

R SUSHMITHA

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Bengaluru, Karnataka

Motivated MBA candidate with a detail-oriented approach, effective communication skills and adaptability. Equipped with solid understanding of taxation and accounting. A quick learner with a collaborative team spirit who ensures high-quality, dependable outcomes. Eager to contribute meaningfully to organizational goals while continuously developing knowledge, skills, and professional capabilities.

EDUCATION

MBA | FINANCE & BUSINESS ANALYTICS

Mount Carmel College | 2024 – 2026

B.COM | 9.5 CGPA | FINANCE & ACCOUNTS

Kristu Jayanti college | 2021 - 2024

PUC | 88%

Reva Independent PU College | 2018 – 2021

SSLC | 86%

New Baldwin School

EXPERIENCE

BHARADWAJ & HOSMAT, CHARTERED ACCOUNTANTS

INTERNSHIP IN AUDIT AND TAXATION (1 MONTH)

- Managed audit and accounting tasks: Sales & Purchase Vouching, GST & ITR filings, and DIR-3 KYC compliance.
- Worked with Tally Prime, Winman CA ERP, tax portals, and Excel for record keeping and reconciliations.
- Gained knowledge of Accounting Regulatory and Compliance Practices Enhancing my analytical, communication, problem solving, and time-management skills

HINDUSTAN AERONAUTICS LIMITED

INTERNSHIP IN FINANCE (1 MONTH)

- Gained exposure to various finance functions and assisted in Bills Receivable process.
- Worked with MS Excel for invoice tracking and documentation. Handled scanning, sorting, and recording project bills and BOCs.
- Developed skills in finance processes, adaptability, teamwork, time management.

SKILLS

- Tax and Audit Fundamentals
- Microsoft Excel (Advanced), Word, PowerPoint
- Power BI & Tableau
- Financial Modeling (Basics)
- Canva – edits

CERTIFICATIONS

- DPAT GST PRO | Fincurious
- NEGOTIATION SKILLS AND CONFLICT MANAGEMENT | Saylor Academy
- RESEARCH METHODOLOGY AND EXCEL FUNDAMENTALS | Value Added Course, Kristu Jayanti College

EXTRACURRICULAR AND ACHEIVEMENTS

- NSS Volunteer for 3 years – actively participated in social service and community outreach programs.
- Participated in various intra collegiate management fests, enhancing professional and interpersonal skills.
- Received Meritorious Award for the year 2018-19.

LANGUAGES

ENGLISH | KANNADA | TAMIL | HINDI
