

RIDA ALMIRA LABBI

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PROFESSIONAL SUMMARY

B.Com student specializing in International Accounting and Finance at Mount Carmel College, Bengaluru, with internship experience in digital operations and project management. Skilled in data handling, communication, and analytical problem-solving. Demonstrates strong teamwork, multitasking, and attention to detail — aiming to apply these strengths at Morgan Stanley.

WORK EXPERIENCE

1. Marketing & Social Intern – Pawzzitive Welfare Foundation (Nov 2025 – Dec 2025)

- Networked with individuals to promote campaigns and raise awareness.
- Coordinated volunteer activities, tracked outreach results, and maintained reports.
- Enhanced operational efficiency by organizing campaign data and communication flows.
- Built teamwork, communication, and initiative-taking skills through social projects.

2. Digital Operations Intern – EFT (Coach Manchal Kalra) (Oct 2024 – Jan 2025)

- Managed client data, digital reports, and CRM tools for daily operations.
- Supported communication, marketing analytics, and project coordination tasks.
- Gained exposure to business process handling and teamwork in a fast-paced setup.

3. Entrepreneurial Development Project (May 2024)

- Initiated and managed a small-scale business project from concept to sales.
- Handled planning, finance tracking, and customer operations independently.

4. Marketing Head – Commerce Association, Mount Carmel College (2022 – 2024)

- Led event coordination, promotions, and cross-team communication.
 - Developed leadership, organizational, and stakeholder management skills.
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EDUCATION

Mount Carmel College Autonomous, Bengaluru

2023–2026

Bachelor of Commerce – International Accounting and Finance

- CGPA: 7.1 (Till date)
 - Coursework includes core concepts of commerce, finance, and business operations.
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ADDITIONAL INFORMATION

- Certification: Tally Prime, Emotional Intelligence, and AI Tools (ChatGPT & others).
- Proficient in MS Excel (data organization, reporting, basic formulas) and MS Office tools used for daily operations.
- Experienced in data handling, documentation, and process coordination through internships and college projects.
- Strong time management, accuracy, and multitasking skills developed through academic and internship responsibilities.
- Active involvement in team-based initiatives, enhancing collaboration and workflow efficiency.