



KEENAN ADRIAN OLIVIER

BUSINESS ADMINISTRATION STUDENT

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PERSONAL PROFILE

CAREER

I am an undergraduate at Tsiba Business School completing my final year in Bachelor of Business Administration. I am always striving to learn new skills & over the past three years studying, working part-time has taught me valuable skills, that I am able to incorporate in my career.

NOVEMBER 2020 - SALES ASSOCIATE FEBRUARY 2021

R. B.
Schroeder &
Sons

- Receive payments
- Inventory/Stock taking
- Assist customers

JULY 2019 - USHER DECEMBER 2019

Event
solutions/
Amanzi Blue

- Scan tickets of spectators
- Door keeper
- Guide spectators to their seats

EDUCATION

2019-2021 TSIBA BUSINESS SCHOOL

Bachelor of
Business
Admission

- Completed the following courses: Marketing, End-user computing, Statistics, Business communications & Economics.

2018 EXCELSIOR HIGH SCHOOL

Completed
Requirements
for High School

- Bachelor's pass

ACHIEVEMENTS

- Completed a virtual Design Thinking project
- Completed a project in partnership with the Northern Eastern University
- Completed a business plan virtually with Fonty's University students
- Achieved my Driver's License

LANGUAGES

- English Home language
- Afrikaans Additional language

SKILLS

- Communication
- Customer service
- Time Management
- Leadership
- Presentations
- Google Suite (Docs; Slides & Sheets)

REFERENCES

- **References available upon request**