

**UNIVERSITY OF KELANIYA**  
**FACULTY OF SCIENCE**

**APPLICATION FOR PENDING RESULT LETTER / DEGREE COMPLETION LETTER /  
DEGREE MEDIUM CONFIRMATION LETTER / MAIN THREE SUBJECT  
CONFIRMATION LETTER**

**Instructions:**

- The requested letter will be issued three working days after the submission of the application.
- Email the duly completed form to [fscrequests@kln.ac.lk](mailto:fscrequests@kln.ac.lk), attaching a copy of the payment receipt.
- The letter will be issued in either a soft copy or a hard copy, but not both.
- The fee for a required letter is LKR 100 per format. If you need multiple formats, you must pay LKR 100 for each format separately.
- Payments should be made to Account No: 055 1001 1066 7549 at People's Bank, Dalugama Branch, University of Kelaniya.

**Required letter format/s:**

Mark ✓ in the relevant box/es

Pending Result Letter	<input type="checkbox"/>
Degree Completion Letter with Medium	<input type="checkbox"/>
Separate Medium Confirmation Letter	<input type="checkbox"/>
Main Three Subject Confirmation Letter	<input type="checkbox"/>

**Requirement:**

Mark ✓ in the relevant box.

Only a Soft Copy or a Hard Copy will be issued

Soft Copy	<input type="checkbox"/>
Hard Copy	<input type="checkbox"/>

1. Student No: .....
2. Name with initials (Mr/Ms): .....
3. Mobile/Telephone Number: .....
4. Main three subjects (Relevant only for the students who require the main three subjects):

I. ....

II. ....

III. ....

Date:

Signature of the Applicant:

**For office use:**

Prepared by:

Date: