

# Employee Data Analysis using Excel

STUDENT NAME: KEERTHANA K

REGISTER NO : E2BB78121C8F372B53A44EDE6DC26301 ,122201826

DEPARTMENT : B.COM (CORPORATE SECRETARYSHIP)

COLLEGE : MEENAKSHI COLLEGE FOR WOMEN

# PROJECT TITLE

Employee Performance Analysis  
Based on Department, Gender and  
FTE using Excel

# AGENDA

1. Problem Statement
2. Project Overview
3. End Users
4. Our Solution and Proposition
5. Dataset Description
6. Modelling Approach
7. Results and Discussion
8. Conclusion



# PROBLEM STATEMENT

To analyze the performance of employees within an organization by examining various factors such as department, gender and full-time equivalent (FTE) status using Excel.



# PROJECT OVERVIEW

To analyze the performances of employees within an organization by examining various factors such as department, gender and full-time equivalent (FTE) status using Excel. This analysis will ultimately help the organization to improve the overall effectiveness of the workforce.



# WHO ARE THE END USERS?

1. TEAM LEADERS AND SUPERVISORS
2. EMLOYEES
3. EXECUTIVE LEADERSHIP
4. BUSINESS ANALYSTS
5. RECRUITERS

# OUR SOLUTION AND IT'S VALUE PROPOSITION

PIVOT TABLE – SUMMARY OF  
EMPLOYEE PERFORMANCE  
BAR DIAGRAM – FINAL REPORT



# Dataset Description

EMPLOYEE DATA SET – NAN MUDHALVAN PORATAL 9

FEATURES IN EXCEL:

EMPLOYEE ID – ALPHANUMERIC (TEXT)

NAME – ALPHABETICAL (TEXT)

GENDER – ALPHABETICAL (TEXT)

DEPARTMENT – ALPHABETICAL (TEXT)

SALARY - NUMERICAL

START DATE – ALPHANUMERIC (TEXT)

FTE - NUMERICAL

EMPLOYEE TYPE – ALPHABETICAL (TEXT) EMPLOYEE

LOCATION – ALPHABETICAL (TEXT)

3 FEATURES USED:

DEPARTMENT – ALPHABETICAL (TEXT)

FTE - NUMERICAL

GENDER – ALPHABETICAL (TEXT)



# THE "WOW" IN OUR SOLUTION

- Effective data visualization makes it easier to present complex data in an engaging and understandable way.
- Well-presented data can have a significant impact on decision-makers, helping to drive change and innovation.



# MODELLING

## STEP-1

DOWNLOAD THE EMPLOYEE DATASET AND OPEN THE EMPLOYEE DATASET IN EXCEL.

## STEP-2

SELECT THE ENTIRE DATA AND CLICK ON INSERT AND CLICK ON PIVOT TABLE TO CREATE PIVOT TABLE.

## STEP-3

DRAW THE NEEDED DATA AND CREATE A PIVOT TABLE.

STEP-4

SELECT THE PIVOT TABLE AND CLICK ON  
INSERT.

STEP-5

NOW CLICK ON THE CHART THAT YOU WANT.

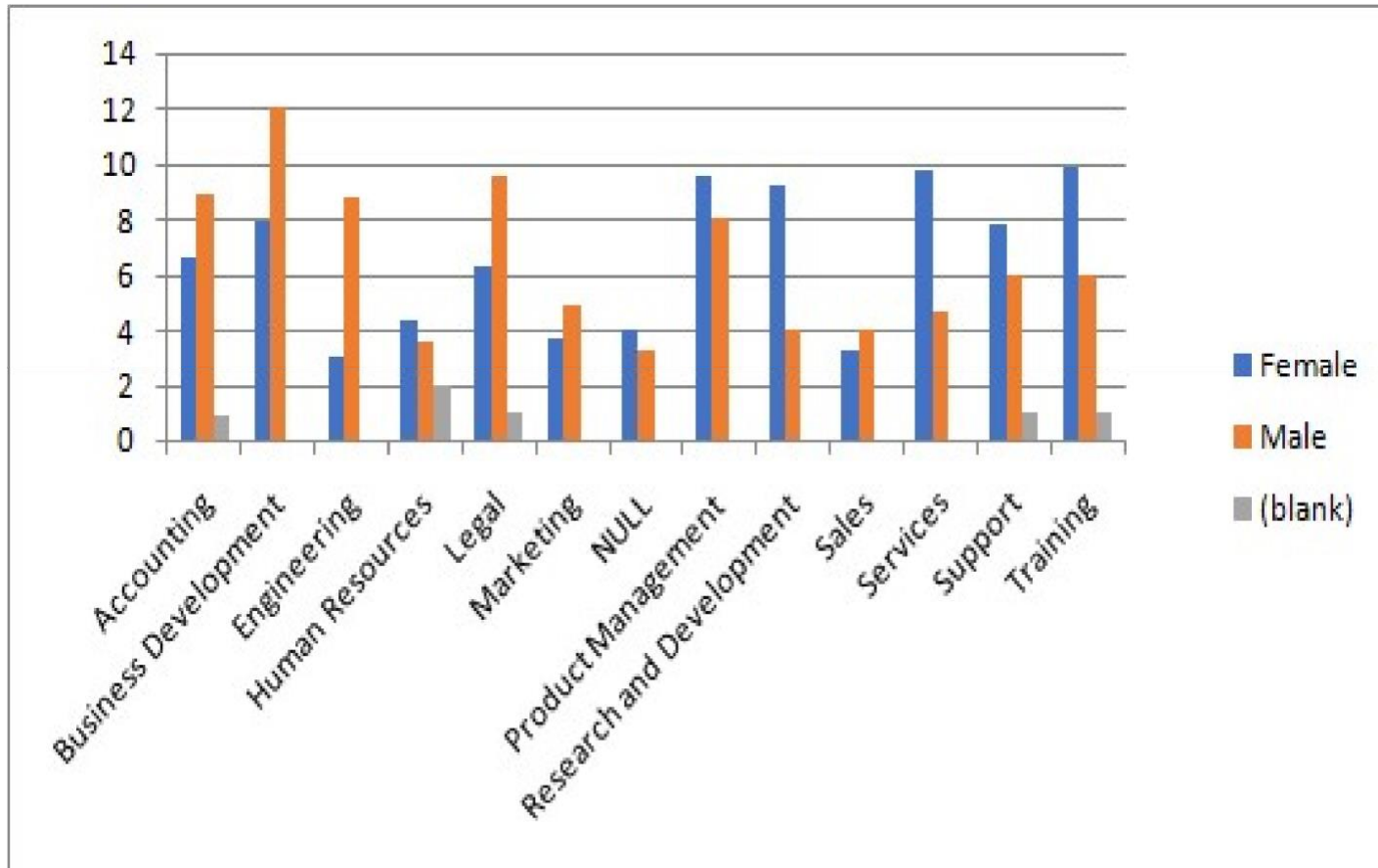
STEP-6

THE CHART IS CREATED.

# RESULTS 1.TABLE

Sum of FTE	Column Labels <input type="button" value="v"/>			
Row Labels	<input type="button" value="v"/> Female	Male	(blank)	Grand Total
Accounting	6.6	8.9	0.9	16.4
Business Development	7.9	12		19.9
Engineering	3	8.8		11.8
Human Resources	4.3	3.6	2	9.9
Legal	6.3	9.5	1	16.8
Marketing	3.7	4.9		8.6
NULL	4	3.3		7.3
Product Management	9.6	8		17.6
Research and Development	9.2	4		13.2
Sales	3.3	4		7.3
Services	9.8	4.7		14.5
Support	7.8	6	1	14.8
Training	9.9	6	1	16.9
<b>Grand Total</b>	<b>85.4</b>	<b>83.7</b>	<b>5.9</b>	<b>175</b>

## 2.BAR DIAGRAM



# Conclusion

Based on the performance analysis conducted across various departments, genders, and FTE statuses, several key insights have emerged which could contribute to the overall efficiency of the organization. Overall, the analysis provides a clear picture of performance dynamics within the organization, highlighting areas of strength and opportunities for targeted improvements.

