

# Aastha Singh

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## EDUCATION

### Mount Carmel College

Major/Degree : Bcom Corporate Finance

### J.H.Tarapore School

Class 10th : 82%

Class 12th : 70%

**Location: Bangalore**

Expected Graduation Year: 2026

**Location: Jamshedpur**

Graduation Year: 2023

## CAREER OBJECTIVE

Detail-oriented B.Com Corporate Finance (US CPA Integrated) student with strong analytical, communication, and organizational skills. Eager to contribute to B2B business operations, account support, and customer success at Edmingle, while learning to collaborate on client workflows, data analysis, and product adoption.

## WORK EXPERIENCE

### Internship

Company : Tata Steel

**Location: Jamshedpur**

June, 2024(1 month)

- Conducted five-year financial performance analysis, identifying trends in liquidity and profitability.
- Built Excel dashboards summarizing insights, improving clarity of information.
- Strengthened analytical and reporting skills, applicable to supporting business operations.

Company : Tata Growth Shop

**Location: Jamshedpur**

10th June, 2025 to 10th July, 2025(1 month)

- Documented the Procure-to-Pay (P2P) process, capturing each stage from requisition to payment.
- Developed attention to detail and process documentation skills, useful for structured workflows.

## SKILLS

**Technical:** Excel, Google Sheets, Process Documentation, Data Analysis

**Transferable / Interpersonal:** Communication, Presentation, Teamwork, Organization, Attention to Detail, Quick Learner, Client Engagement

## LEADERSHIP AND CAMPUS INVOLVEMENT

Sub-Head – Scoring Sector, Commerce Association (2025 Present)

- Led scoring operations for 25+ inter-college teams, ensuring accuracy and timely reporting.
- Coordinated with team members, enhancing collaboration and accountability.

Core Team Member — Commerce Association, Entrepreneurship Cell & Student Council (2023–2025)

- Contributed to design, scoring, and event management, improving team coordination and execution.

## ACHIEVEMENT AND CERTIFICATIONS

- Secured 2nd place in English Elocution Competition, showcasing strong public speaking skills.
- Promoted to Sub-Head of Scoring Sector for leadership and consistent performance.
- US CPA – In Progress