

INFANCIA NAVYA R

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OBJECTIVE

Enthusiastic student committed to building a career in Finance. Versatile and driven with a strong ethical compass. Highly motivated with a passion for learning and achieving goals.

EDUCATION

- | | |
|--|---------------------|
| • Bachelor's of Business Administration
CGPA: 8.45 | AUG 2023 - MAY 2026 |
| Mount Carmel College, Autonomous - Bengaluru, India
Commerce and Management | JUN 2021 - MAY 2023 |
| • Class XII
Carmel pre-university, Bengaluru
CGPA: 9.60 (91.16%) | |
| • Class X
Cluny Convent High School, Bengaluru (2021)
CGPA: 8.31 (78.9%) | |

SKILLS

Communication skills, Problem Solving, Time Management, Conflict Resolution, Result driven, Relationship building.

EXPERIENCE

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|--|---------------|
| 1. Landmark Group – Max Clothing (Regional Office) | 2024 |
| Assisted the finance team in day-to-day operations, including data entry, invoice processing, and documentation. | |
| 2. Volunteer Leader, U&I NGO | 2024- present |
| Coordinating and Managing Educational programs for underprivileged children. | |
| 3. Bharat Electronics Limited (BEL) - PSU | 2025 |
| Studied and analyzed HR practices to enhance organizational efficiency. | |

ACHIEVEMENTS

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|---|------|
| 1. Product Launch and Competition | 2023 |
| Successfully launched Rice water starch shampoo on a small scale, leading to first place in an Intercollegiate, demonstrating strong project management and marketing skills. | |
| 2. Academic Achievement: Business Studies | 2023 |
| Scored the highest in Business Studies in [Carmel Pre University], reflecting superior knowledge and academic performance in the field. | |

ASSOCIATIONS & ORGANIZATIONS

1. DIGITAL CORE TEAM MEMBER (KANNADA ASSOCIATION)
 - Collaborate with the digital team to enhance photographic content.
2. Registration core team

EXTRA CURRICULAR ACTIVITIES

1. EVENT MANAGEMENT
2. STAGE SHOWS
3. PHOTOGRAPHY