

# VARSHINI M

## CONTACT

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## PROFILE SUMMARY

Final-year B.Com student specializing in Accounting at Mount Carmel College, with experience in financial documentation, reconciliation, and process improvement. Passionate about banking operations and risk management, with strong analytical skills, teamwork, and the ability to deliver accurate results under tight deadlines.

## EDUCATION

2023 - 2026

**MOUNT CARMEL COLLEGE**

- Bachelor of Commerce, Accounting
- CGPA: 8.33

2021 - 2023

**MOUNT CARMEL PRE UNIVERSITY**

- Course: EBAC
- Percentage:91%

## WORK EXPERIENCE

**Bizkeys Consulting Pvt. Ltd.**

AUG-SEPT 2025

Accounting Associate Intern

- Assisted with account reconciliations and financial documentation to support daily accounting operations.
- Performed bank statement analysis to monitor cash inflows and outflows, improving reporting accuracy.
- Helped prepare monthly financial summaries using Microsoft Excel
- Collaborated with team members to streamline data entry and enhance operational efficiency.

## SKILLS

- Microsoft Excel
- Bank Reconciliation
- Tableau
- Strong Communication
- Team Collaboration
- Financial Literacy
- Leadership
- Attention to Detail
- Problem Solving
- Bank statement analysis

**Goldman Sachs - Operations Virtual program forage**

FEB 2025

- Completed an online simulation introducing operations and risk management in financial services.
- Gained awareness of trade settlement workflows and the importance of process efficiency in global banking operations.

## CERTIFICATIONS

- Super Excel Pivot table and Vlookup
- KPMG Audit Virtual Job Simulation

## LEADERSHIP/ INITIATIVES

- Core-Team Member - Commerce Association (SDG Cell): Organized workshops sustainability and student-led panel discussions.
- Core-Team Member - Public Relations, Equal Opportunity Cell (EOC):Managed promotions, communications, and hosted events.
- Event Coordinator - Business Quiz: Planned and executed a business event, overseeing logistics and team coordination