

NIKITAA VENKATESH

Bengaluru, Karnataka, India | +91-6385655347 | nikitaav@Gmail.com

PROFESSIONAL SUMMARY

Final-year B.Com (Honours) student with a specialization in Accounting & Finance, US CMA Aspirant. Interned at Gulf Union Insurance & Reinsurance with hands-on experience in reconciliations, voucher management, and financial reporting. Known for adaptability, teamwork, and strong Excel skills (VLOOKUP, PivotTables). Eager to apply financial knowledge in a dynamic organization.

EDUCATION

Mount Carmel College Autonomous, Bengaluru

B.Com (Honours) - Accounting & Finance | Aug 2022 - Present | CGPA: 7.58

-US CMA Aspirant

The New Indian School, Bahrain - Class XII (Commerce), 2022 | 70.4%

The Asian School, Bahrain - Class X, 2020 | 66.4%

INTERNSHIP EXPERIENCE

Accounts Intern, Gulf Union Insurance and Reinsurance, Bahrain | June 2023 - July 2023

- Prepared SOA and performed bank/VAT reconciliations
- Managed payment & receipt vouchers
- Worked on aging reports, prepaid expenses, and fixed asset schedules
- Analyzed data using Excel (VLOOKUP, PivotTables)

LEADERSHIP & CAMPUS ENGAGEMENT

Scoring Core Team Member, Commerce Association - MCC | 2024 - 2025

- Created scoring systems for inter-college events
- Coordinated logistics and collaborated with teams for smooth execution

SKILLS

- TECHNICAL: MSEXCEL (VLOOKUP, PIVOTTABLES), WORD, POWERPOINT
- SOFT: TEAMWORK, LEADERSHIP, COMMUNICATION, ADAPTABILITY, TIME MANAGEMENT

LANGUAGES

- TAMIL (NATIVE)
- ENGLISH (FLUENT)
- HINDI (WORKING KNOWLEDGE)
- FRENCH (BASIC)

HOBBIES

- SINGING
- DRAWING
- BASKET BALL