

MANUSHREE BAGGA

student

CONTACT

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📍 vasanth nagar,bengaluru

PROFILE

Detailed-oriented and analytical B.Com (Business Process Services) student seeking a full-time role as an Operations Analyst at J.P. Morgan. Passionate about financial operations, process management, and data accuracy, with proven skills in communication, reporting, and cross-functional collaboration.

EDUCATION

Mount Carmel College, Bangalore

Bachelor of Commerce (Business Process Services),
Bangalore University

2023 – Present

St. Xavier's Public School, Korba, CG

Class XII, CBSE – 94% (2022–2023)

Class X, CBSE – 88.25% (2020–2021)

AWARDS

Gold Medalist, International Commerce Olympiad – All India Rank: 532.

Academic Excellence, Felicitated for achieving 94% in Class XII CBSE Boards.

Certificate on power bi

SKILLS

- MS Office Suite: Excel (Formulas, Formatting, Data Handling), Word, PowerPoint.
- Power BI: Data visualization and business intelligence fundamentals
- Analytical Tools: Basic understanding of financial reporting and reconciliation concepts.
- Digital editing.

INTERNSHIP EXPERIENCE

Summer Intern – Stock Research 360 (Remote)
June–August 2024

Conducted paper trading simulations and engaged with prospective clients to assess investment behavior. Analyzed market data to create detailed reports on stock performance and investment patterns. Developed strong attention to detail, accuracy, and data interpretation — key skills for operations and reconciliation processes.

POSITIONS OF RESPONSIBILITY

Hospitality Head, B.Com BPS Association – Managed logistics, coordination, and stakeholder communication for multiple academic events.

Coordinator, College Fest "Cullah" – Oversaw hospitality and event operations to ensure seamless execution.

Class Representative, B.Com BPS – Acted as liaison between students and faculty, enhancing teamwork and communication.

LANGUAGES

- English
- Hindi
- Punjabi
- French