

# SHREYA KARTHIKEYAN

## ADDRESS

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## CONTACT NUMBER 7259691795

## OVERVIEW

Final-year BBA student specializing in Human Resource Management with a focus on HR practices and organizational development. Experienced in leading academic HR projects, delivering structured presentations, and applying analytical thinking to real-world business scenarios. Skilled in employee engagement, organizational culture analysis, and policy recommendations. Seeking to contribute strong research, communication, and problem-solving skills in a dynamic corporate environment.

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## EXPERIENCE

### Academic Project -People Strategy & Organizational Development

- Researched organizational culture, employee well-being, and talent management.
- Analyzed data and developed recommendations for engagement and retention.
- Prepared documentation and presented findings to faculty.
- Utilized HR frameworks and industry reports to support evidence-based recommendations.

### Project Lead - Academic business & HR projects

- Led multiple course-based group projects in business and Human resources.
  - Delegated tasks, tracked progress, and ensured deliverables met deadlines.
  - Delivered presentations and summarized findings for academic evaluation.
  - Managed documentation, report preparation, and quality review independently.
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## EDUCATION AND CERTIFICATES

### Bachelor of Business Administration - HR

2023-2026

Mount Carmel College Autonomous

### HR Analytics Certification

completed January 2025

### Microsoft Azure AI Fundamentals

completed December 2024

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## SKILLS

- Problem Solving and Critical Thinking
- Data Visualization and Interpretation
- Written and verbal Communication
- Strategic, Problem-Solving, and Critical Thinking
- Microsoft Office Suite (Word, Excel, PowerPoint)
- Google Workspace( Docs, Sheets, Slides)
- Leadership and Conflict Resolution
- Presentation and Public Speaking Skills
- Project and Time Management