

Aashna Lamba

Fresher - Bachelor of Business Administration

Motivated and ambitious upcoming grad in BBA, seeking to pursue a career in leading and progressive organisation offering opportunities. Quick learner with strong communication, problem solving and analytical skills. I am confident that my skills can contribute to the success and growth of the firm. The enclosed resume reflects the knowledge as a result-oriented professional with successful and comprehensive approach in Business Administration.

✉ aashnalamba9@gmail.com

☎ 6283988599

📍 Bangalore, India

EDUCATION

Bachelor of Business Administration Mount Carmel College

06/2023 - Present

CGPA - 8.5

Higher Secondary School - XII Government Model Senior Secondary School

05/2022 - 03/2023

Commerce - 84.2%

Secondary School - X Siddharth International School

05/2020 - 03/2021

CBSE - 85.4%

ACHIEVEMENTS

Corporate Finance Training - Acmegrade

- Completed training in core finance concepts including budgeting, financial analysis, and investment planning.
- Completed a capstone project involving real-world finance concepts.
- Gained hands-on experience in financial modeling and Excel-based reporting.

Advanced Excel - CEE Program (Microsoft Certified)

- Completed a college-certified CEE course on Advanced Microsoft Excel.
- Earned official Microsoft Excel certificate.
- Gained hands-on experience in formulas, functions, PivotTables, data sorting/filtering, dashboards, and charts.

College Event Management

- Part of the logistics team for Hindi Association in college.
- Managed logistics and volunteer coordination.
- Strengthened teamwork and leadership skill.

Simulations and Analysis

- Participated in Parliament Budget 2025 roleplay, simulating parliamentary proceedings.
- Conducted a public survey to collect and analyze citizen perspectives on budget policies.
- Presented findings through a professional presentation and self-produced video.

Co-Curricular Involvement

- Volunteered for multiple college and community events, assisting in logistics, registration, and coordination.
- Contributed to smooth execution of academic, cultural, and social programs, enhancing participant engagement.
- Assisted in managing resources and resolving last-minute challenges during events.

SKILLS

Data Visualisation

Tableau

Financial Literacy

Microsoft Excel / PPT / Word

Finance Accounting

Critical Thinking

Business Analysis

Strong Communication

Time management

Teamwork

Problem Solving

Presentation skills

Data Analysis

Strategic Thinking

CERTIFICATES

Financial Literacy

Offered by UNICEF

Business Analysis Foundations

IIBA

What is Business Analysis

IIBA

Communication Foundations - Interpersonal and Professional

Excel Essential Training (Microsoft 365)

NASBA

LANGUAGES

English

Full Professional Proficiency

Hindi

Full Professional Proficiency

PERSONAL TRAITS

Punctual

Assertive

Confident

Adaptable

Quick Learner

Detail-Oriented