# How to backup your Database in MySQL

1. Open the database that you want to backup.

Graphical user interface, text, application

Description automatically generated

1. Click the Server tab and select Data Export.

Graphical user interface, text, application

Description automatically generated

1. You will see a new window select the schema/s that you want to backup.

Graphical user interface, application

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1. Choose a location where you want the dump files to go and click the start export button.

Graphical user interface, text, application, Word

Description automatically generated

Graphical user interface, text, application, email

Description automatically generated

1. When you see this screen, it means that you have successfully exported your database.

Graphical user interface, text, application

Description automatically generated

# How to import backed up data

1. Create the data base you want the data to be imported to



1. Click the Server tab and then click Data Import

Graphical user interface, application, Word

Description automatically generated

1. Select the folder that contains all the backed-up data

Text

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1. Make sure that the right data base and tables are selected then click the Start Import button

Graphical user interface, application

Description automatically generated

Graphical user interface, application

Description automatically generated

1. You should see this screen when the import was successful

Text

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