

# S H R A D H A B A N D I

FEMALE, 20

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## PROFESSIONAL SUMMARY

Detail-oriented Bachelor of Commerce (International Accounting and Finance) student and ACCA candidate (6/13) with practical internship experience in payments processing, ledger reconciliations and mis reporting. Proficient in tally ERP, advanced excel and tableau, with a process-oriented mindset, strong risk-awareness and effective stakeholder communication; eager to contribute to a finance operations team.

## EDUCATION

B. Com IAF	2023-26	Mount Carmel College, Bengaluru.	73.83%	First Class
KSEAB (Class XII)	2023	Gurukul PU College, Kalaburagi, KA	89.67%	First Class
KSEAB (Class X)	2021	SRN Mehta School, Kalaburagi, KA	86.88%	First Class

## INTERNSHIP/S

Summer Intern, **Fortune One BuildCo Pvt Ltd.**, Bengaluru, KA.

Aug 2025– Sept 2025

- Junior Accountant –
  - streamlined bookkeeping, payments processing and month-end close by performing precise ledger entries and reconciliations in **Tally ERP**, reducing reconciliation exceptions; produced actionable MIS and operational reports using **MS Excel, Google Sheets, and Tableau** to surface variances for timely management decisions; monitored cash flows and verified transactions, escalating anomalies to mitigate operational and regulatory risk; and strengthened process compliance by supporting HR onboarding and accurate employee data management to ensure smooth cross-functional coordination.
- Fundraising Intern at **SHE CAN FOUNDATION** July 2025
  - supported donor identification and engagement, prepared proposals, maintained donor databases, and coordinated fundraising events to drive campaign goals.

## POSITIONS OF RESPONSIBILITY

- As Event Head (**Prospero**) for **International Accounting and Finance Dept of Mount Carmel College Bengaluru**. - inter-collegiate (Bengaluru Area) cultural and festival.
  - Organized and led an audit-themed competition during Prospero, managing event design, execution, and coordination to engage participants in applied auditing concepts.
- Sub-Head – Resources Sector, **Commerce Association of Mount Carmel College, Bengaluru**.
  - Assisted in planning, resource allocation, and smooth functioning of association activities; collaborated with peers to support academic and co-curricular initiatives.

## EXTRA-CURRICULAR ACTIVITIES AND ACHIEVEMENTS

- Gained hands on experience in PR and Marketing through college fests and events.
- Student Council Core Teams: Registrations and Resources Wings.
- Part of Logistics and Resource Core Team for Commerce Association and served as a Core member of the social media team for Hindi Association
- Completed Introduction courses for Advance Excel, Data Presentation using Tableau and Power BI.

## OTHER INFORMATION

- Skills: Business & Financial Analysis (Excel, Tally ERP, Google Workspace), Financial Modelling and Reporting, Data Visualization & Insights (Tableau and Power BI Basics), Cash Flow monitoring and Statement Reconciliation.
- Soft Skills: Research & Reporting, Communication, Adaptability & Team Collaboration.
- Languages: English, Hindi, Kannada and French