



COLLEGE OF ENGINEERING GUINDY
Chennai-600025

ON DUTY APPROVAL FORM

1. Name: Student User 3
2. Register Number: REG003
3. Department: Computer Science Engineering
4. Year: 4th
5. Event Type: sports
6. Event Name: IIT Bootcamp
7. Reason: Direct to admin(!)
8. No. of OD Days required: 2 day(s) from 29/12/2025 to 30/12/2025
9. Authority Sanctioning the OD: Annie Besant (Class Advisor) and HOD User (HOD)
10. Date of Sanction: 21/12/2025
11. No. of OD Full days/Half Days Full Day
Availed:

STUDENT

Name: Student User 3

for CLASS ADVISOR

Name: Annie Besant

Date: -

DIGITALLY SIGNED

HOD

Name: HOD User

Date: 21/12/2025

DIGITALLY SIGNED

DEAN APPROVAL