

Aastha Singh

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EDUCATION

Mount Carmel College

Major/Degree : Bcom Corporate Finance

Location:Bangalore

Expected Graduation Year:2026

J.H.Tarapore School

Class 10th : 82%

Location:Jamshedpur

Class 12th : 70%

Graduation Year:2023

CAREER OBJECTIVE

Detail-oriented B.Com Corporate Finance (US CPA Integrated) student with strong analytical, communication, and organizational skills. Eager to contribute to B2B business operations, account support, and customer success at Edmingle, while learning to collaborate on client workflows, data analysis, and product adoption.

WORK EXPERIENCE

Internship

Company : Tata Steel

Location: Jamshedpur

June, 2024(1 month)

- Conducted five-year financial performance analysis, identifying trends in liquidity and profitability.
- Built Excel dashboards summarizing insights, improving clarity of information.
- Strengthened analytical and reporting skills, applicable to supporting business operations.

Company : Tata Growth Shop

Location: Jamshedpur

10th June, 2025 to 10th July, 2025(1 month)

- Documented the Procure-to-Pay (P2P) process, capturing each stage from requisition to payment.
- Developed attention to detail and process documentation skills, useful for structured workflows.

SKILLS

Technical: Excel, Google Sheets, Process Documentation, Data Analysis

Transferable / Interpersonal: Communication, Presentation, Teamwork, Organization, Attention to Detail, Quick Learner, Client Engagement

LEADERSHIP AND CAMPUS INVOLVEMENT

Sub-Head – Scoring Sector, Commerce Association (2025 Present)

- Led scoring operations for 25+ inter-college teams, ensuring accuracy and timely reporting.
- Coordinated with team members, enhancing collaboration and accountability.

Core Team Member — Commerce Association, Entrepreneurship Cell & Student Council (2023–2025)

- Contributed to design, scoring, and event management, improving team coordination and execution.

ACHIEVEMENT AND CERTIFICATIONS

- Secured 2nd place in English Elocution Competition, showcasing strong public speaking skills.
- Promoted to Sub-Head of Scoring Sector for leadership and consistent performance.
- US CPA – In Progress