SEENINA HUDA

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Location: Bengaluru

Objective:

Enthusiastic final-year BBA student with hands-on exposure to candidate sourcing and coordination, seeking to join Embark as a Management Trainee – HR. Eager to contribute to talent acquisition and recruitment initiatives while leveraging strong communication, organizational, and interpersonal skills to support a dynamic HR team.

Internship Experience

Spectrum Consultants- May 2025- August 2025

- Sourced and engaged candidates for NVIDIA's LLM (Large Language Model) project, specifically for the Prompt Engineer (Content Writer) role.
- Coordinated candidate test schedules and effectively communicated test-related information.
- Supported the initial stages of the recruitment process, gaining practical exposure to talent acquisition and candidate engagement.
- Strengthened communication, organizational, and interpersonal skills through regular candidate interactions.

Technical Skills:

- Basic MS Office Skills
- Data Visualisation Using Tableau
- Financial Analysis
- Accounting Fundamentals
- Data Interpretation
- Talent Acquisition

Education:

Bachelor of Business Administration
Mount Carmel College [2023-26]
Currently in Final Year
Current CGPA: 8.7 (4 semesters)
Higher Secondary Education (12th Grade)
Seshadripuram PU College – 2021-23
Percentage: 85%
Secondary Education (10th Grade)
Subhash Memorial English School – 2021
Percentage: 86%

Other Skills

- Effective Communication
- Attention to Detail
- Active Listening
- Team Collaboration
- Problem solving
- Event Coordination

Languages

- English
- Hindi
- Kannada
- Urdu

Extra Curriculars

- Actively participated in NSS activities, contributing to social initiatives and teamwork.
- Active member of the Hindi Association with experience in hosting multiple events.

Projects

- Cost Benefit Analysis for a Mock Company Using Excel, focusing on data interpretation and accuracy.
- Financial Ratio Analysis for Case study

Achievements

- Best Student of the Year Award
- Best Orator Award