

SHAGUN MITTAL

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PROFILE

Detail-oriented B.Com Professional student pursuing Chartered Accountancy with strong project management, strategic planning, and leadership capabilities. Seeking to leverage analytical skills and diverse experiences as a Spend Management Intern at Goldman Sachs to drive operational efficiencies, manage risks, and contribute to governance strategies. As a highly motivated and collaborative individual, I bring a solution-oriented mindset to every role. My experience through internships and workshops has equipped me to manage multiple tasks effectively and meet strict deadlines. My strong analytical and communication skills align well with the demands of the firm. I am eager to contribute to the firm's strategic objectives through thorough analysis and innovative problem-solving.

SKILLS

- | | | |
|------------------------|----------------------|----------------------------|
| • Microsoft Excel | • Business Analysis | • Teamwork |
| • Microsoft Powerpoint | • Strategic Planning | • Social Media Marketing |
| • Canva | • Storytelling | • Deadline Oriented |
| • Presentation Skills | • Leadership | • Critical Problem Solving |

EXPERIENCE

Mount Carmel College, Bengaluru

Core member of the Commerce Association

Jul 2023- Present

Led a 150+ student event, collaborating with 5+ departments, streamlining planning, and coordinating a conference for 50+ students.

Younity

Business Development and Research Specialist Intern

May 2023

Conducted market research for strategic insights and implemented communication strategies to enhance client engagement.

Podar Jumbo Kids, Karnataka

Project Manager + Teacher

Mar- Apr 2023

Oversaw multiple projects for 50+ children, driving efficiencies, managing risk, fostering growth, and enhancing team collaboration among teachers.

TeensNEST

Chief Financial Officer

Jan- Feb 2023

Managed financial operations and strategic planning while leading social media marketing to drive brand development and stakeholder engagement.

Mindler

Project Management and Social Media Intern

Nov- Dec 2022

Created and managed social media content, enhancing project management, critical thinking, and teamwork skills.

EDUCATION

- Bachelor of Commerce, Mount Carmel College, 2023- Present
- 12th Commerce, Cluny Convent PU College, 2021- 2023 - Grade 94%

VOLUNTEERING (OR EXTRACURRICULARS)

Volunteered with the Interact Club, organizing fundraisers and activities for underprivileged children. Led Food and Science Association events and Commerce Association activities, showcasing strong leadership and organizational skills.