

# PARUL PRIYANKA.M

BCOM(PURSUING)

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## SUMMARY

Motivated and detail-oriented B.Com student specializing in Accounting and Finance, with hands-on experience as an Accounts Associate Intern. Passionate about enhancing operational efficiency, managing risk. Seeking to contribute to a dynamic team as an Operations Full-Time Analyst, leveraging my analytical, technical, and problem-solving skills to deliver impactful results and support business growth.

## SKIL

MS Excel - VLOOKUP, PivotTable,  
Chart & Financial Tools & MS Word.  
understanding accounting  
principles

Financial Accounting & Reporting  
Data Analysis & Process  
Improvement

Risk & Compliance Awareness  
Communication & Team  
Collaboration

## INTERNSHIP EXPERIENCE

BIZKEYS CONSULTING PVT LIMTED

11-Aug 2025-11 Sep 2025

- Assisted in bank statement analysis to reconcile transactions and ensure accuracy in financial records.
- Supported bookkeeping activities, including posting journal entries, maintaining ledgers, and preparing financial summaries.
- Helped implement and follow financial procedures in compliance with accounting standards and organizational policies.
- Collaborated with the accounting team to review financial documents, identify discrepancies, and improve reporting accuracy.
- Gained practical experience in managing day-to-day accounting operations and preparing reports for management review.

## EDUCATION

Mount Carmel College Autonomous (Pursuing)

Bachelor of commerce (Accounting & Finance) 77.89% 4 sem

Mount Carmel College 2021-2023

PUC (MEBA) 83.16%

ST Charles English Med High School 2021

SSLC 87.68%

## ADDITIONAL INFORMATION

- Languages: English, Kannada, Tamil, Hindi
- Certifications: Titan and NGO • Maxvita Foods • Karnataka Silk Industries Corporation Ltd .•SRA for Economies and Finance. NSS (Oct22).•A toast to Women (2025)
- Awards/Activities: Recognized as the top team player in sports
  - Engaged participant in cultural committees participated in Singing, dance, sports

## DECLARTION

- Enthusiastic learner with a collaborative mindset and passion for delivering quality results in a dynamic environment
- I here by declare that the information above is true to the best of my Knowledge