

GAYATHRI.N

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SUMMARY

Enthusiastic and goal-driven Business Development aspirant with strong communication, lead generation, and customer relationship skills. Experienced in client engagement, presentations, and process management through internships. Passionate about EdTech with proven ability to persuade, resolve queries, and achieve business objectives. Fluent in English, Hindi, Kannada, and Tamil.

EDUCATION

Bachelor of Commerce:

Mount Carmel College, Bangalore (Anticipated graduation in 2026)

Pre-University Certificate (PUC):

Mahadeva Pre-University College

Schooling:

Citizens' English School

INTERNSHIPS

Human Resources Intern – Ten HR Consulting | Bangalore (Jun 2025 – Sep 2025)

- Prepared HR and onboarding reports using Excel and Google Sheets.
- Managed talent tracking sheets and internal documentation ensuring 100% accuracy.
- Assisted in process standardization and maintained compliance documentation.

Content Designer Intern – To-Let Company | Bangalore (Jun 2025 – Sep 2025)

- Designed content strategies aligned with organizational goals.
- Created data-backed visual presentations to support marketing initiatives.
- Collaborated with teams to develop impactful communication material.

Key Skills

Sales & Business Development: Lead Generation, Cold Calling, Customer Acquisition, Negotiation, Target Achievement

Client Engagement: Relationship Management, Customer Query Resolution, Persuasive Communication, Presentation Skills

Technical: MS Excel, Google Sheets, Data Analysis, Reporting

Certifications & Courses

- IBM Business Analyst Specialization (Ongoing, Coursera)
- Advanced Excel Certification
- NSS Volunteer Certificate
- Kannada Team Volunteer Certificate

Languages:

English, Kannada, Hindi, Tamil