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Bengaluru, Karnataka

R SUSHMITHA

A Motivated MBA student with a strong foundation in communication, analytical thinking, and adaptability. An active listener and quick learner who thrives in dynamic environments and approaches challenges with a problem-solving mindset. Eager to contribute fresh ideas and a collaborative spirit to drive organizational growth while continuously expanding my knowledge, skills, and professional capabilities.

EDUCATION

MBA (FINANCE & BUSINESS ANALYTICS)

Mount Carmel College | 2024 – 2026

B.COM (9.5 CGPA) - (FINANCE & ACCOUNTS)

Kristu Jayanti college |2021 - 2024

PUC (88%)

Reva Independent PU College, 2018 – 2021

SSLC (86%)

New Baldwin School

EXPERIENCE

HINDUSTAN AERONAUTICS LIMITED

Internship in Finance (1 Month)

- Gained exposure to various finance functions and assisted in Bills Receivable for clients like IAF, Army, Navy, and civil customers.
- Worked with MS Excel for invoice tracking and documentation. Handled scanning, sorting, and recording project bills and BOCs.
- Gained skills in finance processes, adaptability, teamwork, time management.

BHARADWAJ & HOSMAT, CHARTERED ACCOUNTANTS

Internship in audit and taxation (1 month)

- Managed audit and accounting tasks: Sales & Purchase Vouching, GST & ITR filings, and DIR-3 KYC compliance.
- Worked with Tally Prime, Winman CA ERP, tax portals, and Excel for record keeping and reconciliations.
- Gained knowledge of Accounting Regulatory and Compliance Practices Enhancing my analytical, communication, problem solving, and time-management skills

SKILLS

- Adaptability and Resilience
 - Time Management
 - Microsoft excel
 - MS Word
 - Tableau & Power BI
 - Canva - edits
 - Financial Modeling
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CERTIFICATIONS

- “DIGITAL MARKETING” AND “BUSINESS ANALYTICS WITH EXCEL” | Skillup by Simplilearn
 - NEGOTIATION SKILLS AND CONFLICT MANAGEMENT | Saylor academy
 - ENTREPRENEURSHIP | Swayam, NPTEL online course
 - INVESTMENT BANKING JOB SIMULATION | forage
 - “RESEARCH METHODOLOGY AND EXCEL FUNDAMENTALS” AND “CORPORATE LAWS” | Department of Commerce, Kristu Jayanti College
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EXTRACURRICULAR AND ACHIEVEMENTS

- NSS Volunteer for 3 years – actively participated in social service and community outreach programs.
 - Participated in various intra collegiate management fests, enhancing professional and interpersonal skills.
 - Received a certificate of achievement on promoting environmental awareness and protection organized by Tanishq
 - Received Meritorious Award for the year 2018-19.
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LANGUAGES

ENGLISH | KANNADA | TAMIL | HINDI
