

NUPUR SHAH

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Bangalore - 560076

Enthusiastic student with a strong commitment to building a career in the commerce sector. Demonstrates discipline and detail oriented approach while executing tasks and being efficient. Possesses a strong sense of teamwork and excels in forging connections through strategic networking. Eager to learn and constantly seeks self-improvement.

INTERNSHIP EXPERIENCE

Cautilya Capital

- Gained experience as an HR and finance assistant, garnered knowledge about HR platforms like Razor pay HR payroll, ZOHO.
- Acquired practical experience of the recruitment, onboarding and offboarding process.

YAMA Bakes and Cakes

- Worked as a social media intern at a gourmet baked goods industry, resulting in 30% increase in sales
- In addition to that, worked as a bookkeeper and accountant. Keeping a daily record of sales.

Kalpvruksh Print n' packs

- Worked in the operations team and contributed to the day to day functioning of the company. Gaining knowledge and hands on experience with regards to communicating efficiently and effectively

LEADERSHIP EXPERIENCE

Secretary

- Currently working as the secretary of the western dance association of Mcc. Proving one's team building and leadership skills.
- Increased sponsorship rates by 25%. Facilitated organisation of various fests

Student council

Captain

- Served as the captain of my house during 12th grade. Organised various drives and events for the betterment of the student body

Head of club

- Served as the head of club and captain of the dance team in 11th and 12th grade

Fest Coordinator

Prospero

- Organized the annual ACCA fest in collaboration with the Commerce Department. Served as the fest coordinator and head of event management.

ACHIEVEMENTS

EY DIGIVERSITY- CERTIFICATION

- Acquired training and garnered knowledge about Excel, Power BI and other tools used in the corporate world through EY's informational programme.

PUBLIC SPEAKING

- Acquired training and accomplished certification in Public Speaking and Effective Communication through toastmasters.

BLOOMBERG CLIENT SERVICE AND OPERATIONS

- Garnered knowledge on working efficiently, prioritisation of various tasks, effective communication to clients through a client service and operations simulation

Education

Mount Carmel College (2025-present)

Bangalore, India

BCom - International Accounting and Finance

Transcend Group of Institutions (2023)

Bangalore, India

Grade 12- 95%

BGS National Public School

Bangalore, India

CBSE Grade 10- 90%

ADDITIONAL SKILLS

- Proficient in MS Office (Word, Excel, PowerPoint)
- Fluent in English and Hindi
- Eminent communication skills
- Quick and active learner
- Organizational and time management skills

