

# POORVI DUBEY

## Bachelor of Business Administration in Finance

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### PROFILE SUMMARY

Motivated Business Administration student specializing in Finance, with a strong skills in data analytics and a proven ability to identify strategic opportunities. Demonstrated problem-solving and collaborative skills through impactful contributions to an NGO's operational efficiency. Eager to apply academic knowledge and analytical expertise to support organizational growth in a dynamic professional environment.

### EDUCATION

<b>Mount Carmel College, Bangalore</b> BBA (aggregate) <b>CGPA- 8.5</b>	July-2023- 2026
<b>Mount Carmel PU College, Bangalore</b> PEBA(Commerce)- <b>86.33%</b>	June 2021-2023
<b>Aditya Birla Public School, Aditya Nagar, Gulbarga</b> SSLC - <b>76.83%</b>	April 2020-2021

### EXPERIENCE

<b>Kshitiksha Foundation</b> Content Marketing	May 2025-June 2025
<ul style="list-style-type: none"><li>Creating compelling narratives and campaigns that supported fundraising efforts and volunteer recruitment.</li><li>Wrote extensively on global issues like environmental sustainability, mental illness, women empowerment was designed to emotionally connect with and inform our audience.</li></ul>	
<b>Assistant Cultural Secretary</b> ABPS School	April 2018-2019
<ul style="list-style-type: none"><li>Led the school house, coordinating with members to plan and execute events. I also encouraged student participation.</li></ul>	

### ACADEMIC PROJECTS

<ul style="list-style-type: none"><li>Comprehensive Analysis of Social Problems to support Social Entrepreneurship Projects.</li><li>Optimizing Time Management Strategies for Human Resource Management Professionals.</li><li>A Qualitative Research Study on mental health awareness.</li></ul>	
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### CERTIFICATION

<ul style="list-style-type: none"><li>Data Analytics</li><li>Financial Literacy and Investment Awareness</li><li>Investment Banking</li></ul>	
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### EXTRA-CURRICULAR ACTIVITIES AND ACHIEVEMENTS

<ul style="list-style-type: none"><li>Successfully participated and won an interschool dance competition.</li><li>Volunteered for Esplendida - queen fest of Bangalore.</li><li>Engaged in Elocution and Extempore competition.</li><li>Achieved first place in a solo dance competition.</li></ul>	
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### SKILLS

Data Analytics, Critical Thinking, Teamwork, Communication, Problem Solving, Adaptability
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