## Kazi Sabiha

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**EDUCATION:** Anticipated graduation date- June 2016, Hillcrest High School, Jamaica NY 11432. Will achieve the *Career Development Occupational Studies Commencement Credential* along with a general diploma.

**21st CENTURY WORKPLACE SKILLS**

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| **Communications** | * Participated in a public speaking course where it was the requirement to give multiple speeches on varying topics: informative, persuasive etc. |
| **Team Work and Leadership** | * I volunteered with an organization where we worked together to fight for justice and rights. |
| **Time Management** | * I always completed projects and assignments throughout my school years on time, meeting all deadlines. |
| **Technology** | * Capable of using Microsoft Word, PowerPoint, and the Internet. * Able to collaborate with team members by using Google Docs applications. * Knowledgeable of the computer languages JavaScript and HTML |
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| **Creativity** | * I like to draw in my free time and I am interested in photography |
| **Learning from the Experts** | * Class field trips to the Google office, Intrepid and Holocaust Museum * Participated in many community outings focusing on soft skills and communication. |
| **Workplace Experiences** | .   * **Internship experiences:** DRUM South Asian organization- went on protests, learned about the numerous problems in society, raised money, hosted fundraising events |