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Course Name	Zoho Books	
College Name	Mangayarkarasi College of Arts and Science for WomenParavai, Madurai - 625002	
College Code	MKU251	
Skill Offering Id		
Project Title	Preparation and Maintenance of ZOHO Books for fresh bites catering	
Project Submitted To	Madurai Kamaraj University(Naan Mudhalvan Scheme(TNSDC))	
Year	2023	
Department	B.COM	
Semester	5	
Group Number	24	
Total Members of the Group	4	
Group Members Details		
Name of the Member	University Register. No	Student NM ID

S.Kavya	C1C15630	BA1630AE47AF193809D48C000D556B18 / NM2023TMID37199
R.Priya dharshini	C1C15644	D39C36356C4F83181544065B436B1E9B
P.Jeyadevi	C1C15623	7FB18339BB73BEDBBDA499EDCD42ABB2
S.Pavithra	C1C15641	9C1F07D8C662CF19BA64374FE6FF14AE
Under the Guidance	Mrs.Anu Anandh	
SPOC	Ms.P.UMADEVI	

Analysing Housing Prices in Metropolitan areas in India

1. Introduction.

1.1 Overview

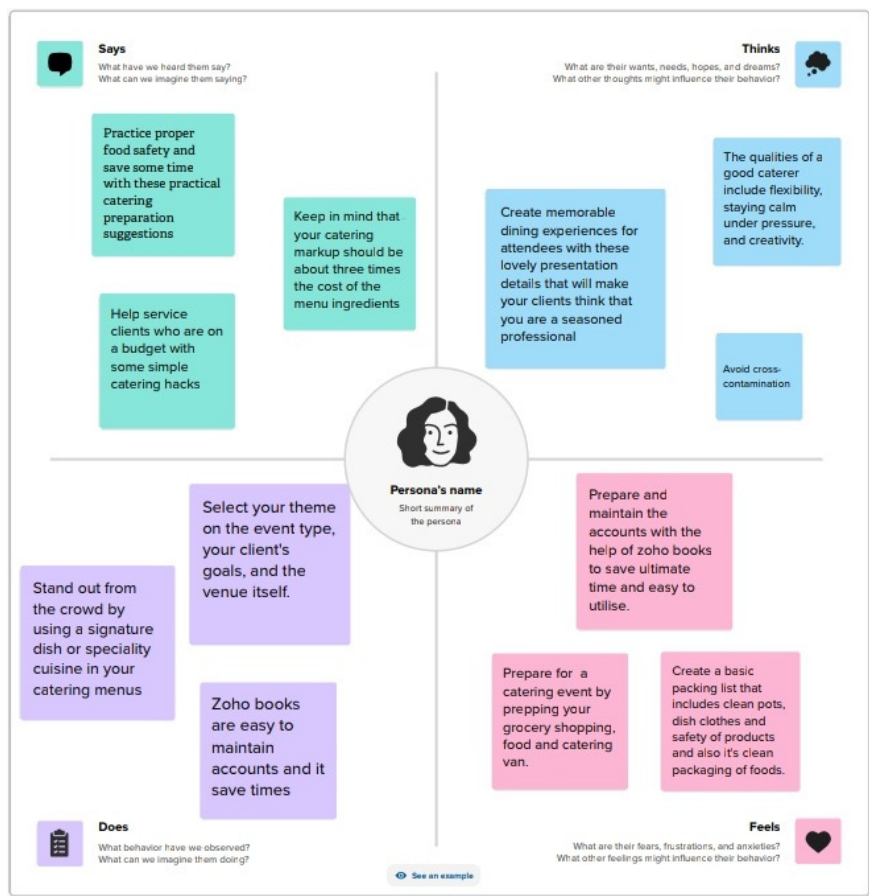
Fresh Bites Catering, a catering service, utilizes Zoho Books to manage their sales, track inventory, and handle invoicing. They can generate professional invoices for clients and track expenses related to ingredients and supplies. Zoho Books helps them maintain accurate financial records and streamline their catering operations.

1.2 Purpose

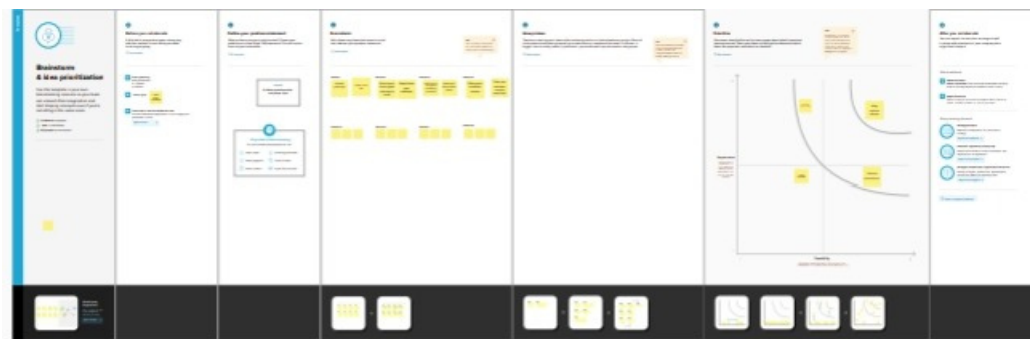
Fresh Bite Catering cater for schools, colleges and universities. We serve a wide selection of food and beverages, whilst keeping in mind the nutritional needs of students by offering a range of healthy meal plans. But we don't just serve any food – we also prioritize the nutritional needs of students.

1. **Problem Definition and Design Thinking**

2.1 Empathy map



2.2 Ideation and Brainstroming Map



Milestone 1 Set up your account:

Milestone 1 Setup your ac

[Back to All Settings](#)

Organization Profile ID: 60024617545



Maximum File Size: 5MB

Organization Name*	<input type="text" value="Fresh Bites Catering"/>
Industry* ?	<input type="text" value="Food Services (Restaurants/Fast Food)"/>
Organization Location*	<input type="text" value="India"/>
Organization Address ?	<div><input type="text" value="Street 1"/><input type="text" value="Street 2"/></div> <div><input type="text" value="City"/><input type="text" value="ZIP/Postal Code"/></div> <div><input type="text" value="Tamil Nadu"/><input type="text" value="Phone"/></div> <div><input type="text" value="Fax Number"/><input type="text" value="Website URL"/></div>

Organization Address Format >

Would you like to add a different address for payment stubs? No ☐

Primary Contact

 SENDER	EMAILS ARE SENT THROUGH 
srimurugan0806 (srimurugan0806@gmail.com)	Email address of Zoho Books (message-service@sender.zoho-books.in)

 Your primary contact's email address belongs to a public domain. So, emails will be sent from **message-service@sender.zoho-books.in** to prevent them from landing in the Spam folder. If you still want to send emails using the public domain, [change setting](#) >

Fiscal Year	<input type="text" value="April - March"/>
Report Basis	<input checked="" type="radio"/> Accrual • You owe tax as of invoice date <input type="radio"/> Cash • You owe tax upon payment receipt
Language	<input type="text" value="English"/>
Time Zone	<input type="text" value="(GMT 5:30) India Standard Time (Asia/Calcutta)"/>
Date Format	<input type="text" value="dd/MM/yyyy [16/10/2023]"/> <input type="text" value="/"/>
Company ID	<input type="text" value="Company ID :"/>
Tax ID	<input type="text" value="Tax ID :"/>

We've sent an email to srimurugan0806@gmail.com. Please verify it to start invoicing your clients.

[RESEND VERIFICATION EMAIL](#)

Books

Search in Customers

Trial expire... [Subscribe](#)

Fresh Bites Catering

Home

Items

Banking


Sales

Dashboard

Getting Started


Recent Updates

Announcements

Total Receivables 

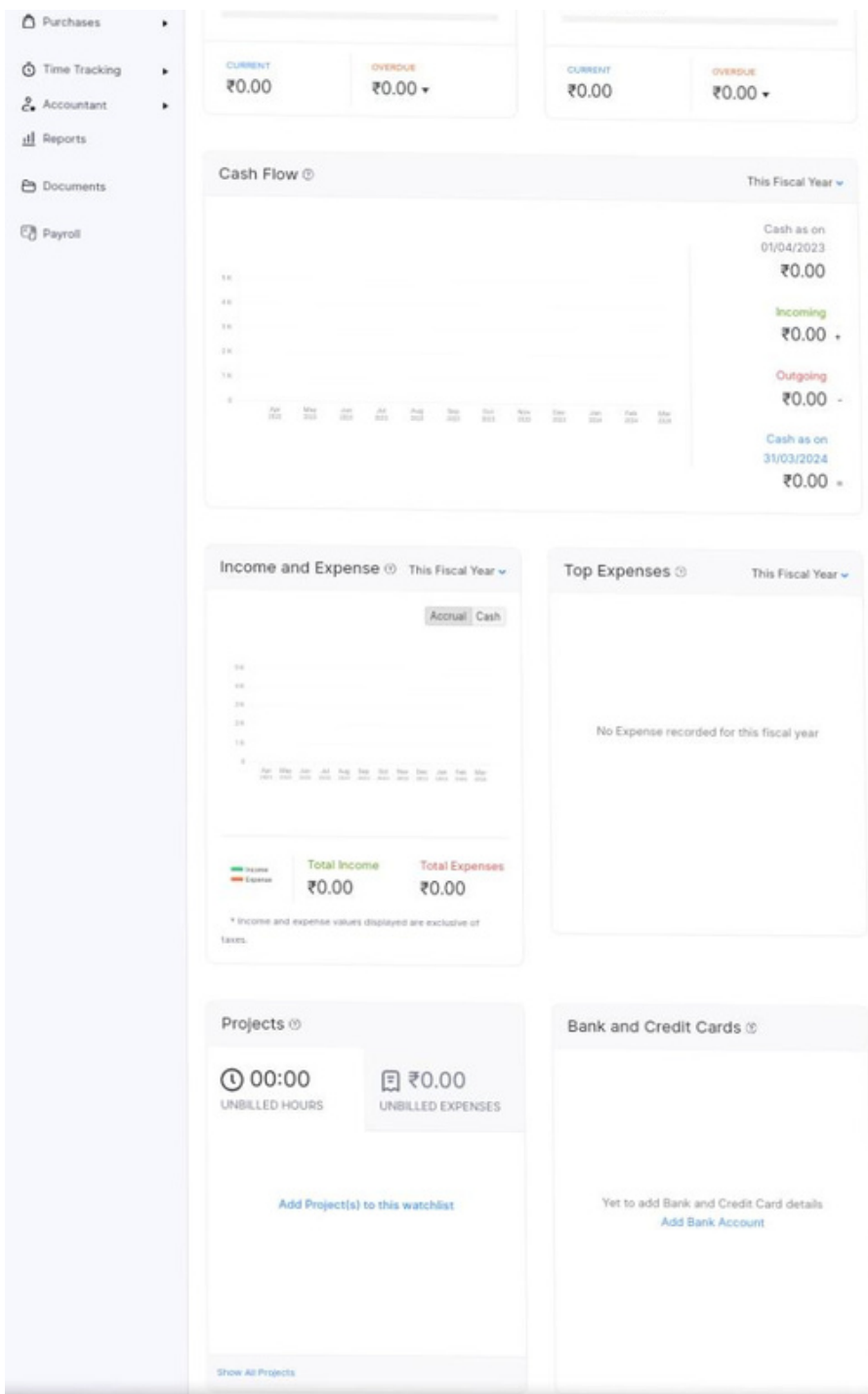
[New](#)

Total Unpaid Invoices ₹0.00

Total Payables 

[New](#)

Total Unpaid Bills ₹0.00



Milestone 2 products/items:

The 'New Item' form is used to add new products or services. It includes the following fields:

- Type:** ☐ Goods ☒ Service
- Name:** Corporate Catering
- Unit:** Pcs
- SAC:** 999999
- Tax Percentage:** Twelve

The form also displays a sidebar with navigation options: Home, Banking, Sales, Purchases, Time Tracking, e-Way Bill, GST Filing, and Accountant. The main content area is titled 'New Item' and includes a 'Type' dropdown and a 'Name' field. The form is currently in the 'Sales Information' tab, with 'Purchase Information' also visible.

Reports

Documents

Payroll

Configure Features list

Selling Amount

INR

1000

Preferred?

Yes

Description

Cost Price

INR

Amount

Cost of Goods Sold

Description

Preferred vendor

Books

Home

Books

Banking

Sales

Purchases

Time Tracking

e-Way Bills

GST Filing

Accountant

Reports

Documents

Payout

Configure Features list

Active Items

NAME	DESCRIPTION	RATE	HOW/DATE	ORDER UNIT	PURCHASE DATE
Catering Supplies		₹5.00			₹300.00
Beverages		₹5.00			₹300.00
Food Ingredients		₹5.00			₹300.00
Buffet Catering		₹500.00	996334	Plate	0
Wedding Catering		₹400.00	996334	Plate	0
Corporate Catering		₹300.00	996334	Plate	0

Milestone 3 vendors:

The screenshot shows the NetSuite Vendors page. The left sidebar contains navigation links: Home, Items, Banking, Sales, Purchases, Vendors (selected), Expenses, Recurring Expenses, Purchase Orders, Bills, Payments Made, Recurring Bills, Vendor Credits, Time Tracking, and e-Way Bills. The main content area is titled 'All Vendors' and displays the message 'Business is no fun without people.' with a subtext 'Create and manage your contacts, all in one place.' Below this is a 'CREATE NEW VENDOR' button and a link 'Click here to import vendors from file'. At the bottom, there is a section titled 'Types of contacts' with a diagram showing a hierarchy of contact types.

NEW VENDOR

Primary
Contact ⓘ

Ms. ▾

Sri Dhany

M

Company
Name

Fresh Bites catering

Vendor
Display
Name* ⓘ

Sri Dhanyadevi M ▾

Vendor Email
ⓘ

srimumugan0806@gmail.com

Vendor Phone
ⓘ

Work Phone

8124999859

Other Details

Address

Contact Persons

Bank Details

Custom Field

Remarks

PAN ⓘ

Currency

INR- Indian Rupee ▾

Opening
Balance

INR

Payment
Terms

Due on Receipt ▾

TDS

Select a Tax ▾

Enable Portal?
ⓘ

☐ Allow portal access for this vendor

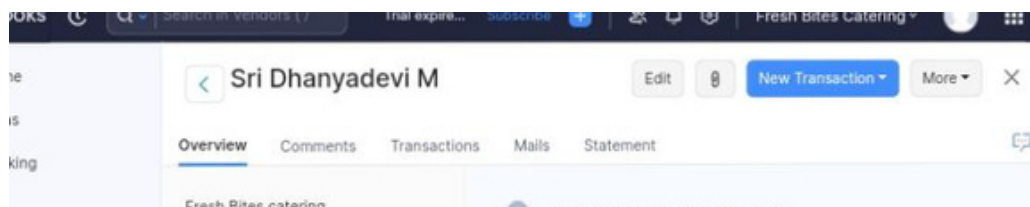
Portal
Language ⓘ

English ▾

[Add more details](#)

Save

Cancel



Expenses

Recurring Expenses

Purchase Orders

Bills

Payments Made

Recurring Bills

Vendor Credits

Time Tracking

GST Treatment: Registered Business - Regular

GSTIN: 33AAAAA000A152

Source Of Supply*

[TN] - Tamil Nadu

Destination Of Supply*

[TN] - Tamil Nadu

Deliver To*

☒ Organization ☐ Customer

sarampugan999

Tamil Nadu

India

Change destination to deliver

Items

Banking

Sales

Purchases

Vendors

Expenses

Accounting & Reports

EMPLOYEE LIST

Bills

Payments Made

Recurring Bills

Vendor Credits

Time Tracking

9-Way Bills

All Purchase Ord...

New

PO-00001

Whole Foods Market

PO-00001 - 09/10/2022

\$105,000.00

09/10

Send Mail

View PO

Mark as Issued

Send the Purchase Order

Purchase order has been created. You can email the Purchase Order to your vendor or mark it as Issued.

Send Purchase Order

Mark as Issued

Print PDF View

Print

Whole Foods Market

Tamil Nadu

India

GSTIN: 33AAAAA000A152

33AAAAA000A152

PURCHASE ORDER

PO-00001

Vendor Address

Whole Foods Market

GSTIN: 33AAAAA000A152

Deliver To:

Whole Foods Market

Milestone 5 Customers:

Home

Items

Banking

Sales

Customers

Quotes

Sales Orders

Delivery Challans

Invoices

Payments Received

Home

Items

Banking

New Customer

Customer Type

☒ Business ☐ Individual

Primary Contact

Sexuation

TechWise Solu

Last Name

Company Name

TechWise Solutions Pvt Ltd

Customer Display Name*

TechWise Solutions Pvt Ltd

Customer Email

Customer Phone

Work Phone

Mobile

Other Details

Address

Contact Persons

Custom Fields

Reporting Tags

Remarks

GST Treatment*

Registered Business - Regular

GSTIN / UEN*

33AAAAA000A152

Get Taxpayer details

Customers

Quotes

Sales Orders

Delivery Chitlens

Invoices

Payments Received

Recurring Invoices

Credit Notes

Purchases

Time Tracking

e-Way Bills

Business Legal Name

Business Trade Name

PAN

Place Of Supply*

Tax Preference*

Currency

Opening Balance

Payment Terms

Enable Portal?

Portal Language

Save

Cancel

AAAAA0000A

[TNE] - Tamil Nadu

☒ Taxable ☐ Tax Exempt

INR - Indian Rupee

0.00

Due on Receipt

☐ Allow portal access for this customer

English

Books

Search in Customers (2)

Total expires in 14 days. [Subscribe](#)

Fresh Bills Catering

Home

Items

Banking

Sales

Customers

Quotes

Sales Orders

Delivery Chitlens

Invoices

Payments Received

Recurring Invoices

Credit Notes

Purchases

Time Tracking

e-Way Bills

Active Customers

<input type="checkbox"/>	NAME	CONTACT NAME	EMAIL	PHONE	PLACE OF SUPPLY	RECOVERABLES (BCH)	UNPAID CREDITS (BCH)	GST TREATMENT	
<input type="checkbox"/>	Typer Event Planners	Typer Event Planners			Tamil Nadu	₹0.00	₹0.00	Unregistered Business	
<input type="checkbox"/>	Raj Kumar Wedding Planners	Raj Kumar Wedding Planners			Tamil Nadu	₹0.00	₹0.00	Registered Business - Regular	
<input type="checkbox"/>	TechRise Solutions Pvt Ltd	TechRise Solutions Pvt Ltd			Tamil Nadu	₹0.00	₹0.00	Registered Business - Regular	

Milestone 6 Sales:

Books

Search in Sales Orders (2)

Total expires in 14 days. [Subscribe](#)

Fresh Bills Catering

Home

Items

Banking

Sales

Customers

Quotes

Sales Orders

Delivery Chitlens

Invoices

Payments Received

Recurring Invoices

New Sales Order

Customer Name*

View Customer Details

BILLING ADDRESS

SHIPPING ADDRESS

GST Treatment: Registered Business - Regular

027N 35AAAA000004NSZ

Place Of Supply*

Sales Order*

SO-00001

TechRise Solutions Pvt Ltd

Add new address

Add new address

[TNE] - Tamil Nadu

Credit Notes

Purchases

Time Tracking

Reference#

Sales Order Date*05/04/2023

To create transaction dated before 01/07/2023, [click here](#)

Books

Search in Sales Orders (1/1)

Trial expires in 14 days

Subscribe

Fresh Blues Catering

Home

Items

Banking

Sales

Customers

Quotes

Sales Orders

Delivery Chats

Invoices

Payments Received

Recurring Invoices

Credit Notes

Purchases

Time Tracking

e-Way Bills

Bulk Actions

1 Selected

SO-00001

Attachments

Comments & History

TechWise Solutions Pvt Ltd

SO-00001

05/04/2023

₹1,57,500.00

Quoted

Edit

Email

PDF/Print

Invoices

Invoice Status: **INVOICED**

Show PDF View

Fresh Blues Catering

Taxid Yash

Taxid

GSTIN 05AAAAA0000A0121

www.freshblues.com

SALES ORDER

Sales Order# SO-00001

Bill To

TechWise Solutions Pvt Ltd

GSTIN 05AAAAA0000A0121

Ship To

GSTIN 05AAAAA0000A0121

Place Of Supply: Taxid Yash (1)

Order Date

01/04/2023

Milestone 7 Bank account:

Home

Items

Banking

Sales

Purchases

Time Tracking

e-Way Bills

GST Filing

Accountant

Reports

Documents

Payroll

Add Bank or Credit Card

Select Account Type*

Bank

Credit Card

Account Name*

CICI Bank-001

Account Code

Currency*

INR

Account Number

900001

Bank Name

CICI Bank

IFSC

Description

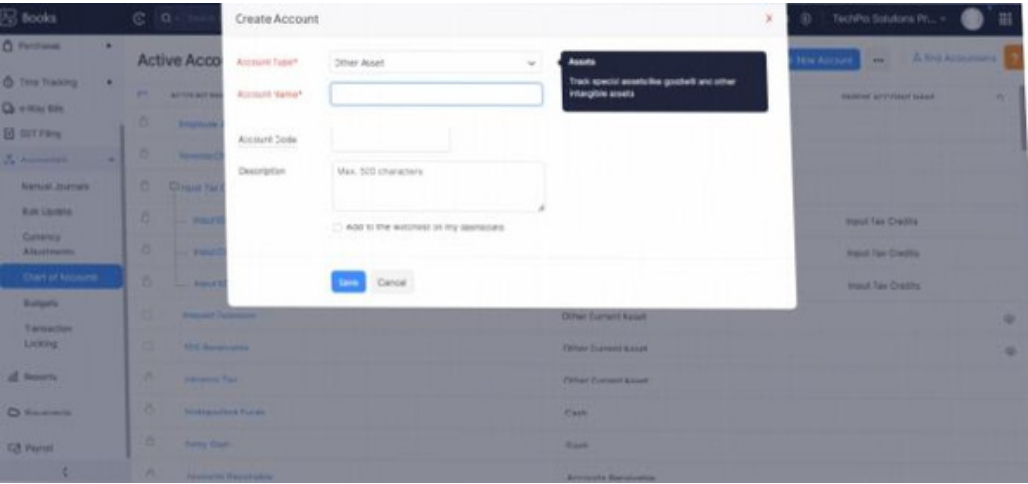
Max. 503 characters

☐ Make this primary

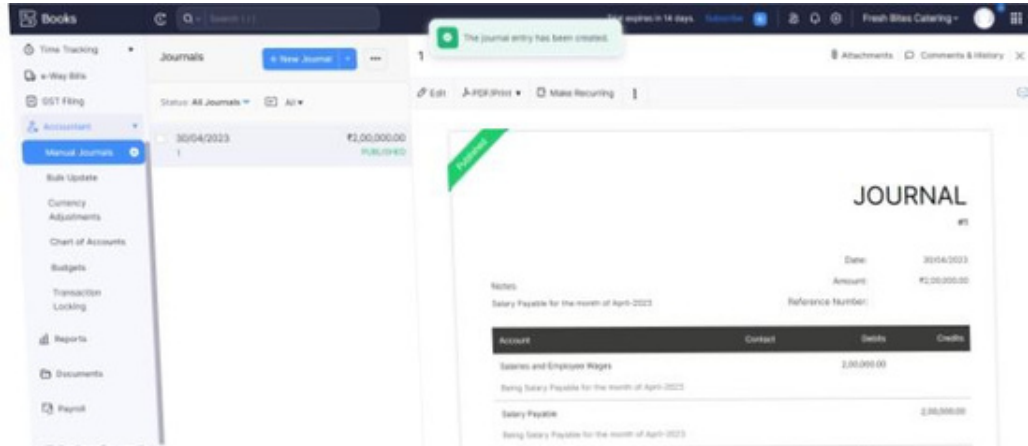
Save

Cancel

Milestone 8 Accounts and ledger:



Milestone 9 Journal entries:



Milestone 10 Expenses and bill:

Books

Search in Expenses (/)

Total expires in 14 days. [Subscribe](#)

Fresh Sites Catering

Home

Notes

Banking

Sales

Purchases

Vendors

Expenses

Recurring Expenses

Purchase Orders

Bills

Payments Made

Recurring Bills

Vendor Credits

Time Tracking

+ My Bills

Record Expense

Record Mileage

Date*

20/04/2023

Expense Account*

Rest Expense

Expense Type*

Goods

Services

SAC

Service

Amount*

\$Bn 50000

Paid Through*

KOI Bank 001

Vendor

GST Treatment*

Registered Business - Regular

Vendor GSTIN*

33AAAAA0000A0152

Get Taxpayer details

Source Of Supply*

ITNE - Tamil Nadu

Destination Of Supply*

ITNE - Tamil Nadu

Drag or Drop your Receipts

Maximum file size allowed is 7MB

Upload your Files

Milestone 11 Bank entries:

For vendor payment

ICICI Bank 001

Amount in Zoho Books
₹-59,000.00

Dashboard

Account Summary

0 Uncategorized Transactions
From Bank Statements

All Transactions
In Zoho Books

DATE

REFERENCE

TYPE

STATUS

DEPOSIT

30/04/2023

Rest 01

Rest Expense

Manually Added

ADD TRANSACTION

MONEY OUT

Expense

Vendor Advance

Vendor Payment

Transfer To Another Account

Card Payment

Owner Drawings

Credit Note Reversal

Payment Refund

Interest on

Customer Advance

VENDOR PAYMENT

Vendor*

Whole Foods Market

Payment Ref*

1

Amount*

₹59

105000

Date*

25/04/2023

Reference#

Paid Via

Cash

Description

Max. 500 characters

Clear applied amount

Payment(OR)

Bill Details

01

Show PDF

Due ₹59,000.00

05/04/2023

105000.00

Pay to Full

[+ Add Temporary Items](#)

account	TOTAL
Operating Income	
Sales	6,50,000.00
Total for Operating Income	6,50,000.00
Cost of Goods Sold	
Cost of Goods Sold	1,10,000.00
Materials	1,00,000.00
Total for Cost of Goods Sold	2,10,000.00
Gross Profit	4,40,000.00
Operating Expense	
Other Expenses	5,000.00
Rent Expense	50,000.00
Salaries and Employee Wages	2,00,000.00
Total for Operating Expense	2,55,000.00
Operating Profit	1,85,000.00
Non Operating Income	
Total for Non Operating Income	0.00
Non Operating Expense	
Total for Non Operating Expense	0.00
Net Profit/Loss	1,85,000.00

Milestone 12 Financial reports:

Purposes:

Fresh Bite Catering cater for schools, colleges and universities. We serve a wide selection of food and beverages, whilst keeping in mind the nutritional needs of students by offering a range of healthy meal plans. But we don't just serve any food – we also prioritize the nutritional needs of students.

Future scope:

The scope of the catering industry is extensive, ranging from weddings and social gatherings to corporate events and festivals. To establish a catering business, entrepreneurs need to fulfill essential registrations, including an FSSAI license, GST registration, and local permits

Conclusion:

- Catering businesses offer off-site service and specialize in providing food and beverage service for events, while restaurants offer an on-site dining experience. Both businesses require different equipment, staffing, and marketing strategies, and they operate on different schedule