

DIKSHITA GUHA

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PROFESSIONAL SUMMARY

Motivated M.Com student specializing in Financial Analysis with expertise in financial modeling, data analysis, and risk management. Proficient in MS Excel, Power BI, Tally, and technical analysis with keen interest in capital markets. Passionate about applying analytical skills to deliver impactful financial insights and drive growth.

WORK EXPERIENCE

Intern – NGO Spoorthy Organisation, Bengaluru (Dec 2024 – Jan 2025)

- Assisted in organizing community outreach programs supporting education and skill development for underprivileged groups.
- Conducted basic financial documentation and reporting for NGO activities.
- Collaborated with team members to design awareness campaigns, enhancing community engagement.

Data Entry – Mount Carmel College, Bengaluru (Feb 2025 – Mar 2025)

- Verified data integrity by cross-checking student and academic records with source documents.
- Prepared spreadsheets and assisted in financial record management for departmental activities.
- Improved accuracy by reducing data discrepancies through structured verification methods.

Intern – Bagrodia & Co., Bengaluru (Jun 2025 – Jul 2025)

- Supported auditing team by reviewing financial statements and ensuring compliance with accounting standards.
- Assisted in preparing basic financial models for client reporting.
- Contributed to drafting client presentations, enhancing communication and project planning.
- Collaborated with senior analysts to gain exposure to taxation, auditing, and consultancy practices.

EDUCATION

Master of Commerce (Financial Analysis), Mount Carmel College, Bengaluru (2024 – 2026)

Bachelor of Commerce (Accounting and Finance), GS Lohia College, Tinsukia (Aug 2021 – May 2024)

SKILLS

Financial Analysis	Financial Modeling	Risk Management
Accounting	Technical Analysis	Forecasting
MS Excel	MS Office	Tally
Power BI	Budgeting	Data Analysis

OTHER ACTIVITIES

- National Service Scheme Candidate (Aug 2021 – Present) – Volunteered in community welfare projects including health awareness camps and environmental initiatives.
- Member of Student Council (Aug 2022 – May 2023) – Represented students in academic discussions and coordinated cultural events.
- Workshops/Webinars (Ongoing) – Attended sessions on Financial Analytics, Risk Management, and Emerging Trends in FinTech.
- College Fest Organizing Committee – Managed budgeting and event planning for inter-college cultural and academic fests.
- Case Study Competitions – Participated in finance and business simulation challenges to enhance problem-solving skills.

LANGUAGES

English | Hindi | Bengali