

August 1, 2024

Batangas State University – The National Engineering University 12 Rizal Ave, Poblacion,
Batangas, 4200 Batangas

Ma'am/Sir,

Good day.

I am Patrick Jake B. Tolentino , with college application number 2024131645, and I am requesting your approval to change campus and program. I am offered a slot in Bachelor of Secondary Education—Sciences under the College of Teacher Education at JPLPC-Malvar Campus, which is not in my program choices. To be honest, my program choices are BS Architecture, BS Civil Engineering, and BS Mechanical Engineering I did not qualify for those programs through the admission results. However, since BSU Lipa Campus re-opened its college application in selected programs like Bachelor of Engineering Technology Major in Electrical Engineering Technology, I would like to take this opportunity to change my offered program and campus if possible. BSU Lipa Campus is nearer because me and my family reside in Lipa City. Your approval means a lot to me and my family. I am hoping for your utmost consideration on my request. Thank you so much.

Respectfully Yours,

Tolentino, Patrick Jake B.

Ailao Labc, Lipa City, Batangas

Contact number: 0956249826