

# BHAVANA.S



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## EDUCATION

- Mount Carmel College, Bengaluru  
Bachelor In Commerce |Graduation:2026
- M.S Ramaiah Pre University  
College|PUC Commerce (CSBA  
Combination )
- Maithry Vidya Niketan  
Class x |CBSE Board

## TECHNICAL SKILLS

- Proficient in MS Office (Excel,Power point ,word)
- Power BI-Dashboard creation and report automation
- Financial Reporting and Statement analysis
- Basic Python

## SOFT SKILLS

- Eminent in Communication skills
- Quick and Active Learner
- Team Collaboration and Leadership
- Time Management skills
- BCSS

## ACADEMIC PROJECTS

Completed certified academic coursework and passed examinations in the following subjects:

- Policies and Their Impact on the Business Sector
- Basic Python Programming
- Human Rights
- Environmental studies project

## CAREER OBJECTIVE

To obtain the position of Accounts Associate where I can apply my knowledge of accounting principles, financial reporting, and reconciliation to support accurate and efficient business operations while contributing to the organization's growth.

## PROFESSIONAL SUMMARY

### Accounting Intern

- Internship at Bizkeys Consulting Pvt Ltd,Bengaluru- Gained hands on experience in bookkeeping,bank reconciliations and financial reporting.
- Maintained financial records with accuracy,demonstrating a sound understanding of accounting principles.
- Showcased strong analytical mindset and attention to detail in financial documentation and reporting.
- Appreciated for professionalism,willingness to learn and collaborative approach within the team.
- Developed practical knowledge of financial reconciliations ,internal control processes.

## LEADERSHIP EXPERIENCE

- Strengthened leadership,discipline and decision making while managing teams.

## ACHIEVEMENTS

- Participated in a Yamaha vehicles survey on consumer opinions for new features and created power bi and data visualization dashboards.

## CERTIFICATIONS

### Microsoft Power BI Certification

- Built dashboards and visual reports using Power BI
- Completed and submitted a final data project demonstrating business insights Data visualization using tableau
- Created interactive dashboards and visual reports using tableau for data analysis.

## INTERESTS AND HOBBIES

- Playing Badminton and Kho-Kho
- Exploring adventurous activities and outdoor challenges