

Kiyona Bentley

Lansdale, PA 19446

484-929-5245

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Objective: Entry level position for Junior Web Developer

Education:

Excelsior College

Masters of Business Administration, June 2021

Major: Business

GPA: 3.93

Excelsior College

Bachelor of Science, December 2020

Major: Psychology

GPA: 3.1

Xavier University of Louisiana

2014-2018

Major: Chemistry Pre-Med

Honors:

Summa Cum Laude-Excelsior College MBA

John F. Ebersole Access Scholarship , Excelsior College

Xavier University of Louisiana Premed Scholarship

Work Experience:

University of Penn LPS Coding Bootcamp

Student (August 2021-current)

Philadelphia, PA

Xavier University Fiscal Services

New Orleans, LA

Assistant (Fall 2015-Spring 2018)

- provided assistance in reviewing student's account histories and payments/assisted refund check requests/Research inquiries/discrepancies on student accounts
- Answered the phone to address student questions or concerns regarding their accounts
- Alphabetized and organized student files

Skills: Microsoft Office, HTML, CSS, Javascript, Web APIs, Project Management, Quantitative Analysis, Marketing, Operations Management, Accounting, Finance, Information Technology, Organizational Behavior, Educational Psychology, Global Business Environment, Leading Teams

Volunteer Organizations:

Excelsior Connects Alumni Association (2021-present)

GirlTrek (2019-Present)

STEM Nola (2015-2017)

Walk to end Alzheimer's-Nola (2015-2017)