

AAMINA SAQIB

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PROFESSIONAL SUMMARY

Motivated and result-driven Business Administration student seeking an internship position in a dynamic organization. Passionate about business strategy, human resource management, and information & technology management. Adept at problem-solving, critical thinking, and effective communication. Looking forward to gaining real-world corporate experience and contributing to organisational success.

EDUCATION

Bachelor of Business Administration (BBA)

Mount Carmel University, Bangalore

Majors: Business and Human Resource Management

KEY COMPETENCIES & SKILLS

- Business Strategy & Analysis
- Report Writing & Presentation
- Critical Thinking & Problem Solving
- Excellent Communication Skills
- Organisational & Time Management
- Proactive & Self-Motivated Attitude

EXTRACURRICULAR ACTIVITIES & EXPERIENCE

- **Business Management Association Member** – Gained exposure to business operations, team coordination, and event planning.
- **National Level Management Fest Volunteer** – Assisted in organising and executing events, improving teamwork and leadership skills.
- **Community Volunteer Work** – At Muskurahat foundation, Engaged in initiatives to develop leadership, collaboration, and social responsibility.

CAREER OBJECTIVE

Seeking an opportunity to apply theoretical knowledge in a practical corporate setting, enhance professional skills, and contribute meaningfully to an organization's success.