

Divya K Karak
Mount Carmel College, Bangalore



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OVERVIEW

Enthusiastic undergraduate with strong analytical and problem-solving skills, eager to learn, grow, and contribute to efficient business operations at J.P. Morgan.

Qualification	Institute	Board / University	Year	% / CGPA
B.com	Mount Carmel College	Autonomous	2023-26	90%
12th	Darbhanga Public School, Darbhanga	CBSE	2022	83%
10th	Holy Cross School, Darbhanga		2020	82%
		<input checked="" type="checkbox"/> B.com <input type="checkbox"/> Others		
no. of active backlogs		NA		

INTERNSHIPS

Ambey Food Products, November 2023	Assisted in planning and execution of event related communications and promotional material. Developed Excel-based models to monitor and report performance metrics, supporting data-driven decision-making.
Satnam Bricks Industry, April 2024	Collaborated effectively with cross-functional teams to resolve operational challenges and meet business objectives.

PROFESSIONAL RECOGNITION

certification in FINANCE AND SALES, MARKETING and GST using TALLY

ACADEMIC PROJECTS

UNDER CURRENTS, 2025	Led a team of 25 people for under currents which is inter collegiate commerce fest, collaborating across departments to successfully drive event promotion and engagement
THE CARMEL BEAT, 2025	Managed and recruited a team of 40 writers for official newsletter of college ensuring timely publication and diverse content for engagement

POSITION OF RESPONSIBILITY

Student Co-ordinator (BCOM)
The Carmel Beat , SUB EDITOR (Official newsletter of college)
Commerce Association, Marketing and PR team, SUB HEAD
Student Council, Sponsorship sector
Public Speaking Association, social media and content core team
Hindi Association, Marketing and PR core team

EXPERIENCE

Leveraged tools like MS Teams, Google Sheets, or other workflow systems to coordinate project
Analyzed data and prepared reports during academics and internship through Excel
Collaborated in team projects to streamline process and improve operational efficiency
Basic understanding of MS word, MS Excel and Tableau