

K S SPOORTHI

Bengaluru | spoorthiks1105@gmail.com | 7975884799

SUMMARY

Currently pursuing B.Com – Professional at Mount Carmel College. I consistently leverage my strengths in meticulous attention to detail and process-oriented thinking. Through leadership roles in campus organizations, I have developed my ability to guide teams and manage complex projects from ideation to execution. Proficient in MS Excel, PowerPoint, Canva and data-driven reporting. Highly adaptable, quick to learn, and able to work effectively under pressure.

INTERNSHIP

FORTUNE ONE | Real estate organization | Pre Sales Executive Jan 2025 - Feb 2025

- Generated new business leads through targeted market analysis and proactive client outreach, demonstrating initiative and research skills.
- Managed client relationships, providing timely support and information, which strengthened client retention and satisfaction.
- Collaborated with cross-functional teams to align client requirements with business offerings, ensuring a seamless pre-sales process.

Bhandhavya Institute of Training Academy, Ballari | Tutor Apr 2025 - May 2025

- Taught **10+** students (Class 8th & 9th) across ICSE and CBSE boards in English, Biology, and Social Science.

LEADERSHIP & POSITIONS OF RESPONSIBILITY

Placement Cell | Creative Designer Head Aug 2024 - Present

- Part of a **25+** core team responsible for facilitating placements for **2100+** students.
- Designed and executed all creative collateral (posters, presentations, social media content) for LinkedIn and other platforms, enhancing engagement and brand consistency.
- Coordinated directly with company representatives to ensure smooth logistics for placement drives, honing professional communication and stakeholder management skills.

Equal Opportunity Cell | Head of Ideation July 2024 - Apr 2025

- Led a team of **7** to ideate, plan, and execute events for intercollegiate fests and normal college events.
- Drafted event plans, ensuring creative and impactful execution.

Sanskrit Association | Content Team Member July 2024 - Apr 2025

- Drafted detailed documentation and wrote reports for events and programs, ensuring accurate and professional communication

PROJECTS & CERTIFICATIONS

- Successfully completed Financial Modeling, acquiring expertise in essential concepts, including DCF analysis.
- Vocational Training Program: Successfully completed "BRIDGE," a program initiated and associated with Bosch Co., covering modules on basic computer skills, industry overview, and on-the-job training.

TECHNICAL & SOFT SKILLS

- Technical: MS Excel, MS Word Financial Modeling, PowerPoint, Canva, Adobe Express.
- Soft Skills: Analytical Thinking, Risk Awareness, Communication, Problem-Solving, Leadership, Team Collaboration, Business Writing, Client relationship management, Time and pipeline management