporting. The terms and conditions applicable during the course of your internship will be as follows.

**1) DATE OF REPORTING**

You are required to report to the company on or before **Monday, 1-Dec-2025** and the period of internship is from **1-Dec-2025 till successful completion of your Bachelor's degree**

**2) WORKING HOURS**

You will be reporting to Sweta Prasad for 5 days a week from 9:00 AM to 6:30 PM.

**3) STIPEND**

You will be paid a total sum of **Rs. 15,000/- per month** as stipend during the course of internship.

**4) APPLICABILITY OF COMPANY POLICY**

You will be bound by the business conduct guidelines followed by Embark.

The clauses/ guidelines mentioned in the company policy will apply to you wherever relevant and clearly stated in the policy as applicable to interns.

**5) CONFIDENTIALITY**

You will keep confidential any and all information related to the company, or its business shared with you during the course of your internship and will not publish any documents based on such information without prior approval from the company.

**6) ACKNOWLEDGMENT**

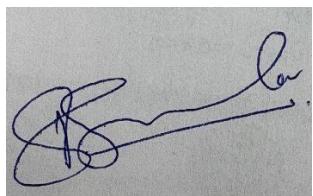
This assignment would be purely on Internship engagement and should not be construed as employment. As your acceptance of the specific terms of this assignment, please return the duplicate copy of this letter duly signed by you latest by the end of business hours **26-Sep-2025**.

A completion letter will be issued to you on successful completion of your internship in our organization.

We wish you success in your assignment.

Thanking you,

Yours Sincerely,  
For **EmbarkGCC Services Private Ltd.**



**Shyamala Jayakumar**  
Director- HR

I understand and acknowledge that the foregoing accurately sets forth the terms and conditions of my internship and accept the terms.

**Agreed, Confirmed and Accepted**

Signature \_\_\_\_\_ **Syeda Aamna F** \_\_\_\_\_ Date: 25/09/25  
\_\_\_\_\_  
**<<Name>>**