

DIVYA S

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SUMMARY

Analytical B.Com student with a strong foundation in finance, Excel reporting, data interpretation, and project coordination. Adept at solving problems, communicating effectively with teams, and applying data-driven insights to support organizational growth.

EDUCATION

- MOUNT CARMEL COLLEGE, BENGALURU
Bachelor of Commerce | 2025 – Present Aggregate (First 4 Semesters): 75.62%
- SMT DANAMMA CHANNABASAVAIAH COLLEGE, KGF
Pre-University Education – SEBA | 2021 – 2023 Percentage: 94.33%
- BEML HIGH SCHOOL, KGF
SSLC (State Board) | 2021 Percentage: 74.72%

WORK EXPERIENCE:

Business Analyst Intern – Human Resources

- Analyzed HR processes such as employee engagement, onboarding, and performance tracking to identify gaps and streamline workflows for better efficiency.
- Conducted surveys and gathered workforce feedback to assess employee satisfaction, workplace culture, and productivity concerns.
- Supported decision-making by preparing detailed HR reports, insights, and presentations using data analytics tools like Excel.
- Collaborated with HR teams to design initiatives that reduce performance risks and enhance employee experience and service quality.

TECHNICAL SKILLS

- Advanced Microsoft Excel
- Robotics (Basic Programming Knowledge)
- Basic Psychology Research
- Data Collection & Survey Analysis

SOFT SKILLS

- Strong Communication
- Collaboration & Teamwork
- Time Management
- Adaptability & Negotiation
- Attention to Detail

PROJECTS

- Hotel Waste Management Survey: Surveyed hotels about their waste practices and wrote a report suggesting sustainable methods.
- Psychology Survey on Mental Health: Helped study mental health in people aged 20–35 by collecting and interpreting data.
- Organizational Psychology Study: Studied workplace behavior through case studies to understand corporate culture.

LANGUAGE :English, Kannada, Hindi, Telugu, Tamil

INTEREST: Mandala Art, Travelling, Journaling.