

# RAMYA S

## Bachelor of Commerce

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 KRPuram, Bengaluru 560036

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### ABOUT ME

To enhance myself for a position that will help me to use my education skills, talents and make a positive contribution to myself and at the company while continuously learning and growing within the organisation. I am to take on meaningful responsibilities that challenge me, strengthen my abilities and align with the company's goal.

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### EDUCATION

#### **Mount Carmel College | 2023-2026**

Bachelor of Commerce

CGPA - 7.58

#### **Sree Venkateshwara Pre-University college | 2021-2023**

CEBA

Percentage - 92%

#### **Sree Venkateshwara High school | 2021**

Percentage - 80.16%

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### WORK EXPERIENCE

#### **K Kotresh & Co Chartered Accountants | May-June 2025**

**Intern**

- I completed a one month internship at K Kotresh & Co Chartered Accountants , where gained hands on experience on financial reporting and ITR filing.
- My role involved extracting data from tally, verifying cash balances, vouching bills and assisting with MCA forms, APM, KYC and audit scheduling.
- This helped me to strengthen my practical understanding of accounting and compliance process.

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#### **TECHNICAL SKILLS**

- Adavnce Excel
- MS Office
- Tally

#### **INTERPERSONAL SKILLS**

- Team Work
- Time Management
- Effective Communication

#### **LANGUAGES**

- English
- Kannada