



COLLEGE OF ENGINEERING GUINDY  
Chennai-600025

## ON DUTY APPROVAL FORM

1. Name: Kavya  
2. Register Number: 2023103555  
3. Department: Computer Science Engineering  
4. Year: 3rd  
5. Event Type: symposium  
6. Event Name: kim  
7. Reason: kim  
8. No. of OD Days required: 1 day(s) from 9/12/2025 to 9/12/2025  
9. Authority Sanctioning the OD: dr.ks (Class Advisor) and hod (HOD)  
10. Date of Sanction: 1/12/2025  
11. No. of OD Full days/Half Days Full Day  
Availed:

**STUDENT**  
Name: Kavya

**CLASS ADVISOR**  
Name: dr.ks  
Date: 1/12/2025  
**DIGITALLY SIGNED**

**HOD**  
Name: hod  
Date: 1/12/2025  
**DIGITALLY SIGNED**

**DEAN APPROVAL**