

Sadia Kausar

BCA Student | Data Analytics & Process Optimization | Aspiring Banking Operations Analyst



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Bengaluru



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EDUCATION

Bachelor of Computer Applications (BCA)

Mount Carmel College
Autonomous, Bengaluru

Expected Graduation: 2026
Aggregate: 84% (till 4th semester)

Pre-University Course (PU)

St. Anne's Pre University,
Miller's Road, Bengaluru

Graduated: 2023 | Percentage: 90%
Subjects: Business Studies,
Accountancy, Statistics, Computer
Science (BASC)

SKILLS

- **Data & Analytics:** Python (Pandas, NumPy), SQL, Advanced Excel, Power BI, Data Cleaning & Transformation, Basic ML (Regression, Classification).
- **Web Development:** HTML, CSS, JavaScript.
- **UI/UX & Design:** Figma, Canva.
- **Soft Skills:** Communication, Leadership, Teamwork, Problem-Solving, Creativity.

LANGUAGE

- English
- Hindi
- Urdu

CAREER OBJECTIVE

Motivated Bachelor of Computer Applications (BCA) student with demonstrated experience in data mining, analytics, and operational process improvement. Skilled in analyzing data, building real-world dashboards, and applying digital solutions to drive efficiency. Seeking to leverage strong teamwork, communication, and problem-solving skills to contribute as an Operations Analyst at J.P. Morgan, supporting risk management and operational excellence.

PROJECT EXPERIENCE

- **AI Summarizer (NLP Project)** – Built an AI tool that summarizes content from given URLs, applying Natural Language Processing techniques to extract and condense key insights.
- **Data Mining & Analytics Coursework Projects** – Applied Python and R for data preprocessing, cleaning, and visualization. Implemented clustering and classification models to derive insights from datasets.
- **Excel Dashboard Project** – Built interactive dashboards for data visualization, KPIs, and trend analysis.
- **Power BI Dashboard** – Created beginner-to-intermediate level dashboards analyzing datasets and presenting insights.
- **Restaurant Website** – Designed & developed a responsive website using HTML, CSS, JavaScript to enhance user experience

LEADERSHIP & VOLUNTEERING

- **Asst. Secretary**, Science Association – 2025-26
- **Design Head**, Carmel Chips Association (Computer Science Department) – 2024-25 Managed design tasks for events, led a creative team, and ensured brand consistency
- **Member**, Interior Design Association – 2023
- **Member**, Carmel Chips Association – 2023

INTEREST & GOALS

Passionate about analytics, process improvement, and financial services. Eager to apply analytical thinking and technology skills in banking operations and risk management.

RELEVANT COURSEWORK

- Foundation in business, finance, statistics and accounting concepts (PU)
- Data Mining and Analytics, Database Management Systems, Machine Learning, Data Structures, Web Programming

CERTIFICATIONS

- Advanced Excel – NICT Computer Education
- Power BI for Beginners – Simplilearn
- Front-End Development (HTML) – Great Learning
- Responsive Web Design – freeCodeCamp