Technical Evaluation - System Test Case:
MET: A WEB-BASED MONITORING AND EVALUATION OF TARGET EXTENSION PROGRAM, ACTIVITIES AND PROJECTS (PAPS)

REPORTS MODULE

Purpose: Verify the Monitoring Module (all parts).

Instructions: Anything in **RED** is mandatory, everything else is optional and should only be put in if it is needed to clarify how the test was performed.

Test Run Information: **Tester Name:** Lumayor, Maria Kristina I., Panday, Raymart M., Gatdula, Cheanner M., De Sagun, Lovely D., Abo, Mike Bryan J. **Date(s) of Test:** July 12-14, 2022 Location/server being used: N/A	**Prerequisites for this test:** None
	Software Versions: Application: MET Website and Mobile Application Browser [used & those COTS supports]: Google Chrome version 76.0.3809.132 (64-bit) Database: mySQL Operating System: Windows 10 & 11
	Required Configuration: [browser setup, security or user ID roles] No special setup needed

NOTES and RESULTS:

The Reports Module will be a great help for the user in generating automated reports. With these generated reports, the work of the user will be lighter specially in creating such reports. The fact that the reports can be generated through few taps is surely a great news for the target users. Although there are a lot of major errors in this version, the team hopes that this test case will greatly help for the improvement of this system since the generated reports would somehow one or even the most important purpose of this system.

The most important and should not be neglected error found in this test case is the error in downloading the Status Report. The error page this displays a very confidential information of the system specially the information of the user. Moreover, when this system was improved, the team is sure that this will be an outstanding system helping not only its target user but also the potential user when this system were to be deployed to not only to the Batangas State University but to a wider scope..

		TEST SCRIPT STEPS/RESULTS			
STEP	TEST STEP/INPUT	EXPECTED RESULTS	ACTUAL RESULTS	Requirements Validated	PASS/FAIL
		DIRECTOR FOR EXTENSION SERVICES			
EVALUATION REPORT					
	Verify if all the filters (Year, Quarter, Extension Agenda, Development Goal, Campus, Colleges) work.	The system should filter based on year, quarter, extension agenda, development goal, campus, and colleges.	The system filters the evaluation reports of events		PASSED
	The filter must have a signal button to verify the filtering.	The system should have a filter button to indicate proceeding with filtering	The system only has a close button and no indication of proceeding in filtering.		FAILED
	Verify if the close button is fixed at the bottom of the modal.	The system should have the cancel button fixed at the *bottom of the modal* for easier navigation.	The close button is at *the bottom of the events and filter*.		FAILED
	Verify if the system restricts print documents when the name, role, and/or designation of the staff are undefined or do not exist.	The system must not proceed in downloading files if the name, role, and/or designation of the staff are undefined or do not exist.	The system still prints the report.		FAILED
	Restrict print of the "Evaluation Report for Extension Program, Projects, and Activities" if required fields are not filled in.	The system must not proceed in downloading files if the required fields are empty.	The system still prints the report.		FAILED
	Verify if the system can add a signatory from the modal.	The system should add a signatory from the modal.	The system can add a signatory from the modal.		PASSED
	Verify if the system can add and delete the signatory.	The system should add or delete the signatory.	The system adds and deletes the signatory.		PASSED
	Verify if the signatory can be reordered by dragging the move button.	The system should be reordered by dragging the move button.	The system can be reordered by dragging the move button.		PASSED
	Verify if pagination works and is visible for all modals.	The system should have working and visible pagination for all modals.	The system has working and visible pagination.		PASSED
	Verify if filtering works on adding signatory.	The system should filter the staffs according to their campus.	The system should filter the staffs according to their campus.		PASSED
	Buttons must be visible and working.	The system should have visible and working buttons.	The system should have visible and working buttons.		PASSED
	Verify if the dropdown menu of the filters in Add Signatory is working and is visible.	The system should has visible and working dropdown menu of the filters in Add Signatory.	The system has visible and working dropdown menu of the filters in Add Signatory.		PASSED

		TEST SCRIPT STEPS/RESULTS			
STEP	TEST STEP/INPUT	EXPECTED RESULTS	ACTUAL RESULTS	Requirements Validated	PASS/FAIL
	Check if the "Rows" displays the chosen number of rows in "Select Events".	The system should display the chosen number of rows in "Select Events".	The system displays the chosen number of rows in "Select Events".		PASSED
	Check if the "Unselect" button, unselects the selected event.	The system should unselect the selected event and return the report to the default presented report.	The system unselects the selected event and returns the report to the default presented report.		PASSED
	Check if the "Select" button, displays the evaluation report of the selected event.	The system should display the evaluation report of the selected event.	The system displays the evaluation report of the selected event.		PASSED
	Verify if there is a button indicating that the selection is completed.	The system should have a button to indicate the completion of selection.	The system has no button to indicate completion.		FAILED
	Verify if the "Raw Data" prints the specific evaluation report of an event.	The system should print the specific evaluation report of an event for documentation.	The system prints the report.		PASSED
	Verify if the "Evaluation Report for Extension Program, Projects and Activities" report has no typographical errors.	The system should provide consistency in spellings, and formats on reports on the system and the printable reports.	The system provides consistency in spelling and formats on reports on the system and the printable reports.		PASSED
	Verify if the "Evaluation Report for Extension Program, Projects and Activities" report has no arithmetic errors.	The system should provide consistency in arithmetic reports on the system and the printable reports.	The generated printable reports do not display the accurate total of the ratings.		FAILED
	Verify if the "Evaluation Report for Extension Program, Projects, and Activities" report reflects the data from the system to the printable reports.	The system should reflect the reports on the system to the printable reports.	The generated printable reports do not display the accurate total of the ratings while the system shows accurate results.		FAILED
	Verify if the "Evaluation Report for Extension Program, Projects, and Activities" report has filtered report errors.	The system should print the evaluation reports of the filtered training.	The system prints the evaluation reports of all the trainings when the Extension Agenda and Development Goal is set.		FAILED
	Verify if the "Evaluation Report for Extension Program, Projects, and Activities" report is printable.	The system should provide printable reports for documentation.	The system prints the report.		PASSED
MONITORING REPORT					
	Verify if all the filters (Year, Quarter, Extension Agenda, Development Goal, Campus, Colleges) work.	The system should filter based on year, quarter, extension agenda, development goal, campus, and colleges.	The system filters the monitoring reports of events		PASSED

	TEST SCRIPT STEPS/RESULTS				
STEP	**TEST STEP/INPUT**	**EXPECTED RESULTS**	**ACTUAL RESULTS**	**Requirements Validated**	**PASS/FAIL**
	The filter must have a signal button to verify the filtering.	The system should have a filter button to indicate proceeding with filtering	The system only has a close button and no indication of proceeding in filtering.		FAILED
	Verify if the close button is fixed at the bottom of the modal.	The system should have the cancel button fixed at the *bottom of the modal* for easier navigation.	The close button is at *the bottom of the filter*.		FAILED
	Verify if the system restricts print documents when the name, role, and/or designation of the staff are undefined or do not exist.	The system must not proceed in downloading files if the name, role, and/or designation of the staff are undefined or do not exist.	The system still prints the report.		FAILED
	Restrict print of the "Quarterly Monitoring Report for Extension Program, Projects and Activities" if required fields are not filled in.	The system must not proceed in downloading files if the required fields are empty.	The system still prints the report.		FAILED
	Verify if the system can add a signatory from the modal.	The system should add a signatory from the modal.	The system can add a signatory from the modal.		PASSED
	Verify if the system can add and delete the signatory.	The system should add or delete the signatory.	The system adds and deletes the signatory.		PASSED
	Verify if the signatory can be reordered by dragging the move button.	The system should be reordered by dragging the move button.	The system can be reordered by dragging the move button.		PASSED
	Verify if filtering works on adding signatory.	The system should filter the staff according to their campus.	The system should filter the staff according to their campus.		PASSED
	Buttons must be visible and working.	The system should have visible and working buttons.	The system should have visible and working buttons.		PASSED
	Verify if the dropdown menu of the filters in Add Signatory is working and is visible.	The system should has visible and working dropdown menu of the filters in Add Signatory.	The system is visible and working dropdown menu of the filters in Add Signatory.		PASSED
	Verify if the whole form, Form A, Form B, and Form C of the "Quarterly Monitoring Report for Extension Program, Projects and Activities" report is printable.	The system should provide printable whole form, Form A, Form B, and Form C reports for documentation.	The system prints the all the reports.		PASSED
	Verify if all forms of the "Quarterly Monitoring Report for Extension Program, Projects and Activities" report has no typographical errors.	The system should provide consistency in spellings, and formats on reports on the system and the printable reports.	The system provides consistency in spelling and formats on reports on the system and the printable reports.		PASSED

	TEST SCRIPT STEPS/RESULTS				
STEP	**TEST STEP/INPUT**	**EXPECTED RESULTS**	**ACTUAL RESULTS**	**Requirements Validated**	**PASS/FAIL**
	Verify if all forms of the "Quarterly Monitoring Report for Extension Program, Projects and Activities" report has no arithmetic errors.	The system should provide consistency in arithmetic reports on the system and the printable reports.	The generated printable reports do not display the accurate duration of days according to the inclusive dates.		PASSED
	Verify if all forms of the "Quarterly Monitoring Report for Extension Program, Projects and Activities" report reflects the data from the system to the printable reports.	The system should reflect the reports on the system to the printable reports.	Some of the "No. of Trainees Surveyed" displayed on the printable report do not reflect the data from the system.		FAILED
	Verify if all forms of the "Quarterly Monitoring Report for Extension Program, Projects and Activities" report has no inconsistencies.	The system should display consistent data on reports.	Some of the" Quality and Relevance Rating" do not match on the "No. of Trainees Surveyed."		FAILED
	Verify if all forms of the "Quarterly Monitoring Report for Extension Program, Projects and Activities" report has filtered report errors.	The system should print the monitoring reports of the filtered training.	The system prints the monitoring reports of all the trainings when the Extension Agenda and Development Goal is set.		FAILED
PHYSICAL REPORT					
	Verify if all the filters (Year, Quarter, Extension Agenda, Development Goal, Campus, Colleges) work.	The system should filter based on year, quarter, extension agenda, development goal, campus, and colleges.	The system filters the physical reports of events		PASSED
	The filter must have a signal button to verify the filtering.	The system should have a filter button to indicate proceeding with filtering	The system only has a close button and no indication of proceeding in filtering.		FAILED
	Verify if the close button is fixed at the bottom of the modal.	The system should have the cancel button fixed at the *bottom of the modal* for easier navigation.	The close button is at *the bottom of the events and filter*.		FAILED
	Verify if the system restricts print documents when the name, role, and/or designation of the staff are undefined or do not exist.	The system must not proceed in downloading files if the name, role, and/or designation of the staff are undefined or do not exist.	The system still prints the report.		FAILED
	Restrict print of the "Evaluation Report for Extension Program, Projects, and Activities" if required fields are not filled in.	The system must not proceed in downloading files if the required fields are empty.	The system still prints the report.		FAILED

		TEST SCRIPT STEPS/RESULTS			
STEP	TEST STEP/INPUT	EXPECTED RESULTS	ACTUAL RESULTS	Requirements Validated	PASS/FAIL
	Verify if the system can add a signatory from the modal.	The system should add a signatory from the modal.	The system can add a signatory from the modal.		PASSED
	Verify if the system can add and delete the signatory.	The system should add or delete the signatory.	The system adds and deletes the signatory.		PASSED
	Verify if the signatory can be reordered by dragging the move button.	The system should be reordered by dragging the move button.	The system can be reordered by dragging the move button.		PASSED
	Verify if pagination works and is visible for all modals.	The system should have working and visible pagination for all modals.	The system's pagination is working but not visible.		FAILED
	Buttons must be visible and working.	The system should have visible and working buttons.	The close buttons on the Report Signatory and Add signatory are not visible.		FAILED
	Verify if filtering works on adding signatory.	The system should filter the staff according to their campus.	The system should filter the staff according to their campus.		PASSED
	Verify if the dropdown menu of the filters in Add Signatory is working and is visible.	The system should have visible and working dropdown menu of the filters in Add Signatory.	The dropdown menu of the filters in Add Signatory is working but not visible.		FAILED
	Verify if the "Quarterly Physical Report for Extension Program, Projects, and Activities" report has no typographical errors.	The system should provide consistency in spellings, and formats on reports on the system and the printable reports.	The system provides consistency in spelling and formats on reports on the system and the printable reports.		PASSED
	Verify if the "Quarterly Physical Report for Extension Program, Projects, and Activities" report has no arithmetic errors.	The system should provide consistency in arithmetic reports on the system and the printable reports.	The generated printable reports do not display the accurate duration of days according to the inclusive dates.		FAILED
	Verify if the "Quarterly Physical Report for Extension Program, Projects, and Activities" report reflects the data from the system to the printable reports.	The system should reflect the reports on the system to the printable reports.	The third particulars display "Number of trainees weighted by the length of training" on the printable report while the system displays "Number of extension programs organized and supported consistent with the SUC's mandated and priority programs". Also, display different results.		FAILED
	Verify if the "Quarterly Physical Report for Extension Program, Projects, and	The system should print the physical reports of the filtered training.	The system prints the physical reports of all the training when the		FAILED

APPENDIX A

		TEST SCRIPT STEPS/RESULTS			
STEP	TEST STEP/INPUT	EXPECTED RESULTS	ACTUAL RESULTS	Requirements Validated	PASS/FAIL
	Activities" report has filtered report errors.		Extension Agenda and Development Goal is set.		
	Verify if the "Quarterly Physical Report for Extension Program, Projects and Activities" report is printable.	The system should provide printable reports for documentation.	The system prints the report.		PASSED
STATUS REPORT					
	Verify if all the filters (Year, Quarter, Extension Agenda, Development Goal, Campus, Colleges) work.	The system should filter based on year, quarter, extension agenda, development goal, campus, and colleges.	The system filters the status reports of events		PASSED
	The filter must have a signal button to verify the filtering.	The system should have a filter button to indicate proceeding with filtering	The system only has a close button and no indication of proceeding in filtering.		FAILED
	Verify if the close button is fixed at the bottom of the modal.	The system should have the cancel button fixed at the *bottom of the modal* for easier navigation.	The close button is at *the bottom of the events and filter*.		FAILED
	Verify if the system restricts print documents when the name, role, and/or designation of the staff are undefined or do not exist.	The system must not proceed in downloading files if the name, role, and/or designation of the staff are undefined or do not exist.	The system still prints the report.		FAILED
	Restrict print of the "Evaluation Report for Extension Program, Projects, and Activities" if required fields are not filled in.	The system must not proceed in downloading files if the required fields are empty.	The system still prints the report.		FAILED
	Verify if the system can add a signatory from the modal.	The system should add a signatory from the modal.	The system can add a signatory from the modal.		PASSED
	Verify if the system can add and delete the signatory.	The system should add or delete the signatory.	The system adds and deletes the signatory.		PASSED
	Verify if the signatory can be reordered by dragging the move button.	The system should be reordered by dragging the move button.	The system can be reordered by dragging the move button.		PASSED
	Verify if pagination works and is visible for all modals.	The system should have working and visible pagination for all modals.	The system has working and visible pagination.		PASSED
	Verify if filtering works on adding signatory.	The system should filter the staffs according to their campus.	The system should filter the staffs according to their campus.		PASSED
	Verify if the "Status Report" is printable.	The system should provide printable reports for documentation	The system throws *ErrorException* and displays confidential		FAILED

		TEST SCRIPT STEPS/RESULTS			
STEP	TEST STEP/INPUT	EXPECTED RESULTS	ACTUAL RESULTS	Requirements Validated	PASS/FAIL
			information.		
	VICE-CHANCELLOR FOR RESEARCH, DEVELOPMENT, AND EXTENSION SERVICES				
	EVALUATION REPORT				
	Verify if all the filters (Year, Quarter, Extension Agenda, Development Goal, Campus, Colleges) work.	The system should filter based on year, quarter, extension agenda, development goal, campus, colleges.	The system filters the evaluation reports of events		PASSED
	The filter must have a signal button to verify the filtering.	The system should have a filter button to indicate proceeding with filtering	The system only has a close button and no indication of proceeding in filtering.		FAILED
	Verify if the close Button is fixed at the bottom of the modal filter.	The system should have the cancel button fixed at the *bottom of the modal* for easier navigation.	The close button is at *the bottom of the events and filter*.		FAILED
	Verify if the close Button is visible at the bottom of the modal.	The system close button should be visible to closed the modal.	The close button is visible.		PASSED
	Verify if the search box can search project title in the select event modal.	The system should display the search project title in the table with their details.	The system displays the search project title in the table with the correct details.		PASSED
	Verify if the row filter can filter the table row to its selected number option.	The system should filter the rows depends on selected number option.	The system filters the number of rows by the selected option.		PASSED
	Verify if the unselect button can unselect the selected row/s.	The system should unselect the selected event/s.	The system unselected the selected event/s.		PASSED
	Verify if the select button on select event can select specific project and then display on the evaluation report table	The system should select specific project and then display on the evaluation report table	The system selects specific project and then display on the evaluation report table		PASSED
	Verify if pagination works and is visible for the modal report signatory.	The system should have working and visible pagination for the modal report signatory.	The system pagination is visible for the modal report signatory.		PASSED
	Verify if pagination works and is visible for the modal select event.	The system should have working and visible pagination for the modal select event.	The system pagination is visible for the modal select event.		PASSED
	Verify if the system restricts print documents when the name, role, and/or designation of the staff are undefined or do not exist.	The system must not proceed in downloading files if the name, role, and/or designation of the staff are undefined or do not exist.	The system still prints the report.		FAILED
	Restrict print of the "Evaluation report" if	The system must not proceed in	The system still prints the report.		FAILED

		TEST SCRIPT STEPS/RESULTS			
STEP	TEST STEP/INPUT	EXPECTED RESULTS	ACTUAL RESULTS	Requirements Validated	PASS/FAIL
	required fields are not filled in.	downloading files if the required fields are empty.			
	Verify if the system can add a signatory from the modal.	The system should add a signatory from the modal.	The system can add a signatory from the modal.		PASSED
	Verify if the system can remove a signatory from the modal.	The system should remove a signatory from the modal.	The system can remove a signatory from the modal.		PASSED
	Verify if the button for signatory can be dragged in signatory from the modal.	The draggable function of the button should work.	The system allows the signatory to be draggable.		PASSED
	Select Signatory button will prompt you to add signatory.	The system should prompt to add signatory modal.	The system prompts to add signatory modal.		PASSED
	Verify if close button works and is visible in the modal report signatory.	The system close button should close report signatory modal.	The system has a working close button.		PASSED
	Verify if close button works and is visible in the modal add signatory.	The system close button should close add signatory modal.	The system has a working close button.		PASSED
	Verify if close button works and is visible in the modal filter.	The system close button should close filter modal.	The system has a working close button.		PASSED
	Verify if close button works and is visible in the modal select event.	The system close button should close select event modal.	The system has a working close button.		PASSED
	Verify if the data display on the evaluation reports are correct with no errors are visible.	The system should display correct data with no errors are visible.	The system displayed correct data with no errors are visible.		PASSED
	Verify if the participants either BatstateU and other institutions are correct in their total.	The system should sum participants in BatstateU and other institutions.	The system displays the correct total.		PASSED
	Verify if the participants in downloaded pdf file either BatstateU and other institutions are correct in their total.	The system should display the sum of participants in BatstateU and other institutions in the pdf file.	The system displays the correct total in downloaded pdf file.		PASSED
	Verify if the downloaded pdf file matches the evaluation report on the system.	The system data should match the evaluation report on the downloaded pdf file.	The system data match the evaluation report on the downloaded pdf file.		PASSED
MONITORING REPORT					
	Verify if all the filters (Year, Quarter, Extension Agenda, Development Goal, Campus, Colleges) work.	The system should filter based on year, quarter, extension agenda, development goal, campus, colleges.	The system filters the monitoring report of events		PASSED
	The filter must have a signal button to	The system should have a filter button to	The system only has a close button		FAILED

	TEST SCRIPT STEPS/RESULTS				
STEP	TEST STEP/INPUT	EXPECTED RESULTS	ACTUAL RESULTS	Requirements Validated	PASS/FAIL
	verify the filtering.	indicate proceeding with filtering	and no indication of proceeding in filtering.		
	Verify if the close Button is fixed at the bottom of the modal.	The system should have the cancel button fixed at the *bottom of the modal* for easier navigation.	The close button is at *the bottom of the filter*.		FAILED
	Verify if pagination works and is visible for the modal filter.	The system should have working and visible pagination for the modal filter.	The system pagination is visible.		PASSED
	Verify if the search box can search specific name in add signatory modal.	The system should display the search name in the table with its designation.	The system displays the search name in the table with correct designation.		PASSED
	Verify if the system restricts print documents when the name, role, and/or designation of the staff are undefined or do not exist.	The system must not proceed in downloading files if the name, role, and/or designation of the staff are undefined or do not exist.	The system still prints the report.		FAILED
	Restrict print of the "Evaluation report" if required fields are not filled in.	The system must not proceed in downloading files if the required fields are empty.	The system still prints the report.		FAILED
	Verify if the system can add a signatory from the modal.	The system should add a signatory from the modal.	The system can add a signatory from the modal.		PASSED
	Verify if the system can remove a signatory from the modal.	The system should remove a signatory from the modal.	The system can remove a signatory from the modal.		PASSED
	Verify if the button for signatory can be dragged in signatory from the modal.	The draggable function of the button should work.	The system allows the signatory to be draggable.		PASSED
	Select Signatory button will prompt you to add signatory.	The system should prompt to add signatory modal.	The system prompts to add signatory modal.		PASSED
	Verify if close button works and is visible in the modal add signatory.	The system close button should close add signatory.	The system has a working close button.		PASSED
	Verify if close button works and is visible in the modal report signatory.	The system close button should close report signatory modal.	The system has a working close button.		PASSED
	Verify if the filter in the add signatory can filter the listed name.	The system should able to filter the list of signatories.	The system displays the filtered table.		PASSED
	Verify if the data display on the evaluation reports are correct with no errors are visible.	The system should display correct data with no errors are visible.	The system displayed incorrect data.		FAILED
	Verify if the downloaded pdf file matches	The system data should match the	The system data didn't match the		FAILED

		TEST SCRIPT STEPS/RESULTS			
STEP	TEST STEP/INPUT	EXPECTED RESULTS	ACTUAL RESULTS	Requirements Validated	PASS/FAIL
	the evaluation report on the events.	evaluation report on the downloaded pdf file.	evaluation report on the downloaded pdf file.		
	Verify if the title of all training is listed on the column title of training.	The system should list all the training in the column named "Title of the Training"	The system listed all training in the column.		PASSED
	Verify if the title of all date matches its training day/s and listed on the column Inclusive dates.	The system should match on its training day/s and must listed on the column Inclusive dates.	The system listed all training with matching date.		PASSED
	Verify if the number of duration day is correct.	The number of days must be the difference of starting date and end date.	Incorrect output of duration day in the column "Duration".		FAILED
	Verify if the number of trainees match to the data in the event.	The system should match the total No. of trainees to its column.	Incorrect output on No. of trainees.		FAILED
	Verify if the weighted trainees match to the data in the event.	The system should match the weighted trainees to its column in the table.	Incorrect output on weighted trainees.		FAILED
	Verify if the No. of trainees Surveyed matches to the data in column "Quality and relevance rating".	The system should match the data in column "Quality and relevance rating" to No. of trainees Surveyed.	Incorrect output on both column there is data on trainees surveyed but no output for quality and relevance rating.		FAILED
PHYSICAL REPORT					
	Verify if all the filters (Year, Campus, and Colleges) work.	The system should filter based on year, campus and colleges.	The system filters the Quarterly Physical Report of Operation.		PASSED
	The filter must have a signal button to verify the filtering.	The system should have a filter button to indicate proceeding with filtering	The system only has a close button and no indication of proceeding in filtering.		FAILED
	Verify if the close Button is fixed at the bottom of the filter modal.	The system should have the cancel button fixed at the *bottom of the modal* for easier navigation.	The close button is at *the bottom of the filter*.		FAILED
	Verify if close button works and is visible in the modal filter.	The system close button should close filter modal.	The system has a working close button.		PASSED
	Verify if the search box can search specific name in add signatory modal.	The system should display the search name in the table with its designation.	The system displays the search name in the table with correct designation.		PASSED
	Verify if the system restricts print documents when the name, role, and/or designation of the staff are undefined or do not exist.	The system must not proceed in downloading files if the name, role, and/or designation of the staff are undefined or do not exist.	The system still prints the report.		FAILED

	TEST SCRIPT STEPS/RESULTS				
STEP	**TEST STEP/INPUT**	**EXPECTED RESULTS**	**ACTUAL RESULTS**	**Requirements Validated**	**PASS/FAIL**
	Restrict print of the "Physical report" if required fields are not filled in.	The system must not proceed in downloading files if the required fields are empty.	The system still prints the report.		FAILED
	Verify if the system can add a signatory from the modal.	The system should add a signatory from the modal.	The system can add a signatory from the modal.		PASSED
	Verify if the system can remove a signatory from the modal.	The system should remove a signatory from the modal.	The system can remove a signatory from the modal.		PASSED
	Verify if the button for signatory can be dragged in signatory from the modal.	The draggable function of the button should work.	The system allows the signatory to be draggable.		PASSED
	Select Signatory button will prompt you to add signatory.	The system should prompt to add signatory modal.	The system prompts to add signatory modal.		PASSED
	Verify if the filter in the add signatory can filter the listed name.	The system should able to filter the list of signatories.	The system displays the filtered table.		PASSED
	Verify if the filter in the add signatory can is visible.	The system should show the filter with its dropdown function.	The dropdown filter is not visible.		FAILED
	Verify if close button works and is visible in the modal add signatory.	The system close button should close add signatory.	The system has a working close button.		FAILED
	Verify if close button works and is visible in the modal report signatory.	The system close button should close report signatory modal.	The system has a working close button.		FAILED
	Verify if the filter in the add signatory can filter the listed name.	The system should able to filter the list of signatories.	The system displays the filtered table.		FAILED
	Verify if the download pdf button can download a pdf copy of the report.	The system should create a copy of report in pdf format.	The system downloaded a copy of report in pdf format.		PASSED
	Verify if the downloaded pdf file had corrected format and spelling.	The system should create a copy of report with no errors in formatting and spelling.	The system creates a copy of file in pdf format with no incorrect format and spelling.		PASSED
	Verify if the reports contain incorrect data.	The system should display the data with no errors.	The system shown an incorrect computation in the column "Variance as of 2022"		FAILED
STATUS REPORT					
	Verify if all the filters (Year, Quarter, Extension Agenda, Development Goal, Campus, Colleges) work.	The system should filter based on year, quarter, extension agenda, development goal, campus, colleges.	The system filters the status report of Extension Programs, Projects, and Activities (PPAs)		PASSED
	The filter must have a signal button to verify the filtering.	The system should have a filter button to indicate proceeding with filtering	The system only has a close button and no indication of proceeding in		FAILED

	TEST SCRIPT STEPS/RESULTS				
STEP	**TEST STEP/INPUT**	**EXPECTED RESULTS**	**ACTUAL RESULTS**	**Requirements Validated**	**PASS/FAIL**
			filtering.		
	Verify if the close Button is fixed at the bottom of the filter modal.	The system should have the cancel button fixed at the *bottom of the modal* for easier navigation.	The close button is at *the bottom of the events and filter*.		FAILED
	Verify if close button works and is visible in the modal filter.	The system close button should close filter modal.	The system has a working close button.		PASSED
	Verify if the header of the report is fixed so that when scrolling the header will stay even when scrolling.	The system should put the header as fixed.	The system header is not fixed when scrolling the header title is not visible.		FAILED
	Verify if the title of projects had correct date and duration.	The system should show correct match of date to its specified date and duration must be the difference of start date and end date.	The system shows incorrect duration day.		FAILED
	Verify if the No. of beneficiaries had corrected data.	The system should show the Np. Of beneficiaries on each project.	The system shows an incorrect output of the data.		FAILED
	Verify if all columns have data.	The system should display data in each column.	The system doesn't show data on Documentation.		FAILED
	Verify if the there is data on location column.	The system should display location of each project.	The system shows location of each project.		PASSED
	Verify if there is budget allocation for each project and if the data on the budget allocation is correct.	The system should display the right budget allocation for each project.	The system shows incorrect budget allocation for some projects.		FAILED
HEAD, EXTENSION SERVICES OFFICES					
EVALUATION REPORT					
	Verify if all the filters (Year, Quarter, Extension Agenda, Development Goal, Colleges, Programs) work.	The system should filter based on year, quarter, extension agenda, development goal, colleges, and program.	The system filters the evaluation reports of events		PASSED
	The filter must have a signal button to verify the filtering.	The system should have a filter button to indicate proceeding with filtering	The system only has a close button and no indication of proceeding in filtering.		FAILED
	Verify if the close button is fixed at the bottom of the modal.	The system should have the cancel button fixed at the *bottom of the modal* for easier navigation.	The close button is at *the bottom of the events and filter*.		FAILED
	Verify if the system restricts print documents when the name, role, and/or	The system must not proceed in downloading files if the name, role,	The system still prints the report.		FAILED

		TEST SCRIPT STEPS/RESULTS			
STEP	**TEST STEP/INPUT**	**EXPECTED RESULTS**	**ACTUAL RESULTS**	**Requirements Validated**	**PASS/FAIL**
	designation of the staff are undefined or do not exist.	and/or designation of the staff are undefined or do not exist.			
	Restrict print of the "Evaluation Report for Extension Program, Projects, and Activities" if required fields are not filled in.	The system must not proceed in downloading files if the required fields are empty.	The system still prints the report.		FAILED
	Verify if the system can add a signatory from the modal.	The system should add a signatory from the modal.	The system can add a signatory from the modal.		PASSED
	Verify if the system can add and delete the signatory.	The system should add or delete the signatory.	The system adds and deletes the signatory.		PASSED
	Verify if the signatory can be reordered by dragging the move button.	The system should be reordered by dragging the move button.	The system can be reordered by dragging the move button.		PASSED
	Verify if pagination works and is visible for all modals.	The system should have working and visible pagination for all modals.	The system has working and visible pagination.		PASSED
	Verify if filtering works on adding signatory.	The system should filter the staffs according to their campus.	The system should filter the staffs according to their campus.		PASSED
	Buttons must be visible and working.	The system should have visible and working buttons.	The system should have visible and working buttons.		PASSED
	Verify if the dropdown menu of the filters in Add Signatory is working and is visible.	The system should has visible and working dropdown menu of the filters in Add Signatory.	The system has visible and working dropdown menu of the filters in Add Signatory.		PASSED
	Check if the "Rows" displays the chosen number of rows in "Select Events".	The system should display the chosen number of rows in "Select Events".	The system displays the chosen number of rows in "Select Events".		PASSED
	Check if the "Unselect" button, unselects the selected event.	The system should unselect the selected event and return the report to the default presented report.	The system unselects the selected event and returns the report to the default presented report.		PASSED
	Check if the "Select" button, displays the evaluation report of the selected event.	The system should display the evaluation report of the selected event.	The system displays the evaluation report of the selected event.		PASSED
	Verify if there is a button indicating that the selection is completed.	The system should have a button to indicate the completion of selection.	The system has no button to indicate completion.		FAILED
	Verify if the "Raw Data" prints the specific evaluation report of an event.	The system should print the specific evaluation report of an event for documentation.	The system prints the report.		PASSED
	Verify if the "Evaluation Report for	The system should provide consistency	The system provides consistency in		PASSED

	TEST SCRIPT STEPS/RESULTS				
STEP	**TEST STEP/INPUT**	**EXPECTED RESULTS**	**ACTUAL RESULTS**	**Requirements Validated**	**PASS/FAIL**
	Extension Program, Projects and Activities" report has no typographical errors.	in spellings, and formats on reports on the system and the printable reports.	spelling and formats on reports on the system and the printable reports.		
	Verify if the "Evaluation Report for Extension Program, Projects and Activities" report has no arithmetic errors.	The system should provide consistency in arithmetic reports on the system and the printable reports.	The generated printable display the accurate total of the ratings.		PASSED
	Verify if the "Evaluation Report for Extension Program, Projects, and Activities" report reflects the data from the system to the printable reports.	The system should reflect the reports on the system to the printable reports.	The system reflects the reports on the system to the printable reports.		PASSED
	Verify if the "Evaluation Report for Extension Program, Projects, and Activities" report has filtered report errors.	The system should print the evaluation reports of the filtered training.	The system prints the evaluation reports of all the trainings when the Extension Agenda and Development Goal is set.		FAILED
	Verify if the "Evaluation Report for Extension Program, Projects, and Activities" report is printable.	The system should provide printable reports for documentation.	The system prints the report.		PASSED
MONITORING REPORT					
	Verify if all the filters (Year, Quarter, Extension Agenda, Development Goal, Colleges, and Programs) work.	The system should filter based on year, quarter, extension agenda, development goal, colleges, and programs.	The system filters the monitoring reports of events		PASSED
	The filter must have a signal button to verify the filtering.	The system should have a filter button to indicate proceeding with filtering	The system only has a close button and no indication of proceeding in filtering.		FAILED
	Verify if the close button is fixed at the bottom of the modal.	The system should have the cancel button fixed at the *bottom of the modal* for easier navigation.	The close button is at *the bottom of the filter*.		FAILED
	Buttons must be visible and working.	The system should have visible and working buttons.	The system should have visible and working buttons.		PASSED
	Verify if the "Quarterly Monitoring Report for Extension Program, Projects and Activities" report has no arithmetic errors.	The system should provide consistency in arithmetic reports on the system.	The reports do not display the accurate duration of days according to the inclusive dates.		FAILED
	Verify if the "Quarterly Monitoring Report for Extension Program, Projects and	The system should display consistent data on reports.	Some of the" Quality and Relevance Rating" do not match on		FAILED

	TEST SCRIPT STEPS/RESULTS				
STEP	**TEST STEP/INPUT**	**EXPECTED RESULTS**	**ACTUAL RESULTS**	**Requirements Validated**	**PASS/FAIL**
	Activities" report has no inconsistencies.		the "No. of Trainees Surveyed."		
PHYSICAL REPORT					
	Verify if all the filters (Year, Quarter, Extension Agenda, Development Goal, Colleges, Programs) work.	The system should filter based on year, quarter, extension agenda, development goal, colleges, and programs.	The system filters the physical reports of events		PASSED
	The filter must have a signal button to verify the filtering.	The system should have a filter button to indicate proceeding with filtering	The system only has a close button and no indication of proceeding in filtering.		FAILED
	Verify if the close button is fixed at the bottom of the modal.	The system should have the cancel button fixed at the *bottom of the modal* for easier navigation.	The close button is at *the bottom of the events and filter*.		FAILED
	Verify if the system restricts print documents when the name, role, and/or designation of the staff are undefined or do not exist.	The system must not proceed in downloading files if the name, role, and/or designation of the staff are undefined or do not exist.	The system still prints the report.		FAILED
	Restrict print of the "Evaluation Report for Extension Program, Projects, and Activities" if required fields are not filled in.	The system must not proceed in downloading files if the required fields are empty.	The system still prints the report.		FAILED
	Verify if the system can add a signatory from the modal.	The system should add a signatory from the modal.	The system can add a signatory from the modal.		PASSED
	Verify if the system can add and delete the signatory.	The system should add or delete the signatory.	The system adds and deletes the signatory.		PASSED
	Verify if the signatory can be reordered by dragging the move button.	The system should be reordered by dragging the move button.	The system can be reordered by dragging the move button.		PASSED
	Verify if pagination works and is visible for all modals.	The system should have working and visible pagination for all modals.	The system has working and visible pagination.		PASSED
	Verify if filtering works on adding signatory.	The system should filter the staffs according to their campus.	The system should filter the staffs according to their campus.		PASSED
	Verify if the "Quarterly Physical Report for Extension Program, Projects, and Activities" report has no typographical errors.	The system should provide consistency in spellings, and formats on reports on the system and the printable reports.	The system provides consistency in spelling and formats on reports on the system and the printable reports.		PASSED
	Verify if the "Quarterly Physical Report for Extension Program, Projects, and	The system should provide consistency in arithmetic reports on the system and	The generated printable reports do not display the accurate duration of		FAILED

		TEST SCRIPT STEPS/RESULTS			
STEP	**TEST STEP/INPUT**	**EXPECTED RESULTS**	**ACTUAL RESULTS**	**Requirements Validated**	**PASS/FAIL**
	Activities" report has no arithmetic errors.	the printable reports.	days according to the inclusive dates.		
	Verify if the "Quarterly Physical Report for Extension Program, Projects, and Activities" report reflects the data from the system to the printable reports.	The system should reflect the reports on the system to the printable reports.	The third particulars display "Number of trainees weighted by the length of training" on the printable report while the system displays "Number of extension programs organized and supported consistent with the SUC's mandated and priority programs". Also, display different results.		FAILED
	Verify if the "Quarterly Physical Report for Extension Program, Projects, and Activities" report has filtered report errors.	The system should print the physical reports of the filtered training.	The system prints the physical reports of all the training when the Extension Agenda and Development Goal is set.		FAILED
	Verify if the "Quarterly Physical Report for Extension Program, Projects and Activities" report is printable.	The system should provide printable reports for documentation.	The system prints the report.		PASSED
STATUS REPORT					
	Verify if all the filters (Year, Quarter, Extension Agenda, Development Goal, Campus, Colleges) work.	The system should filter based on year, quarter, extension agenda, development goal, campus, and colleges.	The system filters the status reports of events		PASSED
	The filter must have a signal button to verify the filtering.	The system should have a filter button to indicate proceeding with filtering	The system only has a close button and no indication of proceeding in filtering.		FAILED
	Verify if the close button is fixed at the bottom of the modal.	The system should have the cancel button fixed at the *bottom of the modal* for easier navigation.	The close button is at *the bottom of the events and filter*.		FAILED
	Verify if the system restricts print documents when the name, role, and/or designation of the staff are undefined or do not exist.	The system must not proceed in downloading files if the name, role, and/or designation of the staff are undefined or do not exist.	The system still prints the report.		FAILED
	Restrict print of the "Evaluation Report for Extension Program, Projects, and Activities" if required fields are not filled	The system must not proceed in downloading files if the required fields are empty.	The system still prints the report.		FAILED

		TEST SCRIPT STEPS/RESULTS			
STEP	**TEST STEP/INPUT**	**EXPECTED RESULTS**	**ACTUAL RESULTS**	**Requirements Validated**	**PASS/FAIL**
	in.				
	Verify if the system can add a signatory from the modal.	The system should add a signatory from the modal.	The system can add a signatory from the modal.		PASSED
	Verify if the system can add and delete the signatory.	The system should add or delete the signatory.	The system adds and deletes the signatory.		PASSED
	Verify if the signatory can be reordered by dragging the move button.	The system should be reordered by dragging the move button.	The system can be reordered by dragging the move button.		PASSED
	Verify if pagination works and is visible for all modals.	The system should have working and visible pagination for all modals.	The system has working and visible pagination.		PASSED
	Verify if filtering works on adding signatory.	The system should filter the staffs according to their campus.	The system should filter the staffs according to their campus.		PASSED
	Verify if the "Status Report" is printable.	The system should provide printable reports for documentation	The system throws *ErrorException* and displays confidential information.		FAILED
COLLEGE EXTENSION COORDINATOR					
EVALUATION REPORT					
	Verify if all the filters (Year, Quarter, Extension Agenda, Development Goal, Campus, Colleges) work.	The system should filter based on year, quarter, extension agenda, development goal, campus, and colleges.	The system filters the status reports of events		PASSED
	The filter must have a signal button to verify the filtering.	The system should have a filter button to indicate proceeding with filtering	The system only has a close button and no indication of proceeding in filtering.		FAILED
	Verify if the close button is fixed at the bottom of the modal.	The system should have the cancel button fixed at the *bottom of the modal* for easier navigation.	The close button is at *the bottom of the events and filter*.		FAILED
	Verify if the system restricts print documents when the name, role, and/or designation of the staff are undefined or do not exist.	The system must not proceed in downloading files if the name, role, and/or designation of the staff are undefined or do not exist.	The system still prints the report.		FAILED
	Restrict print of the "Evaluation Report for Extension Program, Projects, and Activities" if required fields are not filled in.	The system must not proceed in downloading files if the required fields are empty.	The system still prints the report.		FAILED
	Verify if the system can add a signatory from the modal.	The system should add a signatory from the modal.	The system can add a signatory from the modal.		PASSED

	TEST SCRIPT STEPS/RESULTS				
STEP	TEST STEP/INPUT	EXPECTED RESULTS	ACTUAL RESULTS	Requirements Validated	PASS/FAIL
	Verify if the system can add and delete the signatory.	The system should add or delete the signatory.	The system adds and deletes the signatory.		PASSED
	Verify if the signatory can be reordered by dragging the move button.	The system should be reordered by dragging the move button.	The system can be reordered by dragging the move button.		PASSED
	Verify if pagination works and is visible for all modals.	The system should have working and visible pagination for all modals.	The system has working and visible pagination.		PASSED
	Verify if filtering works on adding signatory.	The system should filter the staffs according to their campus.	The system should filter the staffs according to their campus.		PASSED
	Verify if the "Status Report" is printable.	The system should provide printable reports for documentation	The system throws *ErrorException* and displays confidential information.		FAILED
MONITORING REPORT					
	Verify if all the filters (Year, Quarter, Extension Agenda, Development Goal, Colleges, and Programs) work.	The system should filter based on year, quarter, extension agenda, development goal, colleges, and programs.	The system filters the monitoring reports of events		PASSED
	The filter must have a signal button to verify the filtering.	The system should have a filter button to indicate proceeding with filtering	The system only has a close button and no indication of proceeding in filtering.		FAILED
	Verify if the close button is fixed at the bottom of the modal.	The system should have the cancel button fixed at the *bottom of the modal* for easier navigation.	The close button is at *the bottom of the filter*.		FAILED
	Buttons must be visible and working.	The system should have visible and working buttons.	The system should have visible and working buttons.		PASSED
	Verify if the "Quarterly Monitoring Report for Extension Program, Projects and Activities" report has no arithmetic errors.	The system should provide consistency in arithmetic reports on the system.	The reports do not display the accurate duration of days according to the inclusive dates.		FAILED
	Verify if the "Quarterly Monitoring Report for Extension Program, Projects and Activities" report has no inconsistencies.	The system should display consistent data on reports.	Some of the" Quality and Relevance Rating" do not match on the "No. of Trainees Surveyed."		FAILED
PHYSICAL REPORT					
	Verify if all the filters (Year, Quarter, Extension Agenda, Development Goal, Colleges, Programs) work.	The system should filter based on year, quarter, extension agenda, development goal, colleges, and programs.	The system filters the physical reports of events		PASSED
	The filter must have a signal button to	The system should have a filter button to	The system only has a close button		FAILED

		TEST SCRIPT STEPS/RESULTS			
STEP	**TEST STEP/INPUT**	**EXPECTED RESULTS**	**ACTUAL RESULTS**	**Requirements Validated**	**PASS/FAIL**
	verify the filtering.	indicate proceeding with filtering	and no indication of proceeding in filtering.		
	Verify if the close button is fixed at the bottom of the modal.	The system should have the cancel button fixed at the *bottom of the modal* for easier navigation.	The close button is at *the bottom of the events and filter*.		FAILED
	Verify if the system restricts print documents when the name, role, and/or designation of the staff are undefined or do not exist.	The system must not proceed in downloading files if the name, role, and/or designation of the staff are undefined or do not exist.	The system still prints the report.		FAILED
	Restrict print of the "Evaluation Report for Extension Program, Projects, and Activities" if required fields are not filled in.	The system must not proceed in downloading files if the required fields are empty.	The system still prints the report.		FAILED
	Verify if the system can add a signatory from the modal.	The system should add a signatory from the modal.	The system can add a signatory from the modal.		PASSED
	Verify if the system can add and delete the signatory.	The system should add or delete the signatory.	The system adds and deletes the signatory.		PASSED
	Verify if the signatory can be reordered by dragging the move button.	The system should be reordered by dragging the move button.	The system can be reordered by dragging the move button.		PASSED
	Verify if pagination works and is visible for all modals.	The system should have working and visible pagination for all modals.	The system has working and visible pagination.		PASSED
	Verify if filtering works on adding signatory.	The system should filter the staffs according to their campus.	The system should filter the staffs according to their campus.		PASSED
	Verify if the "Quarterly Physical Report for Extension Program, Projects, and Activities" report has no typographical errors.	The system should provide consistency in spellings, and formats on reports on the system and the printable reports.	The system provides consistency in spelling and formats on reports on the system and the printable reports.		PASSED
	Verify if the "Quarterly Physical Report for Extension Program, Projects, and Activities" report has no arithmetic errors.	The system should provide consistency in arithmetic reports on the system and the printable reports.	The generated printable reports do not display the accurate duration of days according to the inclusive dates.		FAILED
	Verify if the "Quarterly Physical Report for Extension Program, Projects, and Activities" report reflects the data from the system to the printable reports.	The system should reflect the reports on the system to the printable reports.	The third particulars display "Number of trainees weighted by the length of training" on the printable report while the system displays "Number		FAILED

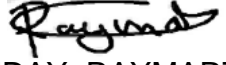|		TEST SCRIPT STEPS/RESULTS			
STEP	**TEST STEP/INPUT**	**EXPECTED RESULTS**	**ACTUAL RESULTS**	**Requirements Validated**	**PASS/FAIL**
			of extension programs organized and supported consistent with the SUC's mandated and priority programs". Also, display different results.		
	Verify if the "Quarterly Physical Report for Extension Program, Projects, and Activities" report has filtered report errors.	The system should print the physical reports of the filtered training.	The system prints the physical reports of all the training when the Extension Agenda and Development Goal is set.		FAILED
	Verify if the "Quarterly Physical Report for Extension Program, Projects and Activities" report is printable.	The system should provide printable reports for documentation.	The system prints the report.		PASSED
STATUS REPORT					
	Verify if all the filters (Year, Quarter, Extension Agenda, Development Goal, Campus, Colleges) work.	The system should filter based on year, quarter, extension agenda, development goal, campus, and colleges.	The system filters the status reports of events		PASSED
	The filter must have a signal button to verify the filtering.	The system should have a filter button to indicate proceeding with filtering	The system only has a close button and no indication of proceeding in filtering.		FAILED
	Verify if the close button is fixed at the bottom of the modal.	The system should have the cancel button fixed at the *bottom of the modal* for easier navigation.	The close button is at *the bottom of the events and filter*.		FAILED
	Verify if the system restricts print documents when the name, role, and/or designation of the staff are undefined or do not exist.	The system must not proceed in downloading files if the name, role, and/or designation of the staff are undefined or do not exist.	The system still prints the report.		FAILED
	Restrict print of the "Evaluation Report for Extension Program, Projects, and Activities" if required fields are not filled in.	The system must not proceed in downloading files if the required fields are empty.	The system still prints the report.		FAILED
	Verify if the system can add a signatory from the modal.	The system should add a signatory from the modal.	The system can add a signatory from the modal.		PASSED
	Verify if the system can add and delete the signatory.	The system should add or delete the signatory.	The system adds and deletes the signatory.		PASSED
	Verify if the signatory can be reordered by dragging the move button.	The system should be reordered by dragging the move button.	The system can be reordered by dragging the move button.		PASSED

		TEST SCRIPT STEPS/RESULTS			
STEP	TEST STEP/INPUT	EXPECTED RESULTS	ACTUAL RESULTS	Requirements Validated	PASS/FAIL
	Verify if pagination works and is visible for all modals.	The system should have working and visible pagination for all modals.	The system has working and visible pagination.		PASSED
	Verify if filtering works on adding signatory.	The system should filter the staffs according to their campus.	The system should filter the staffs according to their campus.		PASSED
	Verify if the "Status Report" is printable.	The system should provide printable reports for documentation	The system throws *ErrorException* and displays confidential information.		FAILED

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