Docs Needed:

Personal:

- 1. NID both part photocopy
- 2. Main NID (to confirmation:will return instant)
- 3. 2 copy passport size pic
- 4. Salary Expenditure
- 5. Reason for loan(reason has to be valid by what they'll give you loan asap)
- 6. Salary Statement(confirmation letter)
- 7. A blank Bank Check(Salary coming bank)
- 8. Bkash number
- 9. Permanent address & recent address
- 10. OFFICE ID CARD
- 11. Office location with details(located at niketan 2, software company, has been working for 1 + years here, boss name)

Grantor:

- 1. Grantor 1:
 - a. 1 copy passport size pic
 - b. NID Photocopy both part
 - c. Phone number
- 2. Grantor 2:
 - d. 1 copy passport size pic
 - e. NID Photocopy both part
 - f. Phone number
- Most Trustable Colleague:
 - 1. Name
 - 2. Relation with
 - 3. Is he aware of it and take responsibility if you are gone?
 - 4. Phone Number
- Family Info
 - 1. Parents contact number
 - 2. Their confirmation that, i'm aware of it that my son is taking the loan
 - 3. Picture of Parents 1 copy (father or mother)
 - 4. NID Both part (father or mother)

• 2nd part

- 1. Please Openly share with me why you need it
- 2. Will discourage you and ask still you want it?
- 3. Monthly installment will be —— this amount and you will have —— this amount left .is it okay for you and your family?
- 4. Why you are taking this amount(whatever the amount is) you can take the loan later(don't be confuse)

5.	We will visit your office, when you'll be available (set a time as soon as possible).