

# AAMINA SAQIB

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## PROFESSIONAL SUMMARY

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Motivated and result-driven Business Administration student seeking an internship position in a dynamic organization. Passionate about business strategy, human resource management, and information & technology management. Adept at problem-solving, critical thinking, and effective communication. Looking forward to gaining real-world corporate experience and contributing to organisational success.

## EDUCATION

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### **Bachelor of Business Administration (BBA)**

*Mount Carmel University, Bangalore*

Majors: Business and Human Resource Management

## KEY COMPETENCIES & SKILLS

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- Business Strategy & Analysis
- Report Writing & Presentation
- Critical Thinking & Problem Solving
- Excellent Communication Skills
- Organisational & Time Management
- Proactive & Self-Motivated Attitude

## EXTRACURRICULAR ACTIVITIES & EXPERIENCE

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- **Business Management Association Member** – Gained exposure to business operations, team coordination, and event planning.
- **National Level Management Fest Volunteer** – Assisted in organising and executing events, improving teamwork and leadership skills.
- **Community Volunteer Work** – At Muskurahat foundation, Engaged in initiatives to develop leadership, collaboration, and social responsibility.

## CAREER OBJECTIVE

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Seeking an opportunity to apply theoretical knowledge in a practical corporate setting, enhance professional skills, and contribute meaningfully to an organization's success.