
Adelyn Sarina Alban

9980933388 ◆ adelynsarina@gmail.com ◆ linkedin.com/in/adelyn-sarina-b4127a2a5

Career Objective

Motivated B.Com Strategic Finance graduate from Mount Carmel College, seeking an Operations Analyst role. Strong foundation in financial operations, data management, and risk-aware decision making. Proficient in Excel with a keen interest in business process improvement and operational excellence.

Education

B.COM Strategic Finance (Integrated with US CMA)

Mount Carmel College Autonomous, Bangalore

76.6%

PUC (SMBA-Statistics, Mathematics, Business, Accountancy)

Mount Carmel PU College, Bangalore

87.2%

ICSC

St. Charles High School, Lingarajpuram, Bangalore

92.8%

Internship

Shakthi Clearing & Forwarding | Current Intern

- Worked on logistics documentation and data entry related to import/export operations.
- Learned basic customs rules, port procedures, and shipment tracking.

Teach For India — Volunteer Intern | 60 Hours

- Coordinated academic activities and supported efficient classroom operations for underserved students.
- Maintained student performance records. Developed leadership and communication skills through community engagement.

Certifications

- Microsoft Excel Certification
- Power BI Certification
- Capital Markets Certification
- Tableau Certification

Achievements

- Participated in public speaking workshops, skill-development seminars, and training sessions.
- Open Electives:
 - Statistics (Advanced Excel)
 - Human Development (Guidance and counselling)
 - Biochemistry of Functional Foods