

# R AKSHITHA PRIYA

## BCOM STRATEGIC FINANCE

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**Address:**  
Bangalore, Karnataka

BCom (Strategic Finance) student with strong knowledge of accounting principles, data handling, and Excel-based reporting. Experienced in maintaining accurate documentation, conducting research, and handling financial concepts. Skilled in communication, problem-solving, and attention to detail. Seeking a Junior Associate / Analyst role to apply analytical, tax, and accounting abilities.

### EDUCATION

<b>BCOM STRATEGIC FINANCE</b>	<b>2023-2026</b>
<b>Mount Carmel College, Bangalore   73.3%</b>	
<b>PUC (Class XII)</b>	<b>2021-2023</b>
<b>Mount Carmel PU College, Bangalore   87.8%</b>	
<b>SSLC (Class X)</b>	<b>2021</b>
<b>ST. Charles High School, Bangalore   85.6%</b>	

### INTERNSHIP

<b>Human Resource Intern   Green Bhumi</b>	<b>Feb 2024 – Apr 2024</b>
• Handled employee data and prepared Excel-based reports with accuracy and attention to detail. • Coordinated scheduling, documentation, and onboarding processes to ensure smooth operations. • Maintained organized records and assisted in research and administrative tasks.	

### ACADEMIC PROJECTS

#### **Team Advertising Project — Academic/Practical Project**

- Collaborated with a 4-6 member team to develop an end-to-end advertising strategy for a product launch.
- Conducted basic market and consumer research to identify target audience insights and key messaging.
- Created content, storyboards, and assisted in editing promotional materials using Canva, PowerPoint, and video tools.
- Presented campaign recommendations, improving skills in teamwork, strategic thinking, communication, and problem-solving.

### CERTIFICATION

#### **Financial Equity Market Analyst**

**FINLATICS | April 2024**

- Developed a project aimed at implementing environmentally-friendly lab practices
- Researched and implemented sustainable alternatives to hazardous chemicals
- Educated peers on the importance of green chemistry through workshops and forums

#### **Microsoft Office Specialist (MOS) - Excel 2019 Associate**

**Microsoft | September 2023**

- Certified in core Excel skills including formulas, data analysis, PivotTables, lookups, charts, and spreadsheet reporting.

### SKILLS

- Strong communication skills (written & verbal)
- Intermediate MS-Excel (PivotTables, Lookups, Data Analysis)
- Basic knowledge of accounting and tax concepts and understanding of financial statements
- Data interpretation & report writing
- Documentation & record-keeping accuracy
- Research and problem-solving skills
- Ability to multitask, prioritize, and work independently & in teams
- Attention to detail