**SUMAIYA SAMREEN N**

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BCA 2026 | Operations Analyst Aspirant | Data-Driven & Process Optimization Enthusiast |

## PROFESSIONAL SUMMARY

Final-year **BCA student** with a strong foundation in **data operations, reporting, and process optimization**. Completed virtual experiences with **JP Morgan, Deloitte, and Goldman Sachs**, gaining exposure to financial operations, technology consulting, and audit workflows. Proficient in **Python, SQL, and Excel** for reconciliation, automation, and accuracy tracking. Recognized for **analytical thinking, attention to detail, and effective cross-team collaboration**. Aspiring to contribute to **JP Morgan's Operations Analyst Program** by driving process efficiency, transaction accuracy, and operational excellence while collaborating across teams in a fast-paced global environment.

### KEY SKILLS

**Data Operations & Reporting:** Excel (Pivot Tables, VLOOKUP, Charts), SQL, Python, Power BI, Data Visualization, Operational Reporting.

**Process Optimization:** SLA Monitoring, Risk Control, Exception Tracking, Workflow Improvement, Compliance Tracking, Operational Workflow.

**Business & Governance:** Stakeholder Reporting, Data Governance, Process Documentation, Cross-Team Collaboration.

**Development & Tools:** HTML, CSS, JavaScript, PHP, MySQL, OpenCV, C#, Visual Studio.

**Core Strengths:** Strong analytical thinker with proven problem-solving ability and effective team communication.

## PROJECTS

### Operational Analytics Projects

**Exception Tracker System | Python, Streamlit, SQLite**
 Developed a workflow tool to log and resolve process exceptions, improving issue-tracking efficiency by **30 %** and reducing manual reporting time.

**Transaction Reconciliation Dashboard | Python, Excel, SQL**
 Automated reconciliation between internal and client transaction records, achieving **100 % data-accuracy visibility** through dynamic Excel dashboards.

**SLA Breach Notifier | Python, Excel**
 Scripted an automation system to monitor SLA timelines, flag potential breaches, and email alerts for delayed activities with daily Excel summaries.

**Technical Projects**

**Full-Stack Crochet Craft Shopping Website | HTML, CSS, JavaScript, PHP, MySQL**
 Built a full-stack e-commerce platform for handmade crafts featuring catalog, cart, and order modules; optimized user experience and database flow.

**Hand Gesture Volume Control | Python, OpenCV**
 Implemented a computer-vision system to adjust system volume through real-time hand gestures, demonstrating automation and AI integration.

## CERTIFICATIONS

JP Morgan – Software Engineering Simulation,

Deloitte – Technology Consulting Virtual Internship,

Goldman Sachs – Internal Audit Simulation,

HP LIFE – Data Science & Analytics,

IBM – Prompt Engineering,

HP LIFE – MS Excel Basics

## EDUCATION

Bachelor of Computer Applications (BCA)
 *Mount Carmel College, Bangalore — Expected 2026*
 Current Percentage: **87 %** (Recent Semester)

Class XII – St. Francis Xavier Anglo Indian Hr. Sec School, Chennai 2023 | 93 %

## LANGUAGES

English | Hindi | Tamil | Urdu | French (Basic)