

DIKSHA CHAUHAN

+91-9945174014 | dikshachauhan9945@gmail.com | Bangalore, India

EDUCATION

Bachelor of Commerce

Mount Carmel College, Autonomous, Bengaluru. [2023-2026]
Aggregate (till 4th semester): 85.89%

Pre-University course – SEBA

St. Claret Pre-university College. [2021-2023]
Percentage - 93.5%

10th Grade

Oxford Public School. [2020-2021]
Percentage – 88.4%

INTERNSHIP

Intern, Sarika Singrodia & Co., Bengaluru urban August 2025 - September 2025

Led by **CA Sarika Singrodia**, they are a dedicated team of 10+ professionals helping businesses, entrepreneurs, and NRIs with reliable financial, taxation, and business registration services.

- Contributed to accurate financial reporting and GST compliance by managing data entry, ledger scrutiny, and reconciliations in Tally Prime for multiple clients.
Impact: Reduced errors in client accounts and ensured smooth tax compliance.
- Streamlined bookkeeping and improved reliability of records by preparing P&L statements in Excel, maintaining ledgers, and supporting GST appeal filings.
Impact: Enhanced efficiency in financial reporting and provided reliable data for decision making.

EXTRA-CURRICULAR ACTIVITIES AND ACHIEVEMENTS'

- Completed Deloitte Australia Data analytics – Job simulation on Forage – august 2025
 - Created a data dashboard using Tableau (and)
 - used Excel to classify data and draw business conclusions
- Successfully completed Claret peace run 5k (2022), from St. Claret PU College – demonstrated endurance and commitment to fitness.
- Secured 1st price in Annual school exhibition, from Oxford Public School – recognized for creativity and teamwork.

OTHER INFORMATION

- Technical skills: MS Excel, Power BI, MS Word and PowerPoint (Documentation and Presentation).
- Hobbies: Gardening, Sewing.
- Languages known: English, Hindi and Kannada