RUPA GOEL

MBA (HR & Business Analytics) │ Aspiring HR Professional │ Skilled in Onboarding, Data-Driven HR & Employee Engagement

✉ rupagoel2000@gmail.com │ 📞 +91-8340703835 │ 🔗 linkedin.com/in/yourprofile

PROFILE SUMMARY

Motivated MBA (HR & Business Analytics) candidate with internship experience in recruitment, onboarding, and employee engagement at Frozen Bottle. Skilled in ZingHR, MS Excel, and HR analytics tools to support data-driven decision-making. Passionate about enhancing employee experience and optimizing HR operations.

SKILLS

- Technical Skills: MS Office, ZingHR, Tableau, Excel (Intermediate)
- HR Skills: Recruitment, Onboarding, Documentation, Employee Engagement
- Analytical Skills: HR Analytics, Data Interpretation, Reporting

CERTIFICATIONS

- HR Analytics (Coursera)
- MS Excel (Udemy)

INTERNSHIP EXPERIENCE

HR Intern – Frozen Bottle (July 2025)

- Managed recruitment and onboarding for 50+ employees using ZingHR software.
- Conducted 60+ candidate follow-up calls and assisted in 50+ exit interviews.
- Coordinated induction sessions for new hires, improving joining experience feedback by 20%.

EDUCATION

Mount Carmel College, Bengaluru – MBA (HR & Business Analytics) │ 2024 – Present │ 78.67%

The Bhawanipur Education Society College, Kolkata – B.Com │ 2019 – 2022 │ 7.57 CGPA

Vidya Bharati Chinmaya Vidyalaya, Jamshedpur – Senior Secondary School │ 2017 – 2019 │ 70%

Kerala Public School, Jamshedpur – Higher Secondary School │ 2017 │ 7.4 CGPA

ADDITIONAL INFORMATION
- Languages: English, Hindi
- Interests: HR Technology, Data Visualization, People Analytics